

**TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
AGENDA**



**July 8, 2026 at 6:00 PM
Town Hall - Meeting Chambers**

TOWN COMMISSIONERS

Mayor Geoff Pugh
Vice Mayor Steve Coz
Commissioner Carolyn Cassidy
Commissioner David Hutchins
Commissioner Ainar Aijala Jr.

ADMINISTRATION

Town Manager Michelle Heiser
Town Attorney Christy Goddeau
Town Clerk Kelly Avery
Chief of Police Scott McClure

To join the meeting, go to: <https://www.youtube.com/@oceanridge9274>

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

PRESENTATIONS & PROCLAMATIONS

1. Presentation on PBC Library System by Douglas Crane, Director of PBC Library System
2. Presentation by Rhonda Giger, General Counsel of the PBC Commission on Ethics
3. Recognition/Commendation - Officer Jimmy Pilon
4. Recognition/Commendation — Officers Mario Galluscio and William Ranta
5. Recognition/ Commendation — Officer Matthew Powers

ANNOUNCEMENTS

6. The meeting schedule for the next month is as follows: Town Commission Budget Workshop Meeting Monday, August 3rd at 2:00 PM; Regular Town Commission Meeting Monday, August 3rd at 6:00 PM; Code Enforcement Hearing Tuesday, August 4th at 10:00 AM; Planning & Zoning Commission Meeting Tuesday, 21st at 9:00 AM; All meetings are held in the Commission Chambers at Town Hall
7. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town's website or call Town Hall for assistance.

PUBLIC COMMENT – (3-minute individual limit for items not on the agenda)

APPROVAL OF CONSENT AGENDA (Items that do not require discussion)

8. Adopt Minutes of the June 1, 2026, Special Town Commission Meeting

9. Adopt Minutes of the June 1, 2026, Regular Town Commission Meeting
10. Adopt Minutes of the June 22, 2026, Special Town Commission Meeting
11. May 2026 Financial Report

PUBLIC HEARING FOR FISCAL YEAR 2027 BUDGET

12. Discuss and Approve a Maximum Millage Rate for Fiscal Year 2027

REGULAR AGENDA ITEMS

13. Direction on Revisions to Town's Regulations on Accessory Uses, Buildings, and Structures
14. Approval of Ordinance on Second Reading: Ordinance 2026-03: An Ordinance Of The Town Commission Of The Town Of Ocean Ridge, Florida, Amending Chapter 67, "Building And Building Regulations", Article VII, "Building Standards", Division 3, "Occupancy Limitations", Section 67-206, "Reasonable Accommodation Procedures" To Include Certified Recovery Residences To Comply With Section 397.487, Florida Statutes (2025) And To Update The Procedures, Providing For Repeal Of Conflicting Ordinances, Codification, And An Effective Date
15. Direction on Revisions to Town's Duration of Construction due to State Mandate on Permit Duration for Single-Family Dwelling
16. Approval Resolution 2026-06: A Resolution Of The Town Commission Of The Town Of Ocean Ridge, Florida, Amending The Adopted Schedule Of Fees For Various Services; And, Providing For Repeal Of Conflicting Resolutions And An Effective Date
17. Discussion of Possible Candidates for Town Commission Vacancy
18. Approval to Award Contract for ITB26-002: Harbour Drive N Drainage

STAFF & COMMITTEE REPORTS

19. Town Manager
20. Town Attorney
21. Police Chief

TOWN COMMISSIONER COMMENTS

ADJOURNMENT

Ocean Ridge Police Department

Inter-Office Memo

To: Ofc. J Pilon

Via: Cheif S. McClure

From: Lt. A. Choban

Date: 05/18/2026

Expiration/Cancellation Date: N/A

Subject: Recovered Firearm Commendation (Case 2026-0072)

Sergeant J. Pilon #540 conducted a proactive traffic stop on a vehicle observed traveling with defective headlamp in the 6800 block of N. Ocean Blvd. During contact with the driver, Sergeant Pilon detected a strong odor of marijuana emanating from the vehicle and requested backup due to the presence of additional occupants. After the driver denied possessing marijuana or a medical marijuana card, a probable cause search of the vehicle was conducted.

During the search, Sergeant Pilon observed multiple boxes of ammunition in the rear seating area and further investigation revealed the presence of a loaded Glock 29 10mm semiautomatic pistol concealed under the front seat. The firearm was unsecured, readily accessible, and accompanied by statements from the driver indicating it had been purchased through an undocumented street transaction from unknown individuals. Sergeant Pilon properly advised the driver of his Miranda rights and obtained additional admissions regarding the firearm and ammunition.

The firearm and ammunition were seized and submitted into evidence for further investigation and crime laboratory testing to determine whether the firearm had been reported stolen or linked to prior criminal activity. Subsequent NIBIN testing later revealed the firearm had been connected to five separate criminal investigations throughout South Florida, including shootings and shots fired incidents in Lake Worth Beach, Boynton Beach, West Palm Beach, and an assault investigation in Miami Gardens.

Sergeant Pilon's proactive policing, keen investigative instincts, and commitment to officer and public safety directly resulted in the recovery of a firearm tied to multiple violent crimes across several jurisdictions. His actions demonstrated exceptional professionalism, sound judgment, and dedication to protecting the community and assisting regional law enforcement investigations.

Ocean Ridge Police Department

Inter-Office Memo

To: Officers M. Galluscio and W. Ranta

Via: Via Chain of Command

From: Sgt. M Parkerson

Date: 05-04-2026

Expiration/Cancellation Date: N/A

Subject: Commendation – Lifesaving Action

On April 29, 2026, Officers Galluscio and Ranta were dispatched to a report of an unresponsive elderly resident (Case #26-10792). Upon arrival, the officers immediately assessed the situation and determined the individual was in cardiac arrest, with no pulse present.

Recognizing the life-threatening nature of the emergency, both officers acted without hesitation. They promptly initiated lifesaving measures and deployed the department-issued Automated External Defibrillator (AED). The AED advised a shock, which the officers delivered, successfully restoring the patient's heart rhythm.

Following the defibrillation, the officers continued care until the arrival of Boynton Beach Fire Rescue, who assumed advanced medical treatment and transported the patient to a local hospital.

Boynton Beach Fire Rescue personnel advised that the immediate actions taken by Officers Galluscio and Ranta were critical to the successful resuscitation of the patient. Their rapid response, accurate assessment, and proper deployment of the AED directly resulted in the restoration of a pulse and the preservation of life.

The actions of Officers Galluscio and Ranta demonstrate exceptional professionalism, composure, and dedication to duty under extreme pressure. Their performance reflects great credit upon themselves and the Ocean Ridge Police Department and exemplifies the highest standards of public service and commitment to the preservation of human life.

Officers Galluscio and Ranta are formally recommended for the Life Saving Medal for their decisive and lifesaving actions.



Ocean Ridge Police Department

6450 N. Ocean Blvd., Ocean Ridge, FL 33435

Phone (561) 732-8331 • Fax (561) 732-8676

www.oceanridgeflorida.com

Scott McClure
Chief of Police

I, Lieutenant Choban of the Ocean Ridge Police Department, would like to nominate Officer Matthew Powers for the Traffic Safety Enforcement Award in the category of agencies serving populations between 1,000 and 2,500.

Over the past year, Officer Powers has demonstrated exceptional productivity and dedication to traffic safety within our 2-square-mile municipality. He has conducted 1,128 traffic stops, issued 829 uniform traffic citations, 655 written warnings, and made 17 arrests for traffic-related offenses. His proactive approach to enforcement is further enhanced by his effective use of technology, including license plate reader (LPR) systems, as well as his strong knowledge of traffic laws.

Officer Powers' vigilance has resulted in hundreds of criminal traffic citations and the removal of numerous unsafe drivers from the roadway, including those who are unlicensed, uninsured, or operating unregistered vehicles. His consistent, high level of activity ensures that each shift contributes meaningfully to roadway safety.

The Town of Ocean Ridge experiences relatively low call volume, making proactive enforcement a critical component of policing. Officer Powers has embraced this responsibility and uses traffic enforcement not only to improve roadway safety but also to deter broader criminal activity. Over the past two years, property crimes such as vehicle burglaries and stolen vehicles—once a recurring issue—have been reduced to nearly zero. This significant decline is largely attributable to his visibility and enforcement efforts, particularly during the night shift when these crimes were most prevalent.

Officer Powers' work speaks for itself. His activity level, attention to detail, and commitment to proactive policing have made a noticeable impact on both traffic safety and overall crime in our town. I strongly recommend him for this award.

Lt. Aaron Choban

A handwritten signature in black ink, appearing to read "A. Choban".



May 21, 2026

Officer Matthew Power
Ocean Ridge Police Dept.
6450N. Ocean Blvd.
Ocean Ridge, Florida 33435

Congratulations!

On behalf of the Safety Council of Palm Beach County's Traffic Safety Committee, I am happy to inform you that you have been selected to receive the **Distinguished Service Award for Enforcement**.

Through your work, you have made an outstanding contribution to our community, and we, who are involved in Traffic Safety, appreciate your dedication.

The award will be presented at the **40th Annual Traffic Safety Awards Luncheon** being held at NOON on **Thursday, June 11, 2026**, at the **Hilton Palm Beach Airport, 150 Australian Ave West Palm Beach, FL 33406**. The enclosed invitation is extended to you, a guest, and your supervisor

Please RSVP to Benny Penn at **(561) 845-8233** or Benny@SafetyCouncilpbc.org no later than **June 04, 2026**.

Once again, congratulations, and thank you for all you do to make Palm Beach County a safe place to live, work, learn, and play.

Sincerely,

Jonathan Porges
Executive Director
Safety Council of Palm Beach County, Inc



4152 W. Blue Heron Blvd. Suite 110 * Riviera Beach, FL 33404
Ph: 561-845-8233 * Fax: 561-848-6873 * www.safetycouncilpbc.org



**SPECIAL TOWN COMMISSION BUDGET WORKSHOP MEETING MINUTES
JUNE 1, 2026**

CALL TO ORDER

The meeting was called to order by Mayor Pugh at 2:00 p.m.

ROLL CALL

Deputy Town Clerk Pinder led the roll call, which was answered by the following:

Mayor Pugh	Present
Vice Mayor Coz	Present
Commissioner Aijala Jr.	Present
Commissioner Cassidy	Present

Also in attendance: Town Manager Heiser, Public Works Supervisor Armstrong, Chief McClure and Town Clerk Avery

PLEDGE OF ALLEGIANCE

Mayor Pugh led the pledge of allegiance.

BUDGET AGENDA ITEMS

- 1. Investments and Outcomes – See the results of a few of last year’s budget investments.**

Town Manager Michelle Heiser opened the workshop by noting that the Town was still awaiting the outcome of ongoing legislative discussions in Tallahassee regarding potential changes to revenue streams and collection methodologies. She emphasized that regardless of that outcome, this meeting represented the draft starting point for the budget process.

Deputy Town Clerk Pinder presented a brief overview of TextMyGov, highlighting its features and benefits as a communication tool for residents and visitors.

Town Manager Heiser introduced Florida Technical Consultants (FTC), the firm retained under the Town's engineering bid to provide Geographic Information System (GIS) services. James Barton, a principal of FTC, participated in person, and Program Manager Teresa Chapman presented remotely via Zoom.

Chapman and Barton presented the ArcGIS Online platform, known as “S3,” which is being developed for the Town. The platform has two main components: the Town Atlas, which consolidates GIS layers into one system, and the Utility Atlas, which provides a focused inventory of utility infrastructure assets.

Mr. Barton explained that the platform includes tiered access levels, allowing staff to view internal data and providing a public-facing version with Commission-approved layers, including zoning, flood zones, and parcel information. He also demonstrated a field review tool that allows Public Works staff to identify and report mapping discrepancies for correction.

SPECIAL TOWN COMMISSION BUDGET WORKSHOP MEETING MINUTES

JUNE 1, 2026

Town Manager Heiser stated that FTC is avoiding duplication of existing data by linking to external sources where appropriate. She noted that the platform will serve as a valuable tool for asset management, capital planning, and future asset valuation efforts.

2. Organizational Chart and Personnel Review

Town Manager Heiser presented the updated organizational chart for the upcoming fiscal year, highlighting the realignment of the Code Compliance/Code Enforcement Officer under the Police Department and clarifying the allocation of certain administrative staff across multiple departments. She noted that the Treasurer/Human Resources position will remain vacant and that no new positions will be added or vacancies filled at this time due to uncertainty surrounding future state revenue.

She also presented the 2026 Workforce and Overtime Dashboard, noting that overtime represents approximately 2% of total payroll year-to-date and is driven primarily by seasonal demand and five-payroll months. She discussed ongoing overtime challenges within the dispatch unit and indicated that reclassifying the dispatch supervisor position to an exempt salaried role is being considered as a potential long-term solution.

3. 2026-2027 Proposed Budget Summary

Town Manager Heiser presented the draft proposed budget for Fiscal Year 2026–2027, noting that the General Fund budget is approximately 24% lower than the prior year. She stated that the primary budget drivers include employee compensation adjustments, contractual obligations, and anticipated insurance cost increases, with no new positions or projects proposed.

She explained that the budget strategy focuses on maintaining conservative operating expenditures while preserving funding for capital projects and reserves. Based on projected ad valorem revenues and assessed value growth, the current draft budget anticipates approximately \$4 million remaining in reserves.

A brief discussion touched on the Commission's historical preference for a COLA in the range of 2–3%, with the Town Manager requesting that the Commission confirm a final COLA direction before August. Heiser noted her preference for the flexibility to distribute any approved COLA percentage as merit-based differentials among staff, rewarding higher performers with a larger share.

4. 2026-2027 Proposed 5-Year Capital Improvements Plan

Town Manager Heiser presented the first draft of the proposed 5-Year Capital Improvement Plan (CIP) for 2026–2027. The discussion was substantive, with Commission input resulting in meaningful reductions to capital. The following projects were discussed:

Water Main Replacement – Phases 2 and 4

SPECIAL TOWN COMMISSION BUDGET WORKSHOP MEETING MINUTES

JUNE 1, 2026

Town Manager Heiser reviewed funding for the water main replacement project, including a contingency allocation for Phase 4 and a proposed \$2 million budget for Phase 2. She noted that state funding has been requested, but project sequencing may be reevaluated depending on the availability of grant funds.

Tidal Walls and Road Safety Improvements

Town Manager Heiser advised that previously requested tidal wall and road safety improvement projects remain included in the draft Capital Improvement Program (CIP).

Town Hall Hardening – HMGP Grant

Town Manager Heiser provided an update on the Hazard Mitigation Grant Program, noting ongoing discussions with the state regarding project requirements. Funding has been reserved for flood protection measures and related improvements to Town Hall.

Hudson Avenue Seawall

Town Manager Heiser reported that the Hudson Avenue Seawall project remains under FEMA review. She indicated that the Town may proceed independently if federal action is not received within an acceptable timeframe.

Natural Gas Infrastructure

Town Manager Heiser advised that the proposed natural gas project has been removed from the CIP after updated cost estimates significantly exceeded initial projections. Funds previously allocated for the project were recommended for reassignment to the Hudson Avenue Seawall project.

Resiliency Corridor – East Ocean Avenue

Town Manager Heiser introduced a planning study to evaluate resiliency improvements along East Ocean Avenue. Following Commission discussion, the proposed planning allocation was reduced from \$750,000 to \$250,000.

Blueway Trail Initiative

Town Manager Heiser presented a planning allocation for the Blueway Trail Initiative to support grant-related recreational access improvements. The Commission agreed to retain the funding allocation as part of the Town's grant commitments.

Property Acquisition Reserve

The Commission directed staff to remove the Property Acquisition Reserve from the current year's CIP.

Debt Prepayment

The Commission discussed debt reduction and directed that \$200,000 be allocated toward debt prepayment.

Capital Budget Adjustments

Following the discussion, the Commission reduced the proposed Capital Improvement Program

SPECIAL TOWN COMMISSION BUDGET WORKSHOP MEETING MINUTES

JUNE 1, 2026

budget by approximately \$2 million by eliminating, reducing, and reallocating selected project funding.

5. Budget Reduction Exercise

Town Manager Heiser noted at the outset of the meeting that the planned Budget Reduction Exercise, intended as a preparatory step in anticipation of potential budget-reduction directives from Governor DeSantis, would not be formally conducted. She explained that, due to the pending outcome of the Tallahassee legislative session, such an exercise would not be productive at this time. She further noted that the Commission had effectively undertaken an informal version of the exercise through its prior reductions to the Capital Improvement Program.

ADJOURNMENT

Meeting Adjourned at 4:01 p.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Town Commission on July 08, 2026.

Geoff Pugh, Mayor

ATTEST:

Kelly Avery, Town Clerk

REGULAR TOWN COMMISSION MEETING MINUTES

JUNE 1, 2026

CALL TO ORDER

The meeting was called to order by Mayor Pugh at 6:00 p.m.

ROLL CALL

Town Clerk Avery led the roll call, which was answered by the following:

Mayor Pugh	Present
Vice Mayor Coz	Present
Commissioner Aijala Jr.	Present
Commissioner Cassidy	Present

PLEDGE OF ALLEGIANCE

Mayor Pugh led the pledge of allegiance.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

Commissioner Cassidy requested to add an item during Commissioner Comments. Town Manager Michelle Heiser requested the addition of a Dedication to Public Use and Declaration of Restrictive Covenants to the consent agenda, related to the Florida Communities Trust (FCT) grant for the lagoon conservation property, to continue moving forward with reimbursement for that grant.

Vice Mayor Coz moved to approve the agenda as amended; seconded by Commissioner Cassidy. Motion carried.4-0 (14:18)

Mayor Pugh took some time to speak on Commissioner Hutchins' passing and asked for a moment of silence for him.

PRESENTATIONS & PROCLAMATIONS

There were none.

ANNOUNCEMENTS

1. The meeting schedule for next month is as follows: Town Commission Budget Workshop Meeting Wednesday, July 8th at 2:00 PM; Regular Town Commission Meeting Wednesday, July 8th at 6:00 PM; Code Enforcement Hearing Tuesday, July 7th at 10:00 AM; Planning & Zoning Board Meeting Tuesday, June 16th at 9:00 AM. All meetings are held in the Commission Chambers at Town Hall.
2. Town Hall will be closed Friday, June 19, 2026, in observance of the Juneteenth Day holiday.
3. Town Hall will be closed Friday, July 3, 2026, in observance of the Independence Day Holiday.
4. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town's website or call Town Hall for assistance.

Town Clerk Avery read the announcements into the record.

PUBLIC COMMENT

Mayor Pugh opened the floor for public comment.

REGULAR TOWN COMMISSION MEETING MINUTES

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The following spoke: Terry Brown, Betty Bingham, Marc Grebow, and Rick Carey

Mayor Pugh closed the floor for public comment.

APPROVAL OF CONSENT AGENDA

5. Adopt Minutes of the May 4, 2026 Workshop Meeting
6. Adopt Minutes of the May 4, 2026 Regular Meeting
7. April Financial Report
8. Report Regarding Infrastructure Surtax Expenditures for FY25 As Approved by the Infrastructure Surtax Committee
9. Resolution No. 2026-04: A Resolution Of The Town Commission Of The Town Of Ocean Ridge, Florida, Approving And Adopting The Program For Public Information (PPL) Document: The Flood Insurance Coverage Improvement Plan, Referencing The Flood Response Preparations, Providing For Conflicts, Severability And Providing An Effective Date
10. Resolution No. 2026-05: Resolution Of The Town Commission Of The Town Of Ocean Ridge, Of Palm Beach County, Florida, Adopting Budget Amendment #2 For The Fiscal Year Beginning October 1, 2025, And Ending September 30, 2026 Providing For An Effective Date
11. Installation of Lightening Protection – Town Hall and Garage

Vice Mayor Coz moved to approve the Consent Agenda as amended including the addition of the Dedication to Public Use and Declaration of Restrictive Covenants pertaining to the lagoon conservation property; seconded by Commissioner Aijala. Motion carried 4-0. (22:47)

REGULAR AGENDA ITEMS

12. Commission Vacancy Discussion

Mayor Pugh explained that the Commission has the authority to appoint a replacement to fill the vacancy resulting from the passing of Commissioner Hutchins. He noted that the appointee would serve until the next election cycle, at which time three Commission seats, including the vacant seat, would appear on the ballot. The Commission agreed to table formal action on the appointment and to reconsider the matter at the next meeting, with members encouraged to identify potential candidates in the interim.

Commissioner Aijala left the dais.

13. Quasi-judicial Hearing: Site Plan Review – 6849 N Ocean Blvd (Ocean Blvd)

Town Attorney Christy Goddeau opened the quasi-judicial hearing. No ex parte communications were disclosed by Commission members beyond the standard review of submitted materials. All witnesses were sworn in by Town Clerk Avery.

Town Planner Corey O’Gorman presented the staff report for the application, which includes a new two-story clubhouse, modifications to existing pool cabanas, and associated site and parking improvements. He confirmed the proposal complies with applicable Town Code requirements, and noted that the Planning and Zoning Board unanimously recommended approval at its May 19th

REGULAR TOWN COMMISSION MEETING MINUTES

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hearing, subject to required DEP permitting for work seaward of the Coastal Construction Control Line.

Town Engineer Orlando Rubio of Craig Smith and Associates confirmed the civil, drainage, and geotechnical plans comply with Town Code, with final utility reviews pending.

Applicant representative Brian Donahue of Insight Studio presented the site plan, noting strong membership support and outlining key project elements, including a new clubhouse replacing the 1962 structure, improved site access, ADA upgrades, and compliant parking provisions. Architect Brian Idle of Peacock & Lewis described the design as a traditional island colonial style consistent with the surrounding corridor, with completion anticipated in late 2028, and reviewed temporary facilities planned for use during construction.

Commissioner Cassidy raised the continued applicability of the unity of control instrument connecting the Ocean Club and the adjacent condo parcel to the north, and received confirmation from the Town Planner that the instrument is recorded and remains in effect regardless of the status of the condo project, preserving shared parking availability. She also sought clarification on CCCL compliance, which the Planner confirmed.

Mayor Pugh opened the floor for public comment.

Terry Brown expressed a neutral position and inquired whether the Ocean Club and the northern condominium project would be under construction at the same time, noting potential concerns regarding traffic congestion.

Betty Bingham reiterated her concern about the development scale in the town.

Mayor Pugh closed the floor for public comment.

The Commission expressed strong support for the project, noting that the design is consistent with Ocean Ridge's residential character and that the project represents a substantial aesthetic and functional improvement over the existing 1962-era structure.

Vice Mayor Coz moved to approve the site plan review for 6849 North Ocean Blvd; seconded by Commissioner Cassidy. Motion carried.3-0 (55:42)

STAFF & COMMITTEE REPORTS

Commissioner Aijala returned to the dais.

14. Town Manager

Town Manager Heiser had no report.

15. Town Attorney

Town Attorney Goddeau advised that a revised synthetic turf ordinance will be forthcoming now that the Florida Department of Environmental Protection has issued its final rule on the matter.

REGULAR TOWN COMMISSION MEETING MINUTES

JUNE 1, 2026

The draft ordinance will first be referred to Planning and Zoning for review and recommendation before returning to the Commission for two readings.

16. Police Chief

Chief McClure provided a brief on traffic citations. He noted a forthcoming announcement that one of the department's officers has won the Palm Beach County traffic safety award. He also advised that a draft e-bike ordinance has been emailed to commissioners and, once adopted, will allow the Town to enforce the county ordinance locally.

17. Fire Chief

No report was presented.

TOWN COMMISSIONER COMMENTS

Commissioner Cassidy introduced resident McAndrew Rudisill of Bonito Drive, who presented a proposal to apply to the Florida Forever grant program to fund the acquisition of two vacant pie-shaped lots at 102 and 103 Bonito Drive for conservation purposes. She explained that the proposal envisions the Town as a co-applicant, with Mr. Rudisill funding the vegetation rehabilitation. She also mentioned that the grant application deadline requires submission during the summer, with a decision expected by September 15th.

The Commission discussion centered on the implications of public ownership, including unrestricted public access, long-term maintenance obligations, and the need to address the existing seawall condition. Town Manager Heiser clarified that the drainage easement on the property already exists and is legally accessible by the Town. Town Attorney Goddeau advised that adjacent property owners should be informed that the land, as a conservation area, could not prohibit public access, and recommended letters of support be obtained from contiguous property owners.

The Commission expressed general support for the concept while directing Mr. Rudisill to return at the next meeting with neighbor letters of support that clearly reflect an understanding of public access implications, and to continue working through the grant requirements. Commissioner Cassidy noted that the two properties are currently listed for sale with unapproved plans and are actively in the Town's development review process.

ADJOURNMENT

Meeting Adjourned at 7:00 p.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Town Commission on July 08, 2026.

Geoff Pugh, Mayor

ATTEST:

Kelly Avery, Town Clerk

SPECIAL TOWN COMMISSION MEETING MINUTES

JUNE 22, 2026

CALL TO ORDER

The meeting was called to order by Mayor Pugh at 6:00 p.m.

ROLL CALL

Town Clerk Avery led the roll call, which was answered by the following:

Mayor Pugh	Present
Vice Mayor Coz	Present
Commissioner Aijala Jr.	Absent
Commissioner Cassidy	Present

Commissioner Aijala was absent with notice.

PLEDGE OF ALLEGIANCE

Mayor Pugh led the pledge of allegiance.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

Vice Mayor Coz moved to approve the agenda; seconded by Commissioner Cassidy. Motion carried. 3-0 (34:11)

PUBLIC COMMENT

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

APPROVAL OF CONSENT AGENDA

1. Approval of Renewal of Hy-Byrd Building Inspections Services Agreement

Vice Mayor Coz moved to approve the Consent Agenda; seconded by Commissioner Cassidy. Motion carried 3-0. (34:26)

REGULAR AGENDA ITEMS

2. Approval of Unity of Control for the Ocean Club of Florida, Inc., and Edwards Ocean Ridge, LLC

Town Attorney Goddeau presented a request to modify the previously executed Unity of Control. She explained that the original agreement was conditioned on the Town Commission's prior major development approval for the Edwards property at 6855 North Ocean Boulevard, which had contemplated Edwards redeveloping first. She noted that the original Unity of Control was never recorded because Edwards had not yet moved forward with its redevelopment.

Commissioner Cassidy inquired whether the agreement would be binding on future owners of the Edwards property, and Town Attorney Goddeau confirmed it would, given that it will be recorded against both properties.

Mayor Pugh characterized this as not materially affecting the Commission's current role, noting they were simply approving a modification to reflect the changed sequencing.

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Mayor Pugh opened the floor for public comment.

The following spoke: Terry Brown

Mayor Pugh closed the floor for public comment.

The Commission advised that the Ocean Club indicated an anticipated completion date of October 2028, and that the Edwards property is currently being sold with no near-term redevelopment plans.

Commissioner Cassidy moved to approve the unity of the controllers revised for the Ocean Club and Edwards; seconded by Vice Mayor Coz. Motion carried 3-0. (39:16)

3. Approval of Resolution 2026-06: A Resolution Of The Town Commission Of The Town Of Ocean Ridge, Florida, Amending The Adopted Schedule Of Fees For Various Services; And, Providing For Repeal Of Conflicting Resolutions And An Effective Date

Town Manager Michelle Heiser presented an overview of recent amendments to Florida's Private Provider Statute (§553.791) enacted through HB 399 and HB 803, with key provisions becoming effective July 1, 2026. She explained that the legislation requires municipalities to modify permitting and inspection fee structures by prohibiting fees based solely on project valuation, requiring fee reductions when private providers perform plan reviews or inspections, limiting additional administrative charges, and establishing permit fee exemptions for certain residential projects valued at Seven Thousand Five Hundred Dollars and Zero Cents (\$7,500.00) or less.

Town Attorney Goddeau and Building Official Mike Crisafulle clarified that the residential permit exemption does not apply within Ocean Ridge because the entire town is located within a designated flood zone.

Town Manager Heiser stated that compliance with the amended private provider requirements will be an ongoing process and that staff will monitor the building department revenues and expenses and return with fee adjustments if necessary to ensure cost recovery. She presented a proposed ICC square footage-based fee methodology, developed using permit data from June 2025 through June 2026, along with a technology fee, a Building Official oversight fee for private provider projects, and an administrative processing fee based on staff costs.

Building Official Crisafulle explained that his role is primarily document review, with discretionary authority to conduct inspections as needed.

There was a discussion regarding addressing HB 803 permit timelines.

Town Attorney Goddeau clarified that agencies must respond within statutory timeframes and that review clocks pause during applicant revisions, but failure to meet deadlines may result in automatic approval.

Mayor Pugh opened the floor for public comment.

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The following spoke: Terry Brown and Betty Bingham

Mayor Pugh closed the floor for public comment.

Town Manager Heiser recommended a two-step adoption process: initial Commission approval of the proposed fee methodology and associated fees to achieve compliance by July 1, followed by formal adoption by resolution at a subsequent meeting.

Vice Mayor Coz moved to accept the two-step adoption process consisting of initial Commission approval of the proposed fee methodology and associated fees to ensure compliance by July 1, followed by formal adoption through resolution at the July meeting; seconded by Commissioner Cassidy. Motion carried 3-0. (1:11)

4. Approval of Resolution 2026-07: A Resolution Of The Town Commission Of The Town Of Ocean Ridge, Florida, Amending The Adopted Schedule Of Fees For Various Services; And Providing For Repeal Of Conflicting Resolutions And An Effective Date

Town Clerk Kelly Avery presented the resolution and explained that the proposed amendments to the Town's Administrative and Community Standards Fee Schedules were intended to update existing fees, codify current practices, and ensure consistency with applicable statutory requirements and contracted service costs.

Mayor Pugh confirmed that the repeat-violation provision was intended to address concerns about short-term rental operators attempting to avoid repeat-offender status by switching rental platforms.

Town Manager Heiser reported an increase in automated public records requests, creating a growing administrative burden. She added that emerging AI tools may help manage these requests in the future.

Mayor Pugh opened the floor for public comment.

The following spoke: Terry Brown

Mayor Pugh closed the floor for public comment.

Town Clerk Avery confirmed that the basic open-records process remains unchanged.

Commissioner Cassidy moved to adopt Resolution 2026-07; seconded by Vice Mayor Coz. Motion carried 3-0. (1:23)

5. Approval of Ordinance on First Reading: Ordinance 2026-03: An Ordinance Of The Town Commission Of The Town Of Ocean Ridge, Florida, Amending Chapter 67, "Building and Building Regulations", Article VII, "Building Standards", Division 3, "Occupancy Limitations", Section 67-206, " Reasonable Accommodation Procedures" To Include Certified Recovery Residences To Comply With Section 397.487, Florida Statutes (2025) And To Update the Procedures, Providing For Repeal Of Conflicting Ordinances, Codification, And An Effective Date

SPECIAL TOWN COMMISSION MEETING MINUTES

JUNE 22, 2026

Town Attorney Goddeau presented the ordinance. She noted that the ordinance incorporates a provision specific to Ocean Ridge, reaffirming the town's longstanding prohibition on transient or vacation rentals. She also mentioned that the provision clarifies that any applicant seeking reasonable accommodation for a certified recovery residence must abide by the town's non-transient neighborhood character, which requires a minimum of thirty (30) days' residency for occupants.

Commissioner Cassidy questioned how the Town could prevent a recovery home from creating a revolving door of short-term occupants if residents leave before completing a thirty (30) day stay.

Town Attorney Goddeau acknowledged that enforcement would be challenging but noted that reasonable accommodation orders can include conditions addressing turnover and safety concerns. She explained that violations could lead to code enforcement action and potential revocation of the accommodation order, and cited examples where facilities were required to provide additional security at their own expense when public safety issues arose.

Town Clerk Avery read the ordinance into the record by the title only.

Vice Mayor Coz moved to adopt Ordinance 2026-03 on First Reading; seconded by Commissioner Cassidy. Motion carried 3-0. (1:28)

TOWN COMMISSIONER COMMENTS

There were none.

ADJOURNMENT

Meeting Adjourned at 6:51 p.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Town Commission on July 08, 2026.

Geoff Pugh, Mayor

ATTEST:

Kelly Avery, Town Clerk

Agenda: Monday, July 8, 2026
Town of Ocean Ridge, Florida
Town Commission Agenda Memorandum
Michelle Heiser, Town Manager

Subject: Monthly Financial Report

Balance Sheets

The total General Fund assets as of May 31, 2026, are \$15.6 million. The FLCLASS investment account balance at the end of May was \$14.2 million. The Seacoast Bank Accounts were opened in February and most of the transactions have been transferred over to Seacoast. The TD Bank Capital Account was closed. There are still some incoming ACH payments which need to be updated.

Revenue and Expenditure Statements

The total General Fund budgeted revenue is \$12,817,860 along with utilizing \$1,990,489 of unassigned reserves. At the end of May, the Town received \$11,887,169. Some of the 2025 capital projects are being rebudgeted in 2026.

The total expenditures through May 2026 are \$7,088,697. This includes \$234,167 spending on capital items.

Expense type	Budget	Actual	Remaining	% Spent
Salaries and Benefits	\$4,838,292	\$3,293,047	\$1,545,245	68.06%
Operating	5,568,056	3,328,115	\$2,239,941	59.77%
Capital	4,072,000	234,167	\$3,837,833	5.75%
Debt	330,000	233,368	\$96,632	70.72%
Total	\$14,808,348	\$7,088,697	\$7,719,651	47.87%

BALANCE SHEET REPORT FOR TOWN OF OCEAN RIDGE
Balance As of 05/31/2026

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GL Number	Description	YTD Balance 05/31/2026 Normal (Abnormal)
Fund: 001 GENERAL FUND		
*** Assets ***		
001-000.000-101.269	TD GEN OPERATING	79,221.29
001-000.000-101.270	SEACOAST OPERATING	647,199.67
001-000.000-102.000	PETTY CASH	150.00
001-000.000-115.200	GARBAGE FEES RECEIVABLE	6,210.00
001-000.000-115.500	ALARM MONITORING RECEIVABLE	1,400.00
001-000.000-115.900	MISC RECEIVABLES	91,594.60
001-000.000-131.200	DUE FROM CAPITAL PROJ FUND	270,064.39
001-000.000-133.000	DUE FROM OTHER GOVERNMENTS	251,934.86
001-000.000-151.356	FLCLASS INVESTMENT FUND	14,203,279.18
Total Assets		15,551,053.99
*** Liabilities ***		
001-000.000-202.000	ACCOUNTS PAYABLE	39,735.57
001-000.000-208.100	DUE BLDG INSP CERT PROGRAM	4,758.84
001-000.000-208.400	DUE FLORIDA ELECTIONS COMM	108.00
001-000.000-216.100	ACCRUED WAGES PAYABLE	132,967.02
001-000.000-218.100	FICA TAXES PAYABLE	10,161.19
001-000.000-218.300	GROUP HOSP INSURANCE WITHHELD	73,801.85
001-000.000-218.500	DEFERRED COMPENSATION	12,736.42
001-000.000-218.700	RETIREMENT	137,493.73
001-000.000-218.800	EMPLOYEE DEDUCTIONS	304.07
001-000.000-220.000	DEPOSITS	6.00
001-000.000-223.000	DEFERRED REVENUE	45,422.82
001-000.000-290.100	DEFERRED INFLOW	142,549.32
Total Liabilities		600,044.83
*** Fund Equity ***		
001-000.000-247.100	RESERVE FOR TOWN HALL CAP PROJ	370,550.05
001-000.000-247.200	RESERVE FOR INSURANCE	160,000.00
001-000.000-247.400	BEAUTIFICATION RESERVE ACCT	115,267.48
001-000.000-271.100	FUND BALANCE	9,157,743.16
001-000.000-281.100	RESTRICTED FOR DEBT SERVICE	116,985.93
001-000.000-281.400	RESTRICTED TOWN HALL BEAUTIFICATIOIN	32,657.84
Total Fund Equity		9,953,204.46
Total Fund 001:		
TOTAL ASSETS		15,551,053.99
BEG. FUND BALANCE		9,953,204.46
+ NET OF REVENUES & EXPENDITURES		4,993,639.05
= ENDING FUND BALANCE		14,946,843.51
+ LIABILITIES		600,044.83
= TOTAL LIABILITIES AND FUND BALANCE		15,546,888.34
OUT OF BALANCE		4,165.65

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

Balance As of 05/31/2026
% Fiscal Year Completed: 66.58

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GL Number	Description	25-26 Amended Budget	YTD Balance 05/31/2026 Normal (Abnormal)	Available Balance 05/31/2026 Normal (Abnormal)	% Bdgt Used	Encumbrance 05/31/2026 Increase (Decrease)
Fund: 001 GENERAL FUND						
Account Category: Revenues						
Department: 310.000 TAXES						
001-310.000-311.000	AD VALOREM TAXES	9,547,100.00	9,408,768.51	138,331.49	98.55	0.00
001-310.000-312.410	LOCAL OPTION 6 CENT GAS TAX	37,000.00	23,995.62	13,004.38	64.85	0.00
001-310.000-312.420	SECOND LOCAL OPTION FUEL TAX	18,000.00	10,987.67	7,012.33	61.04	0.00
001-310.000-313.100	ELECTRIC FRANCHISE TAX	240,000.00	162,803.04	77,196.96	67.83	0.00
001-310.000-314.100	UTILITY SERVICE TAX ELECTRIC	330,000.00	237,074.50	92,925.50	71.84	0.00
001-310.000-314.800	UTILITY SERVICE TAX PROPANE	55,000.00	28,326.97	26,673.03	51.50	0.00
001-310.000-314.900	UTILITY SERVICE TAX WATER	100,000.00	62,252.15	37,747.85	62.25	0.00
001-310.000-315.000	COMMUNICATION SERVICES TAX	39,000.00	26,922.28	12,077.72	69.03	0.00
001-310.000-335.200	LOCAL GOVT 1 CENT SALES TAX	39,000.00	76,693.42	(37,693.42)	196.65	0.00
Total Dept 310.000 - TAXES		10,405,100.00	10,037,824.16	367,275.84	96.47	0.00
Department: 320.000 LICENSES & PERMITS						
001-320.000-321.100	PROF & OCCUPATIONAL LICENSES	0.00	29.00	(29.00)	100.00	0.00
001-320.000-322.100	BUILDING PERMITS	700,000.00	676,713.60	23,286.40	96.67	0.00
001-320.000-329.100	SIGN PERMITS	300.00	330.00	(30.00)	110.00	0.00
001-320.000-329.200	ALARM USER PERMITS	1,800.00	820.00	980.00	45.56	0.00
001-320.000-329.600	RENTAL REGISTRATIONS	1,800.00	1,820.00	(20.00)	101.11	0.00
Total Dept 320.000 - LICENSES & PERMITS		703,900.00	679,712.60	24,187.40	96.56	0.00
Department: 330.000 INTERGOVERNMENTAL REVENUE						
001-330.000-334.100	STATE GRANT REVENUES	250,000.00	0.00	250,000.00	0.00	0.00
001-330.000-335.110	OPIOD SETTLEMENT	0.00	395.84	(395.84)	100.00	0.00
001-330.000-335.120	STATE REVENUE SHARING PROCEEDS	62,120.00	42,881.39	19,238.61	69.03	0.00
001-330.000-335.181	LOCAL GOVT 1/2 CENT SALES TAX	178,140.00	101,358.30	76,781.70	56.90	0.00
001-330.000-335.490	REBATE ON MUNICIPAL VEHICLES	1,000.00	0.00	1,000.00	0.00	0.00
001-330.000-335.900	ST LIGHT MAINTENANCE REIMBURSE	15,000.00	0.00	15,000.00	0.00	0.00
001-330.000-338.000	PB COUNTY & CTY WIDE OCC LIC	6,000.00	2,758.18	3,241.82	45.97	0.00
001-330.000-338.100	PROPORTION 911 CALL TAKER REV	0.00	1,621.68	(1,621.68)	100.00	0.00
Total Dept 330.000 - INTERGOVERNMENTAL REVENUE		512,260.00	149,015.39	363,244.61	29.09	0.00
Department: 340.000 CHARGES FOR SERVICES						
001-340.000-341.200	ZONING FEES	25,000.00	20,057.50	4,942.50	80.23	0.00
001-340.000-341.400	CERT COPYING RECORD SEARCH ETC	5,000.00	9,050.00	(4,050.00)	181.00	0.00
001-340.000-341.900	OTHER GEN GOVT CHARGES & FEES	20,000.00	192,769.20	(172,769.20)	963.85	0.00
001-340.000-342.100	LAW ENFORCEMENT/FIRE SERVICE	220,000.00	160,967.00	59,033.00	73.17	0.00
001-340.000-342.300	ALARM MONITORING	35,000.00	28,525.00	6,475.00	81.50	0.00
001-340.000-342.800	SPECIAL DETAIL SERVICES	20,000.00	50,500.00	(30,500.00)	252.50	0.00
001-340.000-342.900	OTHER PUB SAFETY CHARGES & FEES	1,500.00	143.00	1,357.00	9.53	0.00
001-340.000-343.400	GARBAGE AND TRASH REVENUE	350,000.00	217,519.50	132,480.50	62.15	0.00
001-340.000-343.900	LOT MOWING AND CLEARING	0.00	75.00	(75.00)	100.00	0.00
001-340.000-347.500	RENTALS	0.00	35.00	(35.00)	100.00	0.00
Total Dept 340.000 - CHARGES FOR SERVICES		676,500.00	679,641.20	(3,141.20)	100.46	0.00
Department: 350.000 FINES & FORFEITURES						
001-350.000-351.100	COURT FINES - COURT CASES	6,000.00	14,905.54	(8,905.54)	248.43	0.00
001-350.000-351.300	POLICE EDUCATION \$2.00	600.00	0.00	600.00	0.00	0.00
001-350.000-354.000	VIOLATIONS OF LOCAL ORDINANCES	25,000.00	31,034.46	(6,034.46)	124.14	0.00
Total Dept 350.000 - FINES & FORFEITURES		31,600.00	45,940.00	(14,340.00)	145.38	0.00
Department: 360.000 MISCELLANEOUS REVENUES						

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

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Balance As of 05/31/2026
 % Fiscal Year Completed: 66.58

GL Number	Description	25-26 Amended Budget	YTD Balance 05/31/2026 Normal (Abnormal)	Available Balance 05/31/2026 Normal (Abnormal)	% Bdgt Used	Encumbrance 05/31/2026 Increase (Decrease)
Fund: 001 GENERAL FUND						
Account Category: Revenues						
Department: 360.000 MISCELLANEOUS REVENUES						
001-360.000-361.100	INTEREST EARNED	480,000.00	261,637.16	218,362.84	54.51	0.00
001-360.000-361.320	INTEREST EARNED-PB CO TAX COLL	7,000.00	0.00	7,000.00	0.00	0.00
001-360.000-361.390	INTEREST OTHER (LIENS, ETC.)	1,500.00	488.60	1,011.40	32.57	0.00
001-360.000-366.900	MISC CONTRIB PRIVATE SOURCES	0.00	32,269.40	(32,269.40)	100.00	0.00
001-360.000-369.900	MISCELLANEOUS REVENUE	0.00	640.00	(640.00)	100.00	0.00
Total Dept 360.000 - MISCELLANEOUS REVENUES		488,500.00	295,035.16	193,464.84	60.40	0.00
Department: 380.000 NON - REVENUES						
001-380.000-380.100	FUND BALANCE UNAPPROPRIATED	1,990,489.00	0.00	1,990,489.00	0.00	0.00
Total Dept 380.000 - NON - REVENUES		1,990,489.00	0.00	1,990,489.00	0.00	0.00
Revenues		14,808,349.00	11,887,168.51	2,921,180.49	80.27	0.00
Fund 001 - GENERAL FUND:						
TOTAL REVENUES		14,808,349.00	11,887,168.51	2,921,180.49	80.27	0.00

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

Balance As of 05/31/2026
% Fiscal Year Completed: 66.58

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GL Number	Description	25-26 Amended Budget	YTD Balance 05/31/2026 (Abnormal)	Available Balance 05/31/2026 Normal (Abnormal)	% Bdg Used Increase	Encumbrance 05/31/2026 (Decrease)
Fund: 001 GENERAL FUND						
Account Category: Expenditures						
Department: 511.101 TOWN COMMISSION						
001-511.101-501.100	EXECUTIVE SALARIES	6,000.00	4,000.00	2,000.00	66.67	0.00
001-511.101-502.100	FICA TAXES	459.00	306.00	153.00	66.67	0.00
001-511.101-502.200	RETIREMENT CONTRIBUTIONS	815.00	561.20	253.80	68.86	0.00
001-511.101-502.400	WORKERS' COMPENSATION	50.00	51.36	(1.36)	102.72	0.00
001-511.101-504.000	TRAVEL & PER DIEM	7,500.00	1,100.13	6,399.87	14.67	0.00
001-511.101-504.100	COMMUNICATIONS SERV PHONE ETC	3,000.00	755.40	2,244.60	25.18	0.00
001-511.101-504.500	INSURANCE LIAB, HAZARD, DAMAGE	29,900.00	22,425.00	7,475.00	75.00	0.00
001-511.101-504.900	OTHER CURRENT CHARGES	500.00	0.00	500.00	0.00	0.00
001-511.101-505.400	SUBSC, MEMBERSHIPS, EDUCATION	2,800.00	1,250.00	1,550.00	44.64	0.00
Total Dept 511.101 - TOWN COMMISSION		51,024.00	30,449.09	20,574.91	59.68	0.00
Department: 512.102 TOWN MANAGER						
001-512.102-501.100	EXECUTIVE SALARIES	225,000.00	124,123.67	100,876.33	55.17	0.00
001-512.102-502.100	FICA TAXES	14,180.70	12,768.48	1,412.22	90.04	0.00
001-512.102-502.200	RETIREMENT CONTRIBUTIONS	31,567.50	54,178.29	(22,610.79)	171.63	0.00
001-512.102-502.300	HEALTH AND DENTAL INSURANCE	12,906.00	1,180.66	11,725.34	9.15	0.00
001-512.102-502.400	WORKERS' COMPENSATION	100.00	144.44	(44.44)	144.44	0.00
001-512.102-504.000	TRAVEL & PER DIEM	4,950.00	88.00	4,862.00	1.78	0.00
001-512.102-504.100	COMMUNICATIONS SERV PHONE ETC	600.00	669.65	(69.65)	111.61	0.00
001-512.102-504.500	INSURANCE LIAB, HAZARD, DAMAGE	2,400.00	1,800.00	600.00	75.00	0.00
001-512.102-505.400	SUBSC, MEMBERSHIPS, EDUCATION	4,175.00	0.00	4,175.00	0.00	0.00
Total Dept 512.102 - TOWN MANAGER		295,879.20	194,953.19	100,926.01	65.89	0.00
Department: 513.103 TOWN CLERK/FINANCE						
001-513.103-501.100	EXECUTIVE SALARIES	98,425.32	39,660.35	58,764.97	40.29	0.00
001-513.103-501.200	REGULAR SALARIES AND WAGES	119,031.13	66,035.99	52,995.14	55.48	0.00
001-513.103-501.400	OVERTIME	1,000.00	748.89	251.11	74.89	0.00
001-513.103-501.410	VACATION PAY	3,000.00	0.00	3,000.00	0.00	0.00
001-513.103-502.100	FICA TAXES	16,635.42	11,723.69	4,911.73	70.47	0.00
001-513.103-502.200	RETIREMENT CONTRIBUTIONS	30,509.14	21,500.86	9,008.28	70.47	0.00
001-513.103-502.300	HEALTH AND DENTAL INSURANCE	42,856.80	30,778.96	12,077.84	71.82	0.00
001-513.103-502.310	LTD/STD DISABILITY AND LIFE	783.12	259.58	523.54	33.15	0.00
001-513.103-502.400	WORKERS' COMPENSATION	300.00	308.31	(8.31)	102.77	0.00
001-513.103-503.100	PROFESSIONAL SERVICES	500.00	500.00	0.00	100.00	0.00
001-513.103-503.200	ACCOUNTING & AUDITING	50,500.00	4,485.00	46,015.00	8.88	0.00
001-513.103-503.400	OTHER CONTRACTUAL SERVICES	20,300.00	6,854.25	13,445.75	33.76	0.00
001-513.103-504.000	TRAVEL & PER DIEM	4,925.00	1,160.23	3,764.77	23.56	0.00
001-513.103-504.500	INSURANCE LIAB, HAZARD, DAMAGE	2,400.00	1,800.00	600.00	75.00	0.00
001-513.103-504.610	REPAIR & MAINTENANCE	1,250.00	375.00	875.00	30.00	0.00
001-513.103-504.900	OTHER CURRENT CHARGES	5,800.00	6,058.25	(258.25)	104.45	0.00
001-513.103-505.400	SUBSC, MEMBERSHIPS, EDUCATION	2,575.00	500.00	2,075.00	19.42	0.00
Total Dept 513.103 - TOWN CLERK/FINANCE		400,790.93	192,749.36	208,041.57	48.09	0.00
Department: 514.104 LEGAL						
001-514.104-503.100	PROFESSIONAL SERVICES	150,000.00	42,988.06	107,011.94	28.66	0.00
001-514.104-503.110	LEGAL SPECIAL COUNSEL	20,000.00	806.25	19,193.75	4.03	0.00
001-514.104-504.700	PRINTING	4,000.00	0.00	4,000.00	0.00	0.00
Total Dept 514.104 - LEGAL		174,000.00	43,794.31	130,205.69	25.17	0.00
Department: 515.105 APPOINTED BOARDS						

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

Balance As of 05/31/2026
% Fiscal Year Completed: 66.58

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GL Number	Description	25-26 Amended Budget	YTD Balance 05/31/2026 (Abnormal)	Available Balance 05/31/2026 (Abnormal)	% Bdg Used	Encumbrance 05/31/2026 (Decrease)
Fund: 001 GENERAL FUND						
Account Category: Expenditures						
Department: 515.105 APPOINTED BOARDS						
001-515.105-504.500	INSURANCE LIAB, HAZARD, DAMAGE	2,400.00	1,800.00	600.00	75.00	0.00
Total Dept 515.105 - APPOINTED BOARDS		2,400.00	1,800.00	600.00	75.00	0.00
Department: 519.106 OTHER GENERAL GOVERNMENT						
001-519.106-503.100	PROFESSIONAL SERVICES	63,000.00	66,594.53	(3,594.53)	105.71	0.00
001-519.106-503.400	OTHER CONTRACTUAL SERVICES	45,785.00	48,015.96	(2,230.96)	104.87	0.00
001-519.106-504.100	COMMUNICATIONS SERV PHONE ETC	16,850.00	5,956.74	10,893.26	35.35	0.00
001-519.106-504.200	POSTAGE & FREIGHT	3,275.00	18.25	3,256.75	0.56	0.00
001-519.106-504.300	UTILITY SERVICE - ELEC & WATER	10,000.00	3,198.67	6,801.33	31.99	0.00
001-519.106-504.400	RENTALS & LEASES	3,300.00	3,209.20	90.80	97.25	0.00
001-519.106-504.500	INSURANCE LIAB, HAZARD, DAMAGE	171,900.00	140,517.00	31,383.00	81.74	0.00
001-519.106-504.610	REPAIR & MAINTENANCE	224,150.00	186,192.10	18,457.90	91.77	19,500.00
001-519.106-504.700	PRINTING	1,500.00	0.00	1,500.00	0.00	0.00
001-519.106-504.900	OTHER CURRENT CHARGES	6,075.00	2,489.79	3,585.21	40.98	0.00
001-519.106-504.910	ELECTION EXPENSES	16,450.00	24.00	16,426.00	0.15	0.00
001-519.106-505.100	OFFICE SUPPLIES	3,000.00	1,188.97	1,811.03	39.63	0.00
001-519.106-505.200	OPERATING SUPPLIES	5,600.00	1,403.93	4,196.07	25.07	0.00
001-519.106-505.220	OPERATING SUPPLIES UNIFORM/EMB	500.00	0.00	500.00	0.00	0.00
001-519.106-505.400	SUBSC, MEMBERSHIPS, EDUCATION	570.00	520.00	50.00	91.23	0.00
001-519.106-507.010	COVENANTS FROM TH LOAN	240,000.00	223,045.59	16,954.41	92.94	0.00
001-519.106-507.200	DEBT SERVICE - INTEREST	90,000.00	10,322.34	79,677.66	11.47	0.00
Total Dept 519.106 - OTHER GENERAL GOVERNMENT		901,955.00	692,697.07	189,757.93	78.96	19,500.00
Department: 521.107 LAW ENFORCEMENT & FIRE CONTROL						
001-521.107-501.100	EXECUTIVE SALARIES	160,800.00	168,221.23	(7,421.23)	104.62	0.00
001-521.107-501.200	REGULAR SALARIES AND WAGES	2,154,861.81	1,458,942.92	695,918.89	67.70	0.00
001-521.107-501.210	ONE TIME LUMP SUM INCREASE	1,000.00	0.00	1,000.00	0.00	0.00
001-521.107-501.400	OVERTIME	125,000.00	33,693.89	91,306.11	26.96	0.00
001-521.107-501.410	VACATION PAY	12,500.00	0.00	12,500.00	0.00	0.00
001-521.107-501.500	SPECIAL PAY INCENTIVE	20,000.00	1,220.00	18,780.00	6.10	0.00
001-521.107-501.510	SPECIAL DETAIL PAY	15,000.00	0.00	15,000.00	0.00	0.00
001-521.107-501.600	HOLIDAY PAY	100,000.00	0.00	100,000.00	0.00	0.00
001-521.107-502.100	FICA TAXES	177,148.14	127,148.87	49,999.27	71.78	0.00
001-521.107-502.200	RETIREMENT CONTRIBUTIONS	728,392.70	514,239.40	214,153.30	70.60	0.00
001-521.107-502.300	HEALTH AND DENTAL INSURANCE	327,511.20	228,163.61	99,347.59	69.67	0.00
001-521.107-502.310	LTD/STD DISABILITY AND LIFE	10,433.76	2,512.88	7,920.88	24.08	0.00
001-521.107-502.400	WORKERS' COMPENSATION	52,000.00	37,744.28	14,255.72	72.59	0.00
001-521.107-503.100	PROFESSIONAL SERVICES	98,870.00	23,880.31	74,989.69	24.15	0.00
001-521.107-503.400	OTHER CONTRACTUAL SERVICES	1,599,425.00	1,545,507.88	53,917.12	96.63	0.00
001-521.107-504.000	TRAVEL & PER DIEM	111,850.00	1,815.00	110,035.00	1.62	0.00
001-521.107-504.100	COMMUNICATIONS SERV PHONE ETC	28,300.00	7,396.45	20,903.55	26.14	0.00
001-521.107-504.200	POSTAGE & FREIGHT	2,000.00	120.99	1,879.01	6.05	0.00
001-521.107-504.300	UTILITY SERVICE - ELEC & WATER	13,000.00	3,198.63	9,801.37	24.60	0.00
001-521.107-504.400	RENTALS & LEASES	3,100.00	1,299.30	1,800.70	41.91	0.00
001-521.107-504.410	VEHICLE LEASES	61,000.00	0.00	61,000.00	0.00	0.00
001-521.107-504.500	INSURANCE LIAB, HAZARD, DAMAGE	62,900.00	53,444.88	9,455.12	84.97	0.00
001-521.107-504.610	REPAIR & MAINTENANCE	95,021.00	57,815.01	37,205.99	60.84	0.00
001-521.107-504.620	REPAIR & MAINTENANCE VEHICLE	32,500.00	10,606.17	21,893.83	32.63	0.00
001-521.107-504.630	REPAIR & MAINTENANCE DISPATCH	34,000.00	37,802.41	(3,802.41)	111.18	0.00

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

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GL Number	Description	25-26 Amended Budget	YTD Balance 05/31/2026 (Abnormal)	Available Balance 05/31/2026 Normal (Abnormal)	% Bdg Used	Encumbrance 05/31/2026 (Decrease)
Fund: 001 GENERAL FUND						
Account Category: Expenditures						
Department: 521.107 LAW ENFORCEMENT & FIRE CONTROL						
001-521.107-504.700	PRINTING	1,500.00	0.00	1,500.00	0.00	0.00
001-521.107-504.900	OTHER CURRENT CHARGES	4,000.00	329.94	3,670.06	8.25	0.00
001-521.107-505.100	OFFICE SUPPLIES	5,000.00	1,290.49	3,709.51	25.81	0.00
001-521.107-505.200	OPERATING SUPPLIES	31,150.00	11,964.42	19,185.58	38.41	0.00
001-521.107-505.210	OPERATING SUPPLIES GAS & OIL	51,000.00	25,939.51	25,060.49	50.86	0.00
001-521.107-505.220	OPERATING SUPPLIES UNIFORM/EMB	26,280.00	4,990.91	21,289.09	18.99	0.00
001-521.107-505.400	SUBSC, MEMBERSHIPS, EDUCATION	19,665.00	11,364.89	8,300.11	57.79	0.00
Total Dept 521.107 - LAW ENFORCEMENT & FIRE CONTROL		6,165,208.61	4,370,654.27	1,794,554.34	70.89	0.00
Department: 524.108 INSPECTIONS						
001-524.108-501.200	REGULAR SALARIES AND WAGES	60,938.45	146,546.25	(85,607.80)	240.48	0.00
001-524.108-501.400	OVERTIME	500.00	0.00	500.00	0.00	0.00
001-524.108-502.100	FICA TAXES	4,661.79	4,357.19	304.60	93.47	0.00
001-524.108-502.200	RETIREMENT CONTRIBUTIONS	8,549.66	7,991.12	558.54	93.47	0.00
001-524.108-502.300	HEALTH AND DENTAL INSURANCE	24,104.04	19,962.42	4,141.62	82.82	0.00
001-524.108-502.310	LTD/STD DISABILITY AND LIFE	304.56	101.52	203.04	33.33	0.00
001-524.108-502.400	WORKERS' COMPENSATION	1,200.00	1,002.31	197.69	83.53	0.00
001-524.108-503.100	PROFESSIONAL SERVICES	386,900.00	193,264.98	193,635.02	49.95	0.00
001-524.108-503.400	OTHER CONTRACTUAL SERVICES	30,000.00	15,043.50	14,956.50	50.15	0.00
001-524.108-504.000	TRAVEL & PER DIEM	250.00	0.00	250.00	0.00	0.00
001-524.108-504.200	POSTAGE & FREIGHT	1,550.00	0.00	1,550.00	0.00	0.00
001-524.108-504.400	RENTALS & LEASES	7,025.00	1,906.59	5,118.41	27.14	0.00
001-524.108-504.500	INSURANCE LIAB, HAZARD, DAMAGE	2,400.00	1,800.00	600.00	75.00	0.00
001-524.108-504.610	REPAIR & MAINTENANCE	1,000.00	1,197.50	(197.50)	119.75	0.00
001-524.108-504.620	REPAIR & MAINTENANCE VEHICLE	500.00	0.00	500.00	0.00	0.00
001-524.108-504.700	PRINTING	500.00	187.58	312.42	37.52	0.00
001-524.108-504.900	OTHER CURRENT CHARGES	6,200.00	325.00	5,875.00	5.24	0.00
001-524.108-505.100	OFFICE SUPPLIES	1,500.00	32.59	1,467.41	2.17	0.00
001-524.108-505.200	OPERATING SUPPLIES	3,000.00	744.26	2,255.74	24.81	0.00
001-524.108-505.210	OPERATING SUPPLIES GAS & OIL	0.00	1,813.45	(1,813.45)	100.00	0.00
001-524.108-505.220	OPERATING SUPPLIES UNIFORM/EMB	300.00	300.00	0.00	100.00	0.00
001-524.108-505.400	SUBSC, MEMBERSHIPS, EDUCATION	3,720.00	0.00	3,720.00	0.00	0.00
Total Dept 524.108 - INSPECTIONS		545,103.50	396,576.26	148,527.24	72.75	0.00
Department: 534.111 GARBAGE & SOLID WASTE						
001-534.111-503.400	OTHER CONTRACTUAL SERVICES	351,300.00	175,161.22	176,138.78	49.86	0.00
Total Dept 534.111 - GARBAGE & SOLID WASTE		351,300.00	175,161.22	176,138.78	49.86	0.00
Department: 539.112 OTHER PHYSICAL ENVIRONMENT						
001-539.112-503.120	TOWN ENGINEER	118,000.00	30,141.75	87,858.25	25.54	0.00
001-539.112-503.400	OTHER CONTRACTUAL SERVICES	340,720.00	155,677.37	179,142.63	47.42	5,900.00
001-539.112-504.610	REPAIR & MAINTENANCE	131,000.00	10,996.45	96,703.55	26.18	23,300.00
Total Dept 539.112 - OTHER PHYSICAL ENVIRONMENT		589,720.00	196,815.57	363,704.43	38.33	29,200.00
Department: 541.113 PUBLIC WORKS						
001-541.113-501.200	REGULAR SALARIES AND WAGES	155,911.63	113,781.76	42,129.87	72.98	0.00
001-541.113-501.400	OVERTIME	20,000.00	2,844.53	17,155.47	14.22	0.00
001-541.113-501.410	VACATION PAY	2,000.00	0.00	2,000.00	0.00	0.00
001-541.113-502.100	FICA TAXES	11,927.24	8,905.85	3,021.39	74.67	0.00
001-541.113-502.200	RETIREMENT CONTRIBUTIONS	21,874.40	16,333.16	5,541.24	74.67	0.00

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

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GL Number	Description	25-26 Amended Budget	YTD Balance 05/31/2026 (Abnormal)	Available Balance 05/31/2026 Normal (Abnormal)	% Bdg Used Increase	Encumbrance 05/31/2026 (Decrease)
Fund: 001 GENERAL FUND						
Account Category: Expenditures						
Department: 541.113 PUBLIC WORKS						
001-541.113-502.300	HEALTH AND DENTAL INSURANCE	25,273.92	18,477.01	6,796.91	73.11	0.00
001-541.113-502.310	LTD/STD DISABILITY AND LIFE	780.12	195.03	585.09	25.00	0.00
001-541.113-502.400	WORKERS' COMPENSATION	12,000.00	12,330.99	(330.99)	102.76	0.00
001-541.113-503.100	PROFESSIONAL SERVICES	38,000.00	7,585.21	30,414.79	19.96	0.00
001-541.113-504.100	COMMUNICATIONS SERV PHONE ETC	1,100.00	1,288.90	(188.90)	117.17	0.00
001-541.113-504.300	UTILITY SERVICE - ELEC & WATER	61,500.00	20,113.97	41,386.03	32.71	0.00
001-541.113-504.500	INSURANCE LIAB, HAZARD, DAMAGE	2,400.00	1,800.00	600.00	75.00	0.00
001-541.113-504.610	REPAIR & MAINTENANCE	79,500.00	24,556.05	54,943.95	30.89	0.00
001-541.113-504.620	REPAIR & MAINTENANCE VEHICLE	2,000.00	0.00	2,000.00	0.00	0.00
001-541.113-505.200	OPERATING SUPPLIES	4,700.00	1,067.07	3,632.93	22.70	0.00
001-541.113-505.210	OPERATING SUPPLIES GAS & OIL	5,000.00	3,579.77	1,420.23	71.60	0.00
001-541.113-505.220	OPERATING SUPPLIES UNIFORM/EMB	1,200.00	0.00	1,200.00	0.00	0.00
001-541.113-505.230	OPERATING SUPPLIES SMALL TOOLS	3,000.00	33.99	2,966.01	1.13	0.00
001-541.113-505.300	ROAD MATERIALS & SUPPLIES	10,000.00	3,600.00	6,400.00	36.00	0.00
001-541.113-505.400	SUBSC, MEMBERSHIPS, EDUCATION	800.00	0.00	800.00	0.00	0.00
001-541.113-506.400	MACHINERY & EQUIPMENT	10,000.00	0.00	10,000.00	0.00	0.00
Total Dept 541.113 - PUBLIC WORKS		468,967.31	236,493.29	232,474.02	50.43	0.00
Department: 580.114 CONTINGENCY						
001-580.114-509.110	TRANSFER TO CAPITAL PROJECTS	0.00	59,452.15	(59,452.15)	100.00	0.00
001-580.114-509.900	CONTINGENCY	500,000.00	136,775.00	363,225.00	27.36	0.00
Total Dept 580.114 - CONTINGENCY		500,000.00	196,227.15	303,772.85	39.25	0.00
Department: 590.100 TRANSFER TO CAPITAL PROJECTS						
001-590.100-509.110	TRANSFER TO CAPITAL PROJECTS	4,362,000.00	165,158.68	4,196,841.32	3.79	0.00
Total Dept 590.100 - TRANSFER TO CAPITAL PROJECTS		4,362,000.00	165,158.68	4,196,841.32	3.79	0.00
Expenditures		14,808,348.55	6,893,529.46	7,866,119.09	46.88	48,700.00
Fund 001 - GENERAL FUND:						
TOTAL EXPENDITURES		14,808,348.55	6,893,529.46	7,866,119.09	46.88	48,700.00

BALANCE SHEET REPORT FOR TOWN OF OCEAN RIDGE
Balance As of 05/31/2026

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		YTD Balance 05/31/2026
GL Number	Description	Normal (Abnormal)
Fund: 302 CAPITAL PROJECTS FUND		
*** Assets ***		
302-000.000-101.271	SEACOAST CAPITAL	36,165.00
Total Assets		36,165.00
*** Liabilities ***		
302-000.000-207.200	DUE TO OTHER FUNDS	270,064.39
Total Liabilities		270,064.39
*** Fund Equity ***		
302-000.000-271.100	FUND BALANCE	(38,732.78)
Total Fund Equity		(38,732.78)
Total Fund 302:		
TOTAL ASSETS		36,165.00
BEG. FUND BALANCE		(38,732.78)
+ NET OF REVENUES & EXPENDITURES		(195,166.61)
= ENDING FUND BALANCE		(233,899.39)
+ LIABILITIES		270,064.39
= TOTAL LIABILITIES AND FUND BALANCE		36,165.00

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

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GL Number	Description	25-26 Amended Budget	Normal	YTD Balance 05/31/2026 (Abnormal)	Available Balance 05/31/2026 Normal (Abnormal)	% Bdgt Used	Increase	Encumbrance 05/31/2026 (Decrease)
Fund: 302 CAPITAL PROJECTS FUND								
Account Category: Revenues								
Department: 380.000 NON - REVENUES								
302-380.000-381.000	INTERFUND TRANSFER	4,362,000.00		0.00	4,362,000.00	0.00		0.00
302-380.000-381.100	INTERFUND TRANSFER	0.00		224,610.83	(224,610.83)	100.00		0.00
Total Dept 380.000 - NON - REVENUES		4,362,000.00		224,610.83	4,137,389.17	5.15		0.00
Revenues		4,362,000.00		224,610.83	4,137,389.17	5.15		0.00
Fund 302 - CAPITAL PROJECTS FUND:								
TOTAL REVENUES		4,362,000.00		224,610.83	4,137,389.17	5.15		0.00
Report Totals:								
TOTAL REVENUES - ALL FUNDS		19,170,349.00		12,111,779.34	7,058,569.66	63.18		0.00

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

Balance As of 05/31/2026
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GL Number	Description	25-26 Amended Budget	YTD Balance 05/31/2026 (Abnormal)	Available Balance 05/31/2026 Normal (Abnormal)	% Bdgt Used Increase	Encumbrance 05/31/2026 (Decrease)
Fund: 302 CAPITAL PROJECTS FUND						
Account Category: Expenditures						
Department: 519.106 OTHER GENERAL GOVERNMENT						
302-519.106-503.100	PROFESSIONAL SERVICES	50,000.00	0.00	42,969.00	14.06	7,031.00
302-519.106-504.900	OTHER CURRENT CHARGES	250,000.00	175,500.70	74,499.30	70.20	0.00
Total Dept 519.106 - OTHER GENERAL GOVERNMENT		300,000.00	175,500.70	117,468.30	60.84	7,031.00
Department: 521.107 LAW ENFORCEMENT & FIRE CONTROL						
302-521.107-506.400	MACHINERY & EQUIPMENT	412,000.00	120,034.24	256,595.48	37.72	35,370.28
Total Dept 521.107 - LAW ENFORCEMENT & FIRE CONTROL		412,000.00	120,034.24	256,595.48	37.72	35,370.28
Department: 539.112 OTHER PHYSICAL ENVIRONMENT						
302-539.112-503.4002503	OTHER CONTRACTUAL SERVICES	0.00	10,110.00	(10,110.00)	100.00	0.00
302-539.112-506.300	IMPROVEMENTS NOT BUILDINGS	3,650,000.00	24,435.00	3,310,541.20	9.30	315,023.80
302-539.112-506.3002501	IMPROVEMENTS NOT BUILDINGS	0.00	84,125.00	(84,125.00)	100.00	0.00
302-539.112-506.3002503	IMPROVEMENTS NOT BUILDINGS	0.00	1,485.00	(1,485.00)	100.00	0.00
302-539.112-506.3002601	IMPROVEMENTS NOT BUILDINGS	0.00	4,087.50	(4,087.50)	100.00	0.00
Total Dept 539.112 - OTHER PHYSICAL ENVIRONMENT		3,650,000.00	124,242.50	3,210,733.70	12.03	315,023.80
Expenditures		4,362,000.00	419,777.44	3,584,797.48	17.82	357,425.08
Fund 302 - CAPITAL PROJECTS FUND:						
TOTAL EXPENDITURES		4,362,000.00	419,777.44	3,584,797.48	17.82	357,425.08
Report Totals:						
TOTAL EXPENDITURES - ALL FUNDS		19,170,348.55	7,313,306.90	11,450,916.57	40.27	406,125.08

Town of Ocean Ridge, Florida
Town Commission Agenda Memorandum
Michelle Heiser, Town Manager

Subject: Discuss and Approve a Maximum Millage Rate for Fiscal Year 2027

As part of the statutory requirements under Section 200.065, Florida Statutes (TRIM), the Town must establish a maximum operating millage rate in July. This is not the final millage rate but rather the highest rate the Town may consider during public hearings in September.

Staff have prepared a balanced FY 2027 budget that aligns directly with the Commission's identified priorities, including the continued investment in critical infrastructure projects such as the Watermain Modernization Program (Phase 4 and Phase 2), Town Hall Hardening, and Blueway Trail. These capital priorities are fully supported at the current millage rate of 5.4000 mills, which Staff is recommending as the maximum rate for TRIM notice purposes.

In FY 2026, the maximum millage rate was set at 5.4 mills. Some of the FY 2026, have been delayed and funds will be available from FY 2026 to continue the capital program priorities. The Town retains a healthy reserve position to address any unexpected challenges.

In this context, Staff recommends maintaining the current millage rate of 5.4 mills as the maximum. Should the Commission prefer a more conservative buffer, approving a higher maximum rate remains an option, though it is not necessary to meet the FY 2027 budget as proposed. We stand ready to implement the budget plan under this stable and conservative fiscal framework.

Staff recommend approval of 5.4 mills as the maximum millage rate for FY 2027.

Suggested Motion: I move that the Commission approve a maximum operating millage rate of 5.4000 mills for Fiscal Year 2027, to be included in the TRIM notice as required by Florida Statutes.

Respectfully,
Michelle Heiser, Town Manager

Agenda: Wednesday, July 8, 2026
Memo: Item #13.

Town of Ocean Ridge, Florida

Town Commission Agenda Memorandum

Christy Goddeau, Town Attorney

**Subject: Direction on Revisions to Town's Regulations on Accessory Uses,
Buildings, and Structures**

Section 64-41 of the Town's Land Development Code sets forth the Town's regulations with regards to accessory uses, buildings, and structures. A copy of section 64-41 is attached. At the May 13, 2024 Town Commission Workshop meeting, a request was made to ask the Planning and Zoning Commission to review these regulations and recommend revisions to the same. On January 21, 2025, the Planning and Zoning Commission determined no revisions were needed without further direction.

Currently, under the Town's Code, if a property owner desires to build an accessory structure (e.g., gazebo or pergola), the accessory structure must abide by the same setback requirements as the principal or primary structure. For the Town's Residential Single-Family districts, the side setbacks are generally 15 feet and the rear setbacks are 15 feet or 25 feet if adjacent to a waterway. There are exceptions in the Code to the setback requirements, which include pools, decks, patios, steps, stoops or terraces (unenclosed and uncovered), fences, residential equipment, utility shed/storage building, private dune crossover, and grandfathered accessory structures.

If a property owner desires to build an accessory structure and encroach on the required setback(s), a variance from the Town's Board of Adjustment is required. Typically, a hardship (beyond an economic hardship) must be established to be granted a variance.

If the Town Commission desires to change section 64-41 of the Land Development Code, direction from the Town Commission is sought at this time.

Staff seeks direction.

Suggested Motion:

Respectfully,
Christy Goddeau, Town Attorney

Sec. 64-41. Accessory uses, buildings and structures generally.

- (a) *Scope.* This section includes those accessory uses, buildings and structures customarily incidental and subordinate to the main use or building and located on the same lot.
- (b) *Development regulations.*
 - (1) *Location.* All accessory uses, buildings and structures shall be located on the same lot as the principal or main use and not within any required yard setbacks, except as provided in this land development code. Where lots, located east of the 1997 coastal construction control line and divided by a street or right-of-way, a dune crossover may be located on that portion of the lot separated by the street or right-of-way from that portion of the lot on which the main use or building is located, as set forth in subsection (d). If a property with a single family dwelling unit and a parcel located adjacent to the ocean are owned by the same entity as of October 5, 2020, then a dune crossover may be located on the parcel adjacent to the ocean, provided a unity of title, as approved by the town, is provided as well as all other requirements as set forth in subsection (d) are met.
 - (2) *Height.* No accessory use, building or structure shall exceed the height permitted for a one story structure.
 - (3) *Use.* Such accessory building shall not be rented or otherwise used as a separate dwelling unit.
 - (4) In the event a dune crossover is allowed on a lot divided by a right-of-way, a unity of title shall be required, in a form acceptable to the town, prior to the issuance of any permits for the construction of the dune crossover.
- (c) *Utility shed/storage building.*
 - (1) Only one utility shed/storage building shall be allowed per lot.
 - (2) A permit shall be required for a utility shed/storage building unless the shed meets the requirements set forth in paragraph (3) below. No utility sheds/storage building shall be allowed in any setbacks, drainage detention areas, easement areas or front yard area, unless as set forth below.
 - (3) The following shall apply to prefabricated utility sheds/storage buildings that do not exceed 100 square feet in size or seven feet in height and which is only used for the storage of household items and supplies and domestic equipment (no vehicles) and does not have any plumbing or electrical service:
 - a. No shed shall be allowed in a front yard.
 - b. If the shed is predominately screened from view from adjoining properties and abutting rights-of-way and waterways by vegetation, fencing or other obstructions, as determined by the building official, then the minimum side interior setback shall be three feet and minimum rear setback shall be five feet, unless the rear or side yard abuts a waterway then the normal easement would apply. If a greater easement width exists, the width of the easement shall be the minimum setback.
 - c. The roof drainage shall be retained on the property and shall not adversely impact adjoining properties.
 - d. No building permit shall be required, however, an administrative review and/or inspections by the building official shall occur to document that the above requirements are met. However, the building must be anchored according to the manufacturer's specifications regarding anchoring. An administrative fee may be charged as set forth on the fee schedule as adopted by the town commission.

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- e. An administrative special exception may be granted by the town building official for lots that are under 10,000 square feet in size that establish a hardship in their ability to meet the setback requirements set forth in subsection (c)(3)b above. Such administrative special exception may allow encroachment up to the property line provided that all other requirements of subsection (c) are satisfied.
 - (4) Utility sheds/storage buildings shall be maintained in good condition, free from evidence of deterioration, rust, holes, or breaks.
 - (d) *Dune crossover*. Dune crossover (private) shall be subject to the following:
 - (1) A private dune crossover is only allowed for the specific use of the primary residential dwelling unit, unless as otherwise set forth in this paragraph. Only one dune crossover shall be allowed per parcel and a unity of title shall be required.
 - (2) A dune crossover used and installed by a multi-family complex, greater than four dwelling units, located in the town may not be required to own property directly adjacent and across from the beach side parcel, separated by a public street, provided that the crossover may only be used by the residents of the multi-family complex.
 - (3) Other dwelling units, located in the town, may be allowed a dune crossover if there is an existing written instrument, in existence at the time of adoption of this ordinance, providing for the allowed use. Such use shall be allowed to continue in accordance with the terms of the written instrument.
 - (4) Decks, walkways, and steps shall not extend beyond the seaward toe of the dune.
 - (5) Dune crossovers shall be located, designed and constructed to minimize damage to the beach and dune system, including native vegetation systems, and shall extend seaward only as far as necessary to protect the dune and vegetation.
 - (6) Plans submitted for approval under this provision shall include proposed dune, beach or vegetation restoration.
 - (7) Dune crossovers, existing at the time of adoption of this ordinance, shall be allowed to remain and be repaired and replaced, however such crossovers shall not be expanded or modified in any manner to exceed the original footprint.
 - (8) A dune crossover shall be subject to the same setback requirements as set forth in the zoning district where the crossover is located. Notwithstanding the foregoing or section 67-18(b) requiring a variance for all development seaward of the 1979 coastal construction control line, a dune crossover (inclusive of the deck, walkway, and steps) may be constructed subject to approval of a building permit if all other requirements of this Code and local and state law for the dune crossover have been satisfied.
 - (9) The town building official shall have the authority to require the use of building materials and practices that are deemed more environmentally and dune friendly construction, as determined by the building official.

(Ord. No. 540, 3-13-2003; Ord. No. 2020-06, § 3, 10-5-2020; Ord. No. 2021-03, § 2, 7-6-2021)

Town of Ocean Ridge, Florida
Town Commission Agenda Memorandum
Christy Goddeau, Town Attorney

Subject: Approval of Ordinance on Second Reading: Ordinance 2026-03: An Ordinance Of The Town Commission Of The Town Of Ocean Ridge, Florida, Amending Chapter 67, “Building And Building Regulations”, Article VII, “Building Standards”, Division 3, “Occupancy Limitations”, Section 67-206, “Reasonable Accommodation Procedures” To Include Certified Recovery Residences To Comply With Section 397.487, Florida Statutes (2025) And To Update The Procedures, Providing For Repeal Of Conflicting Ordinances, Codification, And An Effective Date

At a prior Commission meeting and as discussed at its May 4, 2026, workshop, the Town Commission directed staff to move forward with revisions to the Town’s existing reasonable accommodation procedures to comply with section 397.487(15)(a), Florida Statutes (2025), which requires all municipalities to adopt an ordinance establishing the procedures for the review and approval of reasonable accommodation requests for certified recovery residences by January 1, 2026. This ordinance went before the Planning & Zoning Board on June 16, 2026, and they have recommended approval of the ordinance as proposed. Nothing has changed since the first reading on June 22, 2026.

Section 67-206 of the Town’s Land Development Code contains the Town’s current reasonable accommodation procedures (adopted in 2016). In addition to the requirements of section 397.487, Florida Statutes, the Town’s procedures for reasonable accommodation requests must be consistent with the requirements of the federal Fair Housing Amendments Act (FHA) and the Americans with Disabilities Act (ADA) to ensure equal housing for persons with disabilities.

The proposed Ordinance amends section 67-206 to specifically address the requirements of section 397.487(15), Florida Statutes, regarding certified recovery residences and updating the Town’s procedures. Generally, the process for reviewing and approving a reasonable accommodation request involves a written application to the Town; review of the application by the Town; and, a hearing before the Town’s special magistrate for approval, approval with conditions, or denial of the request.

Should you have any questions regarding the above, please do not hesitate to contact me.

Staff recommends...approval of the ordinance on second reading.

Suggested Motion: I move to...approve Ord. 2026-03 on second reading.

Respectfully,
Christy Goddeau, Town Attorney

ORDINANCE NO. 2026-03

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA, AMENDING CHAPTER 67, “BUILDING AND BUILDING REGULATIONS”, ARTICLE VII, “BUILDING STANDARDS”, DIVISION 3, “OCCUPANCY LIMITATIONS”, SECTION 67-206, “REASONABLE ACCOMMODATION PROCEDURES” TO INCLUDE CERTIFIED RECOVERY RESIDENCES TO COMPLY WITH SECTION 397.487, FLORIDA STATUTES (2025) AND TO UPDATE THE PROCEDURES, PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, CODIFICATION, AND AN EFFECTIVE DATE.

WHEREAS, the Town Commission, as the governing body of the Town of Ocean Ridge, Florida pursuant to authority in Chapter 163 and Chapter 166, Florida Statutes, and the Local Government Comprehensive Planning and Land Development Regulation Act, has adopted a Land Development Code which sets forth the Town’s Land Development Regulations in Chapter 63 through Chapter 70 of the Town’s Code of Ordinances; and

WHEREAS, pursuant to Section 397.487(15)(a), Florida Statutes (2025), all counties and municipalities are required to adopt an ordinance establishing the procedures for the review and approval of reasonable accommodation requests including requests by certified recovery residences by January 1, 2026; and

WHEREAS, the procedures for the review and approval of reasonable accommodation requests must also be consistent with the requirements of the federal Fair Housing Amendments Act (FHA) and the Americans with Disabilities Act (ADA) to ensure equal housing for persons with disabilities; and

WHEREAS, the Town currently has reasonable accommodation procedures set forth in section 67-206 of its Land Development Code, which establish an application review process and hearing before the Town’s special magistrate; and

WHEREAS, the purpose of this Ordinance is to update the Town’s current reasonable accommodation procedures to include certified recovery residences as required by Section 397.487(15)(a), Florida Statutes; and

WHEREAS, the Planning and Zoning Commission sitting as the Local Planning Agency, held a duly advertised public hearing on June 16, 2026, to consider this Ordinance and recommended to the Town Commission approval of the same; and

WHEREAS, the Town Commission has considered the recommendation of the Local Planning Agency and the comments from the public regarding this Ordinance; and,

WHEREAS, the Town Commission finds that this Ordinance is necessary to strengthen consistency in how the Town handles reasonable accommodation requests to ensure equal housing

for persons with disabilities, and for the preservation of public health, safety and welfare of the Town's residents; and

WHEREAS, the Town finds that protecting and maintaining the residential character, privacy, security, and quality of life of its neighborhoods including protecting the Town's established density and non-transient occupancy requirements serves a legitimate public purpose; and,

WHEREAS, the Town Commission finds that the revisions to section 67-206 as proposed in this Ordinance are consistent with the Town's Comprehensive Plan, are in the best interests of the Town, serve a valid public purpose, and serve to further the public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE THAT:

Section 1. Recitals: The recitals set forth above are hereby adopted as true and correct findings of the Town of Ocean Ridge and its Commission and specifically made a part of this Ordinance by reference.

Section 2. Amendment: Chapter 67, "Building and Building Regulations", Article VII, "Building Standards", Division 3, "Occupancy Limitations", Section 67-206, "Reasonable Accommodation Procedures", is hereby amended as follows (underline denotes new language and ~~strike-through~~ denotes deleted language):

Sec. 67-206. - Reasonable accommodation procedures.

(a) This section implements the policy of ~~theis~~ town for processing requests for reasonable accommodation from ~~theis~~ town's ~~ordinances~~ land development code, laws, rules, policies, practices, and procedures for persons with disabilities as provided by the federal Fair Housing Amendments Act (42 U.S.C. 3601 et. seq.) ("FHA") and Title II of the Americans with Disabilities Act (42 U.S.C. 12131 et. seq.) ("ADA"), as amended from time to time. For purposes of this section, a "disabled individual" or a "disabled person" means an individual that qualifies as disabled and/or handicapped under the FHA and/or ADA. A "qualifying entity" includes a licensed service provider of the State of Florida as defined by section 397.311(26), Florida Statutes, as amended from time to time. Any person who is disabled ~~(or a qualifying entity)~~ may apply for a reasonable accommodation with respect to ~~theis~~ town's land development code, laws, rules, land use policies, or other relevant practices and/or procedures as provided by the FHA and the ADA by submitting an application for a reasonable accommodation pursuant to the procedures set forth in this section. Applications for a reasonable accommodation must provide proof that a person requires a reasonable accommodation because he/she is disabled and/or handicapped under the FHA and/or ADA. All qualifying entities must provide proof of the licensable service component the qualifying entity holds pursuant to Chapter 397, Florida Statutes, as amended from time to time.

(b) A request or application by a disabled person or individual ("applicant") for a reasonable accommodation under this section ~~may be either oral or~~ shall be made in writing by completing a

form and written in accordance with procedures set forth herein and as may be further required by the town clerk. If in writing it shall be made by completing a form which is available in this town clerk's office. The applicant's written request for a reasonable accommodation shall, at a minimum, include: form shall contain questions and requests for information, which are necessary for this town to process the reasonable accommodation request.

- (1) The name, address, telephone number, and e-mail of the property owner(s), the applicant, and, if applicable, the authorized representative, attorney or agent;
- (2) The applicable property information of the subject property including property address, parcel identification number and disclosure of all ownership interests; and
- (3) A description of the reasonable accommodation requested and identification of the specific regulation(s), standard(s), or procedure(s) from which relief is sought.
- (4) A description of why the requested accommodation is necessary.
- (5) Site Plan showing existing and proposed structures and parking.
- (6) Floor Plan showing room measurements and proposed number of residents.
- (7) Proof of current all licensure and certification, including certification level, under section 397.487, Florida Statutes.
- (8) Proof of certification, including certification level by the Florida Association of Recovery Residences or other credentialing entity for recovery residences approved by the Department of Children and Families.
- (9) Name and certification number of the certified recovery residence administrator.
- (10) Contact information for the operator.
- (11) The written request must be signed by or consented to by all owners of the property and the applicant or authorized representative, and must include the following statements:
 - (i) I CERTIFY UNDER PENALTIES OF PERJURY THAT ANY AND ALL PERSONS OCCUPYING THE PROPERTY ARE OWNERS, TENANTS, OR OTHER LEGAL OCCUPANTS WHOSE OCCUPANCY IS FOR 30 DAYS OR MORE.
 - (ii) I CERTIFY UNDER PENALTY OF PERJURY THAT THE INFORMATION PROVIDED IN THIS REQUEST IS TRUE AND CORRECT. I UNDERSTAND THAT IF I KNOWINGLY PROVIDE FALSE INFORMATION WITH THIS APPLICATION, MY APPLICATION AND ANY GRANT OF THE SAME SHALL BECOME NULL AND VOID AND REVOKED.
- (12) The applicant may include any additional information for the town's consideration; however, the town shall not require disclosure of medical records or personal information beyond what is reasonably necessary to establish eligibility under applicable law.

(c) If the information required to be provided by the applicant to ~~the~~is town, includes medical information and/or records, including records relating to the medical condition, diagnosis or medical history of the applicant, the applicant at the time of the submission of the medical information, may request that ~~the~~is town treat the medical information as confidential information of the applicant. In such case, ~~the~~is town shall endeavor to keep the applicant's medical information confidential to the extent permitted by law. The town shall thereafter use its best efforts to provide written notice to the applicant and/or the applicant's authorized agent, attorney or representative, of any request received by the town for disclosure of the medical information or documentation which the applicant has previously requested be treated as confidential by this town. The town will cooperate with the applicant to the extent allowed by law, in actions initiated by persons or entities that challenge or oppose this town's nondisclosure of medical information or records of the applicant. However, ~~the~~is town shall have no obligation to defend against any other action seeking to compel the production of public records or to incur any legal or other expenses in connection therewith, and may produce the records to the extent this town determines the records are not exempt from the Public Records Act, or to comply with any judicial or administrative order without prior notice to the applicant.

(d) When a reasonable accommodation request has been submitted to ~~the~~is town clerk's office, the application shall be date-stamped and within 30 days of receipt of the application, the town shall determine whether the application is complete. If incomplete, the town must notify the applicant in writing, identifying the specific additional information required. The applicant shall be provided with no less than 30 days to submit the requested information. The review period is tolled until the town receives the additional information. If the requested information is not submitted within 30 days, the application will be deemed withdrawn with written notice advising the applicant that the request for reasonable accommodation is deemed abandoned. When the town determines that the application is complete, the town~~it will be scheduled the application~~ for a quasi-judicial hearing before the special magistrate. The special magistrate shall be the same as the magistrate appointed by ~~the~~is town commission, which shall be the same special magistrate appointed to hear code enforcement community standards cases, unless this town commission specifically appoints a special magistrate to hear the reasonable accommodation requests. The special magistrate shall~~may~~:

- (1) Grant the reasonable accommodation request in full;
- (2) Grant a portion of the reasonable accommodation request and deny a portion of the reasonable accommodation request, and may impose conditions upon the portion of the reasonable accommodation request that was granted; or
- (3) Deny the reasonable accommodation request. Any denial of a reasonable accommodation request shall be in writing, and shall state the specific objective, evidence-based reasons for the denial and identify any deficiencies or actions necessary for reconsideration.

(e) All decisions of the special magistrate on a request for reasonable accommodation shall be in writing and shall give the applicant notice of the applicant's right to appeal. The written decision of the special magistrate shall be sent to the applicant (~~i.e., the disabled individual or his/her authorized agent, attorney, or representative~~) by regular mail at the address specified for notice by the applicant ~~on the application form~~. If the request is denied in whole or in part, the reasons for

the denial must be provided in the written decision. **If the final written decision is not issued within 60 days after receipt of the completed application**, the request is deemed approved unless the applicant and town agree in writing to a reasonable extension of time.

(fe) In determining whether a reasonable accommodation request should be granted or denied, the applicant, or, if applicable, the qualifying entity, must establish that the applicant is protected under the provisions of the FHA and/or ADA by demonstrating that the applicant is handicapped or disabled, as defined in the FHA and/or ADA. Although the definition of disability is subject to judicial interpretation, for purposes of this section, the disabled individual who is the subject of the request for a reasonable accommodation must show:

- (1) A physical or mental impairment which substantially limits one or more major life activities;
- (2) A record of having such impairment; and
- (3) That the disabled individual is regarded as having such impairment.

After satisfying the foregoing three criteria, the applicant must demonstrate that the proposed accommodations being sought are reasonable and necessary to afford him/her or the qualifying entity an equal opportunity to use and enjoy housing. A request to allow occupancy of the property for less than 30 days shall be considered a fundamental alternation in the nature of the land use and zoning regulations of the Town.

(gf) If the applicant or the town disagree with the written decision of the special magistrate, the applicant and/or the town may appeal the decision by petition for writ of certiorari to the Fifteenth Judicial Circuit in and for Palm Beach County, Florida, division of appeals ~~If denied an applicant may seek review, by writ of certiorari to the Fifteenth Judicial Circuit, of the special magistrate's written decision on a reasonable accommodation request within 30 days after the date on which the written decision is rendered.~~

(hg) No fee shall be imposed by the town clerk's office in connection with a request for reasonable accommodation under this section, or for an appeal of a decision of the special magistrate. The town shall have no liability for or legal obligation to pay an applicant's attorney's fees or costs, including the attorney's fees and costs incurred in any appeal at any appellate level.

(ih) During the time when an application for reasonable accommodation is pending, ~~the~~is town shall not enforce the land development code, ordinance, rules, policies, and procedures which are the subject of the request for a reasonable accommodation against the applicant.

(ji) The following general provisions shall be applicable:

- (1) The town shall display a notice in the town's public notice bulletin board (and shall maintain copies available for review in ~~the~~is town clerk's office), advising the public that disabled individuals (and qualifying entities, ~~if applicable~~) may request a reasonable accommodation as provided in this section.
- (2) A disabled individual, or ~~if applicable~~ a qualifying entity who has applied for a reasonable accommodation, may be represented at all stages of the reasonable

accommodation process by a person designated by the disabled individual as their authorized agent, attorney, or representative. If any authorized agent, attorney, or other representative is representing the individual or a qualifying entity, a written authorization designating the authorized agent, attorney, or representative shall be submitted together with the application.

- (3) The town shall provide assistance and accommodation as is required pursuant to the FHA and ADA in connection with a disabled person's or qualifying entity's request for reasonable accommodation, including without limitation, assistance with preparing the written request interpreting the reasonable accommodation application form and responding to the questions from the town contained therein, ~~assistance with completing the form,~~ assistance with filing an appeal, and assistance in appearing at hearings to ensure the process is accessible.

(j) Approvals of requests for reasonable accommodation shall expire within 180 days if not implemented.

(k) An approved reasonable accommodation is specific to the disabled individual or qualifying entity, does not run with the land, and does not alter an individual's or qualifying entity's obligation to comply with other applicable federal, state, county, or town requirements, rules, regulations, or laws.

(l) If the request for a reasonable accommodation is granted with conditions and the disabled individual or qualifying entity violates a condition(s) of approval, or the qualifying entity's fails to maintain its required license, the town may pursue such violation or failure as a code violation before the town's special magistrate. If the violation or failure is confirmed by the special magistrate, in addition to any other legal remedies available to the town, the town shall revoke the granted request for a reasonable accommodation and such revocation shall be in writing to the applicant and/or property owner. Upon revocation, a disabled individual or qualifying entity may reapply for a reasonable accommodation. A qualifying entity shall have 180 days to reinstate its required license.

(m) Severability. If any part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word of this section is declared unconstitutional by the final and valid judgment or decree of any court of competent jurisdiction, the declaration of unconstitutionality or invalidity shall not affect any other part, section, subsection, paragraph, subparagraph, sentence, phrase, clause, term, or word of this section.

SECTION 3. Codification: This Ordinance shall be codified in the Code of Ordinances of the Town of Ocean Ridge, Florida.

SECTION 4. Repeal of Conflicting Ordinances: All ordinances, resolutions, or parts of ordinances and resolutions in conflict herewith are hereby repealed.

SECTION 5. Effective Date: This Ordinance shall become effective immediately upon adoption.

Commissioner _____ offered the foregoing Ordinance and its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

	AYE	NAY
GEOFF PUGH, Mayor	_____	_____
STEVE COZ, Vice Mayor	_____	_____
CAROLYN CASSIDY, Commissioner	_____	_____
DAVID HUTCHINS, Commissioner	_____	_____
AINAR AIJALA JR., Commissioner	_____	_____

The Mayor thereupon declared this Ordinance approved and adopted by the Town Commission of the Town of Ocean Ridge, Florida, on this _____ day of _____, 2026.

TOWN OF OCEAN RIDGE, FLORIDA

BY: _____
GEOFF PUGH, MAYOR

ATTEST:

BY: _____
KELLY AVERY, TOWN CLERK

Town of Ocean Ridge, Florida

Town Commission Agenda Memorandum

Christy Goddeau, Town Attorney

**Subject: Direction on Revisions to Town's Duration of Construction due to
State Mandate on Permit Duration for Single-Family Dwelling**

In House Bill 803 (2026), *effective July 1 2026*, the Florida Legislature revised subsection 553.79(1)(c), Florida Statutes, entitled "Permits; Applications; Issuance; Inspections," to mandate the following duration for all building permits issued for a single-family dwelling (underlined language added):

(c) A local government that issues building permits may send a written notice of expiration, by e-mail or United States Postal Service, to the owner of the property and the contractor listed on the permit, no less than 30 days before a building permit is set to expire. The written notice must identify the permit that is set to expire and the date the permit will expire. A building permit issued by a local government for a single-family dwelling expires 1 year after the issuance of the permit or on the effective date of the next edition of the Florida Building Code, whichever is later. However, this paragraph does not prevent a local government from extending a building permit beyond the expiration date.

The Florida Building Code is updated every **three (3) years**. The 9th Edition takes effect December 31, 2026.

The Town currently has a duration for construction in section 67-52 of the Land Development Code which provides:

Sec. 67-52. Commencement and duration of construction.

Construction shall commence within six months from the date of issuance of a building permit. If construction has not commenced within six months, the building permit shall expire. Following commencement of construction pursuant to a building permit, all construction shall be completed within two years unless extended for no more than one, six-month period by the administrative official, upon a showing of good cause. Subsequent to the granting of one administrative extension, any additional extensions may be granted by the town commission upon a showing of good cause. If construction is not completed within the two year timeframes

prescribed in this section and as further extended by the administrative official, a financial penalty equal to the cost of the original building permit fee shall be imposed. The two year timeframe prescribed in this section shall stand repealed on December 31, 2025, unless reviewed and saved from repeal through reenactment by the town commission. Upon repeal, the timeframe for completing construction pursuant to a building permit shall be two years following commencement of construction for single-family residential estates, or one year for all other buildings or structures, unless extended for no more than one, six-month period by the administrative official, upon a showing of good cause.

As you may recall, in 2023, the Town extended the duration of construction to two (2) years. After December 31, 2025, the two (2) year duration became applicable to only single-family residential estates and all other construction was limited to a one (1) year duration.

Based on the new state mandate, the Town will need to revise section 67-52 to change the expiration date for a permit for a single-family dwelling to at least one (1) year (and possible up to three (3) years) depending on the status of the latest edition of the Florida Building Code when the permit is issued.

There are several other decisions that the Town may want to consider with this change. For example:

1. Should all other construction remain limited to a six-month timeframe to commence construction and the one (1) year total construction duration or be expanded?
2. Should permits for non-single family dwellings (e.g., multi-family) and/ or private clubs be likewise expanded?
3. Should the option to obtain a six-month extension be deleted based on the state mandate for permits for single-family dwellings?

Since section 67-52 is in the Town's Land Development Code, revisions to section 67-52 will require Planning and Zoning Commission review with a recommendation to the Town Commission.

The Town Commission may want to provide direction on changes to section 67-52 and/or provide direction to the Planning and Zoning Commission to further study the matter and make a recommendation on changes.

Only direction from the Town Commission is sought at this time.

Suggested Motion:

Respectfully,
Christy Goddeau, Town Attorney

Town of Ocean Ridge, Florida
Town Commission Agenda Memorandum
Kelly Avery, Town Clerk

**Subject: Approval Resolution 2026-06: A Resolution Of The Town
Commission Of The Town Of Ocean Ridge, Florida, Amending The
Adopted Schedule Of Fees For Various Services; And, Providing For
Repeal Of Conflicting Resolutions And An Effective Date**

Commissioners -

After much discussion, consultation with many other municipalities and building officials, and a re-review of HB803, we have analyzed what we currently have as a building permit fee structure and have concluded that what we have is sufficient. We do, however, recommend that the following revisions be made to the current building fee schedule:

1. Plan Review — We have changed the flat \$50 fee to what the current contracted official charges after their plan review.
2. Approved Private Provider Applications — We have provided a 25% reduction in permit fees for plan reviews and there will be no charge for inspections if they choose a private provider for inspection services.
3. Certificate of Occupancy/Completion fees were not included in the fees list and we are now listing them as \$50 for either one.
4. Technology Charge - As what was mentioned in a previous meeting, the Town is implementing a technology charge for the use of having the electronic method of permit submittals.
5. Inspections - We are removing the portions regarding "Audit Inspections", updating the inspection fee performed by the Building Official or Inspector to \$50 and updating the inspection fee performed by the Town Engineer to \$125, and we are removing the "Special Inspections" portion.
6. Penalty Fees - We are clarifying the "Two Times" versus "Double" verbiage.
7. Permit Plans Scanning - We are removing that fee as we no longer scan the documents for

permit submittals.

8. Special, Expedited, Out of Sequence Plan Review - We are removing those fees as we no longer expedite permits.

If there are any further questions/concerns, please feel free to ask.

Staff recommends...approval of the resolution as presented.

Suggested Motion: I move to...approve Resolution 2026-06 as presented.

Respectfully,
Kelly Avery, Town Clerk

RESOLUTION NO. 2026-06

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA, AMENDING THE ADOPTED SCHEDULE OF FEES FOR VARIOUS SERVICES; AND, PROVIDING FOR REPEAL OF CONFLICTING RESOLUTIONS AND AN EFFECTIVE DATE.

WHEREAS, pursuant to requests from Town staff, the Town Commission has determined there is a need to amend the adopted Schedule of Fees, attached hereto and incorporated herein as "Appendix A" as it relates to fees charged by the Town of Ocean Ridge; and

WHEREAS, Section 2-237 of the Code of Ordinances of the Town of Ocean Ridge authorizes the Town Commission, from time to time, to amend or establish, by Resolution, a Schedule of Fees for fees, costs and fines to be charged by the Town; and,

WHEREAS, the Town Commission has determined that amending the adopted Schedule of Fees as set forth herein serves a valid public purpose.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA, AS FOLLOWS:

Section 1. The Town Commission of the Town of Ocean Ridge, Florida, hereby adopts the Schedule of Fees as set forth in Appendix "A" attached hereto and incorporated herein by reference. The Town Clerk is directed to add and/or amend these fees to the Schedule of Fees on file in the Clerk's Office.

Section 2. That all resolutions or parts of resolution in conflict herewith are repealed to the extent of such conflict.

Section 3. This Resolution shall be effective upon adoption and shall be retroactive in nature to include a waiver of the October meeting facility rental fee.

_____ offered the foregoing resolution. _____
seconded the motion, and upon being put to a vote, the vote was as follows: Passed and adopted in regular session assembled this ____ day of _____, 2026.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
GEOFF PUGH, MAYOR	☐	☐	☐
STEVE COZ, VICE MAYOR	☐	☐	☐
CAROLYN CASSIDY, COMMISSIONER	☐	☐	☐
DAVID HUTCHINS, COMMISSIONER	☐	☐	☐
AINAR AIJALA, JR, COMMISSIONER	☐	☐	☐

The Mayor thereupon declared the Resolution duly passed and adopted this ____ day of _____, 2026.

TOWN OF OCEAN RIDGE, FLORIDA

BY: _____
 Geoff Pugh, Mayor

ATTEST:

BY: _____
 Kelly Avery, CMC, Town Clerk



TOWN OF OCEAN RIDGE

6450 North Ocean Boulevard, Ocean Ridge, Florida 33435

(561) 732-2635 Main ♦ (561) 737-8359 Fax

Oceanridge.gov ♦ permit@oceanridge.gov

Building Department Fee Schedule

Permit Fees Schedule

Estimated cost of job less than \$1,000	\$100.00
Estimated cost of job between \$1,000 and up to \$3,000.00	\$150.00
Estimated cost of job over \$3,000.00 up to and including \$100,000.00	\$150.00 plus 2.5% of the amount exceeding \$3,000.00 and up to \$100,000.00.
Estimated cost of job greater than \$100,000.00	\$150.00 plus 2.5% of the amount exceeding \$3,000.00 and up to \$100,000.00 plus 2% of the amount greater than \$100,000.00.
Plan Review	• Per contracted amount after official has reviewed plans.
Permit Fee Reduction Incentive	Permit Fee Reduction Incentive with proof of the installation per item(s): LEED certification, Energy Efficient Products (Solar Panels, Solar Water Heater), Preservation of historic/native/noble trees, Preservation or relocation of tree(s), Addition of shade tree(s). Estimated cost of job between \$0-\$50,000 = \$50.00 (Max: \$200) • Estimated cost of job between \$50,000-\$100,000=\$100.00 (Maximum:\$400) • Estimated cost of job between \$100,001-\$500,000 = \$150.00 (Maximum:\$800) • Estimated cost of job between \$500,001-\$1,000,000 = \$300.00 (Maximum:\$1,000) • Estimated cost of job between \$1,000,001-above = \$500.00 (Maximum: \$2,000)
Approved Private Provider Applications	• 25% reduction in contracted amount set forth for plan reviews • No charge for inspections with approved Private Provider Applications
PLUS BIF/DCA Building Permit Surcharge	
BIF/DCA Building Permit Surcharge as per FS 553.721 and FS 468.631.	2.5% of the permit fee with a minimum of \$4.00 per permit.
Building Permit Fees are based on the estimated cost of the work rounded up (ex. \$7,200 = \$8,000) plus the BIF/DCA Building Surcharge, plan review fee, permit scanning charge, and any other applicable fees.	
Other Building Department Fees	
Certificate of Occupancy Review	• \$1,000.00 minimum
Temporary Certificate of Occupancy	• \$250.00 per condition per 30 days
Certificate of Occupancy/Completion	• \$50.00
Change of Address	• \$100.00

Change of Permit Status Request	• <u>Cancellation of Permit</u> (no work commenced) – No charge • <u>Cancellation of Contract between Property Owner and Contractor</u> - \$50.00 • <u>Revalidate Expired Building Permit</u> (one-time up to six months determined by Building Official) - \$50.00 plus 30% of original permit fee • <u>Other</u> (work commenced, no inspections and/or final inspection conducted, admin. closed permits) - \$50.00
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Change of Contractor	• \$50.00
Technology Charge	• 0.5% of permit fee

Construction Parking Permits for Parking in the Right-of-Way, limit 2 per construction site (parking in the Right-of-Way is prohibited unless approved by the Building Official)	• \$50.00 each
Development Plan Review by the Planning & Zoning Commission	• \$1,500.00
Development Plan Re-Review by the Planning & Zoning Commission	• \$900.00
Early Fixturing/Stocking Permit	• \$250.00
Engineering Review & Survey as requested by the Building Official	• \$250.00 minimum
Fill Permits	• \$300.00
Fill Material Professional Analysis or Testing as requested by the Building Official	• \$25.00 maximum
Inspections	Audit Inspections • Performed by Building Official or Inspector - \$3,000.00 Re-inspection Fees • Performed by Building Official or Inspector - \$50.00 per inspection. • Inspection performed by the Town Engineer - \$125.00 Special Inspections (after hours, holidays, same day, weekends) • Performed by Building Official or Inspector - \$150.00
Low Voltage Alarm System Permit Labels	• \$55.00
No-Fee-Sub Permits that require independent review	• \$50.00
Penalty Fees Per Town Code Sec. 67-58 (c)	• Two times the permit fee plus \$200.00 if total cost of work is equal to or less than \$5,000.00. • Four times the permit fee if total cost of work is greater than \$5,000.00.
Plan Review Resubmittal/Excess Plan Review	• \$50.00 minimum
Permit Revisions	• Building/Zoning: Minimum \$50.00 or more if value of work increased the total cost of permitted work. • Building/Zoning Field Revisions: \$ 150.00 minimum. • Engineering: Minimum \$150.00.
Permit Plans Scanning	• Estimated cost of job between \$0-\$10,000 = \$25.00 • Estimated cost of job between \$10,001-\$50,000 = \$50.00 • Estimated cost of job between \$50,001-\$100,000 = \$75.00 • Estimated cost of job between \$100,001-above = \$150.00
Preliminary Plan Review by any Town Official before a Building Permit is submitted	• \$250.00 minimum; final cost to be determined based on length of meeting and Officials in attendance.
Right-of-Way Agreements and Hold Harmless Agreements	• \$50.00 minimum
Special, Expedited, Out-of-Sequence Plan Review Special, Expedited, Out-of-Sequence review for other-Building Dept. related applications:	• \$50.00 fee plus 50% of the permit fee • \$100.00 minimum for all other Building Dept. related applications or requests.

Effective 10/1/08, Revised 10/1/10, Rev. 10/1/16, Rev. 5/1/17, Rev. 7/1/17, Rev. 1/1/18, Rev. 9/6/18, Rev. 4/1/19, Rev. 6/3/19, Rev. 10/7/19, Rev. 3/2/20, Rev. 9/8/20, Rev. 5/3/21, Rev. 7/6/21

BD-13



HY-BYRD BUILDING INSPECTIONS, LLC

631 Lucerne Ave, Suite 214 Lake Worth Beach, FL 33460

Office: (561) 547-5701 | Fax: (561) 547-5726

Email: hybyrd@bellsouth.net | Website: www.hybyrd.com

Town of Ocean Ridge 6450 N. Ocean Boulevard Ocean Ridge,
FL 33435

Professional Building Services Proposal

Hy-Byrd Building Inspections, LLC is pleased to submit this proposal to provide professional building department support services for the Town of Ocean Ridge. Our team is committed to delivering responsive, knowledgeable, and efficient services to assist the Town in meeting its regulatory and operational objectives.

Service	Rate
Building Official Duties, including Private Provider Services pursuant to F.S. 553.791	\$75.00/hour (2-hour minimum)
Building Inspections (Field Inspections)	\$50.00 per inspection
Zoning Reviews	\$50.00/hour
Code Enforcement Services	\$50.00/hour (2-hour minimum)
Permit Clerk Services	\$50.00/hour (4-hour minimum)
Building Plan Review / Building Official Duties – Minor Projects - Up to \$50,000	\$75.00/ hour

Plan Review Fees

Projects with a valuation of \$50,001.00 to \$100,001.00: Minimum review fee of \$250.00

Projects with a valuation exceeding \$100,000: Base review fee of \$250.00 plus \$1.25 per \$1,000 (or fraction thereof) for valuation amounts exceeding \$100,000.

Hy-Byrd Building Inspections appreciates the opportunity to provide these services to the Town of Ocean Ridge. We look forward to partnering with the Town and delivering the professionalism, responsiveness, and expertise that have become hallmarks of our service.

Agenda: Wednesday, July 8, 2026
Memo: Item #17.

Town of Ocean Ridge, Florida
Town Commission Agenda Memorandum

Subject: Discussion of Possible Candidates for Town Commission Vacancy

At the June 2026 meeting, the Town Commissioners discussed what plan of action they were going to take in filling the vacancy on the Commission. It was determined that at the July 2026 meeting, the seated commissioners would bring possible names to the meeting to discuss and decide the route they wanted to take.

Suggested Motion:

Respectfully,

Town of Ocean Ridge, Florida

Town Commission Agenda Memorandum

**Subject: Approval to Award Contract for ITB26-002: Harbour Drive N
Drainage**

As you know, on May 5, 2026, the Town issued the Invitation to Bid for the Town's Harbour Drive N Drainage Improvement Project ("ITB"). The Town held a non-mandatory pre-bid meeting on May 15, 2026. The ITB required all bids to be submitted by June 11, 2026. On June 18, 2026, the Town posted the bid tabulation for the six submissions. Please see the attached Bid Tab for more information on each received bid. Heavy Civil Inc. was the lowest bidder in the amount of \$496,692.02. The ranking of the bidders is in the following order:

1. Heavy Civil Inc.
2. TCLM Enterprise
3. Johnson-Davis

Engenuity reviewed the bids to make a determination as to the qualifications, responsiveness, and responsibility of the five (5) bidders that sent in a complete bid packages. In making its determination, the Town is required to consider the qualifications of all Bidders and whether their bid complies with the prescribed ITB requirements. The bid is then to be awarded to lowest, responsive and responsible Bidder, whose evaluation by the Engenuity indicates that the award will be in the best interests of the Project and Town.

A recommendation for award consistent with the foregoing was posted on July 1, 2026, on Demandstar.com, the Town's website, and at Town Hall.

If the award is approved by the Town Commission, this will authorize the Town Manager to execute the finalized agreement.

Staff recommends Heavy Civil Inc for award of the ITB as in the best interests of the Project and the Town.

Suggested Motion: I move to award Heavy Civil Inc as the Contractor for the Harbour Drive N Drainage Improvements Project.

Respectfully,

TOWN OF OCEAN RIDGE

6450 NORTH OCEAN BOULEVARD
OCEAN RIDGE, FLORIDA 33435

www.oceanridge.gov
(561) 732-2635 ♦ FAX (561) 734-7031

MICHELLE HEISER
TOWN MANAGER

KELLY AVERY
TOWN CLERK



MAYOR
GEOFF PUGH

VICE MAYOR
STEVE COZ

COMMISSIONERS
CAROLYN CASSIDY
DAVID HUTCHINS
AINAR AIJALA JR.

AWARD RECOMMENDATION

Name of Solicitation: Invitation to Bid Harbour Drive North Drainage Improvements
Bid Opening Date: May 11, 2026
Notice of Intent Posting Date: July 1, 2026
Town Project No.: 26-002
Notice Posting Locations: DemandStar (demandstar.com)
Town Website (oceanridge.gov)
Town Hall (6450 N. Ocean Blvd., Ocean Ridge, FL)

This **Award Recommendation** is being posted for the above-referenced solicitation:

The Town of Ocean Ridge recommends award to: **Heavy Civil Inc., 8230 210th St. S, Ste 215, Boca Raton, FL 33433**

Attached is Town staff's bid tabulation and bid review summary table supporting the award recommendation. Town staff will present this award recommendation to the Town Commission at its July 8, 2026, Town Commission meeting starting at 6:00 p.m. and located at Town Hall, 6450 N. Ocean Blvd., Ocean Ridge, FL 33435.

The Town's Purchasing Policy contains a procedure for protesting the award recommendation. The protest must be in writing and submitted within three (3) business days of the posting of this Award Recommendation. A copy of the full protest procedure is available through request to Town Hall via email to: Kavery@oceanridge.gov.

Sincerely,

Kelly Avery, CMC, Town Clerk

Attachment:
Bid Tab/Bid Review Summary Table

Harbour Drive North Drainage Improvements - Bid Tabulation

Heavy Civil		Hurr Homes		Johnson-Davis Inc.		Pabon Engineering Inc.		TCLM Enterprise Inc		HinterLand Group,LLC																			
Drainage	\$ 145,405.50	Drainage	\$ 200,217.68	Drainage	\$ 249,180.00	Drainage	\$ 513,580.00	Drainage	\$ 170,470.00	Did not submit Bid document with prices Excluded from Bid Review																			
Paving, Grading, Restorarion	\$ 106,344.01	Paving, Grading, Restorarion	\$ 202,482.74	Paving, Grading, Restorarion	\$ 78,010.00	Paving, Grading, Restorarion	\$ 133,985.00	Paving, Grading, Restorarion	\$ 132,623.00																				
Water	\$ 36,699.00	Water	\$ 24,561.45	Water	\$ 74,300.00	Water	\$ 92,200.00	Water	\$ 33,122.00																				
Demolition and Pollution Prevention	\$ 22,155.10	Demolition and Pollution Prevention	\$ 52,295.19	Demolition and Pollution Prevention	\$ 34,664.00	Demolition and Pollution Prevention	\$ 35,135.00	Demolition and Pollution Prevention	\$ 81,028.50																				
General Conditions	\$ 86,750.00	General Conditions	\$ 91,505.86	General Conditions	\$ 97,000.00	General Conditions	\$ 100,100.00	General Conditions	\$ 96,280.00																				
Total	\$ 397,353.61	Total	\$ 571,062.92	Total	\$ 533,154.00	Total	\$ 875,000.00	Total	\$ 513,523.50																				
Contingency (25%)	\$ 99,338.41	Contingency (25%)	\$ 142,765.73	Contingency (25%)	\$ 25,000.00	Contingency (25%)	\$ 218,750.00	Contingency (25%)	\$ 128,831.00																				
Grand Total	\$ 496,692.02	Grand Total	\$ 713,828.65	Grand Total	\$ 628,229.00	Grand Total	\$ 1,093,750.00	Grand Total	\$ 642,354.50																				
Exclusions:		Exclusions:		Exclusions:		Exclusions:		Exclusions:		Exclusions:																			
N/A		N/A		N/A		N/A		N/A		N/A																			
Calculation Errors (If Any)		Calculation Errors (If Any)		Calculation Errors (If Any)		Calculation Errors (If Any)		Calculation Errors (If Any)		Calculation Errors (If Any)																			
				Original bid document listed contingency as \$25,000 Contingency should be 25% of total Fittings unit cost listed at \$17,000.00 for 1.4 TN which should equal to \$23,800.00. Original bid document listed Fittings Total as \$28,800.00 Calculated Grand Total and Orignial Bid Grand Total do not match Adjusted price based on revised water and contingency amount: <table><tr><td>Drainage</td><td>\$ 249,180.00</td></tr><tr><td>Paving, Grading, Restorarion</td><td>\$ 78,010.00</td></tr><tr><td>Water</td><td>\$ 69,300.00</td></tr><tr><td>Demolition and Pollution Prevention</td><td>\$ 34,664.00</td></tr><tr><td>General Conditions</td><td>\$ 97,000.00</td></tr><tr><td>Total</td><td>\$ 528,154.00</td></tr><tr><td>Contingency (25%)</td><td>\$ 132,038.50</td></tr><tr><td>Grand Total</td><td>\$ 660,192.50</td></tr></table>		Drainage	\$ 249,180.00	Paving, Grading, Restorarion	\$ 78,010.00	Water	\$ 69,300.00	Demolition and Pollution Prevention	\$ 34,664.00	General Conditions	\$ 97,000.00	Total	\$ 528,154.00	Contingency (25%)	\$ 132,038.50	Grand Total	\$ 660,192.50								
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Total	\$ 528,154.00																												
Contingency (25%)	\$ 132,038.50																												
Grand Total	\$ 660,192.50																												
Documents Submitted		Documents Submitted		Documents Submitted		Documents Submitted		Documents Submitted		Documents Submitted																			
Bid Document	Yes	Bid Document	Yes	Bid Document	Yes	Bid Document	Yes	Bid Document	Yes	Bid Document	No																		
Certificate of Insurance	Yes	Certificate of Insurance	Yes	Certificate of Insurance	Yes	Certificate of Insurance	Yes	Certificate of Insurance	Yes	Certificate of Insurance	Yes																		
Drug Free Workplace Certification	Yes	Drug Free Workplace Certification	Yes	Drug Free Workplace Certification	Yes	Drug Free Workplace Certification	Yes	Drug Free Workplace Certification	Yes	Drug Free Workplace Certification	Yes																		
Permits and Licenses	Yes	Permits and Licenses	Yes	Permits and Licenses	Yes	Permits and Licenses	Yes	Permits and Licenses	Yes	Permits and Licenses	Yes																		
W-9 Form	Yes	W-9 Form	Yes	W-9 Form	Yes	W-9 Form	Yes	W-9 Form	Yes	W-9 Form	Yes																		
References	Yes	References	Yes	References	Yes	References	Yes	References	Yes	References	Yes																		



Ocean Ridge Police Department

6450 N. Ocean Blvd., Ocean Ridge, FL 33435

Phone (561) 732-8331 • Fax (561) 732-8676

www.oceanridgeflorida.com

Scott McClure
Chief of Police

MAY 2026 Monthly Activity Report

Attachments;

- 1. Monthly Law Enforcement Activity Report
(Please see detailed reports attached)*
- 2. Monthly Boynton Beach Fire/EMS Activity Report
(Please see detailed reports attached)*



Ocean Ridge Police Department

Activity Report – May 2026

Traffic Enforcement

Type	Total
Traffic Stops	423
Citations	300
Written Warnings	224
Parking Tickets/Municipal	9

Arrests

Type	Total
Felony Arrest	3
Misdemeanor Arrest	8

Telephone Calls Handled by Dispatch

Category	May	Year to Date
9-1-1	88	422
Incoming / Non-Emergency	503	2215
Outgoing / Non-Emergency	321	1248
Total	912	3885

Walk-Ins Handled by Dispatch

Category	May	Year to Date
All	205	1305
After Business Hours	103	704

Administrative / Public Services

Service	May	Year to Date
Alarm Sign Issuance	0	0
Alarm Technician	13	88
AOD / Range Use	1	11
Burn Permit	0	0
Fingerprints	2	12
Keys	1	10
Pet Tag / Vehicle Decal	5	9
Report / Record Request	14	50
Vendors	42	191
Visitor for Chief	1	24
Visitor for Lt or Investigator	3	22
Visitor / Info	109	800
Gift/Food Delivery	5	22
Pick up Property/Evidence	2	13
Pill Drop	9	42

ACTIVITY SUMMARY BY SIGNALS

ALL UNITS From 05/01/2026 00:00 Through 05/31/2026 23:59

ACTIVITY SUMMARY BY SIGNALS		All Calls IN Signal Order
Signal	Description	Count
10108	10108 - ON FOOT W/PORTABLE	8
10109	10109 - VEHICLE MAINTENANCE	145
1040	1040 - MEAL BREAK	1
1050	1050 - TRAFFIC STOP	420
1058	1058 - AT STATION	5
1060	1060 - ASSIST TO MOTORIST	7
805	805 - VTC SOLICIT W/O PERMIT (DOOR TO DOOR)	2
806	806 - VTC WORKING WHEN NOT PERMITTED	6
814	814 - VTC OVERNIGHT PARKING ON STREET	1
820	820 - VTC ANIMALS ON BEACH	3
821	821 - VTC DOGS AT LARGE	3
BCHK	BCHK - BEACH PATROL	157
BIKE	BIKE - BIKE PATROL	3
DC	DC - DISTRICT CHECK	1310
HCKH	HCKH - HOUSE CHECK HAND	375
HCKV	HCKV - HOUSE CHECK VISUAL	158
LSV	LSV - LOW SPEED VEHICLE	3
S01	S01 - DRUNK DRIVER	1
S03	S03 - HIT AND RUN ACCIDENT	1
S04	S04 - AUTO ACCIDENT	1
S07	S07 - DECEASED PERSON	1
S13P	S13P - SUSPICIOUS PERSON	5
S13V	S13V - SUSPICIOUS VEHICLE	3
S14	S14 - INFORMATION	2
S15	S15 - SPECIAL DETAIL	51
S22	S22 - DISTURBANCE	4
S30	S30 - THEFT	1
S37	S37 - JUVENILE TROUBLE	1
S39	S39 - NEIGHBOR TROUBLE	1
S48	S48 - OPEN DOOR	1
S48G	S48G - OPEN GARAGE DOOR	3
S49	S49 - ALARM	43
S49F	S49F - FIRE ALARM	4

ACTIVITY SUMMARY BY SIGNALS

ALL UNITS From 05/01/2026 00:00 Through 05/31/2026 23:59

ACTIVITY SUMMARY BY SIGNALS		All Calls IN Signal Order
Signal	Description	Count
S51	S51 - TRESPASS	1
S53	S53 - EMBEZZLEMENT/FRAUD	4
S68	S68 - POLICE SERVICE CALL	26
S72	S72 - LOST/FOUND PROPERTY	2
S73	S73 - MEDICAL CALL	15
S76	S76 - ASSIST OTHER DEPARTMENT	18
S79	S79 - 911 PRANK/FALSE/ACCID CALL	29
S84	S84 - WELFARE CHECK	7
S86	S86 - LOUD NOISE/MUSIC	2
S88	S88 - FLORIDA POWER LIGHT ASSIST	1
S90	S90 - ILLEGAL PARKING	11
S93	S93 - STREET OR TRAFFIC SIGNS	1
S94	S94 - BOAT IN DISTRESS	1
TC	TC - TRAFFIC CONTROL	1
TE	TE - TRAFFIC ENFORCEMENT	2
TOTAL ACTIVITY:		2851

May 2026 BOYNTON BEACH FIRE RESCUE REPORT

5/3/2026	N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	Medical	Rescue & Emergency Medical Service Inci	4.3
5/3/2026	Sailfish Ln Ocean Ridge	Ocean Ridge	Station 4	Medical		5.1
5/9/2026	N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	Medical	Rescue & Emergency Medical Service Inci	8.5
5/11/2026	BLK Dr Ocean Ridge	Ocean Ridge	Station 4	Medical	Rescue & Emergency Medical Service Inci	5.6
5/11/2026	BLK Old Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	Medical	Rescue & Emergency Medical Service Inci	6.2
5/12/2026	Harbour Dr N Ocean Ridge	Ocean Ridge	Station 1	Public Service	Service Call	7.1
5/13/2026	N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	Medical	Rescue & Emergency Medical Service Inci	5.8
5/13/2026	Old Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	No Emergency	False Alarm & False Call	7.2
5/14/2026	Island Dr S Ocean Ridge	Ocean Ridge	Station 1	Public Service	Service Call	7.3
5/16/2026	N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	Medical	Rescue & Emergency Medical Service Inci	5.1
5/16/2026	Douglas Dr Ocean Ridge	Ocean Ridge	Station 4	No Emergency	False Alarm & False Call	5.8
5/18/2026	Harbour Dr N Ocean Ridge	Ocean Ridge	Station 1	Medical		5.7
5/20/2026	Eleuthera Dr Ocean Ridge	Ocean Ridge	Station 1	No Emergency	False Alarm & False Call	9.3
5/20/2026	N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	Medical	Rescue & Emergency Medical Service Inci	4.2
5/20/2026	Tropical Dr Ocean Ridge	Ocean Ridge	Station 4	No Emergency	False Alarm & False Call	5.1
5/27/2026	BLK N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	No Emergency	False Alarm & False Call	7.8
5/31/2026	N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	Medical	Rescue & Emergency Medical Service Inci	5.5
5/31/2026	N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	Medical	Rescue & Emergency Medical Service Inci	5.9
5/14/2026	N Ibis Dr Briny Breezes	Briny Breezes	Station 1	Medical	Rescue & Emergency Medical Service Inci	10.8
5/29/2026	N Ibis Dr Briny Breezes	Briny Breezes	Station 2	Medical	Rescue & Emergency Medical Service Inci	5.6

Ocean Ridge Summary		Briny Breezes Summary	
Medical Calls	11	Medical Calls	2
Fire/Other Calls	7	Fire/Other Calls	0
Total	18	Total	2

EMS Calls exceeding 10 minutes consist of (0)