

**TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
AGENDA**



**September 14, 2026 at 6:00 PM
Town Hall - Meeting Chambers**

TOWN COMMISSIONERS

Mayor Geoff Pugh
Vice Mayor Steve Coz
Commissioner Carolyn Cassidy
Commissioner Ainar Aijala Jr.
Commissioner Lanette Gustafson

ADMINISTRATION

Town Manager Michelle Heiser
Town Attorney Christy Goddeau
Town Clerk Kelly Avery
Chief of Police Scott McClure

To join the meeting, go to: <https://www.youtube.com/@oceanridge9274>

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

PRESENTATIONS & PROCLAMATIONS

1. Swearing-in of Commissioner Lanette Gustafson
2. State of Education Report - PBC School Board Member Erica Whitfield
3. Proclamation for Feeding South Florida
4. Audit Presentation

ANNOUNCEMENTS

5. The meeting schedule for the next month is as follows: Final Budget Hearing on Monday, September 21, 2026 at 5:05 PM; Regular Town Commission Meeting Monday, October 5th at 6:00 PM; Code Enforcement Hearing Tuesday, October 1st at 10:00 AM; Planning & Zoning Board Meeting Tuesday, September 15th at 9 AM. All meetings are held in the Commission Chambers at Town Hall.
6. The Annual Municipal Election will be held on March 9, 2027. There will be two Town Commission seats open for a three-year term and one Commission seat open for a two-year term. Candidate filing dates run from November 2, 2026, at Noon through November 13, 2026, at Noon in the Town Clerk's Office. / Las elecciones municipales anuales se celebrarán el 9 de marzo de 2027. Se elegirán dos miembros de la Comisión Municipal para un mandato de tres años y un miembro para un mandato de dos años. El plazo para la presentación de candidaturas es del 2 de noviembre de 2026 a mediodía al 13 de noviembre de 2026 a mediodía en la Oficina del Secretario Municipal.
7. Residents who wish to sign up to receive important Town notifications and news

through TextmyGov should sign up on the Town's website or call Town Hall for assistance.

PUBLIC COMMENT – (3-minute individual limit for items not on the agenda)

APPROVAL OF CONSENT AGENDA (Items that do not require discussion)

8. Adopt Minutes of the August 3, 2026, Regular Meeting
9. Approval of Minutes of August 3, 2026, Special Budget Workshop Meeting
10. Approval of Minutes of August 31, 2026, Special Budget Workshop Meeting
11. Approval of Resolution 2026-08: A Resolution Of The Town Commission Of The Town Of Ocean Ridge, Florida, Amending The Adopted Schedule Of Fees For Various Services; and Providing For Repeal Of Conflicting Resolutions And An Effective Date
12. Approval of Professional Services Agreement and Engagement Letter for Accounting and Related Services with Nowlen, Holt & Miner, P.A.
13. Preferred Governmental Insurance Trust - Insurance for the Town of Ocean Ridge
14. Preferred Governmental Insurance Trust - Workman's Compensation Insurance for the Town of Ocean Ridge
15. Approval of Professional Services Agreement with Due North Consulting Group
16. Approval of Settlement re: *James Cooksey v. Town of Ocean Ridge*
17. Renewal of Employee Medical Insurance
18. Adopting FY 2027 Florida Retirement System Rates
19. Phase 4 A1A Water Main – Change Order No. 1
20. Updated Job Descriptions
21. Approval of IT Policy
22. Approval of Revised Purchasing & P-Card Policy

REGULAR AGENDA ITEMS

23. Approval of Agreement for Auditing Services with Grau & Associates
24. Approval of Ordinance on Second Reading: Ordinance 2026-02: An Ordinance Of The Town Commission Of The Town Of Ocean Ridge, Florida, Amending Chapter 66, “Environmental Regulations”, Article IV, “Landscaping”, Division 2, “Water Efficient Landscape”, Section 66-142, “Artificial Turf/Synthetic Grass”, To Conform To The Requirements Of Section 125.572, Florida Statutes, And The Florida Department Of Environmental Protection’s Minimum Standards For Single Family Residential Properties Of One (1) Acre Or Less In Size; And Providing For Repeal Of Conflicting Ordinances, Severability, Codification, And An Effective Date
25. Direction on Enforcement of Political Signs in the Town's Right of Ways.
26. Appointment of Alternate Member to the Planning & Zoning Board

STAFF & COMMITTEE REPORTS

- 27. Town Manager
- 28. Town Attorney
- 29. Police Chief

TOWN COMMISSIONER COMMENTS

ADJOURNMENT