

**TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
AGENDA**



**January 12, 2026 at 6:00 PM
Town Hall - Meeting Chambers**

TOWN COMMISSIONERS

Mayor Geoff Pugh
Vice Mayor Steve Coz
Commissioner Carolyn Cassidy
Commissioner David Hutchins
Commissioner Ainar Aijala Jr.

ADMINISTRATION

Town Manager Michelle Heiser
Town Attorney Christy Goddeau
Town Clerk Kelly Avery
Chief of Police Scott McClure

To watch the meeting, go to: <https://www.youtube.com/@oceanridge9274>

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

PRESENTATIONS & PROCLAMATIONS

1. Proclamation - Year of the Orchid
2. Officer Pilon Life Saving Award

ANNOUNCEMENTS

3. The meeting schedule for the next month is as follows: Regular Town Commission Meeting Monday, February 2nd at 6:00 PM; Code Enforcement Hearing Tuesday, February 3rd at 10:00 AM; Planning & Zoning Board Meeting Tuesday, January 20th at 9 AM. All meetings are held in the Commission Chambers at Town Hall
4. Town Hall will be closed Monday, January 19th in observance of the Martin Luther King Jr Day Holiday.
5. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town's website or call Town Hall for assistance.

PUBLIC COMMENT – (3-minute individual limit for items not on the agenda)

APPROVAL OF CONSENT AGENDA (Items that do not require discussion)

6. Adopt Minutes of the Special Town Commission Workshop Meeting of November 3, 2025
7. Adopt Minutes of the Regular Town Commission Meeting of December 1, 2025

8. Approval of Notice of Termination with TD Bank
9. Approval to pursue banking arrangements with SeaCoast Bank.
10. Authorization to Engage in Early Contract Renewal Negotiations – Fire Rescue Services
11. November 2025 Financials

REGULAR AGENDA ITEMS

12. Approval of Ordinance on Second Reading: Ordinance 2025-07: An Ordinance Of The Town Of Ocean Ridge, Florida, Amending Its Code Of Ordinances At Chapter 64, “Zoning”, Article I, “District Regulations”, Section 64-1, “RSF And RSF Single-Family Residential Districts”, By Adding A New Subsection 64-1(J)(7) To Incentivize Property Owners In The Residential Single-Family (RSF) Zoning District To Grant Public Easements To The Town Of Ocean Ridge Through A Zoning Bonus Program; Amending Subsection 64-1(I) To Update A Cross-Reference Related To Floor Area For Second Stories; Amending Chapter 1, “General Provisions”, Section 1-3, “Definitions”, To Clarify Existing Definitions For Floor Area Total, Floor Area Ratio, And Lot Area; And, Providing For Codification, Severability, Conflicts, And An Effective Date
13. Approve the Selection Committee’s recommendation(s) for **RFQ 2025-001** (generally described as **Engineering Services**) and authorize staff to proceed with negotiations in accordance with Section 287.055, Florida Statutes (Consultants’ Competitive Negotiation Act – CCNA).
14. Short Term Rentals Discussion (Town Attorney Goddeau)
 - A. Updated State Statute Info
 - B. Examples of Other Municipalities' Regulation and Enforcement Efforts

STAFF & COMMITTEE REPORTS

15. Town Manager
Update on Negotiations Between Boynton Beach and PBC Regarding Fire & Water Services
16. Town Attorney
17. Police Chief
Speed Bumps & Traffic Controlling Devices
18. Fire Chief

TOWN COMMISSIONER COMMENTS

ADJOURNMENT

TOWN OF OCEAN RIDGE, FLORIDA



PROCLAMATION DECLARING 2026 AS “THE YEAR OF THE ORCHID”

WHEREAS, the Town of Ocean Ridge is enriched by the natural beauty of its coastline, gardens, and green spaces, which reflect the care and commitment of its residents to environmental stewardship and horticultural excellence; and

WHEREAS, the Ocean Ridge Garden Club, founded in 1966, has dedicated sixty years to the beautification and preservation of the Town’s native and cultivated landscapes through service, education, and volunteerism; and

WHEREAS, throughout its history, the Ocean Ridge Garden Club has fostered community spirit, environmental awareness, and sustainable gardening practices that align with the values and vision of the Town; and

WHEREAS, as part of its celebration of its sixtieth anniversary, the Ocean Ridge Garden Club will publish “Orchids by the Sea—Nurturing Orchids on South Florida Barrier Islands,” in association with Pine Jog Environmental Education Center at Florida Atlantic University a booklet highlighting the importance, care and joy of cultivating Florida native orchids in a seaside environment; and

WHEREAS, the orchid, a flower of remarkable diversity and beauty, symbolizes refinement, strength, and the harmony between nature and community that the Ocean Ridge Garden Club exemplifies; and

WHEREAS, the Town Commission of the Town of Ocean Ridge, Florida, wishes to honor the contributions of the Ocean Ridge Garden Club and recognize 2026 as a year of appreciation for their continued efforts to preserve and enhance the town’s natural charm.

NOW, THEREFORE, I, Geoff Pugh, Mayor of the Town of Ocean Ridge, on behalf of the Town Commission and the entire Ocean Ridge community, do hereby proclaim:

1. That the Town Commission hereby declares the year 2026 as “The Year of the Orchid” in the Town of Ocean Ridge.
2. That this designation honors the Ocean Ridge Garden Club for sixty years of committed service to the beautification and conservation of the Town’s environment.
3. That all residents and visitors are encouraged to join in celebrating the legacy of the Ocean Ridge Garden Club and to participate in community gardening and educational events inspired by the theme of orchids throughout 2026.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the Town of Ocean Ridge to be affixed this 12th day of January 2026.

ATTEST:

Kelly Avery, CMC, Town Clerk

Geoff Pugh, Mayor

Ocean Ridge Police Department

Inter-Office Memo

To: Ofc. J Pilon

Via: Cheif S. McClure

From: Lt. A. Choban

Date: 12/05/2025

Expiration/Cancellation Date: N/A

Subject: Commendation & Lifesaving Award

On November 23rd at approximately 09:35 hours, Officer Pilon was dispatched to a medical emergency involving a cyclist who had fallen, struck his head, and was found unconscious (Case 2025-0209). Officer Pilon arrived on scene within one minute. He immediately assessed the patient, obtained a pulse, and noted severely labored breathing.

While managing the medical emergency, he simultaneously began a rapid on-scene investigation. He instructed bystanders not to move the patient, asked critical questions to gather information, and began coordinating with responding officers.

Recognizing the patient's compromised breathing, Officer Pilon began to administer oxygen while another officer counted respirations. Officer Pilon maintained control of the medical care, provided continuous oxygen, and attempted to verbally comfort the patient until Boynton Beach Fire Rescue arrived and assumed care. The patient was transported to Delray Medical Center as a trauma alert.

Despite the chaotic nature of the scene, Officer Pilon conducted a thorough investigation, collecting witness statements, securing evidence, and photographing the scene. Through witness interviews, he learned that the patient had clipped the rear tire of another cyclist and was thrown forward onto the pavement.

While examining the patient's helmet, Officer Pilon discovered it had cracked completely through the outer shell and foam interior, indicating a violent impact. The severity of the head injury rendered the patient unconscious and immediately snoring, a sign of significant neurological trauma. Recognizing the seriousness of the situation, Officer Pilon elected to generate an information report and requested that I conduct a follow-up with the patient the next day while he was off duty.

Ocean Ridge Police Department

Inter-Office Memo Continuation

Follow-up revealed that the patient had sustained a severe concussion and a significant brain bleed. The patient was hospitalized but in stable condition. On December 5, 2025, the patient and his wife came to the Police Department to personally thank Officer Pilon. At that time, we learned he had been released from the hospital and was progressing in his recovery, with only some residual memory issues. The patient and his family credited Officer Pilon's immediate actions with contributing to his survival.

Officer Pilon, your quick response, leadership under pressure, and above-standard medical aid were instrumental in saving this man's life. Your actions exemplify professionalism, dedication, and the highest standards of this agency.

In recognition of your performance during this incident, and in acknowledgment of the fact that this is not the first medical call where your decisive actions have had a positive impact on our community, you are hereby issued a Life-Saving Award. Your efforts do not go unnoticed. You continue to make our Town a safer place for residents and visitors alike.

TOWN COMMISSION WORKSHOP MEETING MINUTES

NOVEMBER 3, 2025

CALL TO ORDER

The meeting was called to order by Mayor Pugh at 2:00 p.m.

ROLL CALL

Town Clerk Avery led the roll call, which was answered by the following:

Mayor Pugh	Present
Vice Mayor Coz	Present
Commissioner Aijala	Present
Commissioner Cassidy	Present
Commissioner Hutchins	Present

PLEDGE OF ALLEGIANCE

Mayor Pugh led the Pledge of Allegiance.

PUBLIC COMMENT - (3-minute individual limit)

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

WORKSHOP AGENDA ITEMS

1. What's Happening Now - *Momentum in 2026* Strategic Priorities in Action

Focus: Progress Update on Capital and Strategic Priorities

- Cleanwater – Watermain Replacement Program
- Stormwater – Drainage and Pollutant Reduction
- Townwide Infrastructure Readiness

Town Manager Michelle Heiser provided an update on ongoing Town projects. She reported that the Harbor Drive North drainage project has received its Army Corps permit, while the SFWMD permit remains under review, with comments to be addressed by early December. One easement has been secured and another is pending, with a resolution expected at the December meeting. The Hudson Avenue seawall project remains on hold pending a potential grant award, and the Town will wait until February for a final decision, with funds budgeted if needed. Phase 2 and Phase 4 of the pipe modernization program are each approximately 30 percent designed, remain on schedule and within budget, and Phase 2 construction is expected to begin in late spring or early summer. The Town Hall and Police Department hardening project is in the bidding phase, supported by a \$250,000 grant, though roof bids have come in higher than anticipated. The generator replacement for Tropical is underway, with a January delivery expected. She also mentioned that several homeowners have installed effective tidal walls, and the Town is considering a similar installation along the existing easement due to continued deterioration of the berm.

TOWN COMMISSION WORKSHOP MEETING MINUTES

NOVEMBER 3, 2025

The Commission discussed the continued flooding issues on Hudson Avenue, including multiple potential sources of inflow. Commissioner Aijala referenced a 36-inch pipe, and there was further discussion regarding whether water was entering from the Intracoastal or from the north through the mangroves.

Town Manager Heiser also noted future items for consideration, including road-repaving priorities and potential property acquisitions to support long-term resiliency. Vice Mayor Coz requested that the existing paving list be reviewed and updated.

2. What's Happening Next – *Blueprints and Balance Sheets*

Focus: Financing the Future Projects of Ocean Ridge

Secondary Tier Capital and Deferred Capital Improvements

- Next Level Financial Overview
- Financing Strategies for Capital Projects
- Defining Policy Direction

Commissioner Aijala presented a 10-year financial projection model designed to evaluate the Town's long-term fiscal capacity and determine whether current revenues will support future capital needs. The model incorporates current budget figures, projected interest earnings on reserves, ad valorem growth based on historical trends, homestead exemption impacts, operating expense growth assumptions, and an annual capital expenditure estimate of \$2 million. He noted that preliminary projections show increasing future surpluses but emphasized that assumptions must be regularly updated. Future versions of the model will include more detailed annual variables.

Town Manager Heiser expressed concern regarding the State CFO's audit methodology, which measures tax collection solely against population growth and would disadvantage Ocean Ridge due to stable population but rising property values. She recommended exploring the State Revolving Fund as a potential financing option for resiliency and clean-water infrastructure projects, noting that the Town Hall loan will be paid off in 2027 and that revolving-fund loans currently carry interest rates of approximately 3%. A resolution to initiate the application process will be brought forward in December. She also outlined alternative revenue options should state legislation affect ad valorem revenues, including stormwater fees, franchise fees, utility taxes, and MSTUs.

The Commission reached consensus to hold another financial planning workshop in six to eight months.

TOWN COMMISSIONER COMMENTS

There were none.

**TOWN COMMISSION WORKSHOP MEETING MINUTES
NOVEMBER 3, 2025**

ADJOURNMENT

Meeting Adjourned at 2:57 p.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Town Commission on January 12, 2026.

Geoff Pugh, Mayor

ATTEST:

Kelly Avery, Town Clerk

DRAFT

**REGULAR TOWN COMMISSION MEETING MINUTES
DECEMBER 1, 2025**

CALL TO ORDER

The meeting was called to order by Mayor Pugh at 6:00 p.m.

ROLL CALL

Town Clerk Avery led the roll call, which was answered by the following:

Mayor Pugh	Present
Vice Mayor Coz	Present
Commissioner Aijala Jr.	Present
Commissioner Cassidy	Present
Commissioner Hutchins	Present

PLEDGE OF ALLEGIANCE

Mayor Pugh led the pledge of allegiance.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

Commissioner Cassidy requested to move Item 10 from the consent agenda to the regular agenda for additional explanation. A brief discussion ensued about whether to move this item, a vote was taken. Those in favor of moving the item to the regular agenda were Commissioners Cassidy and Aijala. Those who wanted to leave it on the consent agenda were Mayor Pugh, Vice Mayor Coz, and Commissioner Hutchins. The item remained on the consent agenda.

Vice Mayor Coz mentioned he had two discussion points to add to the commissioner discussion section.

Vice Mayor Coz moved to approve the agenda as amended; seconded by Commissioner Hutchins. Motion carried 3-2. (19:01)

Mayor Pugh congratulated Commissioners Cassidy and Hutchins on winning re-election without requiring a formal election, noting the resulting cost savings to the Town.

PRESENTATIONS & PROCLAMATIONS

There were none.

ANNOUNCEMENTS

1. The meeting schedule for next month is as follows: Regular Town Commission Meeting on Monday, January 12th at 6:00 PM; Code Enforcement Hearing Tuesday, December 2nd at 10:00 AM; Planning & Zoning Board Meeting Tuesday, December 16th at 9 AM. All meetings are held in the Commission Chambers at Town Hall.
2. The 2025 Special General Election for District 90 will be held on Tuesday, December 9th from 7:00 am to 7:00 pm in the Community Room at the Ocean Ridge Town Hall
3. The Annual Municipal Election in March 2026 has been cancelled, as there were only two candidates that qualified for the two open Town Commissioner seats. Congratulations to Commissioner Cassidy and Commissioner Hutchins who will serve as Town Commissioners for another three-year term and will be sworn-in at the April meeting.

REGULAR TOWN COMMISSION MEETING MINUTES

DECEMBER 1, 2025

4. Please join us on Friday, December 5th from 5:00 – 7:00 p.m. for the annual “Light The Lights” holiday event, which will be held at the Town Hall complex.
5. Town Hall will be closed on Thursday, December 25th and Friday, December 26th in observance of the Christmas holiday, and Thursday, January 1st, 2026, in observance of the New Year.
6. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town’s website or call Town Hall for assistance.

Town Clerk Avery read the announcements into the record.

PUBLIC COMMENT

Mayor Pugh opened the floor for public comment.

The following spoke: Terry Brown and Betty Bingham

Mayor Pugh closed the floor for public comment.

APPROVAL OF CONSENT AGENDA

7. Adopt Minutes of the November 3, 2025, Regular Meeting.
8. October 2025 Financials
9. December 2025 Holiday Schedule
10. Ratification of Emergency Contract for Repair – Phase 1 Watermain
11. Approval of Resolution 2025-23: A Resolution Of The Town Of Ocean Ridge, Florida, Relating To The State Revolving Fund Loan Program; Making Findings; Authorizing The Loan Application; Authorizing The Loan Agreement; Establishing Non-Ad Valorem Covenant To Budget Pledged Revenues; Designating Authorized Representatives; Providing Assurance; Providing For Conflicts, Severability, And Effective Date

Vice Mayor Coz moved to approve the Consent Agenda; seconded by Commissioner Hutchins. Motion carried 5-0. (25:33)

REGULAR AGENDA ITEMS

12. Approval of Unity of Title – 50 Coconut Ln

Town Attorney Goddeau explained that the unity of title request for 50 Coconut Lane includes an adjacent northern parcel, which, under Town Code, contributes 1,000 square feet to redevelopment calculations, as confirmed by review from Town staff and the Town Attorney.

Mayor Pugh opened the floor for public comment.

The following spoke: Terry Brown and Betty Bingham

Mayor Pugh closed the floor for public comment.

Commissioner Cassidy moved to approve the unity of title for 50 Coconut Lane consistent with Section 64-1(J)(6); seconded by Commissioner Hutchins. Motion carried 5-0. (27:56)

REGULAR TOWN COMMISSION MEETING MINUTES

DECEMBER 1, 2025

13. **Approval of Ordinance on First Reading: Ordinance 2025-07: An Ordinance Of The Town Of Ocean Ridge, Florida, Amending Its Code Of Ordinances At Chapter 64, "Zoning," Article I, "District Regulations," Section 64-1, "RSF And RSF Single-Family Residential Districts," By Adding A New Subsection 64-1(J)(7) To Incentivize Property Owners In The Residential Single-Family (RSF) Zoning District To Grant Public Easements To The Town Of Ocean Ridge Through A Zoning Bonus Program; Amending Subsection 64-1(I) To Update A Cross-Reference Related To Floor Area For Second Stories; Amending Chapter 1, "General Provisions", Section 1-3, "Definitions," To Clarify Existing Definitions For Floor Area Total, Floor Area Ratio, And Lot Area; And, Providing For Codification, Severability, Conflicts, And An Effective Date**

Town Attorney Goddeau presented Ordinance 2025-07, proposing a tiered incentive to allow increased FAR for single-family properties in exchange for utility and/or drainage easements, subject to Planning and Zoning review and Town Commission approval before permit issuance, with all other development standards unchanged.

A lengthy discussion ensued regarding the merits and potential issues with the ordinance.

Commissioner Ajjala wanted to ensure that this would be a rare occurrence and questioned whether the Commission would have oversight into each request.

Commissioner Cassidy expressed concern that the ordinance appeared to be expedited to benefit a single property at 62 Harbour Drive North while broader massing issues remain under review, and suggested alternative approaches such as abandoning the right-of-way behind Harbour Drive North, noting the increased square footage allowed under a 42% FAR.

Town Attorney Goddeau clarified that the property owner at 62 Harbour Drive North submitted plans proposing a 41% FAR and that abandonment of the right-of-way alone would not provide sufficient additional area to address the property's needs.

Commissioner Hutchins highlighted the significant flooding problems along Harbour Drive North and stressed the importance of moving forward promptly with the drainage improvements.

After substantial discussion, the Commission requested revisions to the ordinance, including adding a clarifying preamble, requiring periodic reports on its use, tightening transferability provisions upon changes in ownership, and considering reduced FAR percentages.

Mayor Pugh opened the floor for public comment.

The following spoke: Stella Kolb, Terry Brown, and Kristine de Haseth

Mayor Pugh closed the floor for public comment.

Vice Mayor Coz moved to approve Ordinance 2025-07 on first reading with the requested modifications; seconded by Commissioner Hutchins. Motion carried 5-0. (1:10)

REGULAR TOWN COMMISSION MEETING MINUTES

DECEMBER 1, 2025

STAFF & COMMITTEE REPORTS

14. Town Manager

Town Manager Heiser provided her update as part of the agenda and wished everyone a happy holiday season.

15. Town Attorney

Town Attorney Goddeau had no report but wished everyone happy holidays.

16. Police Chief

Chief McClure advised that his report was included in the meeting package and announced Officer Boyle's annual toy drive, noting that toys could also be brought to the Light the Lights event on Friday.

TOWN COMMISSIONER COMMENTS

Commissioner Cassidy reported attending the County Commissioners' Workshop on potential elimination of ad valorem taxes, noted four joint House resolutions under consideration, and advised she would attend the legislative conference in Orlando to advocate protecting municipal authority to levy ad valorem taxes.

Vice Mayor Coz proposed creating an official Ocean Ridge flag featuring the Town logo and "Established in 1934," invited consideration of a tagline, and reported collaborative efforts with Town staff and a resident to develop an Ocean Ridge-appropriate definition of blight.

Commissioner Cassidy advised that the Garden Club requested consideration of declaring 2026 as the "Year of the Orchid" in Ocean Ridge and had prepared a draft resolution/proclamation for review by the Town Attorney.

Mayor Pugh thanked Starbright for hosting the event and drone demonstration, reminded the public of the upcoming Light the Lights event, and acknowledged the Garden Club for installing the Christmas tree.

ADJOURNMENT

Meeting Adjourned at 7:23 p.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Town Commission on January 12, 2026.

Geoff Pugh, Mayor

ATTEST:

Kelly Avery, Town Clerk

Town of Ocean Ridge, Florida
Town Commission Agenda Memorandum
Michelle Heiser, Town Manager

Subject: Approval of Notice of Termination with TD Bank

The purpose of this memorandum is to formally bring to the Commission's attention to ongoing issues the Town has experienced with TD Bank as our current financial institution.

Over an extended period of time, the Town has encountered repeated problems including bounced checks and returned payments to trusted local vendors, even in situations where sufficient funds were confirmed to be available in the Town's accounts. These incidents have caused unnecessary administrative burden, strained vendor relationships, and created reputational concerns for the Town.

In addition to these operational issues, the Town has experienced significant challenges with TD Bank's customer service, including delayed responses, limited resolution support, and inconsistent communication when addressing these matters. Despite multiple attempts to resolve these issues, they have persisted.

As part of our due diligence, Town staff reached out to neighboring small towns to discuss their banking experiences and conducted a review of alternative banking partners. Following this process, the Town met with Seacoast Bank to evaluate their services and capabilities.

Based on these discussions and meetings, Seacoast Bank appears to be a strong candidate to meet the Town's current and future banking needs. Their offerings align well with municipal requirements, and they demonstrated a clear understanding of the level of reliability, accountability, and customer service the Town requires.

At this time, the Town has not pursued a formal Request for Proposals (RFP) process for this potential banking change. Instead, this matter is being brought forward under the Town's Best Interest Acquisitions provisions. Under this provision, the Town may acquire or contract for non-real property, goods, and/or services without utilizing a sealed competitive method or obtaining written quotes where the Town Commission declares that such methods are not in the best interest of the Town.

In accordance with this provision, the Town Manager has recommended this acquisition based on specific factual findings supporting the determination that utilizing a sealed competitive

method or written quotes is not in the Town's best interest. This recommendation and determination are being placed on the Town Commission agenda for consideration. This provision is not utilized in instances where the purchase method is prescribed by state law. At this time, we respectfully request that the Town Commission consider this potential change in banking institutions as an opportunity to improve financial operations, vendor relations, and overall service to the Town.

We appreciate the Commission's time and consideration of this matter and welcome any questions or direction on next steps.

Staff recommends approval of the Town Manager terminating services with TDBank.

Suggested Motion: I move to approve the termination of banking services with TDBank.

Respectfully,
Michelle Heiser, Town Manager

Agenda: Monday, January 12, 2026
Memo: Item #9.

Town of Ocean Ridge, Florida
Town Commission Agenda Memorandum
Michelle Heiser, Town Manager

Subject: Approval to pursue banking arrangements with SeaCoast Bank.

Staff recommends pursuing banking services with SeaCoast Bank, as our neighboring small towns have successfully done.

Seacoast Bank appears to be a strong candidate to meet the Town's current and future banking needs. Their offerings and technology align well with municipal requirements, and they demonstrated a clear understanding of the level of reliability, accountability, and customer service the Town requires.

At this time, the Town has not pursued a formal Request for Proposals (RFP) process for this potential banking change. Instead, this matter is being brought forward under the Town's Best Interest Acquisitions provisions. Under this provision, the Town may acquire or contract for non-real property, goods, and/or services without utilizing a sealed competitive method or obtaining written quotes where the Town Commission declares that such methods are not in the best interest of the Town.

In accordance with this provision, the Town Manager determined that utilizing a sealed competitive method or written quotes is not in the Town's best interest, due to the length of time and additional expenses to process, during a time when the prioritized procurement processes are happening simultaneously. The Town's small sized Staff has limitations on productivity with overlapping timelines. This recommendation and determination are being placed on the Town Commission agenda for consideration. This provision is not utilized in instances where the purchase method is prescribed by state law. At this time, we respectfully request that the Town Commission consider this potential change in banking institutions as an opportunity to improve financial operations, vendor relations, and overall service to the Town.

Staff recommends approval.

Suggested Motion: I move to approve.

Respectfully,
Michelle Heiser, Town Manager

Town of Ocean Ridge, Florida
Town Commission Agenda Memorandum
Michelle Heiser, Town Manager

**Subject: Authorization to Engage in Early Contract Renewal Negotiations –
Fire Rescue Services**

The Town's current interlocal agreement with Boynton Beach Fire Rescue is in effect from October 1, 2026 through September 30, 2028. Although the agreement remains active, Boynton Beach elected officials are evaluating potential structural changes to their fire rescue services.

Recent discussions at the Boynton Beach elected official level indicate that they are evaluating a potential restructuring of fire rescue services, which could include:

- Dissolution of the Boynton Beach Fire Rescue Department, and
- Transition to contracted fire rescue services provided by Palm Beach County Fire Rescue.

Analysis

If Boynton Beach elects to change its service delivery model, the availability and terms of future fire rescue agreements could be impacted. Authorizing early negotiations allows the Town to:

- Proactively protect service continuity
- Evaluate renewal terms before potential regional changes occur
- Maintain negotiating leverage and cost predictability
- Avoid time-sensitive or reactive decision-making

Early negotiations would provide information only and would not obligate the Town to execute a renewed agreement. Any proposed contract would be brought back to the Commission for formal review and approval.

Fiscal Impact

None at this time. Authorization is limited to negotiations only.

Staff recommends authorizing the Town Manager to engage in early contract renewal negotiations with Boynton Beach Fire Rescue and return to the Commission with a proposed agreement, if appropriate, for future consideration.

Suggested Motion: I move to approve.

Respectfully,
Michelle Heiser, Town Manager

TOWN OF OCEAN RIDGE

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**MICHELLE HEISER
TOWN MANAGER**

**KELLY AVERY
TOWN CLERK**



**MAYOR
GEOFF PUGH**

**VICE MAYOR
STEVE COZ**

**COMMISSIONERS
CAROLYN CASSIDY
DAVID HUTCHINS
AINAR AIJALA JR.**

MEMORANDUM

TO: Mayor and Town Commission

FROM: Town Manager

DATE: January 12, 2026 Commission Meeting

SUBJECT: Potential Fire Rescue Service Scenarios and Fiscal Implications – Palm Beach County Fire Rescue

Purpose

This memorandum is intended to provide additional context regarding potential future fire rescue service delivery scenarios involving Palm Beach County Fire Rescue (PBCFR) and the possible fiscal implications for Ocean Ridge residents, should regional service changes occur.

Background

As discussed in a separate agenda item, Boynton Beach Fire Rescue may undergo structural changes that could result in fire rescue services being transitioned to PBCFR. In the event PBCFR expands service responsibility, several service and funding models could be considered for incorporated municipalities such as Ocean Ridge.

Potential Service Scenarios

If PBCFR were to assume service responsibility, the following scenarios may occur:

1. Continuation of Existing Contractual Arrangements
PBCFR may allow the Town to maintain a direct contractual agreement for fire rescue services, similar to the Town's current model. Our current contract ends September 2028.



2. **Contractual Model Similar to Neighboring Municipalities**
PBCFR may offer a negotiated contractual rate similar to arrangements used with neighboring municipalities, including Manalapan, where services are provided at a reduced contractual rate rather than through adoption of the Fire Rescue MSTU.
3. **Application of the Fire Rescue MSTU**
PBCFR could seek to apply its Fire Rescue Municipal Services Taxing Unit (MSTU) millage to incorporated municipalities it serves.
 - Currently, the Fire Rescue MSTU is applied only within unincorporated Palm Beach County.
 - PBCFR is reportedly working with state representatives to pursue legislative authority that would allow the MSTU to be applied uniformly across incorporated municipalities receiving PBCFR services in future legislative sessions.
 - While no such authority currently exists, this represents a potential long-term policy change and significant impact to rate payers.

Millage Comparison & Illustrative Fiscal Impact

For context, Ocean Ridge's current municipal millage rate is 5.4000 mills. The PBCFR Fire Rescue MSTU millage is approximately 3.4581 mills.

If the MSTU were applied in addition to the Town's existing millage, residents could experience an increased tax burden. The table below illustrates the potential annual impact for illustrative purposes only.

Taxable Property Value	Current Town Millage (5.4000)	PBCFR MSTU (3.4581)	Estimated Additional Annual Cost
\$300,000	\$1,620	\$1,037	\$1,037
\$500,000	\$2,700	\$1,729	\$1,729
\$750,000	\$4,050	\$2,594	\$2,594
\$1,000,000	\$5,400	\$3,458	\$3,458

Calculated as taxable value × millage ÷ 1,000.

No immediate action is required as part of this memorandum.

**INTERLOCAL AGREEMENT BETWEEN THE TOWN OF
OCEAN RIDGE AND THE CITY OF BOYNTON BEACH FOR
THE PROVISION OF FIRE RESCUE AND EMERGENCY
MEDICAL SERVICES**

This Agreement for the provision of fire rescue and emergency medical services (the "Agreement"), made and entered into this 1st day of October, 2016 by and between the City of Boynton Beach, Palm Beach county, Florida, a municipal corporation, hereinafter referred to as "City", and the Town of Ocean Ridge, Palm Beach County, Florida, a municipal corporation, hereinafter referred to as "Town".

WITNESSETH:

WHEREAS, the Town desires the City to provide fire rescue and emergency medical services to the Town; and

WHEREAS, the City desires to provide fire rescue and emergency medical services to the Town; and

WHEREAS, the City will maintain the standards of fire and rescue services to the Town consistent with the services currently provided by the City within its municipal limits; and

WHEREAS, the City has mutual aid agreements with Palm Beach County Fire Rescue, Delray Beach Fire Rescue, and Boca Raton Fire Rescue; and

WHEREAS, the City will provide fire and rescue services to the Town in conformance with City and Palm Beach County Fire Code Ordinances; and

WHEREAS, the City will provide fire and rescue personnel to ensure that the Town will receive the same standard of fire and rescue services; and

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants hereinafter set forth, the parties hereto, hereby agree as follows:

SECTION 1. PURPOSE

The purpose of this Agreement is to provide fire suppression, protection and prevention, and Emergency Medical Services, including advanced life support transport, within the municipal limits of the Town by the City Fire Rescue Department. Fire protection shall include plan review, fire code enforcement, building inspection, fire suppression, and fire investigation. The parties acknowledge that the City assumes no responsibility for emergency preparedness planning and program implementation for the Town; or site clean-up or product/soil removal resulting from a chemical spill or other form of hazardous materials incident occurring within the Town.

SECTION 2. TERM OF AGREEMENT

The term of this Agreement shall be for a period of twelve (12) years commencing October 1, 2016 and ending September 30, 2028. The parties agree that during the term

of this Agreement that every four years, (in the month of August 2020, and August 2024) the parties will, in good faith, review the Agreement in order to conduct a performance evaluation and to amend, if appropriate, the Annual Fee payable to the City, as defined herein.

SECTION 3. SERVICES RENDERED

- A. The City, through its Fire Rescue Department, shall provide fire protection, fire rescue, fire inspection, fire investigation, and emergency medical services 24 hours per day, 365 days per year, within the municipal limits of the Town throughout the term of this Agreement.
- B. The City will provide the same level of service to the Town relative to hazardous materials incidents as it provides to its own residents. The City's hazardous materials response is governed by the Palm Beach County Regional Hazardous Materials Response Ordinance of 1998 ("County Haz-Mat Ordinance"). As set forth in the County Haz-Mat Ordinance, recovery of all costs associated with a discharge or threatened discharge of hazardous substances will be sought against the persons responsible for causing or allowing a discharge or threatened discharge. To the extent that costs are actually incurred by the City in responding to a hazardous material incident within the corporate limits of the Town, and the City or the County on behalf of the City, using its best efforts, is unable to recover such costs from the responsible persons or the Federal Government in accordance with Section 7 of the County Haz-Mat Ordinance, the Town shall reimburse the City for certain expended supplies and consumables, namely, chemical absorbents, disposable personal protective clothing and equipment, hazardous materials vapor suppressions, chemical testing agents, and hazardous materials recovery drums and/or other containers used by the City's Fire Rescue Department.

SECTION 4. PAYMENT

- A. In consideration of the City providing the services set forth in Section 3 of this Agreement, the Town agrees to pay the City \$1,058,852.54 during the first year of this Agreement, ("Annual Fee"), payable in two equal, semi-annual installments on. Or before, January 15, 2017 and April 15, 2017, and on or before January 15th and April 15th of each succeeding year during the term of this Agreement, as may be amended from time to time.
- B. The parties agree to negotiate in good faith an adjustment to the Annual Fee which may be necessary to offset any increased costs incurred by the City for providing the services and programs pursuant to this Agreement, due to unfunded mandates specifically directed toward the provision of fire rescue services, of the Federal, State, or County government and to address any unforeseen events or contingencies. The City shall provide the Town with the amount of the adjustment resulting from unfunded mandates no later than May 1, 2017, and each year thereafter during the term of the Agreement. Any adjustments to the Annual Fee pursuant to this subsection shall be effective on October 1, 2017 and each year

thereafter. The adjustments contemplated in this subsection shall be in addition to the annual adjustment set forth below. The parties agree that the Town shall not be charged an amount greater than 5% of the annual fee on an annual basis due to any unfunded mandate. The parties further agree that in no event shall any increases due to unfunded mandates exceed ten percent in a three year period.

- C. In addition to the adjustments to the Annual Fee provided in subsection 4B of this Agreement, no later than May 1, 2017 and each year thereafter during the term of this Agreement, the Annual Fee payable by the Town to the City shall be adjusted effective October 1, 2017 and as of October 1 of each succeeding year of this Agreement.

The annual adjusted compensation commencing October 1 2017 and for each succeeding year of this Agreement shall be determined by incorporating the May All Urban Consumer Price Index CPI for Miami-Fort Lauderdale region as reported by the Department of Labor - Department of Statistics or an increase of four percent (4%), whichever is greater.

- D. The City is permitted to invoice residents of the Town for appropriate emergency medical service and fire inspection fees under the same terms and conditions as those for residents of the City.
- E. The City's fee for inspection services, in accordance with Chapter 2.5 and Chapter 9 of the City of Boynton Beach Code of Ordinances, and plan review of existing and new development or redevelopment within the Town shall be charged directly to the owner of the existing and new development or redevelopment in accordance with the applicable City Ordinance.

SECTION 5. NOTICES AND PAYMENTS

All notices and payments between the parties hereto shall be mailed by certified mail, return receipt requested, and/or fax to the following addresses, respectively (payments should be sent via certified mail and need only be sent to the City Manager):

City Manager
City of Boynton Beach
100 East Boynton Beach Boulevard
Boynton Beach, FL 33435

Fire Chief
City of Boynton Beach
2080 High Ridge Road
Boynton Beach, FL 33426

Town Manager
Town of Ocean Ridge
6450 N. Ocean Boulevard
Ocean Ridge, FL 33435

SECTION 6. CODE

- A. The Town has adopted and will enforce the Florida Fire Prevention Code and NFPA 1.
- B. The Town designates the City of Boynton Beach Fire Chief as the Town's "Authority having Jurisdiction" (AHJ) for the purpose of enforcing the Florida Fire Prevention Code and NFPA 1.
- C. City Code of Ordinance Sections 2.5-8, 2.5-9, 2.5-11, 2.5-12, 2.5-13, as may be amended from time to time, entitled "Alarm Systems" shall be incorporated herein by reference in this Agreement. The Town acknowledges that the City has the authority to enforce the provisions of its Code of Ordinances referred to herein against residents and businesses within the Town in the same manner as the City enforces its ordinance provisions against City residents and businesses. Following execution of this Agreement, the Town shall notify alarm users within the Town of the City's ability to collect charges, the amount of charges due pursuant to the City's ordinances, and the City's authority to request payment thereof pursuant to Section 2.5-13 of the City Code of Ordinances, "Alarm Systems". In the event that a Town resident or business files a suit or claim against the City challenging the City's authority to collect, impose, or enforce its Alarm System ordinance provisions within the Town, the City may elect to defend the challenge at its own expense or terminate this Agreement. If the City elects to terminate, the City will give ninety (90) day notice to the Town.
- D. The City shall promptly provide the Town with copies of all new legislation, including but not limited to ordinances, resolutions, policies, or procedures which may be enacted by the City that may affect Chapter 2.5 entitled "Alarm Systems" and/or Chapter 9 entitled "Fire Protection and Prevention" of the City of Boynton Beach Code of Ordinances.

SECTION 7. ADMINISTRATION

- A. All written rules and regulations, policies and procedures of the City of Boynton Beach Fire Rescue Department shall apply to the Town pursuant to this Agreement.
- B. Nothing contained in this Agreement shall be construed to constitute a transfer of municipal powers. This Agreement is an Interlocal Agreement to provide fire rescue services as authorized by Chapter 163 Florida Statutes. The Town and City Councils shall each retain total legislative authority with regard to their respective municipalities.
- C. Each party to this Agreement will remain liable for its own negligence and any and all negligent actions undertaken by its employees and agents in the performance of the obligations hereunder. Nothing contained herein shall be

construed as a waiver of the applicable sovereign immunity protections or the limitations of liability set forth in Section 768.28, Florida Statutes.

SECTION 8. DISPUTES

In the event that the Town has a dispute with respect to the City's performance hereunder, the Town Manager shall notify the City Manager in writing, advising of the disputed matter. In the event that the disputed matter is not resolved to the satisfaction of the Town and the City, the dispute shall be submitted to an arbitrator mutually agreed to by the parties. If agreement is not reached on appointment, either party may submit to the American Arbitration Association for appointment. The decision of the arbitrator shall be binding.

SECTION 9. TERMINATION

Either party may terminate this Agreement upon a minimum of one (1) year's written notice to the other party, such termination to be effective at the end of the first complete fiscal year (September 30) after receipt of written notice to terminate this Agreement. For example, if either party gives written notice to the other party to terminate this Agreement any time after October 1, 2017 and prior to September 30, 2018, this Agreement shall be terminated on September 30, 2019.

SECTION 10. AMENDMENT TO AGREEMENT

This Agreement shall not be amended or modified except in writing executed by the parties, and approved by resolution of the governing body of each party.

SECTION 11. MISCELLANEOUS

- A. This Agreement and any amendments thereto shall be filed and recorded by the City with the Clerk of Court of Palm Beach County, Florida, in conformance with Section 163.01(11), Florida Statutes.
- B. This Agreement shall be governed by the laws of the State of Florida. Any and all legal action necessary to enforce, or arising out of this Agreement shall be held in Palm Beach County, Florida.
- C. If any terms or provisions of this Agreement, or the application thereof to any person or circumstance, shall to any extent be held invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision, to any person or circumstance other than those as to which it is held invalid or unenforceable, shall be deemed valid and enforceable to the extent permitted by law.
- D. This Agreement represents the entire understanding of the parties, and supersedes all other negotiations, representations, or agreements, whether written or oral, related to this Agreement. None of the provisions, terms and conditions contained herein may be added to, modified, superseded or otherwise altered, except by

written instrument executed by the parties hereto.

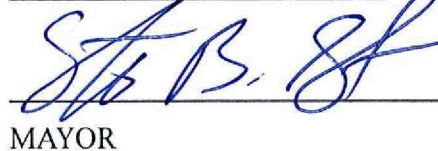
IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

TOWN OF OCEAN RIDGE



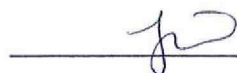
MAYOR

CITY OF BOYNTON BEACH



MAYOR

ATTEST



TOWN CLERK

ATTEST



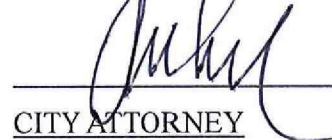
INTERIM CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY



TOWN ATTORNEY

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY



CITY ATTORNEY

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RESOLUTION NO. R16-113

A RESOLUTION OF THE CITY OF BOYNTON BEACH, FLORIDA, APPROVING AND AUTHORIZING THE MAYOR TO SIGN AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF BOYNTON BEACH AND THE TOWN OF OCEAN RIDGE FOR THE PROVISION OF FIRE SUPPRESSION, EMERGENCY MEDICAL AND FIRE LIFE SAFETY SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Ocean Ridge ("Town") desires the City of Boynton Beach ("City") to provide fire rescue and emergency medical services to the Town; and

WHEREAS, the City has the equipment, personnel and resources to extend its protection service area to provide fire rescue and emergency medical services to the Town; and

WHEREAS, the City will maintain the standards of fire and rescue services to the Town consistent with the services currently provided by the City within its municipal limits; and

WHEREAS, the City has mutual aid agreements with Palm Beach County Fire Rescue, Delray Beach Fire Rescue and Boca Raton Fire Rescue; and

WHEREAS, the City will provide fire and rescue services to the Town in conformance with City Code Ordinances and City fire rescue department protocols; and

WHEREAS, the City will provide fire and rescue personnel to ensure that the Town will receive the same standard of fire and rescue services; and

WHEREAS, the City Commission of the City of Boynton Beach, upon recommendation of staff deems it to be in the best interests of the residents and citizens of the City of Boynton Beach to approve and authorize the Mayor to sign the Interlocal Agreement between the City of Boynton Beach and the Town of Ocean Ridge for Fire Rescue and Emergency Medical Services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF BOYNTON BEACH, PALM BEACH COUNTY, FLORIDA, AS FOLLOWS:

Section 1. Each Whereas clause set forth above is true and correct and incorporated herein by this reference.

The City of Boynton Beach



Financial Services
100 E. Boynton Beach Boulevard
P. O. Box 310
Boynton Beach, Florida 33425-0310
Telephone: (561) 742-6310
FAX: (561) 742-6316

September 19, 2016

Town of Ocean Ridge
Attn: James Titcomb, Town Manager
6450 North Ocean Blvd.
Ocean Ridge, FL 33435

RECEIVED

SEP 21 2016

TOWN OF OCEAN RIDGE

Dear Mr. Titcomb,

According to the Interlocal Agreement for Fire Suppression, Emergency Medical and Fire Life Safety Services between the Town of Ocean Ridge and the City of Boynton Beach, the Annual Fee for the next fiscal year commencing October 1, 2016 and ending September 30, 2017 will be \$1,058,852.54. The Fee is due in two (2) equal installments of \$529,426.27 on or before January 15 and April 15. We will mail the first invoice in December 2016.

The Interlocal Agreement outlines that the above Annual Fee shall be determined by incorporating the May All Urban Consumer Price Index (CPI) in accordance with the Department of Labor – Bureau of Labor Statistics (copy enclosed) or an increase of four percent (4%), whichever is greater. The Annual Fee for FY 2016-17 was calculated using the 4% increase.

If there are any questions, please call the phone number referenced above.

Sincerely,

Tim W. Howard
Director of Finance

"Catch a Wave, Catch a Fish, Catch your Breath, and Breeze into Boynton Beach. America's Gateway to the Gulfstream."

Agenda: Monday, January 12, 2026
Town of Ocean Ridge, Florida
Town Commission Agenda Memorandum
Michelle Heiser, Town Manager

Subject: Monthly Financial Report

Balance Sheets

The total General Fund assets as of November 30, 2025 is \$10.9 million. The FLCLASS investment account balance at the end of November was \$9.6 million. The balance is expected to increase once the December ad valorem tax payments are received. The total liabilities are currently \$352,771.

Revenue and Expenditure Statements

The total General Fund budgeted revenue is \$12,817,860 along with utilizing \$1,990,489 of unassigned reserves. At the end of November, the Town had received \$2,106,797. The annual garbage and alarm billings were sent out in October, and revenue is beginning to come in for these annual billings.

The total General Fund expenditures through November 2025 are \$1,415,645. In summary:

Expense type	Budget	Actual	Remaining	% Spent
Salaries and Benefits	\$4,838,292	\$919,544	\$3,918,748	19.01%
Operating	5,268,056	388,796	4,817,377	8.55%
Capital	10,000	0	10,000	0.00%
Debt	330,000	77,905	252,094	23.61%
Transfers	4,362,000	29,400	4,332,600	0.67%
Total	\$14,808,348	\$1,415,645	\$13,330,819	9.98%

BALANCE SHEET REPORT FOR TOWN OF OCEAN RIDGE
Balance As of 11/30/2025

		YTD Balance 11/30/2025
GL Number	Description	Normal (Abnormal)
Fund: 001 GENERAL FUND		
*** Assets ***		
001-000.000-101.269	TD BANK GEN OP	1,196,601.75
001-000.000-102.000	PETTY CASH	150.00
001-000.000-115.200	GARBAGE FEES RECEIVABLE	4,408.00
001-000.000-115.500	ALARM MONITORING RECEIVABLE	485.00
001-000.000-115.900	MISC RECEIVABLES	20,165.85
001-000.000-131.200	DUE FROM CAPITAL PROJ FUND	52,876.58
001-000.000-151.356	FLCLASS INVESTMENT FUND	9,582,217.48
Total Assets		10,856,904.66
*** Liabilities ***		
001-000.000-202.000	ACCOUNTS PAYABLE	46,151.07
001-000.000-207.200	DUE TO OTHER FUNDS	65,396.58
001-000.000-208.100	DUE BLDG INSP CERT PROGRAM	6,124.77
001-000.000-208.400	DUE FLORIDA ELECTIONS COMM	108.00
001-000.000-216.100	ACCRUED WAGES PAYABLE	150,862.56
001-000.000-218.300	GROUP HOSP INSURANCE WITHHELD	1,390.91
001-000.000-218.500	DEFERRED COMPENSATION	6,924.39
001-000.000-218.600	WAGE ASSIGNMENTS WITHHELD	(702.50)
001-000.000-218.700	RETIREMENT	70,255.53
001-000.000-218.800	EMPLOYEE DEDUCTIONS	2,902.50
001-000.000-220.000	DEPOSITS	6.00
001-000.000-223.000	DEFERRED REVENUE	3,351.95
Total Liabilities		352,771.76
*** Fund Equity ***		
001-000.000-247.100	RESERVE FOR TOWN HALL CAP PROJ	370,550.05
001-000.000-247.200	RESERVE FOR INSURANCE	160,000.00
001-000.000-247.400	BEAUTIFICATION RESERVE ACCT	115,267.48
001-000.000-271.100	FUND BALANCE	9,289,924.07
001-000.000-281.100	RESTRICTED FOR DEBT SERVICE	116,985.93
001-000.000-281.400	RESTRICTED TOWN HALL BEAUTIFICATIOIN	32,657.84
Total Fund Equity		10,085,385.37
Total Fund 001:		
TOTAL ASSETS		10,856,904.66
BEG. FUND BALANCE - 24-25		10,085,385.37
+ NET OF REVENUES/EXPENDITURES - 24-25		(272,404.02)
+ NET OF REVENUES & EXPENDITURES		691,151.55
= ENDING FUND BALANCE		10,504,132.90
+ LIABILITIES		352,771.76
= TOTAL LIABILITIES AND FUND BALANCE		10,856,904.66

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

Balance As of 11/30/2025
% Fiscal Year Completed: 16.71

GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025 (Abnormal)	Available Balance 11/30/2025 (Abnormal)	% Bdgt Used	Encumbrance 11/30/2025 (Decrease)
Fund: 001 GENERAL FUND						
Account Category: Revenues						
Department: 310.000 TAXES						
001-310.000-311.000	AD VALOREM TAXES	9,547,100.00	1,527,050.97	8,020,049.03	15.99	0.00
001-310.000-312.410	LOCAL OPTION 6 CENT GAS TAX	37,000.00	5,942.33	31,057.67	16.06	0.00
001-310.000-312.420	SECOND LOCAL OPTION FUEL TAX	18,000.00	2,736.69	15,263.31	15.20	0.00
001-310.000-313.100	ELECTRIC FRANCHISE TAX	240,000.00	47,614.38	192,385.62	19.84	0.00
001-310.000-314.100	UTILITY SERVICE TAX ELECTRIC	330,000.00	67,181.78	262,818.22	20.36	0.00
001-310.000-314.800	UTILITY SERVICE TAX PROPANE	55,000.00	2,252.89	52,747.11	4.10	0.00
001-310.000-314.900	UTILITY SERVICE TAX WATER	100,000.00	42,321.58	57,678.42	42.32	0.00
001-310.000-315.000	COMMUNICATION SERVICES TAX	39,000.00	7,444.76	31,555.24	19.09	0.00
001-310.000-335.200	LOCAL GOVT 1 CENT SALES TAX	39,000.00	18,635.51	20,364.49	47.78	0.00
Total Dept 310.000 - TAXES		10,405,100.00	1,721,180.89	8,683,919.11	16.54	0.00
Department: 320.000 LICENSES & PERMITS						
001-320.000-321.100	PROF & OCCUPATIONAL LICENSES	0.00	29.00	(29.00)	100.00	0.00
001-320.000-322.100	BUILDING PERMITS	700,000.00	94,684.00	605,316.00	13.53	0.00
001-320.000-329.100	SIGN PERMITS	300.00	15.00	285.00	5.00	0.00
001-320.000-329.200	ALARM USER PERMITS	1,800.00	820.00	980.00	45.56	0.00
001-320.000-329.600	RENTAL REGISTRATIONS	1,800.00	1,085.00	715.00	60.28	0.00
Total Dept 320.000 - LICENSES & PERMITS		703,900.00	96,633.00	607,267.00	13.73	0.00
Department: 330.000 INTERGOVERNMENTAL REVENUE						
001-330.000-334.100	STATE GRANT REVENUES	250,000.00	0.00	250,000.00	0.00	0.00
001-330.000-335.110	OPIOD SETTLEMENT	0.00	395.84	(395.84)	100.00	0.00
001-330.000-335.120	STATE REVENUE SHARING PROCEEDS	62,120.00	9,774.54	52,345.46	15.73	0.00
001-330.000-335.181	LOCAL GOVT 1/2 CENT SALES TAX	178,140.00	12,424.31	165,715.69	6.97	0.00
001-330.000-335.490	REBATE ON MUNICIPAL VEHICLES	1,000.00	0.00	1,000.00	0.00	0.00
001-330.000-335.900	ST LIGHT MAINTENANCE REIMBURSE	15,000.00	0.00	15,000.00	0.00	0.00
001-330.000-338.000	PB COUNTY & CTY WIDE OCC LIC	6,000.00	1,827.51	4,172.49	30.46	0.00
001-330.000-338.100	PROPORTION 911 CALL TAKER REV	0.00	1,621.68	(1,621.68)	100.00	0.00
Total Dept 330.000 - INTERGOVERNMENTAL REVENUE		512,260.00	26,043.88	486,216.12	5.08	0.00
Department: 340.000 CHARGES FOR SERVICES						
001-340.000-341.200	ZONING FEES	25,000.00	7,057.50	17,942.50	28.23	0.00
001-340.000-341.400	CERT COPYING RECORD SEARCH ETC	5,000.00	1,920.00	3,080.00	38.40	0.00
001-340.000-341.900	OTHER GEN GOVT CHARGES & FEES	20,000.00	3,958.27	16,041.73	19.79	0.00
001-340.000-342.100	LAW ENFORCEMENT/FIRE SERVICE	220,000.00	40,241.90	179,758.10	18.29	0.00
001-340.000-342.300	ALARM MONITORING	35,000.00	22,115.00	12,885.00	63.19	0.00
001-340.000-342.800	SPECIAL DETAIL SERVICES	20,000.00	245.00	19,755.00	1.23	0.00
001-340.000-342.900	OTHER PUB SAFETY CHARGES & FEES	1,500.00	10.00	1,490.00	0.67	0.00
001-340.000-343.400	GARBAGE AND TRASH REVENUE	350,000.00	106,049.00	243,951.00	30.30	0.00
001-340.000-343.900	LOT MOWING AND CLEARING	0.00	75.00	(75.00)	100.00	0.00
Total Dept 340.000 - CHARGES FOR SERVICES		676,500.00	181,671.67	494,828.33	26.85	0.00
Department: 350.000 FINES & FORFEITURES						
001-350.000-351.100	COURT FINES - COURT CASES	6,000.00	2,379.37	3,620.63	39.66	0.00
001-350.000-351.300	POLICE EDUCATION \$2.00	600.00	0.00	600.00	0.00	0.00
001-350.000-354.000	VIOLATIONS OF LOCAL ORDINANCES	25,000.00	2,880.00	22,120.00	11.52	0.00
Total Dept 350.000 - FINES & FORFEITURES		31,600.00	5,259.37	26,340.63	16.64	0.00
Department: 360.000 MISCELLANEOUS REVENUES						
001-360.000-361.100	INTEREST EARNED	480,000.00	66,880.04	413,119.96	13.93	0.00

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

Balance As of 11/30/2025
 % Fiscal Year Completed: 16.71

GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025 Normal (Abnormal)	Available Balance 11/30/2025 Normal (Abnormal)	% Bdgt Used	Increase (Decrease)	Encumbrance 11/30/2025 (Decrease)
Fund: 001 GENERAL FUND							
Account Category: Revenues							
Department: 360.000 MISCELLANEOUS REVENUES							
001-360.000-361.320	INTEREST EARNED-PB CO TAX COLL	7,000.00	0.00	7,000.00	0.00		0.00
001-360.000-361.390	INTEREST OTHER (LIENS, ETC.)	1,500.00	488.60	1,011.40	32.57		0.00
001-360.000-366.900	MISC CONTRIB PRIVATE SOURCES	0.00	8,000.00	(8,000.00)	100.00		0.00
001-360.000-369.900	MISCELLANEOUS REVENUE	0.00	640.00	(640.00)	100.00		0.00
Total Dept 360.000 - MISCELLANEOUS REVENUES		488,500.00	76,008.64	412,491.36	15.56		0.00
Department: 380.000 NON - REVENUES							
001-380.000-380.100	FUND BALANCE UNAPPROPRIATED	1,990,489.00	0.00	1,990,489.00	0.00		0.00
Total Dept 380.000 - NON - REVENUES		1,990,489.00	0.00	1,990,489.00	0.00		0.00
Revenues		14,808,349.00	2,106,797.45	12,701,551.55	14.23		0.00
Fund 001 - GENERAL FUND:							
TOTAL REVENUES		14,808,349.00	2,106,797.45	12,701,551.55	14.23		0.00

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

Balance As of 11/30/2025
% Fiscal Year Completed: 16.71

GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025 (Abnormal)	Available Balance 11/30/2025 Normal (Abnormal)	% Bdgt Used	Encumbrance 11/30/2025 (Decrease)
Fund: 001 GENERAL FUND						
Account Category: Expenditures						
Department: 511.101 TOWN COMMISSION						
001-511.101-501.100	EXECUTIVE SALARIES	6,000.00	1,000.00	5,000.00	16.67	0.00
001-511.101-502.100	FICA TAXES	459.00	76.50	382.50	16.67	0.00
001-511.101-502.200	RETIREMENT CONTRIBUTIONS	815.00	140.30	674.70	17.21	0.00
001-511.101-502.400	WORKERS' COMPENSATION	50.00	23.60	26.40	47.20	0.00
001-511.101-504.000	TRAVEL & PER DIEM	7,500.00	469.50	7,030.50	6.26	0.00
001-511.101-504.100	COMMUNICATIONS SERV PHONE ETC	3,000.00	0.00	3,000.00	0.00	0.00
001-511.101-504.500	INSURANCE LIAB, HAZARD, DAMAGE	29,900.00	14,950.00	14,950.00	50.00	0.00
001-511.101-504.900	OTHER CURRENT CHARGES	500.00	0.00	500.00	0.00	0.00
001-511.101-505.400	SUBSC, MEMBERSHIPS, EDUCATION	2,800.00	1,250.00	1,550.00	44.64	0.00
Total Dept 511.101 - TOWN COMMISSION		51,024.00	17,909.90	33,114.10	35.10	0.00
Department: 512.102 TOWN MANAGER						
001-512.102-501.100	EXECUTIVE SALARIES	225,000.00	51,033.25	173,966.75	22.68	0.00
001-512.102-502.100	FICA TAXES	14,180.70	3,904.04	10,276.66	27.53	0.00
001-512.102-502.200	RETIREMENT CONTRIBUTIONS	31,567.50	15,661.50	15,906.00	49.61	0.00
001-512.102-502.300	LIFE & HEALTH INSURANCE	12,906.00	1,180.66	11,725.34	9.15	0.00
001-512.102-502.400	WORKERS' COMPENSATION	100.00	97.22	2.78	97.22	0.00
001-512.102-504.000	TRAVEL & PER DIEM	4,950.00	0.00	4,950.00	0.00	0.00
001-512.102-504.100	COMMUNICATIONS SERV PHONE ETC	600.00	0.00	600.00	0.00	0.00
001-512.102-504.500	INSURANCE LIAB, HAZARD, DAMAGE	2,400.00	1,200.00	1,200.00	50.00	0.00
001-512.102-505.400	SUBSC, MEMBERSHIPS, EDUCATION	4,175.00	0.00	4,175.00	0.00	0.00
Total Dept 512.102 - TOWN MANAGER		295,879.20	73,076.67	222,802.53	24.70	0.00
Department: 513.103 TOWN CLERK/FINANCE						
001-513.103-501.100	EXECUTIVE SALARIES	98,425.32	16,014.19	82,411.13	16.27	0.00
001-513.103-501.200	REGULAR SALARIES AND WAGES	119,031.13	20,554.14	98,476.99	17.27	0.00
001-513.103-501.400	OVERTIME	1,000.00	0.00	1,000.00	0.00	0.00
001-513.103-501.410	VACATION PAY	3,000.00	0.00	3,000.00	0.00	0.00
001-513.103-502.100	FICA TAXES	16,635.42	2,797.49	13,837.93	16.82	0.00
001-513.103-502.200	RETIREMENT CONTRIBUTIONS	30,509.14	5,130.53	25,378.61	16.82	0.00
001-513.103-502.300	LIFE & HEALTH INSURANCE	42,856.80	6,873.57	35,983.23	16.04	0.00
001-513.103-502.310	LONG TERM DISABILITY	783.12	65.26	717.86	8.33	0.00
001-513.103-502.400	WORKERS' COMPENSATION	300.00	141.66	158.34	47.22	0.00
001-513.103-503.100	PROFESSIONAL SERVICES	500.00	0.00	500.00	0.00	0.00
001-513.103-503.200	ACCOUNTING & AUDITING	50,500.00	0.00	50,500.00	0.00	0.00
001-513.103-503.400	OTHER CONTRACTUAL SERVICES	20,300.00	500.00	19,800.00	2.46	0.00
001-513.103-504.000	TRAVEL & PER DIEM	4,925.00	874.23	4,050.77	17.75	0.00
001-513.103-504.500	INSURANCE LIAB, HAZARD, DAMAGE	2,400.00	1,200.00	1,200.00	50.00	0.00
001-513.103-504.610	REPAIR & MAINTENANCE	1,250.00	0.00	1,250.00	0.00	0.00
001-513.103-504.900	OTHER CURRENT CHARGES	5,800.00	930.90	4,869.10	16.05	0.00
001-513.103-505.400	SUBSC, MEMBERSHIPS, EDUCATION	2,575.00	500.00	2,075.00	19.42	0.00
Total Dept 513.103 - TOWN CLERK/FINANCE		400,790.93	55,581.97	345,208.96	13.87	0.00
Department: 514.104 LEGAL						
001-514.104-503.100	PROFESSIONAL SERVICES	150,000.00	0.00	150,000.00	0.00	0.00
001-514.104-503.110	LEGAL SPECIAL COUNSEL	20,000.00	322.50	19,677.50	1.61	0.00
001-514.104-504.700	PRINTING	4,000.00	0.00	4,000.00	0.00	0.00
Total Dept 514.104 - LEGAL		174,000.00	322.50	173,677.50	0.19	0.00
Department: 515.105 APPOINTED BOARDS						

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% Fiscal Year Completed: 16.71

GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025 (Abnormal)	Available Balance 11/30/2025 (Abnormal)	% Bdgt Used	Encumbrance 11/30/2025 (Decrease)
Fund: 001 GENERAL FUND						
Account Category: Expenditures						
Department: 515.105 APPOINTED BOARDS						
001-515.105-504.500	INSURANCE LIAB, HAZARD, DAMAGE	2,400.00	1,200.00	1,200.00	50.00	0.00
Total Dept 515.105 - APPOINTED BOARDS		2,400.00	1,200.00	1,200.00	50.00	0.00
Department: 519.106 OTHER GENERAL GOVERNMENT						
001-519.106-503.100	PROFESSIONAL SERVICES	63,000.00	26,077.31	36,922.69	41.39	0.00
001-519.106-503.400	OTHER CONTRACTUAL SERVICES	45,785.00	9,000.00	36,785.00	19.66	0.00
001-519.106-504.100	COMMUNICATIONS SERV PHONE ETC	16,850.00	1,834.21	15,015.79	10.89	0.00
001-519.106-504.200	POSTAGE & FREIGHT	3,275.00	0.00	3,275.00	0.00	0.00
001-519.106-504.300	UTILITY SERVICE - ELEC & WATER	10,000.00	904.59	9,095.41	9.05	0.00
001-519.106-504.400	RENTALS & LEASES	3,300.00	1,575.32	1,724.68	47.74	0.00
001-519.106-504.500	INSURANCE LIAB, HAZARD, DAMAGE	171,900.00	97,542.00	74,358.00	56.74	0.00
001-519.106-504.610	REPAIR & MAINTENANCE	99,150.00	9,297.65	73,327.35	26.04	16,525.00
001-519.106-504.700	PRINTING	1,500.00	0.00	1,500.00	0.00	0.00
001-519.106-504.900	OTHER CURRENT CHARGES	36,075.00	519.79	35,555.21	1.44	0.00
001-519.106-504.910	ELECTION EXPENSES	16,450.00	0.00	16,450.00	0.00	0.00
001-519.106-505.100	OFFICE SUPPLIES	8,000.00	644.70	7,355.30	8.06	0.00
001-519.106-505.200	OPERATING SUPPLIES	5,600.00	0.00	5,600.00	0.00	0.00
001-519.106-505.220	OPERATING SUPPLIES UNIFORM/EMB	500.00	0.00	500.00	0.00	0.00
001-519.106-505.400	SUBSC, MEMBERSHIPS, EDUCATION	15,570.00	500.00	15,070.00	3.21	0.00
001-519.106-507.010	COVENANTS FROM TH LOAN	240,000.00	71,256.20	168,743.80	29.69	0.00
001-519.106-507.200	DEBT SERVICE - INTEREST	90,000.00	6,649.09	83,350.91	7.39	0.00
Total Dept 519.106 - OTHER GENERAL GOVERNMENT		826,955.00	225,800.86	584,629.14	29.30	16,525.00
Department: 521.107 LAW ENFORCEMENT & FIRE CONTROL						
001-521.107-501.100	EXECUTIVE SALARIES	160,800.00	33,053.55	127,746.45	20.56	0.00
001-521.107-501.200	REGULAR SALARIES AND WAGES	2,154,861.81	424,826.93	1,730,034.88	19.71	0.00
001-521.107-501.210	ONE TIME LUMP SUM INCREASE	1,000.00	0.00	1,000.00	0.00	0.00
001-521.107-501.400	OVERTIME	125,000.00	10,188.17	114,811.83	8.15	0.00
001-521.107-501.410	VACATION PAY	12,500.00	0.00	12,500.00	0.00	0.00
001-521.107-501.500	SPECIAL PAY INCENTIVE	20,000.00	1,220.00	18,780.00	6.10	0.00
001-521.107-501.510	SPECIAL DETAIL PAY	15,000.00	0.00	15,000.00	0.00	0.00
001-521.107-501.600	HOLIDAY PAY	100,000.00	0.00	100,000.00	0.00	0.00
001-521.107-502.100	FICA TAXES	177,148.14	35,900.54	141,247.60	20.27	0.00
001-521.107-502.200	RETIREMENT CONTRIBUTIONS	728,392.70	141,762.44	586,630.26	19.46	0.00
001-521.107-502.300	LIFE & HEALTH INSURANCE	327,511.20	58,099.46	269,411.74	17.74	0.00
001-521.107-502.310	LONG TERM DISABILITY	10,433.76	869.48	9,564.28	8.33	0.00
001-521.107-502.400	WORKERS' COMPENSATION	52,000.00	19,361.70	32,638.30	37.23	0.00
001-521.107-503.100	PROFESSIONAL SERVICES	98,870.00	8,541.62	90,328.38	8.64	0.00
001-521.107-503.400	OTHER CONTRACTUAL SERVICES	1,599,425.00	0.00	1,599,425.00	0.00	0.00
001-521.107-504.000	TRAVEL & PER DIEM	111,850.00	1,000.00	110,850.00	0.89	0.00
001-521.107-504.100	COMMUNICATIONS SERV PHONE ETC	28,300.00	1,405.38	26,894.62	4.97	0.00
001-521.107-504.200	POSTAGE & FREIGHT	2,000.00	120.99	1,879.01	6.05	0.00
001-521.107-504.300	UTILITY SERVICE - ELEC & WATER	13,000.00	904.59	12,095.41	6.96	0.00
001-521.107-504.400	RENTALS & LEASES	3,100.00	242.95	2,857.05	7.84	0.00
001-521.107-504.410	VEHICLE LEASES	61,000.00	0.00	61,000.00	0.00	0.00
001-521.107-504.500	INSURANCE LIAB, HAZARD, DAMAGE	62,900.00	35,851.50	27,048.50	57.00	0.00
001-521.107-504.610	REPAIR & MAINTENANCE	95,021.00	1,368.14	87,279.23	8.15	6,373.63
001-521.107-504.620	REPAIR & MAINTENANCE VEHICLE	32,500.00	1,525.85	30,974.15	4.69	0.00
001-521.107-504.630	REPAIR & MAINTENANCE DISPATCH	34,000.00	175.00	741.44	97.82	33,083.56

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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025 (Abnormal)	Available Balance 11/30/2025 Normal (Abnormal)	% Bdgt Used	Encumbrance 11/30/2025 (Decrease)
Fund: 001 GENERAL FUND						
Account Category: Expenditures						
Department: 521.107 LAW ENFORCEMENT & FIRE CONTROL						
001-521.107-504.700	PRINTING	1,500.00	0.00	1,500.00	0.00	0.00
001-521.107-504.900	OTHER CURRENT CHARGES	4,000.00	79.84	3,920.16	2.00	0.00
001-521.107-505.100	OFFICE SUPPLIES	5,000.00	582.34	4,417.66	11.65	0.00
001-521.107-505.200	OPERATING SUPPLIES	31,150.00	15.98	31,134.02	0.05	0.00
001-521.107-505.210	OPERATING SUPPLIES GAS & OIL	51,000.00	4,216.48	46,783.52	8.27	0.00
001-521.107-505.220	OPERATING SUPPLIES UNIFORM/EMB	26,280.00	1,135.61	25,144.39	4.32	0.00
001-521.107-505.400	SUBSC, MEMBERSHIPS, EDUCATION	19,665.00	10,234.89	9,430.11	52.05	0.00
Total Dept 521.107 - LAW ENFORCEMENT & FIRE CONTROL		6,165,208.61	792,683.43	5,333,067.99	13.50	39,457.19
Department: 524.108 INSPECTIONS						
001-524.108-501.200	REGULAR SALARIES AND WAGES	60,938.45	11,503.08	49,435.37	18.88	0.00
001-524.108-501.400	OVERTIME	500.00	0.00	500.00	0.00	0.00
001-524.108-502.100	FICA TAXES	4,661.79	879.98	3,781.81	18.88	0.00
001-524.108-502.200	RETIREMENT CONTRIBUTIONS	8,549.66	1,613.89	6,935.77	18.88	0.00
001-524.108-502.300	LIFE & HEALTH INSURANCE	24,104.04	4,436.56	19,667.48	18.41	0.00
001-524.108-502.310	LONG TERM DISABILITY	304.56	25.38	279.18	8.33	0.00
001-524.108-502.400	WORKERS' COMPENSATION	1,200.00	500.66	699.34	41.72	0.00
001-524.108-503.100	PROFESSIONAL SERVICES	386,900.00	44,979.04	341,920.96	11.63	0.00
001-524.108-503.400	OTHER CONTRACTUAL SERVICES	30,000.00	0.00	30,000.00	0.00	0.00
001-524.108-504.000	TRAVEL & PER DIEM	250.00	0.00	250.00	0.00	0.00
001-524.108-504.200	POSTAGE & FREIGHT	1,550.00	0.00	1,550.00	0.00	0.00
001-524.108-504.400	RENTALS & LEASES	7,025.00	0.00	7,025.00	0.00	0.00
001-524.108-504.500	INSURANCE LIAB, HAZARD, DAMAGE	2,400.00	1,200.00	1,200.00	50.00	0.00
001-524.108-504.610	REPAIR & MAINTENANCE	1,000.00	0.00	1,000.00	0.00	0.00
001-524.108-504.620	REPAIR & MAINTENANCE VEHICLE	500.00	0.00	500.00	0.00	0.00
001-524.108-504.700	PRINTING	500.00	0.00	500.00	0.00	0.00
001-524.108-504.900	OTHER CURRENT CHARGES	6,200.00	0.00	6,200.00	0.00	0.00
001-524.108-505.100	OFFICE SUPPLIES	1,500.00	0.00	1,500.00	0.00	0.00
001-524.108-505.200	OPERATING SUPPLIES	3,000.00	0.00	3,000.00	0.00	0.00
001-524.108-505.220	OPERATING SUPPLIES UNIFORM/EMB	300.00	0.00	300.00	0.00	0.00
001-524.108-505.400	SUBSC, MEMBERSHIPS, EDUCATION	3,720.00	0.00	3,720.00	0.00	0.00
Total Dept 524.108 - INSPECTIONS		545,103.50	65,138.59	479,964.91	11.95	0.00
Department: 534.111 GARBAGE & SOLID WASTE						
001-534.111-503.400	OTHER CONTRACTUAL SERVICES	351,300.00	65,221.52	286,078.48	18.57	0.00
Total Dept 534.111 - GARBAGE & SOLID WASTE		351,300.00	65,221.52	286,078.48	18.57	0.00
Department: 539.112 OTHER PHYSICAL ENVIRONMENT						
001-539.112-503.120	TOWN ENGINEER	118,000.00	315.00	117,685.00	0.27	0.00
001-539.112-503.400	OTHER CONTRACTUAL SERVICES	340,720.00	25,970.02	308,849.98	9.35	5,900.00
001-539.112-504.610	REPAIR & MAINTENANCE	131,000.00	1,176.95	129,823.05	0.90	0.00
Total Dept 539.112 - OTHER PHYSICAL ENVIRONMENT		589,720.00	27,461.97	556,358.03	5.66	5,900.00
Department: 541.113 PUBLIC WORKS						
001-541.113-501.200	REGULAR SALARIES AND WAGES	155,911.63	31,693.49	124,218.14	20.33	0.00
001-541.113-501.400	OVERTIME	20,000.00	1,351.67	18,648.33	6.76	0.00
001-541.113-501.410	VACATION PAY	2,000.00	0.00	2,000.00	0.00	0.00
001-541.113-502.100	FICA TAXES	11,927.24	2,527.96	9,399.28	21.19	0.00
001-541.113-502.200	RETIREMENT CONTRIBUTIONS	21,874.40	4,636.22	17,238.18	21.19	0.00
001-541.113-502.300	LIFE & HEALTH INSURANCE	25,273.92	4,668.01	20,605.91	18.47	0.00

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Balance As of 11/30/2025
 % Fiscal Year Completed: 16.71

GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025 (Abnormal)	Available Balance 11/30/2025 Normal (Abnormal)	% Bdgt Used	Encumbrance 11/30/2025 (Decrease)
Fund: 001 GENERAL FUND						
Account Category: Expenditures						
Department: 541.113 PUBLIC WORKS						
001-541.113-502.310	LONG TERM DISABILITY	780.12	65.01	715.11	8.33	0.00
001-541.113-502.400	WORKERS' COMPENSATION	12,000.00	5,666.00	6,334.00	47.22	0.00
001-541.113-503.100	PROFESSIONAL SERVICES	38,000.00	0.00	38,000.00	0.00	0.00
001-541.113-504.100	COMMUNICATIONS SERV PHONE ETC	1,100.00	0.00	1,100.00	0.00	0.00
001-541.113-504.300	UTILITY SERVICE - ELEC & WATER	61,500.00	6,029.85	55,470.15	9.80	0.00
001-541.113-504.500	INSURANCE LIAB, HAZARD, DAMAGE	2,400.00	1,200.00	1,200.00	50.00	0.00
001-541.113-504.610	REPAIR & MAINTENANCE	154,500.00	2,200.00	152,300.00	1.42	0.00
001-541.113-504.620	REPAIR & MAINTENANCE VEHICLE	2,000.00	0.00	2,000.00	0.00	0.00
001-541.113-505.200	OPERATING SUPPLIES	4,700.00	9.99	4,690.01	0.21	0.00
001-541.113-505.210	OPERATING SUPPLIES GAS & OIL	5,000.00	1,766.30	3,233.70	35.33	0.00
001-541.113-505.220	OPERATING SUPPLIES UNIFORM/EMB	1,200.00	0.00	1,200.00	0.00	0.00
001-541.113-505.230	OPERATING SUPPLIES SMALL TOOLS	3,000.00	33.99	2,966.01	1.13	0.00
001-541.113-505.300	ROAD MATERIALS & SUPPLIES	10,000.00	0.00	10,000.00	0.00	0.00
001-541.113-505.400	SUBSC, MEMBERSHIPS, EDUCATION	800.00	0.00	800.00	0.00	0.00
001-541.113-506.400	MACHINERY & EQUIPMENT	10,000.00	0.00	10,000.00	0.00	0.00
Total Dept 541.113 - PUBLIC WORKS		543,967.31	61,848.49	482,118.82	11.37	0.00
Department: 580.114 CONTINGENCY						
001-580.114-509.900	CONTINGENCY	500,000.00	0.00	500,000.00	0.00	0.00
Total Dept 580.114 - CONTINGENCY		500,000.00	0.00	500,000.00	0.00	0.00
Department: 590.100 TRANSFER TO CAPITAL PROJECTS						
001-590.100-509.110	TRANSFER TO CAPITAL PROJECTS	4,362,000.00	29,400.00	4,332,600.00	0.67	0.00
Total Dept 590.100 - TRANSFER TO CAPITAL PROJECTS		4,362,000.00	29,400.00	4,332,600.00	0.67	0.00
Expenditures		14,808,348.55	1,415,645.90	13,330,820.46	9.98	61,882.19
Fund 001 - GENERAL FUND:						
TOTAL EXPENDITURES		14,808,348.55	1,415,645.90	13,330,820.46	9.98	61,882.19

BALANCE SHEET REPORT FOR TOWN OF OCEAN RIDGE
Balance As of 11/30/2025

GL Number	Description	YTD Balance 11/30/2025	
		Normal	(Abnormal)
Fund: 302 CAPITAL PROJECTS FUND			
*** Assets ***			
302-000.000-131.000	DUE FROM GENERAL FUND		65,396.58
302-000.000-151.355	TD BANK CAP PROJ		(1,655.28)
Total Assets			63,741.30
*** Liabilities ***			
302-000.000-207.200	DUE TO OTHER FUNDS		52,876.58
Total Liabilities			52,876.58
*** Fund Equity ***			
302-000.000-271.100	FUND BALANCE		(638,154.17)
Total Fund Equity			(638,154.17)
Total Fund 302:			
TOTAL ASSETS			63,741.30
BEG. FUND BALANCE - 24-25			(638,154.17)
+ NET OF REVENUES/EXPENDITURES - 24-25			638,421.39
+ NET OF REVENUES & EXPENDITURES			10,597.50
= ENDING FUND BALANCE			10,864.72
+ LIABILITIES			52,876.58
= TOTAL LIABILITIES AND FUND BALANCE			63,741.30

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

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GL Number	Description	25-26 Amended Budget	Normal	YTD Balance 11/30/2025 (Abnormal)	Available Balance 11/30/2025 Normal (Abnormal)	% Bdgt Used	Increase	Encumbrance 11/30/2025 (Decrease)
Fund: 302 CAPITAL PROJECTS FUND								
Account Category: Revenues								
Department: 380.000 NON - REVENUES								
302-380.000-381.000	INTERFUND TRANSFER	4,362,000.00		0.00	4,362,000.00	0.00		0.00
302-380.000-381.100	INTERFUND TRANSFER	0.00		29,400.00	(29,400.00)	100.00		0.00
Total Dept 380.000 - NON - REVENUES		4,362,000.00		29,400.00	4,332,600.00	0.67		0.00
Revenues		4,362,000.00		29,400.00	4,332,600.00	0.67		0.00
Fund 302 - CAPITAL PROJECTS FUND:								
TOTAL REVENUES		4,362,000.00		29,400.00	4,332,600.00	0.67		0.00
Report Totals:								
TOTAL REVENUES - ALL FUNDS		19,170,349.00		2,136,197.45	17,034,151.55	11.14		0.00

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

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GL Number	Description	25-26 Amended Budget	YTD Balance 11/30/2025 (Abnormal)	Available Balance 11/30/2025 Normal (Abnormal)	% Bdgt Used	Encumbrance 11/30/2025 (Decrease)
Fund: 302 CAPITAL PROJECTS FUND						
Account Category: Expenditures						
Department: 519.106 OTHER GENERAL GOVERNMENT						
302-519.106-503.100	PROFESSIONAL SERVICES	50,000.00	0.00	42,969.00	14.06	7,031.00
302-519.106-504.900	OTHER CURRENT CHARGES	250,000.00	0.00	250,000.00	0.00	0.00
Total Dept 519.106 - OTHER GENERAL GOVERNMENT		300,000.00	0.00	292,969.00	2.34	7,031.00
Department: 521.107 LAW ENFORCEMENT & FIRE CONTROL						
302-521.107-506.400	MACHINERY & EQUIPMENT	412,000.00	0.00	313,371.04	23.94	98,628.96
Total Dept 521.107 - LAW ENFORCEMENT & FIRE CONTROL		412,000.00	0.00	313,371.04	23.94	98,628.96
Department: 539.112 OTHER PHYSICAL ENVIRONMENT						
302-539.112-503.4002503	OTHER CONTRACTUAL SERVICES	0.00	2,000.00	(2,000.00)	100.00	0.00
302-539.112-506.300	IMPROVEMENTS NOT BUILDINGS	3,650,000.00	600.00	3,334,376.20	8.65	315,023.80
302-539.112-506.3002501	IMPROVEMENTS NOT BUILDINGS	0.00	14,717.50	(14,717.50)	100.00	0.00
302-539.112-506.3002503	IMPROVEMENTS NOT BUILDINGS	0.00	1,485.00	(1,485.00)	100.00	0.00
Total Dept 539.112 - OTHER PHYSICAL ENVIRONMENT		3,650,000.00	18,802.50	3,316,173.70	9.15	315,023.80
Expenditures		4,362,000.00	18,802.50	3,922,513.74	10.08	420,683.76
Fund 302 - CAPITAL PROJECTS FUND:						
TOTAL EXPENDITURES		4,362,000.00	18,802.50	3,922,513.74	10.08	420,683.76
Report Totals:						
TOTAL EXPENDITURES - ALL FUNDS		19,170,348.55	1,434,448.40	17,253,334.20	10.00	482,565.95

Town of Ocean Ridge, Florida

Town Commission Agenda Memorandum

Christy Goddeau, Town Attorney

Subject: Approval of Ordinance on Second Reading: Ordinance 2025-07: An Ordinance Of The Town Of Ocean Ridge, Florida, Amending Its Code Of Ordinances At Chapter 64, “Zoning”, Article I, “District Regulations”, Section 64-1, “RSF And RSF Single-Family Residential Districts”, By Adding A New Subsection 64-1(J)(7) To Incentivize Property Owners In The Residential Single-Family (RSF) Zoning District To Grant Public Easements To The Town Of Ocean Ridge Through A Zoning Bonus Program; Amending Subsection 64-1(I) To Update A Cross-Reference Related To Floor Area For Second Stories; Amending Chapter 1, “General Provisions”, Section 1-3, “Definitions”, To Clarify Existing Definitions For Floor Area Total, Floor Area Ratio, And Lot Area; And, Providing For Codification, Severability, Conflicts, And An Effective Date

At the Town Commission’s December 1, 2025, meeting, the Town Commission approved on first reading Ordinance No. 2025-07 with amendments. Ordinance No. 2025-07 proposes to establish an incentive for private property owners to grant the Town a drainage and/or utility easement in exchange for a Floor Area Ratio (“FAR”) bonus on the development of a single-family dwelling. The Commission’s amendments at first reading included:

1. Tightening the language on the conditions precedent to ensure approval of the FAR bonus strictly complies with the conditions precedent.
2. Address situations as to when the FAR bonus expires and other scenarios.
3. Adding language to have Town update Town Commission at least annually on the number of Town requests for easements and approved FAR bonuses.
4. Consider / negotiate reduction in FAR bonus percentages as proposed.

The amendments have been addressed in the revised ordinance for second reading as follows:

1. A preamble has been added to clarify the limited intent of the FAR bonus and spell out the conditions precedent with further detail.
2. Language has been added to addresses when the FAR bonus will expire and how the FAR bonus will be dealt with in the future in terms of voluntary and involuntary damage/improvements.
3. Language has been added at the end of the ordinance for the Town Manager or designee to report on the Town's requests for easements and number approved.
4. The initially proposed FAR bonus maximums have been reduced as follows:

Total Lot Area Maximum FAR

10,000 sq. ft. to 12,000 sq. ft.	Up to 41% (<i>was 42%</i>)
12,001 sq. ft. to 14,000 sq. ft.	Up to 39% (<i>was 40%</i>)
14,001 sq. ft. to 16,000 sq. ft.	Up to 38% (<i>new category – was 40%</i>)
16,001 sq. ft. to 20,000 sq. ft.	Up to 37% (<i>was 38%</i>)
Above 20,000 sq. ft.	Up to 35% (<i>was 36%</i>)

Please note, the following provision was also added to clarify the applicability of the FAR bonus:

The FAR bonus offered herein is limited to the development or redevelopment of single-family dwellings within the single-family residential district and a single-family dwellings in the RMM district if the single-family dwelling is approved for development consistent with the requirements for single-family dwellings in the single-family residential district. The FAR bonus offered herein is not authorized for single-family dwellings in any other zoning district or for duplex family dwellings or multi-family dwellings in any zoning district.

Staff recommends approval of Ord. 2025-07 on second reading.

Suggested Motion: I move to approve Ord. 2025-07 on second reading.

Respectfully,
Christy Goddeau, Town Attorney

ORDINANCE NO. 2025-07

AN ORDINANCE OF THE TOWN OF OCEAN RIDGE, FLORIDA, AMENDING ITS CODE OF ORDINANCES AT CHAPTER 64, “ZONING”, ARTICLE I, “DISTRICT REGULATIONS”, SECTION 64-1, “RSF AND RSE SINGLE-FAMILY RESIDENTIAL DISTRICTS”, BY ADDING A NEW SUBSECTION 64-1(J)(7) TO INCENTIVIZE PROPERTY OWNERS IN THE RESIDENTIAL SINGLE-FAMILY (RSF) ZONING DISTRICT TO GRANT PUBLIC EASEMENTS TO THE TOWN OF OCEAN RIDGE THROUGH A ZONING BONUS PROGRAM; AMENDING SUBSECTION 64-1(I) TO UPDATE A CROSS-REFERENCE RELATED TO FLOOR AREA FOR SECOND STORIES; AMENDING CHAPTER 1, “GENERAL PROVISIONS”, SECTION 1-3, “DEFINITIONS”, TO CLARIFY EXISTING DEFINITIONS FOR FLOOR AREA TOTAL, FLOOR AREA RATIO, AND LOT AREA; AND, PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE

WHEREAS, the Town of Ocean Ridge, Florida (“Town”) is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statutes; and

WHEREAS, the Town has seen an increasing need to obtain formal public easements from private property owners to address utility and drainage issues; and

WHEREAS, some property owners are hesitant to grant such easements as the easement may impact their property value and restrict use of their property in the easement area; and

WHEREAS, municipalities throughout Florida have initiated zoning bonus programs to incentive property owners to provide a public benefit(s) when developing or redeveloping their property (e.g., public art, affordable housing, open space, and conservation areas); and

WHEREAS, such a bonus program would be beneficial to the Town to incentivize property owners who might otherwise not be inclined to grant the Town the desired utility and drainage easement; and

WHEREAS, the proposed bonus program would afford a property owner with a floor area ratio bonus above the current maximum floor area ratio depending on the total lot area; and

WHEREAS, at the November 18, 2025, Planning and Zoning Commission meeting, the Planning and Zoning Commission sitting as the Local Land Planning Agency discussed this Ordinance and recommended approval to the Town Commission; and

WHEREAS, the Town Commission has reviewed this Ordinance and determined that this Ordinance is in conformance with the Town’s Comprehensive Plan, is not more burdensome or restrictive with regards to private property rights, and serves a valid public purpose.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA, AS FOLLOWS:

SECTION 1 – Findings of Fact: The **WHEREAS** clauses set forth above are adopted herein as true findings of fact of the Town Commission.

SECTION 2 – Amendment: Chapter 64, entitled, “Zoning”, Article I, entitled, “RSF and RSE Single-Family Residential Districts”, subsection 64-1(j), entitled “RSF — Single-family residential property development regulations”, is amended to create a new subsection 64-1(j)(7) as follows (underline text denotes added text):

(j) *RSF — Single-family residential property development regulations.* Property development regulations for the RSF district are as follows:

(1) *Minimum lot area and dimensions.* Minimum lot area and dimensions are as follows:

- a. Area: 10,000 square feet.
- b. Width (interior): 80 feet.
- c. Width (corner): 90 feet.
- d. Depth: 100 feet.

(2) *Minimum yard setback requirements.* Minimum yard setback requirements are as follows:

- a. Front: 25 feet.
- b. Side (interior): 15 feet.
- c. Side (corner): 20 feet.
- d. Rear: 15 feet.
- e. Waterway: 25 feet.
- f. Atlantic Ocean: 1979 coastal construction setback line.

Exterior balconies, bay windows, exterior chimneys, or other architectural features which do not measure more than 25 square feet in the horizontal plane, and eaves which do not extend more than three feet from the vertical wall of the building shall not be considered as encroachments in the setback.

(3) Maximum building height shall be no more than 24 feet for single-story buildings and the maximum two-story building height shall be no more than 36 feet. Height shall be measured to the ridge or highest point of the structure, including all non-habitable architectural features, but excluding chimneys, as measured from the top of the lowest finished floor elevation of the first floor, as described in section 67-32. No building with more than two stories is permitted. No chimneys, including caps, shall exceed four feet in height from the ridge of the roof. For pitched roof systems, wherever a base flood elevation (BFE) is dictated by the FEMA National Flood Insurance Program (NFIP) maps requiring the finished floor elevation to be above seven feet NAVD, for every foot above seven feet NAVD there shall be a corresponding decrease of one foot in the maximum building height.

(4) *Minimum floor area.* Minimum floor area is 1,800 square feet.

(5) *Maximum lot coverage.* Maximum lot coverage shall be 35 percent of the total lot area.

(6) *Maximum floor area.* The maximum floor area of all finished floors under roof shall be 36 percent of the total lot area. For any RSF lot existing or created after the date of adoption of this ordinance in excess of 20,000 square feet, the maximum floor area of all finished floors under roof shall be 32 percent of the total lot area. For purposes of this subsection, if a lot is separated by a street or right-of-way from that portion of the lot containing the principal structure or use, the calculation of the "total lot area" shall include the first 1,000 square feet of the separated portion of the lot, provided that the maximum floor area does not exceed 36 percent of the total lot area. Prior to allowing the use of the separated portion square footage, a unity of title, approved by the town, must be executed by the property owner. The floor area occupied by bay windows, chimneys, or other non-habitable architectural features shall be included and shall be subject to this provision. The floor area occupied by roofed porches and balconies shall be exempt from this provision.

(7) *Town Easement Incentive.* The town commission has determined that there is a valid public need and purpose served when the town requests and obtains a perpetual easement on private property for the town's necessary drainage and/or utility purposes. While the town commission recognizes the community desire to retain and protect the town's tranquil, residential character and natural environment and maintain appropriate development standards, which encourage harmony and compatibility with existing single-family dwellings in terms of design style, scale, components of design, and quality, the town commission also recognizes the current need and possible future need for private property owners to grant the town a perpetual drainage and/or utility easement. Thus, the Floor Area Ratio ("FAR") bonus set forth in this section is intended to be offered only in those rare situations where the town has a documented need for a perpetual drainage and/or utility easement on private property. For purposes of this subsection, "documented need" means the town has a proposed or designed drainage and/or utility project which will only be reasonably viable if the perpetual easement is granted by the private property owner or where an existing drainage and/or utility facility has been constructed on private property and the town lacks a formal grant of a perpetual easement to repair, maintain, and replace such facility and such facility is reasonably needed as part of the town's overall drainage and/or utility system(s). Accordingly, before a private property owner is entitled to the FAR bonus as set forth herein, the following conditions precedent must be satisfied:

a. The town manager or designee must request in writing from the private property owner a perpetual drainage and/or utility easement, which easement request is based on a documented need of the town.

b. The planning and zoning commission reviews the private property owner's proposed development of a single-family dwelling seeking to utilize the FAR bonus and approves or approves with conditions the proposed development with the FAR bonus as satisfying the criteria set forth in section 63-56.

c. The property owner's proposed development meets with all other development requirements of the land development code including, but not limited to, setbacks, lot coverage, pervious area, substantial articulation, and height unless granted a variance therefrom.

d. Within thirty (30) days of planning and zoning commission approval of the development, the property owner executes and delivers to the town the requested perpetual drainage and/or utility easement prior to the issuance of any building permits for the approved development. This timeframe may be extended by the town manager up to an additional thirty (30)

days if there are any delays caused by forces beyond the town's and/or the property owner's reasonable control.

e. Within forty-five (45) days of the property owner delivering the executed easement to the Town, the Town Commission at a duly noticed public meeting prior to the issuance of any building permits for the approved development accepts the executed easement, which acceptance shall be deemed an executive decision and limited to verifying that the conditions precedent set forth herein have all been satisfied.

If all of the foregoing conditions precedent are satisfied, the property owner shall be eligible for a FAR bonus consistent with the following:

<u>Total Lot Area</u>	<u>Maximum FAR*</u>
10,000 sq. ft. to 12,000 sq. ft.	Up to 41%
12,001 sq. ft. to 14,000 sq. ft.	Up to 39%
14,001 sq. ft. to 16,000 sq. ft.	Up to 38%
16,001 sq. ft. to 20,000 sq. ft.	Up to 37%
Above 20,000 sq. ft.	Up to 35%

* The maximum FAR is a limitation on the available bonus and the planning and zoning commission may approve a FAR bonus below the maximum consistent with the criteria in section 63-56.

The form of the perpetual easement shall be a standard town easement, which may allow for landscaping to be planted in the easement area (to be approved by the town manager or designee administratively) and a fence installed in the easement area. A retaining wall may be installed in a portion of the easement area and may impede a portion of the easement area; however, such impediment shall be de minimis in nature so as not to prevent minor repairs or maintenance as determined by the town manager or designee. If the town at any time has to remove the landscaping, fence, and/or retaining wall, the easement will authorize the same but at the town's expense for removal and replacement.

The easement to be granted to the town will be perpetual in nature and run with the land. The easement may only be terminated by the Town Commission at a publicly noticed meeting. If the property owner's development approval from the planning and zoning commission expires, the FAR bonus granted herein shall also expire regardless of whether the easement has been recorded in official records. Once the easement is recorded in the official records, the property owner will have no more than eighteen (18) months from the date of recording to commence construction of the approved development with the FAR bonus. Failure to timely commence construction will result in the FAR bonus expiring. "Commencement of construction" under this subsection shall mean the initiation of site improvements which affect vertical construction of the single-family dwelling and involve more than clearing, grading, excavating, underground utilities work and other preliminary site work. If the single-family dwelling is not completed in accordance with town's local duration for construction in section 67-52 or the construction is deemed abandoned under section 67-12, the FAR bonus shall expire and all improvements based on the FAR bonus shall be removed from the site.

If the single-family dwelling is completed with the FAR bonus, the FAR bonus shall run with the land subject to the following provisions:

Alteration, extension, enlargement or expansion. No alteration, extension, enlargement or expansion of the single-family dwelling shall be permitted in a way which increases its FAR above the approved FAR bonus; however, any such single-family dwelling may be altered to decrease its approved FAR bonus.

Replacement, restoration and reconstruction. If any single-family dwelling constructed with the FAR bonus is destroyed in whole or in part by any nonvoluntary means, including fire, flood, wind, explosion, act of God, or act of a public enemy, such single-family dwelling shall be permitted to be replaced, restored, or reconstructed with the approved FAR bonus, except that such replacement, restoration and reconstruction shall only occur in compliance with all other development requirements including those related to building, plumbing, electrical, gas, fire and other construction and safety related regulations of the town in effect at the time of application for a permit to allow replacement, restoration or reconstruction. In no event shall the destroyed single-family dwelling be so replaced to a degree or level greater than the original structure as to height, lot coverage, total FAR, yard setback requirements, or other applicable property development regulations at the time of original construction, without the granting of a variance. Notwithstanding the foregoing, if substantial improvements are proposed to the single-family dwelling constructed with the FAR bonus, the redeveloped single-family dwelling shall comply with all current development requirements and shall not be eligible for the previously approved FAR bonus. “Substantial improvements” as used in this section means any combination of repair, reconstruction, rehabilitation, addition, or other improvement of the single-family dwelling in which the cumulative cost equals or exceeds 50 percent of the market value of the single-family dwelling before the repair, reconstruction, rehabilitation, addition, or other improvement started excluding any improvements required to correct existing health, sanitary, or safety code violations as identified by the building official and that are the minimum necessary to assure safe living conditions.

On an annual basis, or more frequent basis as requested by the town commission, the town manager or designee shall advise the town commission as to the number of requests for easements under this section and the number of constructed single-family dwellings with the FAR bonus offered herein.

The FAR bonus offered herein is limited to the development or redevelopment of single-family dwellings within the single-family residential district and a single-family dwellings in the RMM district if the single-family dwelling is approved for development consistent with the requirements for single-family dwellings in the single-family residential district. The FAR bonus offered herein is not authorized for single-family dwellings in any other zoning district or for duplex family dwellings or multi-family dwellings in any zoning district.

SECTION 3 – Amendment: Chapter 64, entitled, “Zoning”, Article I, entitled, “RSF and RSE Single-Family Residential Districts”, subsection 64-1(i), entitled “Floor Area Calculations”, is amended as follows (underline denotes added text; ~~strike through~~ denotes deleted text):

(i) *Floor area calculations.*

(1) When calculating total floor area, the first floor area under ceilings which are 16 feet or higher shall count as double. The first 300 square feet thereof, however, shall be counted as one floor to allow for limited vaulted spaces. The second floor area shall not exceed 75 percent of the first floor.

(2) For purposes of calculating the 75 percent requirement of this section, the first floor area will include those portions of a structure utilized in establishing the maximum finished floor elevation described in section 67-32(a)(3)(b)(1) including roofed porches, but excluding bay windows, and which share at least one wall with the remainder of the habitable structure.

(3) For purposes of calculating the second floor for the 75 percent requirement of this section, the second floor area will include all enclosed areas of the second floor and roofed porches and balconies, but will exclude bay windows whose sills are no lower than 12 inches from the floor, and provided the bay windows comprise 20 percent or less of any one facade and do not extend out beyond the overhang.

SECTION 4 – Amendment: Chapter 1, entitled, “General Provisions”, Section 1-3, entitled, “Definitions”, is hereby amended to read as follows (underline denotes added text; ~~strike-through~~ denotes deleted text):

Sec. 1-3. – Definitions.

Floor area, total, as used for calculating floor area ratio, means the gross horizontal areas of all floors of all buildings on a lot, measured from the exterior face of exterior walls or other type of enclosure, or from the centerline of a wall separating two buildings, including garages, carports, and porte cocheres, but not including: basements and, attics (unless intended to be or used as living space), unenclosed decks or patios, covered porches, balconies (covered or uncovered), or crawl spaces unless otherwise stated.

Floor area ratio (FAR) means the ratio of the total floor area of all structures on a lot to the ~~usable land area~~ lot area.

Lot area or lot size means the total horizontal area included within lot lines.

SECTION 5 - Codification: This Ordinance shall be codified in the Code of Ordinances of the Town of Ocean Ridge, Florida.

SECTION 6 - Repeal of Conflicting Ordinances: All ordinances, resolutions or parts of ordinances and resolutions in conflict herewith are hereby repealed.

SECTION 7 - Severability: If any word, clause, sentence, paragraph, section or part thereof contained in this Ordinance is declared to be unconstitutional, unenforceable, void or inoperative by a court of competent jurisdiction, such declaration shall not affect the validity of the remainder of this Ordinance.

SECTION 8 - Effective Date: This Ordinance shall become effective immediately upon adoption.

FIRST READING this 1st day of December 2025.

SECOND AND FINAL READING this ____ day of _____, 2026.

Commissioner _____ offered the foregoing Ordinance and moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

	AYE	NAY
GEOFF PUGH, Mayor	_____	_____
STEVE COZ, Vice Mayor	_____	_____
CAROLYN CASSIDY, Commissioner	_____	_____
DAVID HUTCHINS, Commissioner	_____	_____
AINAR AIJALA, JR., Commissioner	_____	_____

Commissioner _____, who was appointed Mayor, thereupon declared this Ordinance approved and adopted by the Town Commission of the Town of Ocean Ridge, Florida, on second reading, this ____ day of _____, 2026.

TOWN OF OCEAN RIDGE, FLORIDA

ATTEST:

BY: _____
GEOFF PUGH, MAYOR

BY: _____
KELLY AVERY, TOWN CLERK

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:

BY: _____
CHRISTY GODDEAU,
TOWN ATTORNEY

Town of Ocean Ridge, Florida
Town Commission Agenda Memorandum
Michelle Heiser, Town Manager

Subject: Approve the Selection Committee’s recommendation(s) for RFQ 2025-001 (generally described as Engineering Services) and authorize staff to proceed with negotiations in accordance with Section 287.055, Florida Statutes (Consultants’ Competitive Negotiation Act – CCNA).

The Town issued **RFQ 2025-001 – Continuing Contracts for Professional Services** (TOWN ENGINEER) to establish a pool of qualified professional firms to support Town operations, development review, and capital improvement projects across multiple service categories as it generally relates to engineering services. The RFQ was issued in compliance with Section 287.055, Florida Statutes, which governs the selection of professional services based on qualifications rather than price.

The RFQ was structured to allow for multiple continuing contracts by discipline, consistent with the Town’s operational needs and the RFQ’s stated intent to maintain a diverse and manageable consultant base.

Firms and Associated Service Categories for Continuing Services

Craig A. Smith & Associates

- Civil – Water
- Civil – Transportation
- Geotechnical Engineering
- Hydrogeological Science
- Surveying and Mapping
- Civil Engineering (Town Engineer Services)

The Selection Committee recommends Craig A. Smith & Associates as the anchor firm for the

above categories. If the next step negotiations go well, this firm will be the day-to-day contact for plan reviews, and primary contact for engineering needs.

The Selection Committee also recommends the Commission approve negotiations for continuing service contracts for the following firms and their respective categories as listed.

CHA Consulting

- Civil – Water
 - Civil – Transportation
-

Pennoni Associates

- Civil – Water
 - Civil Engineering (Town Engineer Services)
-

CPZ Architects

- Architecture
-

West Architecture + Design

- Architecture
-

Florida Technical Consultants

- Geographic Information Systems (GIS)

Fiscal Impact

There is no immediate fiscal impact associated with the approval of the Selection Committee's recommendation. Continuing contracts do not guarantee work or expenditures. Funding for specific services will be considered and approved as part of future task authorizations and applicable budget approvals.

The presentations took place during the Selection Committee's scheduled meeting on January 8th, 2026 and can be viewed online at the Town's agenda website or at the following link: [RFQ 2025-001 Selection Committee Presentations](#)

Staff recommends approval.

Suggested Motion: I move to approve the recommended firms as memorialized and authorize staff to enter into negotiations and contracts.

Respectfully,
Michelle Heiser, Town Manager



Town of Ocean Ridge

RFQ 25-001-0-2026

Continuing Contracts for Professional Services





Your Topics



1. *Ability of Professional Personnel (Qualifications)*
2. Past Performance for Similar Projects
3. Recent and Current Workload
4. Location/Convenience to Town Staff





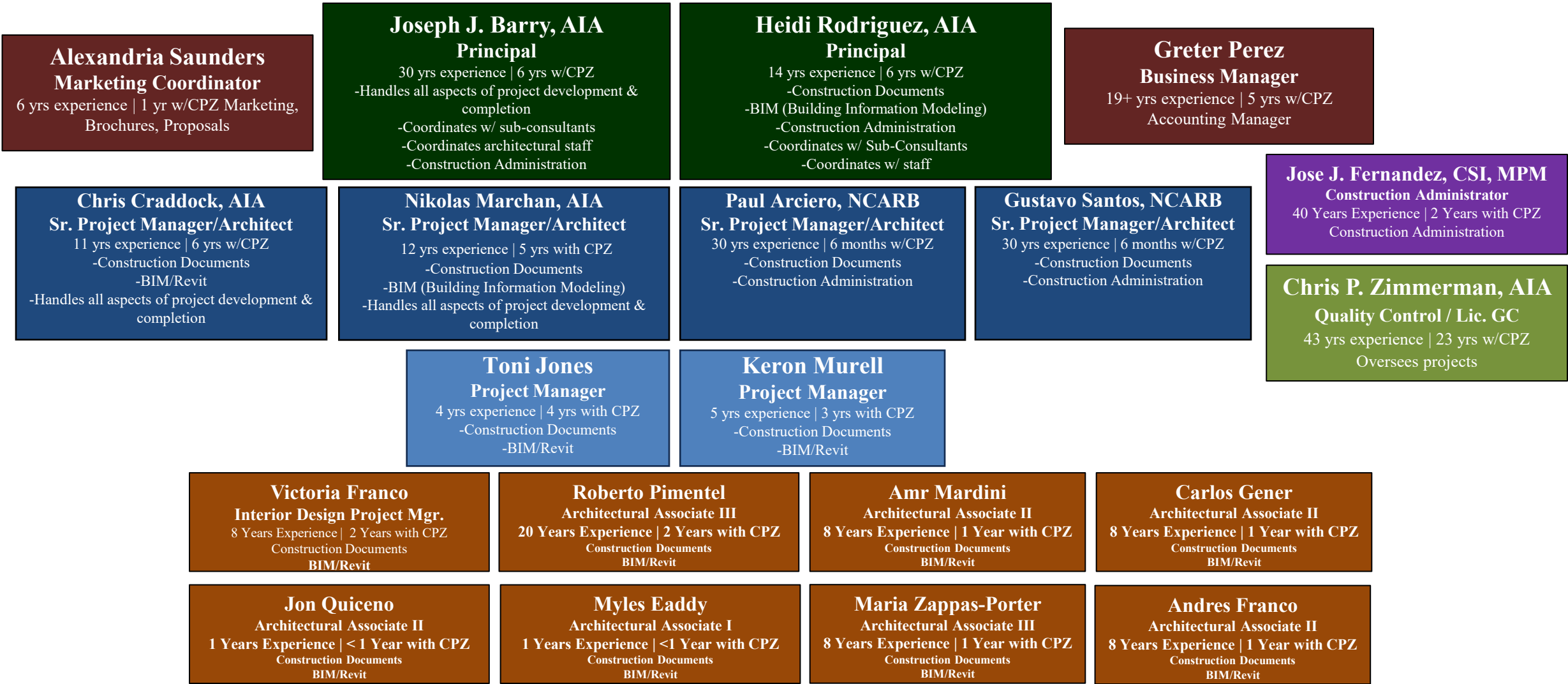
CPZ Architects, Inc. – 20 Team Members



- Headquartered in **Plantation, FL** with offices in **West Palm Beach**, Vero Beach, Jensen Beach, and Maitland.
- (6) Registered Architects / Sr. Project Managers
- (2) Project Managers
- (1) Construction Manager (currently stationed)
- (5) Associate Architects
- (1) Licensed Generator Contractor / Quality Control Mgr.
- (2) Support Staff



CPZ Architects, Inc. – Organizational Chart





Ms. Heidi Rodriguez, AIA

Principal / Sr. Project Manager



- **Registered Architect**
- Senior Project Manager
- 14 years' Experience
- Handles all aspects of project development through completion
- **Currently handling Doral, Port Saint Lucie, and Palm Beach projects**
- Contact person for Client & Subconsultants
- Coordinates with sub-consultants
- Coordinates architectural staff
- Construction Administration





Mr. Joseph J. Barry, AIA

Principal / Sr. Project Manager



- **Registered Architect**
- 30 years' Experience
- Handles all aspects of project development through completion
- **Currently handling projects in TOSPB, Lantana, Broward, and Martin County.**
- Contact person for Client & Subconsultants
- Coordinates with sub-consultants
- Coordinates architectural staff
- Construction Administration
- Quality Assurance and Quality Control
- **AIA Award Winner**





Mr. Gustavo A. Santos, AIA, NCARB

Architect / Sr. Project Manager



- **Registered Architect**
- Senior Project Manager
- 10 years of experience
- Experience in offices spaces, police depts, space-needs assessments, Bldg Depts, fire stations, parks etc.
- **Currently handling projects in Port St. Lucie, Town of Davie, North Lauderdale.**
- Contact person for Client & Subconsultants
- Extensive technical, design, & management skills
- Proven track record of delivering **project on time and within budget**
- Construction Administration
- Quality Assurance and Quality Control





CPZ Current CCNA Clients – Continuing Contracts



- **City of Coral Springs** (Continuing Contract, **18 years**)
- **Town of Davie** (Continuing Contract, **18 years**)
- **Federal Reserve Bank** (Continuing Contract, **15 years**)
- **Broward Sheriff's Office** (Continuing Contract, **12 years**)
- **City of Sunrise** (Continuing Contract, **15 years**)
- City of Margate (Continuing Contract, 5 years)
- City of Coconut Creek (Continuing Contract, 6 years)
- Broward County Construction Management, 5 years)
- City of Tamarac (Continuing Services, 5 years)
- City of Dania Beach (Continuing Contract, 4 years)
- St. Lucie County (Continuing Contract, 4 years)
- City of Port Saint Lucie (Continuing Contract, 4 years)
- Martin County (Continuing Contract, 4 years)
- City of Lake Worth (Continuing Contract, 4 years)
- City of Port Saint Lucie (Continuing Contract, 4 years)
- Town of Palm Beach (Continuing Contract, 3 years)
- Indian River County (Continuing Contract, 3 years)
- Boynton Beach (Continuing Contract, 3 years)

***WE HAVE EXPERIENCE
WITH GOVERNMENT
WORK AND HAVE BUILT
LASTING
RELATIONSHIPS***



LEED Projects

- | | |
|-----------------------------------|--|
| FS 80 – Coral Springs, FL (Built) | FS 4 – West Palm Beach, FL (Built) |
| FS 86 – Davie, FL (Built) | Remote Lobby – FRB – Doral, FL (Built) |
| FS 50 – Coconut Creek, FL (Built) | |



Florida Green Building Coalition

- FS 8 – City of Fort Lauderdale (Built)



Green Globes Projects

- Doral Glades Park, FL (Built)



Water Star

- Doral Glades Park



SERF Green

- Federal Reserve Bank Addition, Doral, FL (Under Construction)



List of Litigation



CPZ Architects has **NEVER** had any litigation from any governmental agency.



Project Management Approach



OUR PHILOSOPHY

- Project Managers AND support staff are assigned to each CLIENT and not to each PROJECT from *start to finish*
- Allows continuity and establishes a *relationship*

YOUR OCEAN RIDGE TEAM

Alexandria Saunders
Marketing Coordinator
6 yrs experience | 1 yr w/CPZ
Marketing, Brochures, Proposals

Joseph J. Barry, AIA
Principal
30 yrs experience | 6 yrs w/CPZ
-Handles all aspects of project development & completion
-Coordinates w/ sub-consultants
-Coordinates architectural staff
-Construction Administration

Heidi Rodriguez, AIA
Principal
14 yrs experience | 6 yrs w/CPZ
-Construction Documents
-BIM (Building Information Modeling)
-Construction Administration
-Coordinates w/ Sub-Consultants
-Coordinates w/ staff

Greter Perez
Business Manager
19+ yrs experience | 5 yrs w/CPZ
Accounting Manager

Gustavo Santos, NCARB
Sr. Project Manager/Architect
30 yrs experience | 6 months w/CPZ
-Construction Documents
-Construction Administration

Chris P. Zimmerman, AIA
Quality Control / Lic. GC
43 yrs experience | 23 yrs w/CPZ
Oversees projects

Maria Zappas-Porter
Architectural Associate III
8 Years Experience | 1 Year with CPZ
Construction Documents
BIM/Revit

Victoria Franco
Interior Design Project Mgr.
8 Years Experience | 2 Years with CPZ
Construction Documents
BIM/Revit

Myles Eaddy
Architectural Associate I
1 Years Experience | <1 Year with CPZ
Construction Documents
BIM/Revit

Project Management Approach

Selection of Consultants

- Selection of consultants is based on *location (proximity), past experience, and RFQ requirements.*
- Most of our consultants also carry *CBE (Certified Minority Enterprise) or SBE (Small Business Enterprise) certifications*





Certified Minority Business Enterprise (CBE)



SMALL BUSINESS (WPB)

SMALL BUSINESS CERTIFICATION

The City of West Palm Beach's Small Business Program

Certifies that

CPZ ARCHITECTS, INC.

Has met the necessary requirements for certification as a Small Business under the Small Business Program as prescribed by the City of West Palm Beach's Ordinance Number 3366-00.

The following List of Services and/or Product are covered under this certification:

- Architectural Services, Professional
- Architectural Professional Design Services: Buildings

Issued by the City of West Palm Beach for a three-year period October 15, 2024 to October 14, 2027

Certificate Vendor Number: 1030036

Frank Hayden
Frank Hayden
Director Office of Equal Opportunity

SMALL/MINORITY/WOMEN OWNED (S/M/WBE) (PBC)

Palm Beach County
Office of Equal Business Opportunity

Certifies That

Via Planning, Inc.
Vendor # **VS0000003497**

is a Small/Minority/Women Business Enterprise (S/M/WBE) as prescribed by section 2-80.21 - 2.80.30 of the Palm Beach County Code for a three year period from **July 14, 2024 to July 13, 2027**

The following services and/or products are covered under this certification:

Traffic Consulting; Traffic Studies and Analysis Services; Traffic and Transportation Engineering; Transportation Consulting; Urban Planning Consulting

Allen Gray
Allen Gray, Manager
09/10/2024

Palm Beach County Board of County Commissioners

Maria Sachs, Mayor
Maria G. Marino, Vice Mayor
Gregg K. Weiss
Michael A. Barnett
Marc Woodward
Sara Butler
Mack Bernard

County Administrator
Veronica C. Baker

SMALL BUSINESS (SBE) (PBC)

Palm Beach County
Office of Equal Business Opportunity

Certifies That

GARTEK ENGINEERING CORPORATION
Vendor # **GART0002**

is a Small Business Enterprise (SBE) as prescribed by section 2-80.21 - 2.80.30 of the Palm Beach County Code for a three year period from **May 17, 2024 to May 16, 2027**

The following services and/or products are covered under this certification:

Electrical Engineering; Fire Protection Engineering; Mechanical Engineering

Allen Gray
Allen Gray, Manager
09/17/2024

Palm Beach County Board of County Commissioners

Maria Sachs, Mayor
Maria G. Marino, Vice Mayor
Gregg K. Weiss
Michael A. Barnett
Marc Woodward
Sara Butler
Mack Bernard

County Administrator
Veronica C. Baker



Project Approach - Exploration



- Data Collection and Information Gathering
- Existing building drawings and documentation.
- Site Inspections using available documentation.
- Site inspection with Town Staff / Project Manager
- Detailed discussions regarding the expected outcomes.
- Budget Concerns
- Grant Funding

Project Approach – Inspiration

- Concepts “Big Ideas”
- Develop sketches and concepts.
- Review meetings with the stakeholders
- Refinement into a Schematic Design Package.
- Permitting Reviews
- Prepare Cost Analysis
- Schedule Development
- Ongoing public and stakeholder review if required.





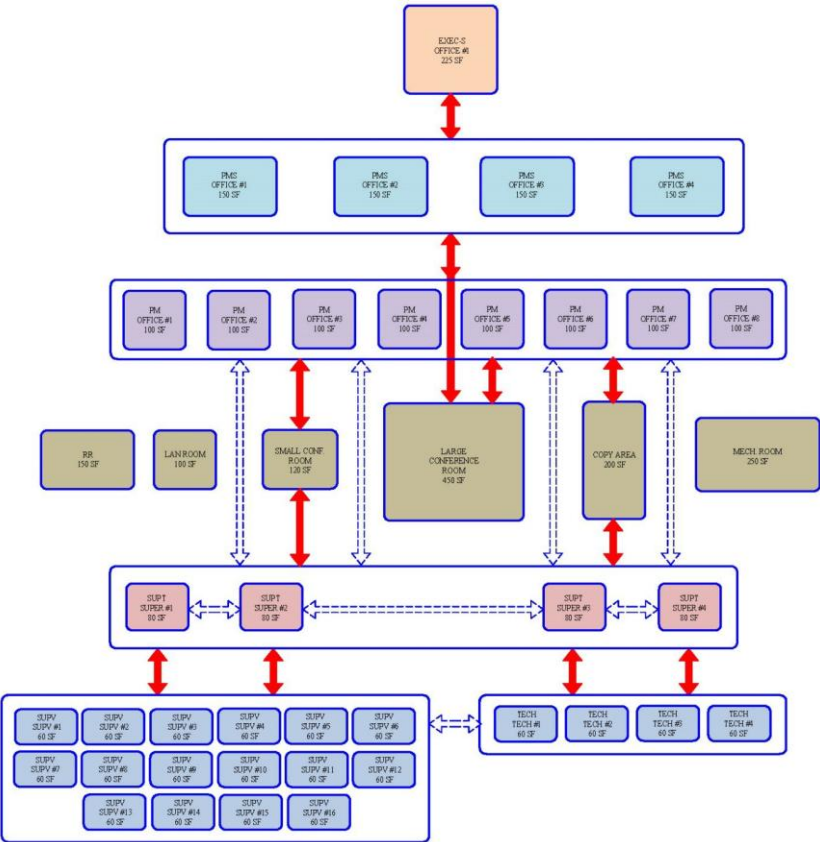
Project Approach – Implementation



- Design Development and Detailed Design
- Site Plan and Civil Engineering Permits
- Construction Drawings
- Permitting – Building Department
- Bidding
- Construction Administration
- Final Certificate of Occupancy
- Close Out Documents and Warranties

Project Approach – Community Charrettes



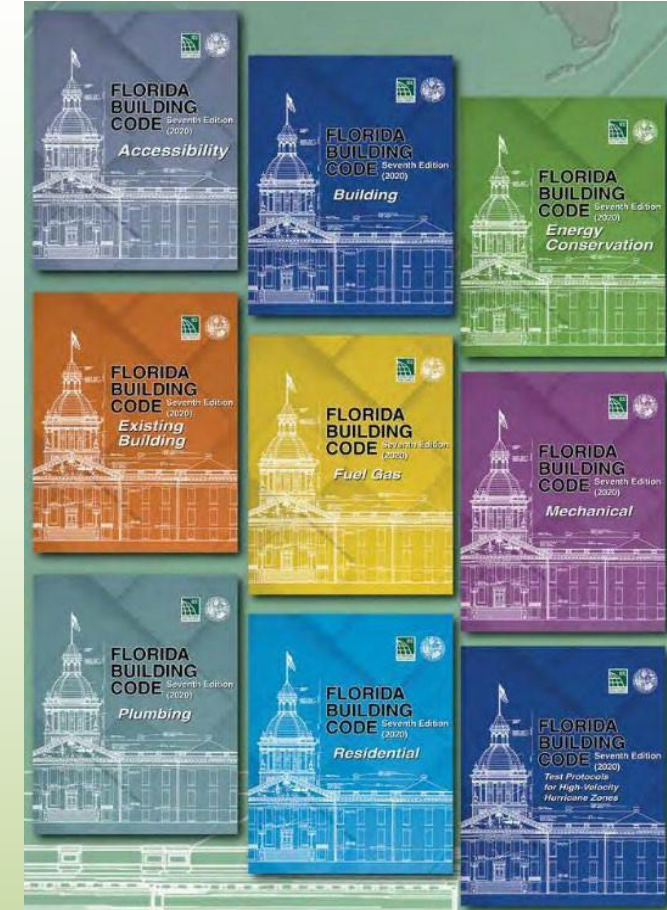


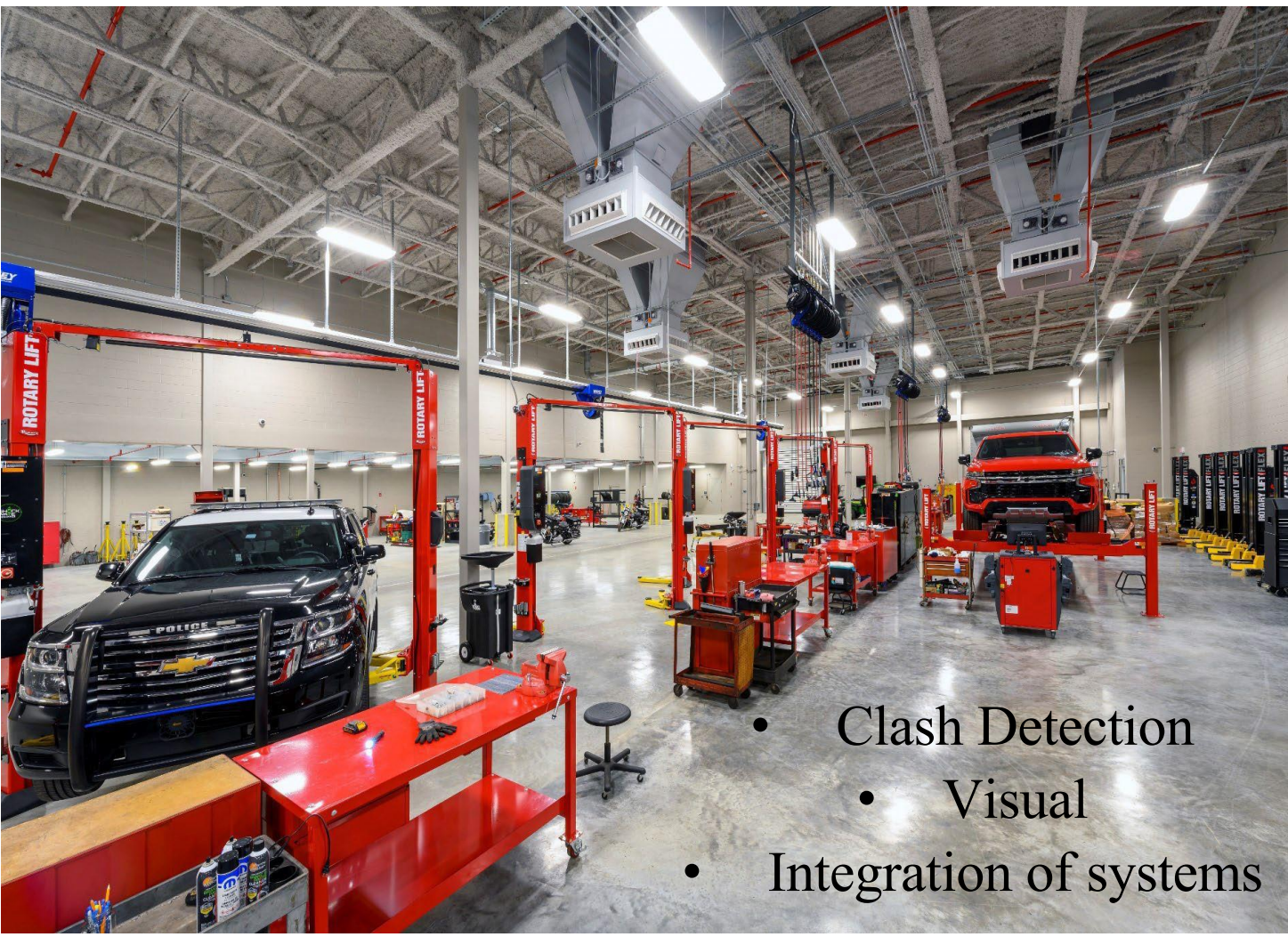
Spatial Interaction Matrix/Block Diagram



Schematic Floor Plan

- 6 Architects to check each others work as a 2nd set of eyes. PEER Review.
- Detailed review of consultants work and overlays.
- Revit / 3D coordination with consultants.
- Bluebeam Studio Working Sessions with Consultants
- Code Compliance / Reviews – Detailed checklist. A set of permit comments that we compiled to use as a checklist.





- Clash Detection
 - Visual
- Integration of systems





Quality Assurance & Quality Control

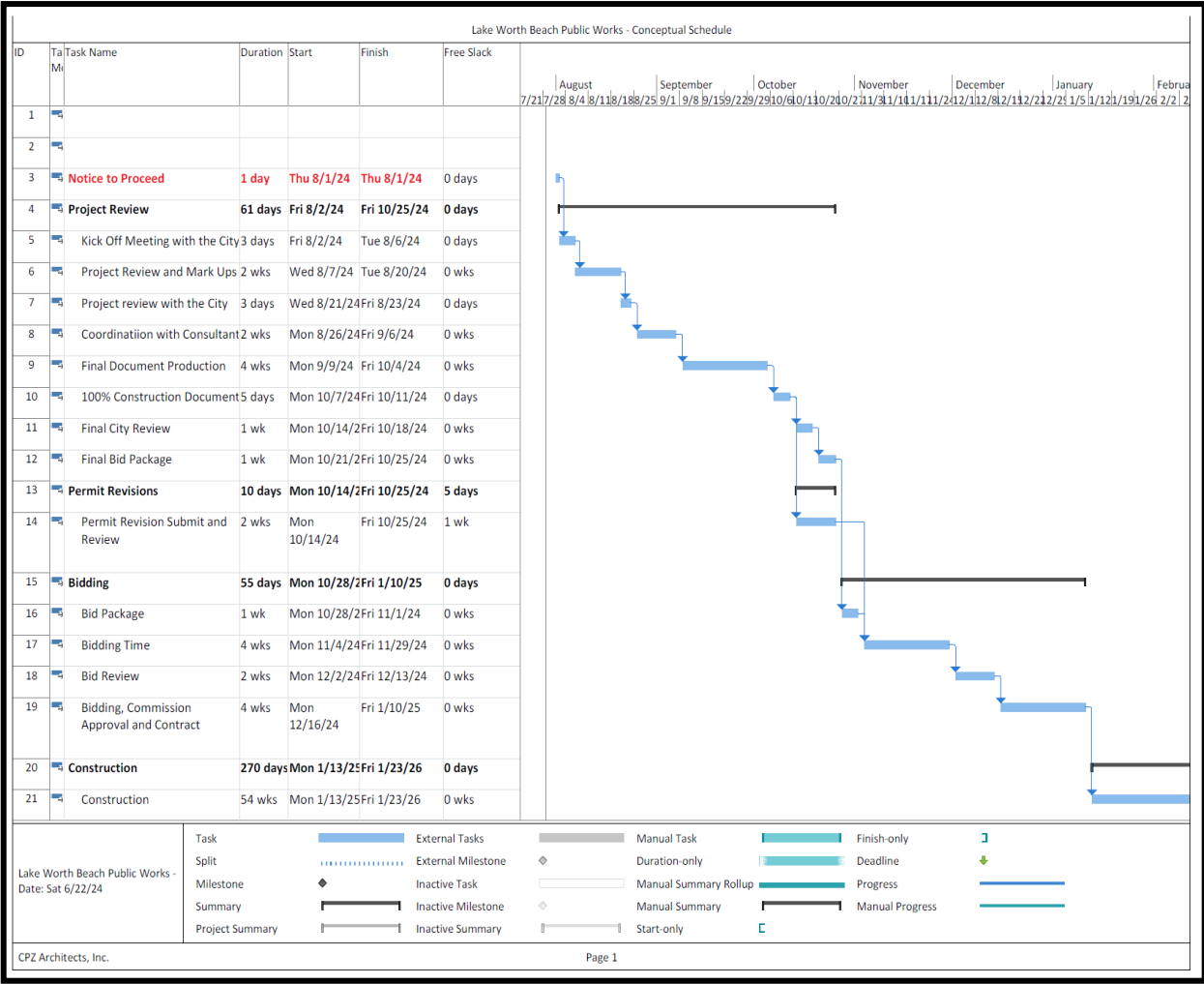


Federal Reserve Bank of Atlanta - Miami Branch						rev: 09/06/2022
Expansion Project Design Coordination Items, INTERNAL QA/QC						Status Code:
November 17, 2022						O.....Open
Yellow = Pending						C.....Closed
NO.	SHEET	ASSIGNED TO	COMMENTS / NOTES	RESPONSES	STATUS	
321		Tito	There has been considerable back and forth with the location of devices, monitors, etc in the PRC rooms. Ben has been tracking all that. Please coordinate between the two of you so we pick up all the adjustments to the electrical drawings.	Changew symbol for ceiling mounted receptacle	CLOSED	
323		Tito	See Patrick Krug email of 00/24/2022, 9:56 AM regarding PRC rooms		CLOSED	
325		Julian	Add video inspection of drainage lines in CEP		CLOSED	
326		CPZ	Need new Temporary screening trailer position.		CLOSED	
328		Dematic	Is there a need for 120V inside the vault for your equipment?		CLOSED	
332		MEPF	Model was updated See Chris Cradock email 10/18/2022, 7:11PM has description of changes. Model was updated again on 11/10/2022	Model has been updated to latest 11/10/2022	CLOSED	
334		tito	New rolling gate on east roadway replacing existing.		CLOSED	
338		tito	monitor locations per John T email of 10/3/22 10:06 PM		CLOSED	
339		FRB/jorge	replace BMS controllers AHU 3 and 4 FRB will provide locations and specs for preferred controllers. See Chris Z email of 10/3/2022 2:39PM	Not included at this time.	O.....Open	
340		Mel	review take away spec & drawings to verify all requirements are in MEPF drawings.		CLOSED	
341		tito	details for nice wiremold in PR and NGen rooms, spec the different pieces on the detail, coordinate LV wiring requirements for conduit size. Coordinate route to underground if necessary.		CLOSED	
342		tito	detail for unistrut under the tables per heidi email of 10/5/22, 11:52. Option 1. Quad receptacle is for power but another outlet is required for phones and whatever else.		CLOSED	
346		Mel	power supply for spark detection system Dave Ganz 10/20/22, 1:10PM		CLOSED	
350		CPZ	high speed roll up doors, need HP heidi 10/3/22 11:50AM	No high speed doors.	CLOSED	
351		CPZ	Electrical requirements for pass-thru	Power for intercom passthrough has been added to the plans.	CLOSED	



Construction Administration

Where the rubber meets the road



CPZ Architects will be involved in the following areas of construction:

- Monitor construction – inspect active construction sites regularly as needed.
- Assist in resolving conflicts with contractors.
- Create/manage punch lists according to schedule.
- Receive, review and approve all contractor AIA pay requests before submitting to Town.
- Minimize change orders – provide explanation and suggestions for alternatives to optimize savings for owner
- Review closeout documents from contractor.
- Work with the Town and the Contractor to bring projects in **on time and on budget**.

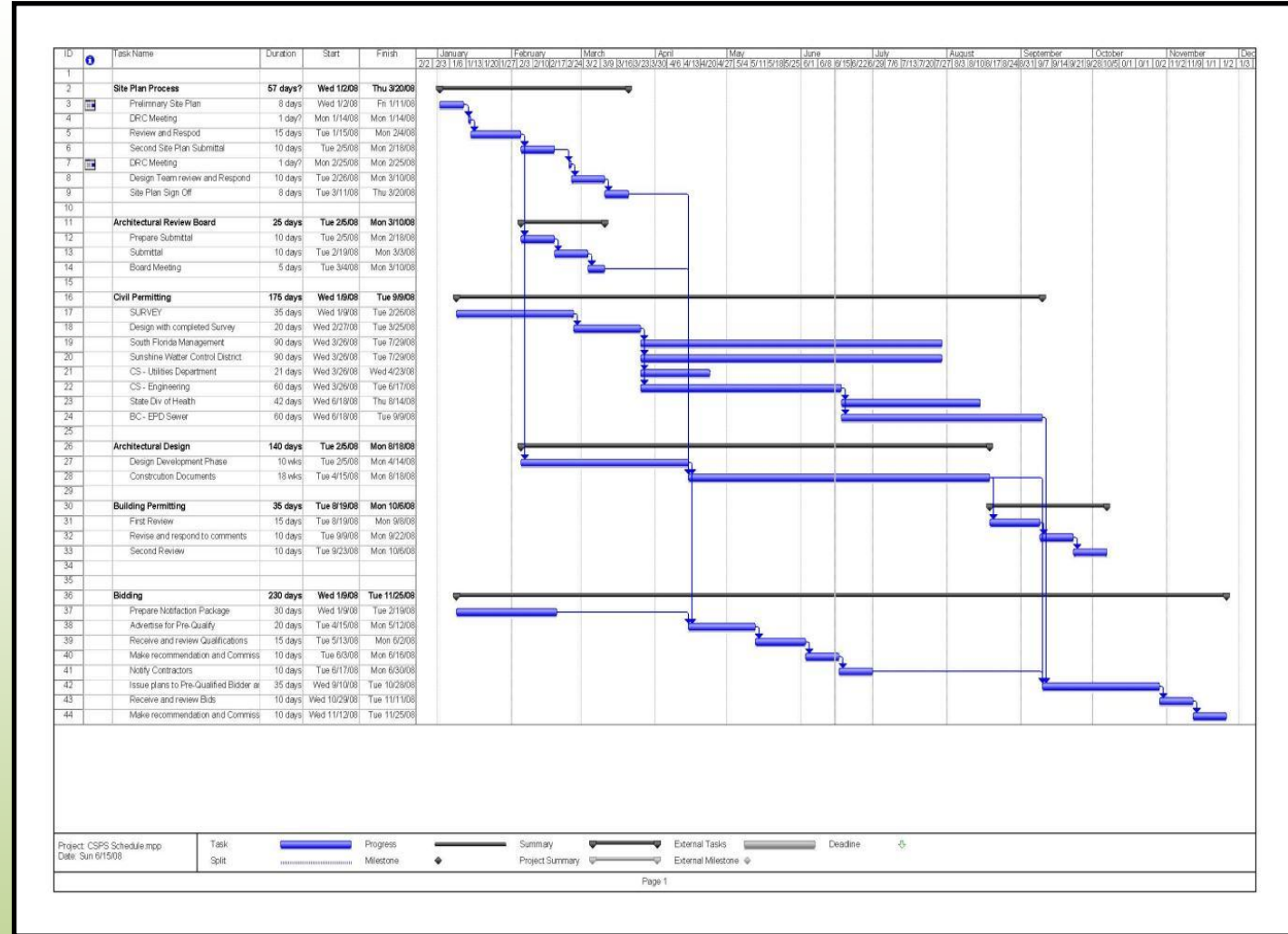


CA – Project Schedule



Project Schedule

- Require the GC to provide a schedule **before** the start of construction
- Must be Electronic and in MS Project
- Shows Shop Drawings & Fabrication
- Any time period longer than 5 days.
- Reviewed with every pay application





CA – Site Meetings & Minutes



- Site Meetings:
 - Set a standard weekly time for meetings.
 - Formal Bi-Weekly Site Meetings
 - Informal meetings in between “as needed”. But a time is set.
- Detailed Meeting Minutes
- Contract Dates & Amount Tracking
- Ball in Court

Original Contract Sum: **\$472,032**; Project Contingency: **\$40,000** Approved Change Order Sum: **0**
Notice to Proceed: July 26, 2013
Substantial Completion Date: May 24, 2014
Final Completion Date: June 24, 2014



SITE MEETING MINUTES

“Designing Quality Architecture that Builds Lasting Relationships”

PROJECT: **Sunrise Senior Center Renovation & Addition**

OWNER: **City of Sunrise**

CONDUCTED BY: **Jayson Hall**

MEETING MINUTES NO: **5**

DATE & TIME: **09-20-17, 3:00pm**

CONTRACTOR: **West Construction Inc.**

Original Contract Sum: **\$1,984,702.00**

Owner Allowance: **\$100,000.00**

Change Order Sum: **#**

Notice to Proceed: **July 24, 2017**

Substantial Completion Date: **July 24, 2018**

Final Completion Date: **August 23, 2018**

MEETING MINUTES LEGEND

Ball in Court: (Responsible team member to take action to item in meeting minutes)

CPZ, City, GC, Chen Moore, TRC, KAMM

Closed: (Item Completed, no action required)

Present: See attached sign-in sheet

SITE MEETING #1 02-09-2017

1.1 GC was issued S&S permit drawing and contract specifications books at pre-con meeting. GC to submit building permit. GC to submit shop drawings required for a building permit for CPZ to review ASAP. CPZ stated the following shop drawings needed to be submitted:

a. Fire Alarm Shop Drawings

i. Still pending.

ii. Still pending. Revised change order for added scope still pending.

iii. Still pending. Revised change order for added scope still pending.

iv. Still pending. City had comments regarding revised CO. CPZ requested that GC provide a credit for original scope of work and provide a cost for entire fire alarm scope. **GC**

- Follow up with construction reports after site visits
- Document observations and construction progress
- Track critical path days and weather events



Daily Activity Summary



FEDERAL RESERVE BANK
MIAMI BRANCH FACILITY RENOVATION AND ADDITION

SUMMARY NO.:0020

DATE:2023-06-23

CONTRACT TIME: DAY 30 OUT OF 1,203 DAYS

WEATHER: High (91 Degrees) (Mostly Cloudy)
Low (87 Degrees) (Cloudy)

8:00 AM OR TIME OF ARRIVAL TO JOB SITE
5:00 PM OR TIME OF DEPARTURE FROM SITE

RAIN EVENT: No

UNABLE TO WORK +50% OF DAY DUE TO
RAIN / WEATHER / CRITICAL PATH EVENT:
NOT APPLICABLE

SUMMARY BY: Heidi Rodriguez - CPZ

CONTRACTOR: Turner Construction

GENERAL NOTES:

1. At 7:45am, Turner's and PEC logistics for delivery of pre-cast barriers and materials to the job site were causing a bottleneck at the west gate.
2. Observed one (1) flat bed, two (2) 40 ft delivery trucks and one (1) front loader were all stacked on the in-bound lane of the west gate waiting for inspection and clearance.
3. Observed one (1) flat bed truck parked on east bound lane – 36 St. Parked flatbed truck was impeding east bound traffic flow. The movement of this truck was being coordinated by Aquatic.
4. Observed one (1) cistern truck and one (1) flatbed truck with pre-cast barriers staged at left turn lane on west bound 36 St. Movement for these trucks coordinated by Turner flagman.
5. Within the site, at around 8:20am, observed 6 flat bed trucks staged in-line along the south road, waiting to unload materials.
6. PEC was unloading concrete barriers off the flatbed trucks at are immediately west of the ball park.
7. Observed PEC using the 936M front loader fork lift to offload barriers from flatbed to asphalt pavement.
8. Observed PEC using the 930M front loader hauling dirt from west gate stockpile to ball park dirt stock pile area.
9. There was no flag man ahead of the 930M while in motion.
10. Observed Turner removing clamps to loosen portion of the crash barrier at west perimeter of the ball park.
11. Turner indicated movement of dirt via 930M was halted. Dirt stockpile at west entrance will be removed offsite.
12. Met with Brian Voelker - CMA arborist - on-site to observe conditions of relocated palm trees along the SW corner of the roadway.
 - a. At time of inspection, palms did not show signs of distress.
 - b. Arborist indicated that specifications require the landscape contractor furnish and install not less than 3" of mulch at each palm tree bowl.
 - c. Observed Aquatic has installed a floating meter and is watering the plants using a 2" hose.
13. By 7:15PM, Turner has reattached the barrier cables to their original condition.
14. Concrete barriers have been moved east of the barrier cable, all within the ball park.

- Communicate issues in the field formally to the Contractor and document with photos.
- Issues and deficiencies are tracked via spreadsheet until corrected and closed.



NOTICE – PROJECT ISSUE #000

TO: TURNER CONSTRUCTION CO.	DATE 2023-06-02	PROJECT #: 1165HH
	ATTENTION: Andrew Bloomfield George Sanchez	
	RE: SPRINKLER SYSTEM	

WE ARE SENDING YOU:
☒ Attached Under separate cover via _____ the following items:

☒ Shop Drawings ☐ Prints ☐ Plans ☐ Samples
☐ Specifications ☐ Copy of letter ☐ Change Order

COPIES	DATE	NO.	DESCRIPTION
PDF FILE	2023-06-01		IMAGE OF SEVERED SPRINKLER HEAD – WEST LA WORK AREA

THESE ARE TRANSMITTED as checked below:

☐ For approval ☐ Rejected ☐ Resubmit ____ copies for approval
☒ For your use ☐ Furnish as Corrected ☐ Submit ____ copies for distribution
☐ As requested ☐ Revise and Resubmit ☐ Return ____ corrected prints

REMARKS:

During site observations, which took place on 2023-06-01 at 3PM, of the silt fence installation work in progress along the west property line, it was observed that one sprinkler head has been severed, reference the attached image. At time of site observations, it was unknown if additional damage may have been caused to existing underground sprinkler lines in the lawn area extending west between the existing exit drive and the existing fence line running north to south along the west property line, immediate to the trench line for the silt fence.

Pursuant to direction provided by FRB project management team this morning, Turner is requested to replace and repair the severed sprinkler head, verify and ensure that the existing irrigation system for lawn areas not schedule to be removed within the scope of work for the west LA post, remains functional and provide the desire coverage.

CPZ Architects, Inc.
 SIGNED: Jose Jorge (JJ) Fernandez, MPM, CSI

COPY TO: Chris Zimmerman – CPZ, Heidi Rodriguez – CPZ, Michael Young – FRB, Elisabet Rivera Vargas – FRB, Robby Raposo - FRB

CPZ ARCHITECTS, INC.
 4316 WEST BROWARD BOULEVARD, PLANTATION, FLORIDA 33317
 200 N. EL MAR DRIVE, SUITE 201B, JENSEN BEACH, FLORIDA 34957
 TEL (954) 792-8525
 AA #26006685 WWW.CPZARCHITECTS.COM





CA – Pay Applications



Pay Applications

- Careful Review of Pay Applications
- NEVER over 100%
- Materials stored off site, in Bonded Warehouse, Review Pictures
- Red Lined As-Built Review
- Release of Liens from Previous
- Job Site Photos

2	SUB TOTAL	580,704.00	0.00	0.00	0.00	580,704.00	349,985.11	37,397.88	0.00	387,382.99	67%	193,321.01		38,738.30
	SITE CONSTRUCTION													
	Surveying Layout	13,605.00	0.00			13,605.00	3,270.00	0.00	0.00	3,270.00	24%	10,335.00	10%	327.00
	Material Testing	12,185.00	0.00			12,185.00	5,996.25	3,220.00	0.00	9,216.25	76%	2,968.75	10%	921.63
	Earthwork & Utilities	413,964.00	0.00			413,964.00	50,451.50	0.00	0.00	50,451.50	12%	363,512.50	10%	5,045.15
	Stamped Concrete Crosswalk	20,526.00	0.00			20,526.00	0.00	0.00	0.00	0.00	0%	20,526.00	10%	0.00
	Landscaping	78,905.00	0.00		0.00	78,905.00	4,100.00	0.00	0.00	4,100.00	5%	74,805.00	10%	410.00
	Brick Pavers	10,046.00	0.00			10,046.00	0.00	0.00	0.00	0.00	0%	10,046.00	10%	0.00
	Traffic Signalization System	261,920.00	0.00			261,920.00	2,000.00	0.00	0.00	2,000.00	1%	259,920.00	10%	200.00
	SUB TOTAL	811,151.00	0.00	0.00	0.00	811,151.00	65,817.75	3,220.00	0.00	69,037.75	118%	42,113.25		6,903.78
3	CONCRETE													

118%



Your Topics



1. Ability of Professional Personnel
2. *Past Performance for Similar Projects*
3. Recent and Current Workload
4. Location/Convenience to Town Staff

Similar Project Experience

West Regional Courthouse Renovation – Plantation, FL.



- Renovation of Clerk of Courts Offices and Public Spaces
- Public Entrance / Security Screening Improvements



Similar Project Experience

West Regional Courthouse Re-roofing – Plantation, FL.



A1 DOOR FLASHING PHOTO



AA1 TYP. ROOF FAN FLASHING PHOTO



BB1 TYP. ROOF FAN FLASHING PHOTO



B1 DOOR FLASHING PHOTO



BB1 TYP. ROOF FAN FLASHING PHOTO



EE1 TYP. HOOD FAN FLASHING PHOTO



C1 DOOR FLASHING PHOTO



CC1 TYP. ROOF FAN FLASHING PHOTO



FF1 TYP. SCUPPER AT CURVED WALL PHOTO



D1 FLASHING PHOTO

MECHANICAL EQUIPMENT NOTE:
CONTRACTOR TO PROVIDE FULLY ENGINEERED THE DOWN DETAILS FOR ALL MECHANICAL EQUIPMENT INSTALLED AND REMOVED BY FLORIDA REGISTERED ENGINEER. CONTRACTOR TO SUBMIT DESIGN AND TYPICAL SHOP DRAWINGS AND STRUCTURAL WOOD LUMBER CALCULATIONS TO COMPLY WITH F.B.C. 2020 REQUIREMENTS. SUBMIT FOR ARCHITECT REVIEW.

Similar Project Experience

City Hall Commission Meeting Room – Martin County



- Addition / Expansion of Commission Meeting Chambers
- New Audio-Visual Room
- Security Improvements

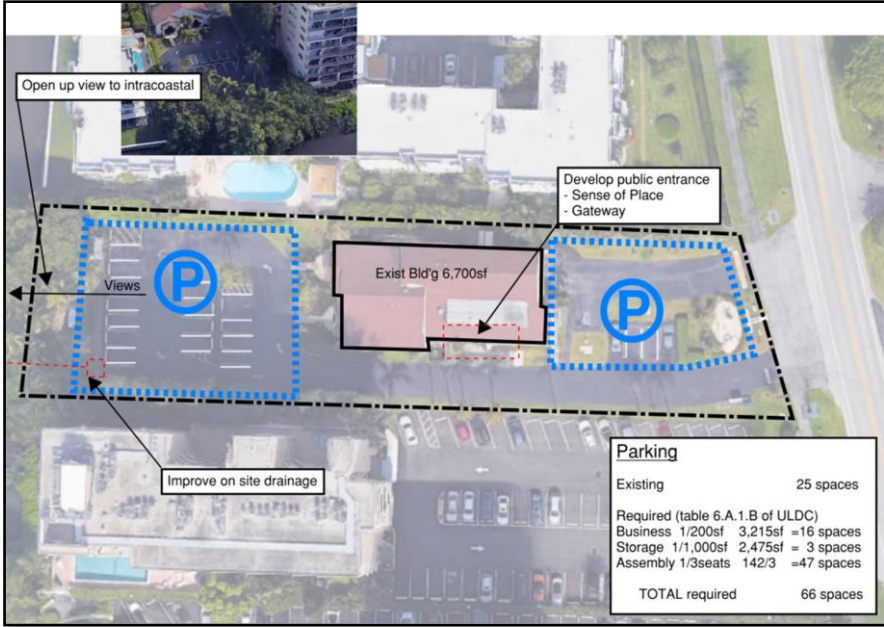




Similar Project Experience

New Town Hall – Town of S. Palm Beach

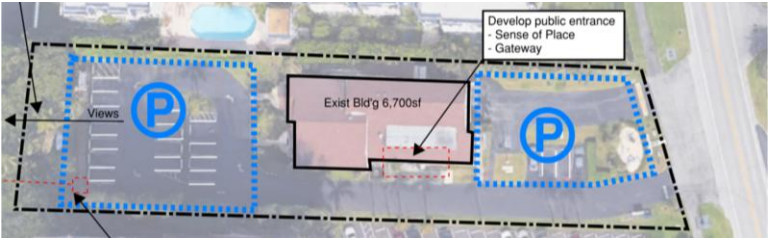
- Site Analysis | Space Needs Assessment |
Conceptual Design of New Town Hall





Similar Project Experience

New Town Hall – Town of South Palm Beach



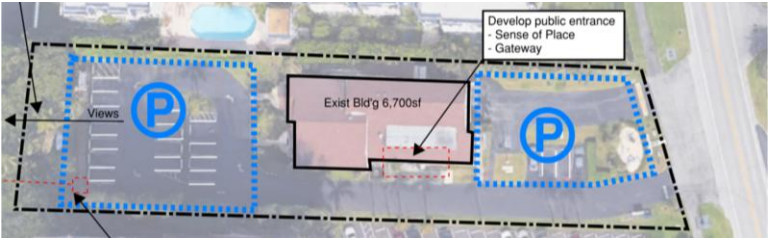
Various Design Options





Similar Project Experience

New Town Hall – Town of South Palm Beach



Various Design Options



Similar Project Experience

Howard Park Community Center – West Palm Beach

- Conceptual Design
- Community Outreach
- 3D Video Walkthrough



Similar Project Experience

Police Headquarters Renovation – Port St. Lucie



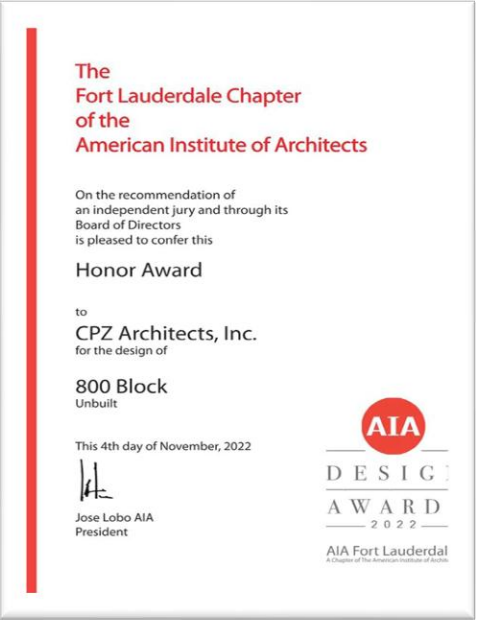
- Renovation of:
 - **Lobby – Ballistic-Rated Level 3 | Gym | Locker Rooms | Break Room**



Similar Project Experience

Delray Beach CRA – 800 Block

- Shipping Container Park





Similar Project Experience

Boca Raton – Wildflower Park



- Recently completed

Similar Project Experience

Boca Raton – Wildflower Park

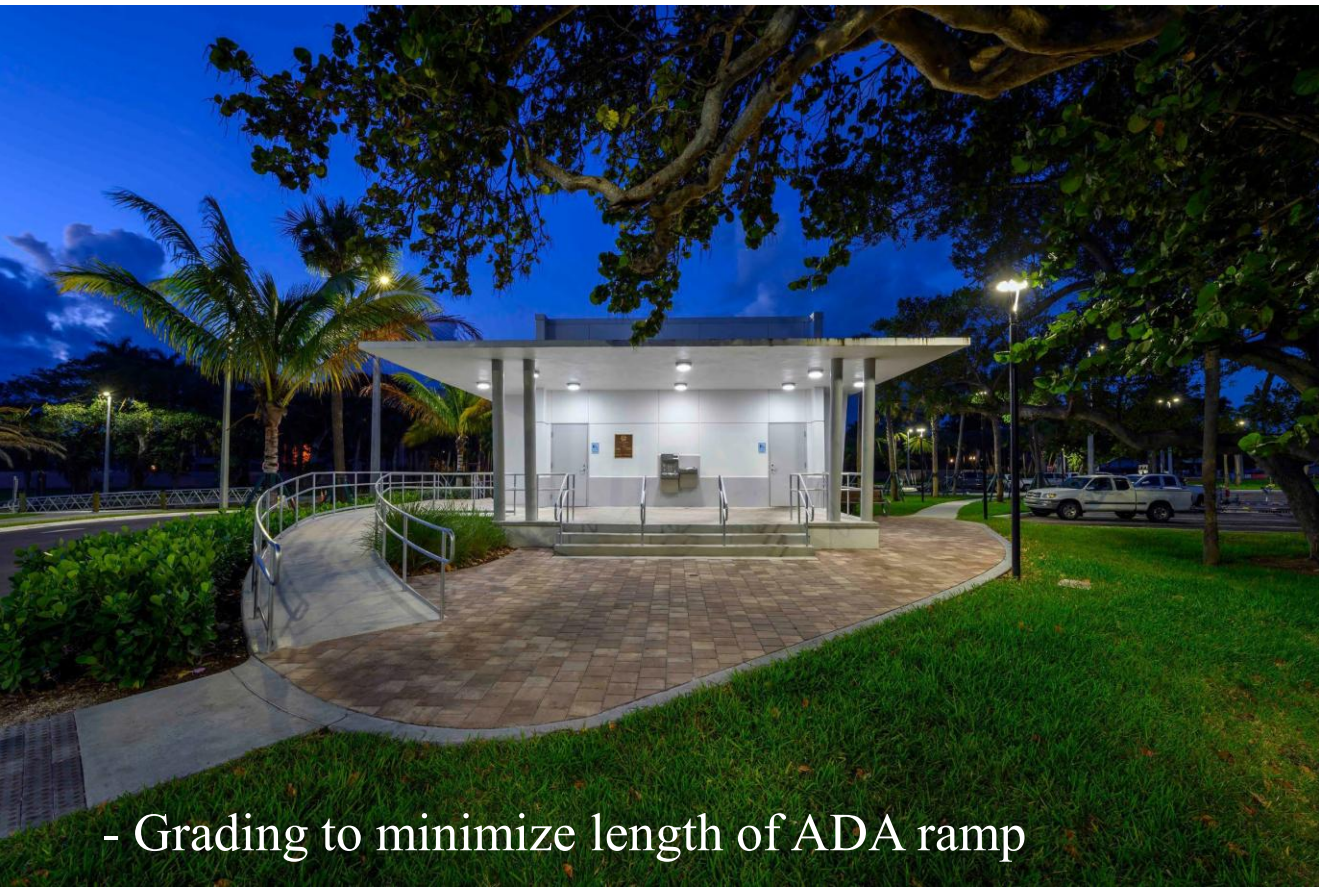


- Concession areas, open assembly areas, branding



Similar Project Experience

Boca Raton – Wildflower Park



- Grading to minimize length of ADA ramp

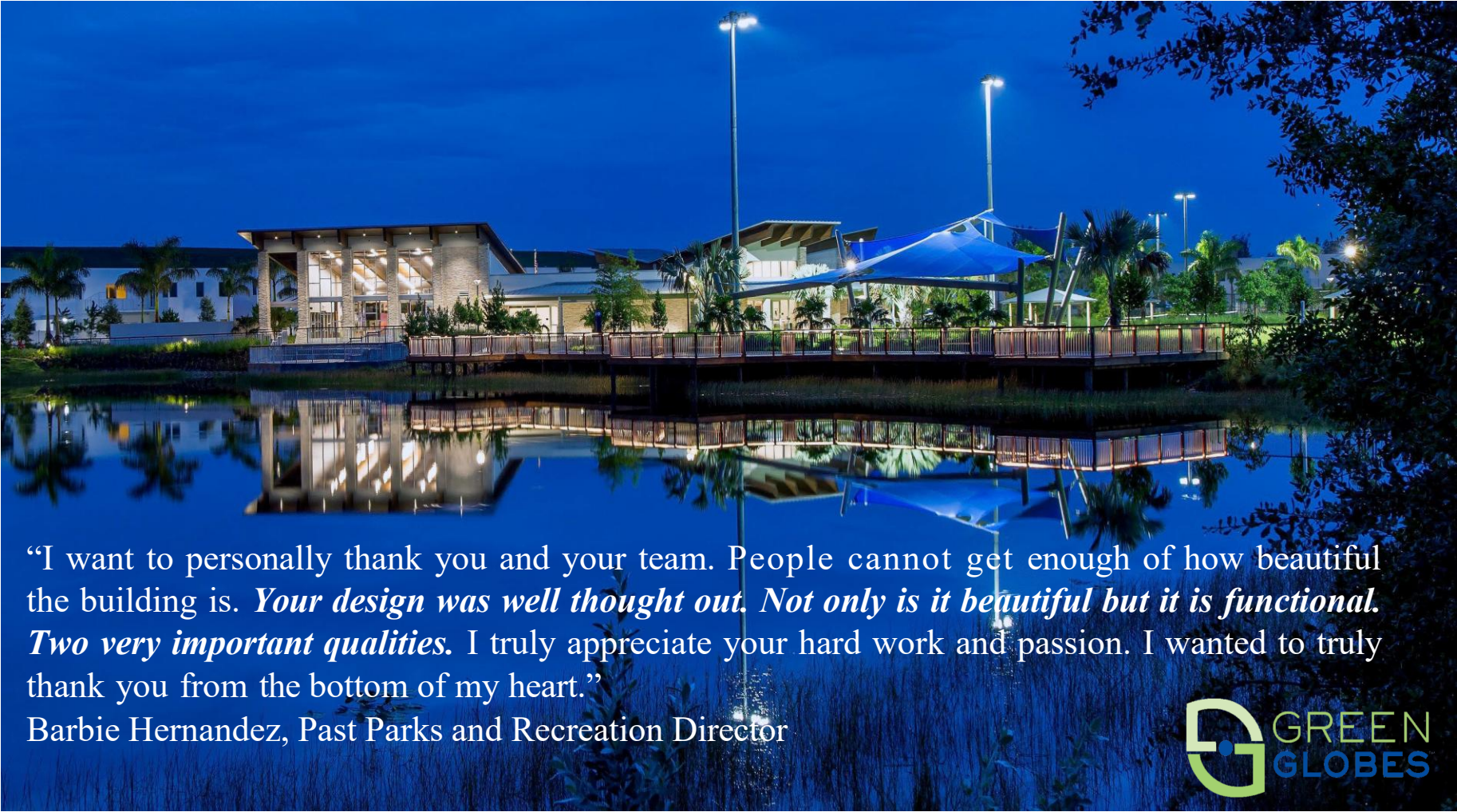


- Small restroom with contemporary design

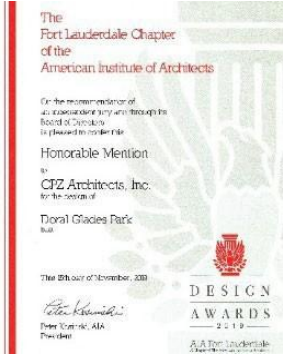


Similar Project Experience

Doral Glades Park Nature Center

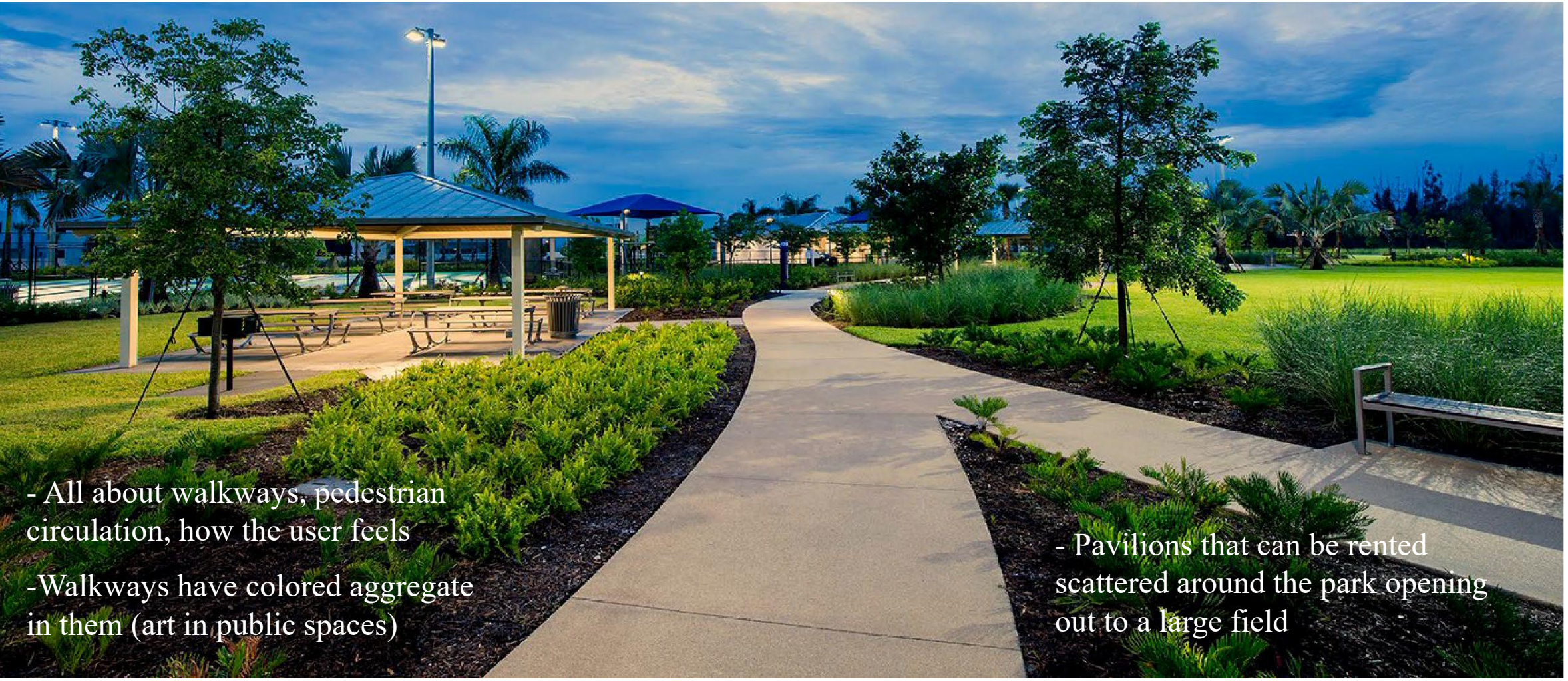


“I want to personally thank you and your team. People cannot get enough of how beautiful the building is. *Your design was well thought out. Not only is it beautiful but it is functional. Two very important qualities.* I truly appreciate your hard work and passion. I wanted to truly thank you from the bottom of my heart.”
Barbie Hernandez, Past Parks and Recreation Director



Similar Project Experience

Doral Glades Park Nature Center



- All about walkways, pedestrian circulation, how the user feels
- Walkways have colored aggregate in them (art in public spaces)

- Pavilions that can be rented scattered around the park opening out to a large field

Similar Project Experience

Doral Glades Park Nature Center

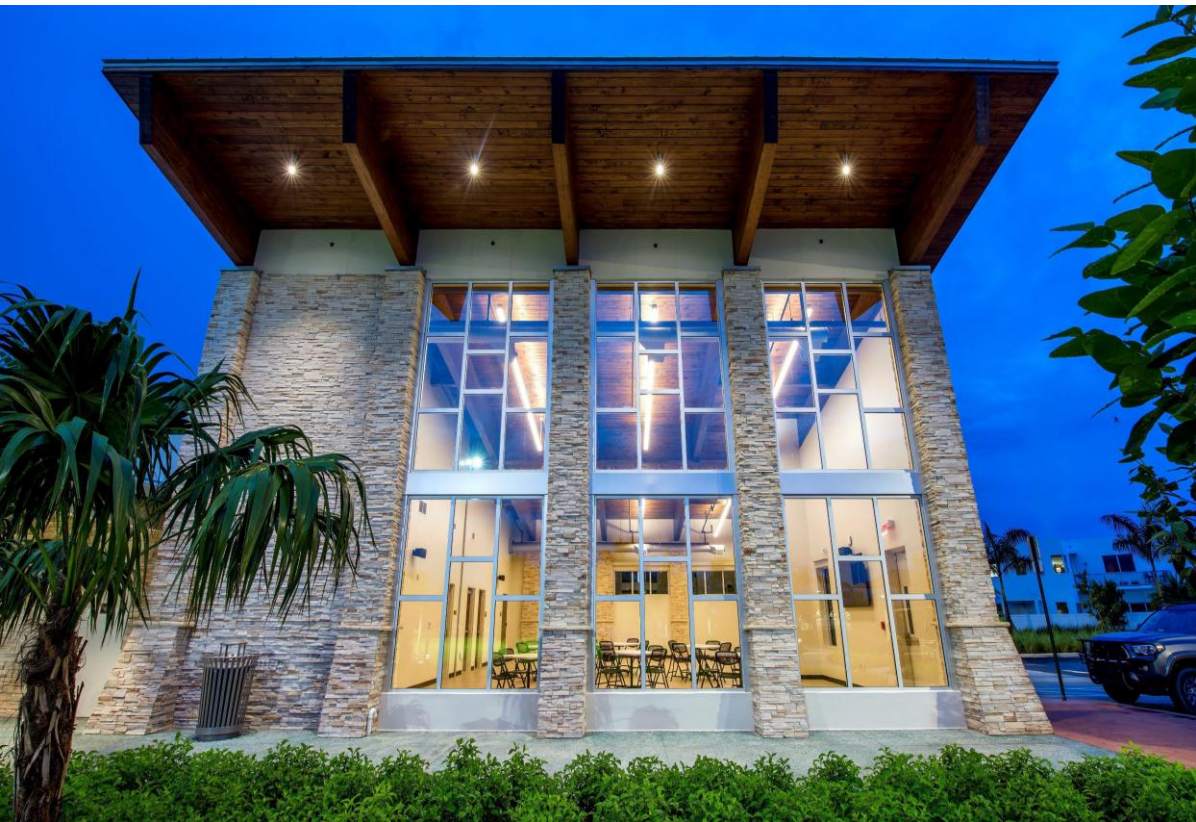


- The building faces north featuring large glass on this façade
- Small amphitheater to teach and learn about the Everglades



Similar Project Experience

Doral Glades Park Nature Center



Similar Project Experience

Doral Glades Park Nature Center

Blacksmith Art Workshop

Doral Glades Park Nature Center Project



Saturday, February 16, 2019
Sunday, February 17, 2019

Four Sessions a Day

Morning Sessions	Afternoon Sessions
9:00am - 10:00am	1:00pm - 2:00pm
10:30am - 11:30am	2:30pm - 3:30pm

Doral Central Park
3300 NW 87th Ave



Forge your mark onto our Doral Glades Park Nature Center! Participants with little to no experience in metalwork will learn fundamental hammering techniques through a safe and positive introduction to the amazing craft of blacksmithing by creating the leaf components of the decorative entrance. Pre-registration is required. Space is limited to 10 people per session.

Connect with us    @CityofDoral

For more information, please call 305-593-6600 or visit us at www.CityofDoral.com



- Community Engagement
- Blacksmith to come to the City for 2 days
- Art in Public Places



Similar Project Experience

Doral Glades Park Nature Center



- Fabricate leaves that are used in a sculpture in the learning center

Similar Project Experience

Doral Glades Park Nature Center



- Learning Center: All about the Everglades.
- Exhibit Designer to put it all together
- Community can see their handy work in the sculpture

Similar Project Experience

Fire Station 14 – Martin County



- **New Fire Station Prototype**





Similar Project Experience

Fire Station 14 – Martin County



Add Alternate Example – Red Standing Seam Barrel Roof \$253,649.68

Contractor	Base Bid	Dif from Low		Add Alt. 1
Hedrick	\$ 4,160,790.56		\$	270,620.65
Burke	\$ 4,169,669.00	\$ 8,878.44	0.9979 \$	253,649.68
West	\$ 4,278,432.00	\$ 117,641.44	0.9725 \$	270,230.00
Verdex	\$ 4,308,472.65	\$ 147,682.09	0.9657 \$	255,560.00
Morganti	\$ 4,417,000.00	\$ 256,209.44	1.06158 \$	301,500.00

LOW BID DIFFERENCE =
\$8,878.44 Less than 1%
5 Bids – 6% Spread

BID = \$4,160,790

Similar Project Experience

Fire Station 86 – Town of Davie



Cost Estimate

MAIN SUMMARY			
DIVISION	DESCRIPTION	AMOUNT	% OF TOTAL
01000	GENERAL CONDITIONS	\$ 529,167	9.32%
02000	SITE WORK / DEMOLITION	\$ 89,993	1.58%
03000	CONCRETE	\$ 281,741	4.96%
04000	MASONRY	\$ 280,002	4.93%
05000	METALS	\$ 186,727	3.29%
06000	WOOD AND PLASTICS	\$ 105,099	1.85%
07000	THERMAL / MOISTURE PROTECTION	\$ 297,829	5.25%
08000	DOORS AND WINDOWS	\$ 271,488	4.78%
09000	FINISHES	\$ 423,049	7.45%
10000	SPECIALTIES / SIGNAGE	\$ 75,358	1.33%
11000	EQUIPMENT	\$ 19,978	0.35%
12000	FURNISHINGS (N/A)	\$ -	0.00%
13000	SPECIAL CONSTRUCTION (N/A)	\$ -	0.00%
14000	CONVEYING SYSTEMS (N/A)	\$ -	0.00%
21000	FIRE	\$ 44,783	0.79%
22000	PLUMBING	\$ 297,871	5.24%
23000	HVAC	\$ 291,057	5.13%
26000	ELECTRICAL	\$ 863,197	15.20%
27000	TECHNOLOGY	\$ 31,133	0.55%
28000	ELECTRONIC SAFETY & SECURITY	\$ 46,848	0.83%
31000	EARTHWORK	\$ 140,167	2.47%
32000	EXTERIOR IMPROVEMENTS	\$ 701,830	12.36%
33000	SITE UTILITIES	\$ 256,063	4.51%
SUBTOTAL		\$ 5,233,179	92.16%
3.00%	G.C. OVERHEAD	\$ 156,995	2.76%
SUBTOTAL		\$ 5,390,174	94.93%
4.00%	G.C. PROFIT	\$ 215,607	3.80%
SUBTOTAL		\$ 5,605,781	98.73%
1.29%	BOND	\$ 72,315	1.27%
SUBTOTAL		\$ 5,678,096	100.00%
TOTAL PROBABLE CONSTRUCTION COST		\$ 5,678,096	100.00%
ALTERNATES - SEE ATTACHED SPREAD SHEET			
ALTERNATE #1	ASPHALT ON FIRE ACCESS ROAD	\$ 29,141.99	
ALTERNATE #2	BAHIA ARGENTINE SOD ON FIRE ACCESS ROAD - TOTAL ADD	\$ 5,299.52	
ALTERNATE #3	KITCHEN EQUIPMENT - TOTAL COST	\$ 68,185.82	
ALTERNATE #4	STONE VENEER - TOTAL ADD	\$ 90,333.35	
ALTERNATE #5	EXPOSED BLOCK WITH FILLER & EPOXY PAINT IN LIEU OF GWB & METAL STUD PARTITIONS - TOTAL ADD	\$ 40,514.29	
ALTERNATE #6	FOURFOLD DOORS (AT FRONT OF STATION) - TOTAL ADD	\$ 95,787.17	
ALTERNATE #7	PORCELAIN TILES - TOTAL ADD	\$ 21,367.00	
ALTERNATE #8	PAVING AT TURN LANE - ALLOWANCE	\$ 125,000.00	
ALTERNATE #9	CONCRETE PAVING IN DRIVEWAYS & PARKING LOT - TOTAL ADD	\$ 233,015.53	
TOTAL ALTERNATES ADD		\$ 708,644.67	

Bid Report

ADD ALT	DESCRIPTION	WEST CONSTRUCTION	DI POMPEO CONSTRUCTION
001	ASPHALT AT ACCESS ROAD	21,850.40	27,000.00
002	BAHIA SOD AT ACCESS ROAD	4,125.60	7,000.00
003	KITCHEN EQUIPMENT	15,000.00	60,000.00
004	STONE VENEER	192,625.00	100,000.00
005	INTERIOR BLOCK WALLS	40,000.00	45,000.00
006	FOUR-FOLD DOORS AT NORTH ELEVATION	120,000.00	80,000.00
007	TILE FLOORS	40,000.00	55,000.00
008	TURN LANE	37,500.00	95,000.00
009	CONCRETE PAVING	171,510.00	240,000.00
TOTAL ADD ALT		642,611.00	709,000.00
BASE BID		5,743,500.00	5,777,000.00
TOTAL (BASE BID + ADD ALT)		6,386,111.00	6,486,000.00

Cost Estimate

\$6,386,740.67

Actual Bid Amount

\$6,386,111.00

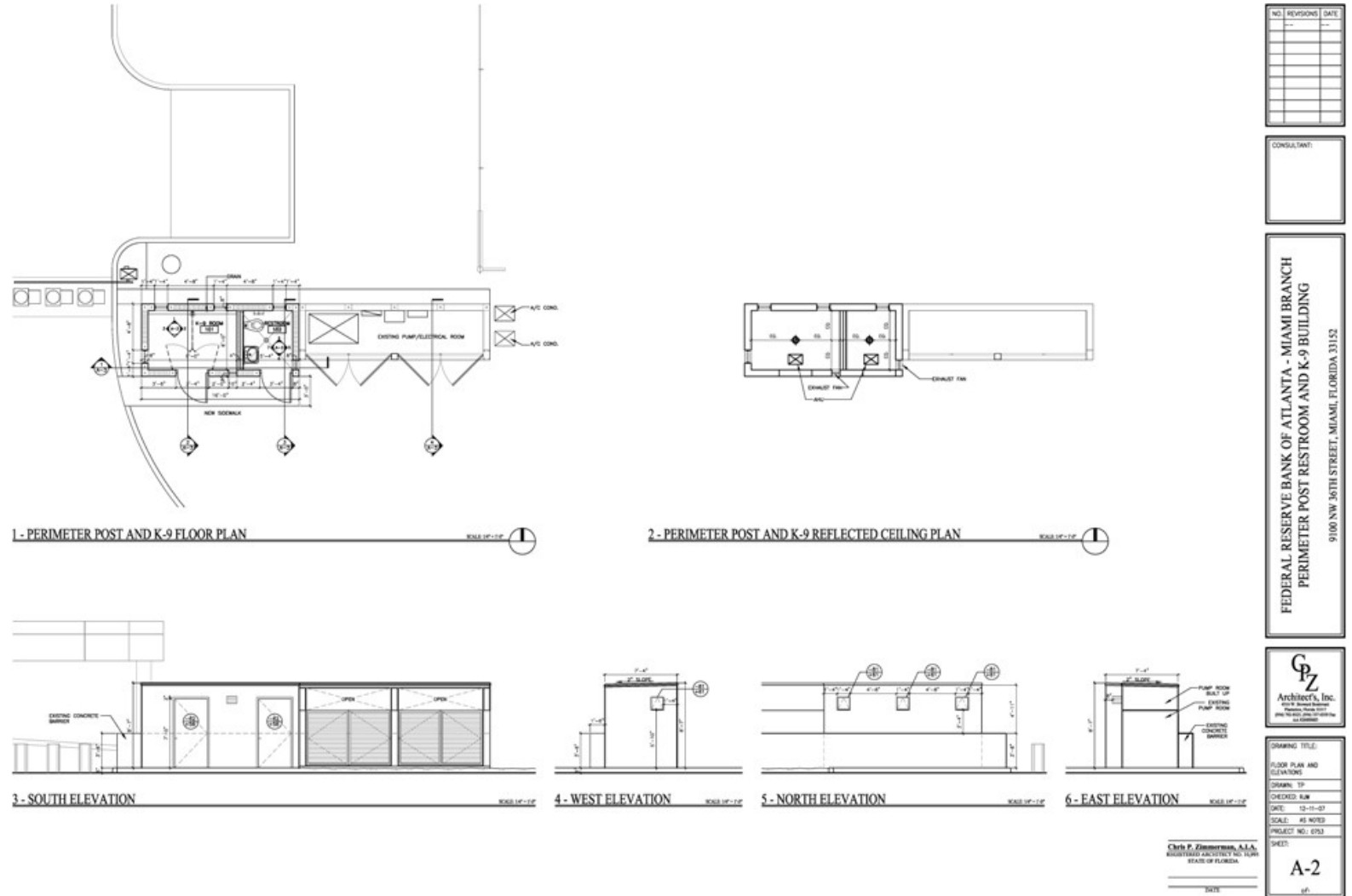
\$

639.00



No Project Too Small

Federal Reserve Bank – Dog House (K-9 Building)





Your Topics



1. Ability of Professional Personnel
2. Past Performance for Similar Projects
3. **Recent and Current Workload**
4. Location/Convenience to Town Staff



Recent and Projected Workload



Current Workload

- 1. Federal Reserve Bank Addition & Reno.
- 2. NSU Bookstore
- 3. Port Everglades PW Facility
- 4. Town of South Palm Beach Town Hall
- 5. Town of Davie Aquatic Center
- 6. Sandpiper Bay Resort Renovation
- 7. Lighthouse Point Bldg Dpmt. Renovation

Projected Workload

- 1. Lauderdale Lakes Fire Station
- 2. Coral Springs Center for the Arts Reno.
- 3. Southwest Ranches Meadows Park Pavillion
- 4. Lakeland Fire Station
- 5. Ft Lauderdale Country Club Maint. Bldg.
- 6. Miami Gardens Walt Frazier Park Reno.
- 7. **Your Ocean Ridge Projects!**



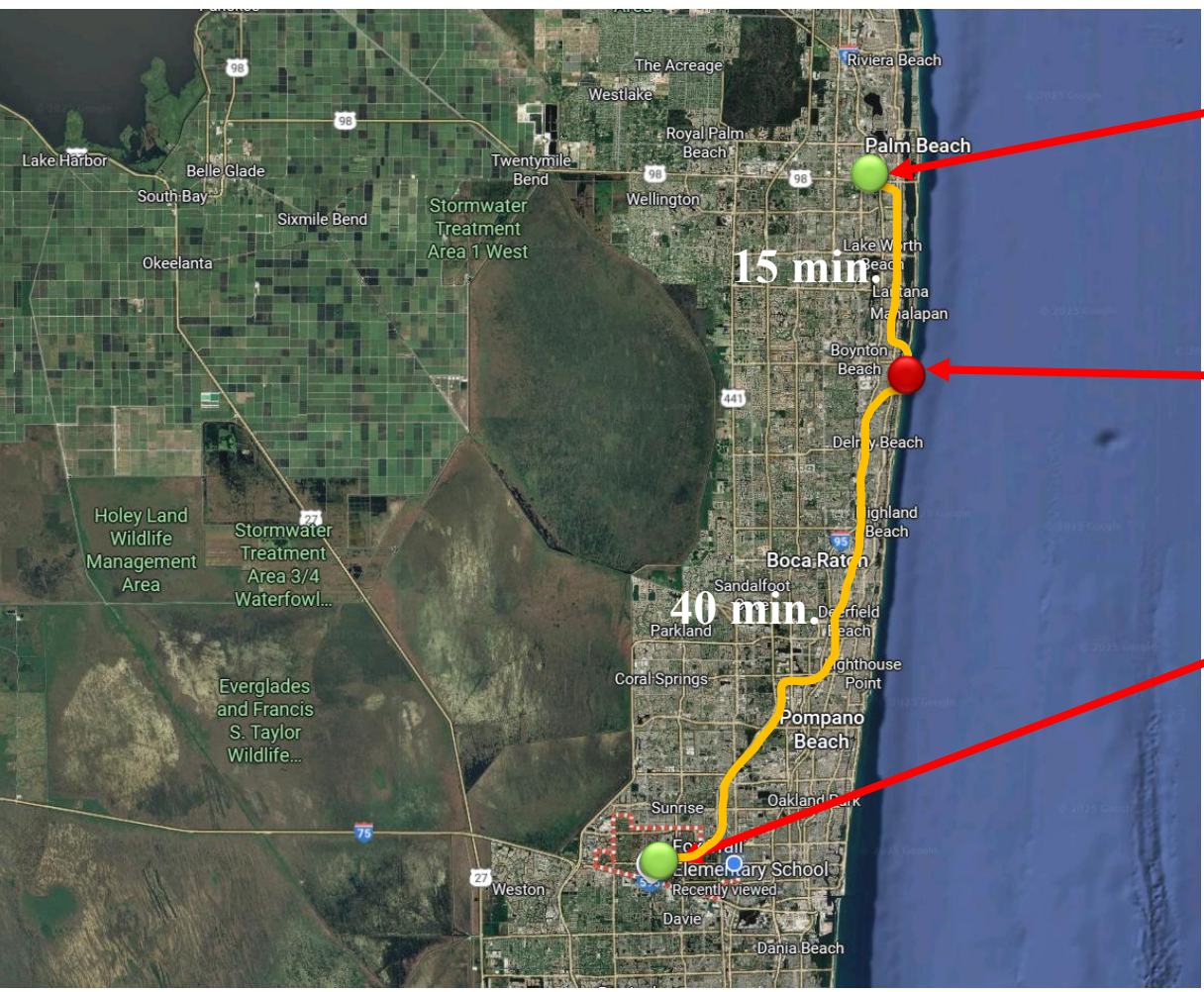
Your Topics



1. Ability of Professional Personnel
2. Past Performance for Similar Projects
3. Recent and Current Workload
4. *Location/Convenience to Town Staff*



CPZ Office *Headquarters* – Plantation, FL



CPZ Architects
West Palm Beach, FL

15 min. commute



Ocean Ridge
Town Hall
Ocean Ridge, FL

40 min. commute



CPZ Architects
Plantation, FL



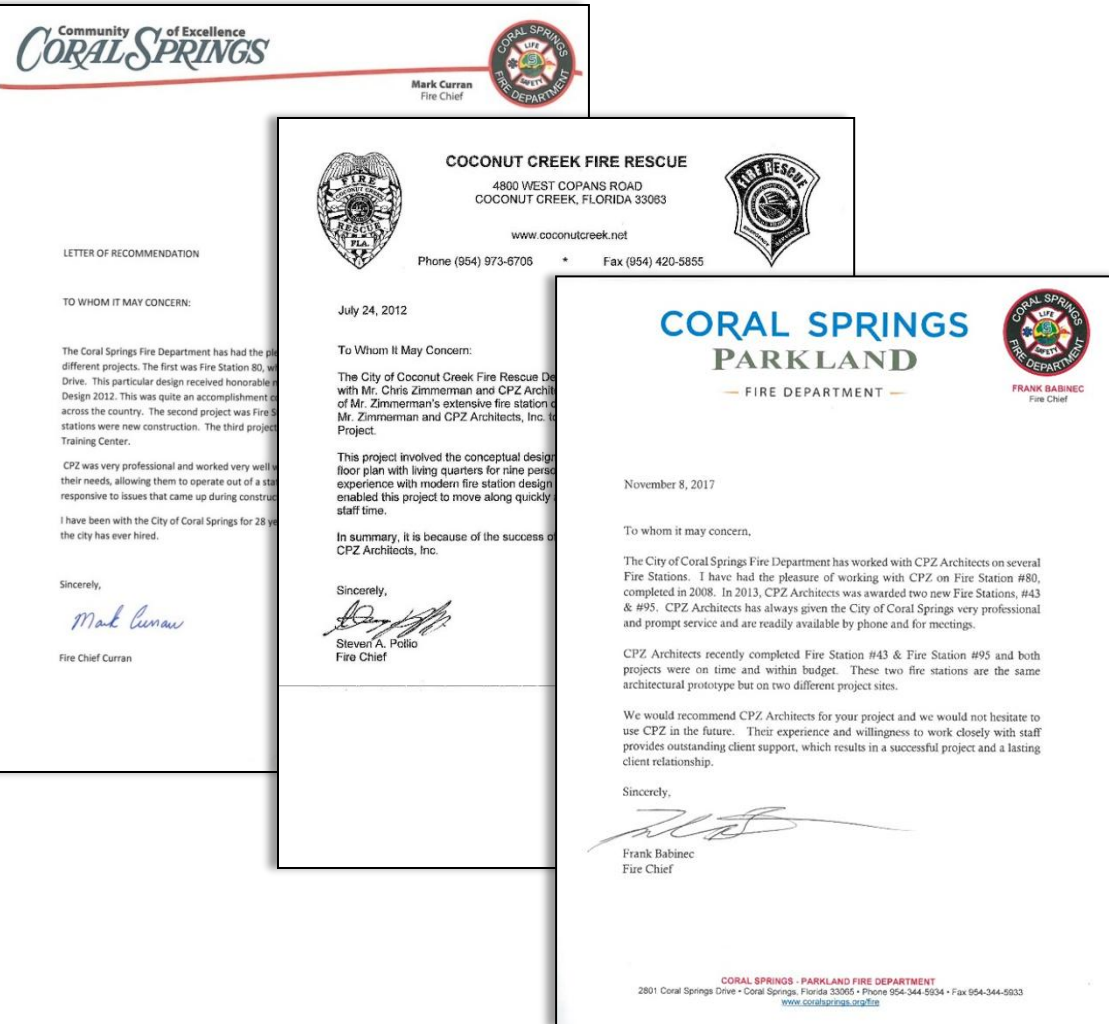


Why CPZ?



Why Our Team?

“Designing Quality Architecture that Builds Lasting Relationships”



*“I have worked for the City of Coral Springs for 28 years and have to say that **“CPZ is one of the best firms the City has ever hired.”** Chief Curan*

*“Their experience with modern Fire Station Design made the design process smooth and **enabled this project to move quickly and cost effectively.**” Chief Polio*

*“**We would recommend CPZ Architects for your project and we would not hesitate to use CPZ in the future.** Their experience and willingness to work closely with staff provides outstanding client support, which results in a successful project and a lasting client relationship.” Past Fire Chief/ Present City Manager. Chief Babinec*

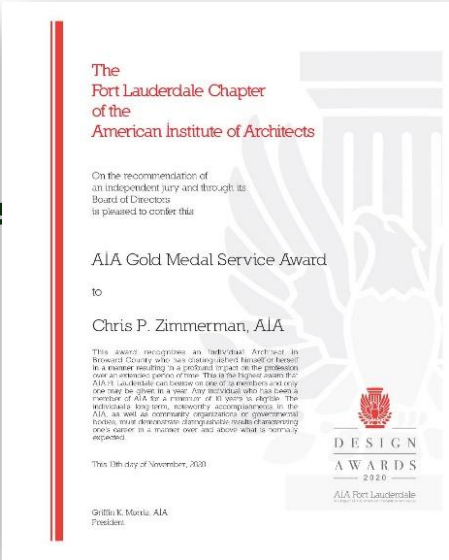
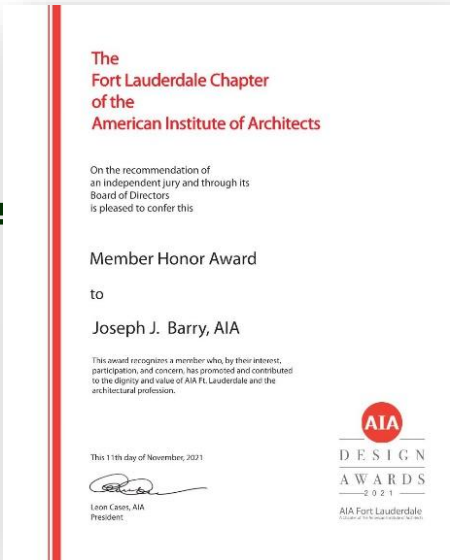
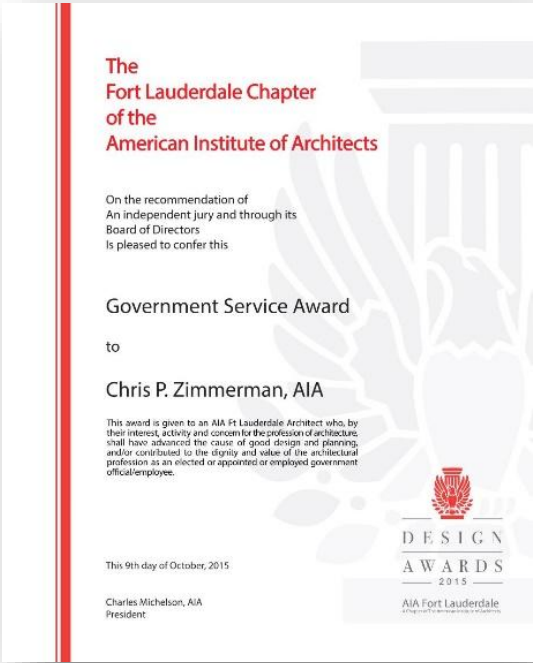


Award-Winning Designs



Awards

Firm of the Year and Personnel Awards



The
Fort Lauderdale Chapter
of the
American Institute of Architects

On the recommendation of
an independent jury and through its
Board of Directors
is pleased to confer this

Honorable Mention
to
CPZ Architects, Inc.
for the design of

Doral Glades Park
Built




AIA Fort Lauderdale
A Chapter of The American Institute of Architects

The
Fort Lauderdale Chapter
of the
American Institute of Architects

On the recommendation of
An independent jury and through its
Board of Directors
Is pleased to confer this

People's Choice Award
to
CPZ Architects, Inc

for the design of

Nautical Youth




AIA Fort Lauderdale
A Chapter of The American Institute of Architects

The
Fort Lauderdale Chapter
of the
American Institute of Architects

On the recommendation of
an independent jury and through its
Board of Directors
is pleased to confer this

Honor Award
to
CPZ Architects, Inc.
for the design of

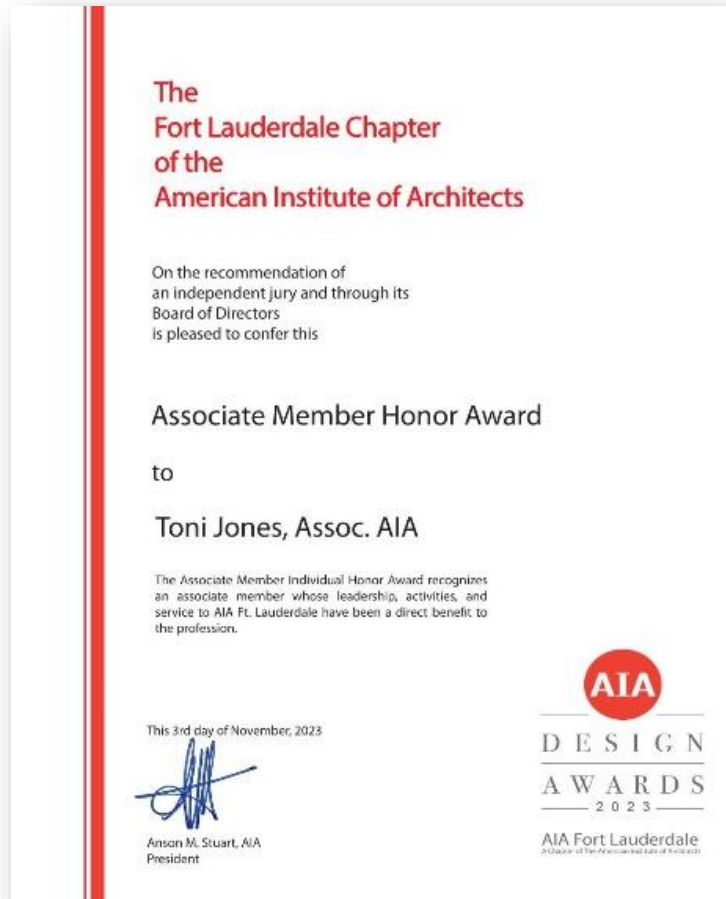
800 Block
Unbuilt




AIA Fort Lauderdale
A Chapter of The American Institute of Architects

Awards

Firm of the Year and Personnel Awards



AIA Fort Lauderdale
2022 Award
Ceremony





Why Our Team?

“Designing Quality Architecture that Builds Lasting Relationships”



- Strong Experienced Team
- Municipal Experience in Large and Small Projects
- Renovations and New Construction Experience
- Accurate Cost Estimates
- On Time and On Budget Projects
- **We are here for you!! We are within 15 minutes from Ocean Ridge.**



Thank You.

*“Designing Quality Architecture that
Builds Lasting Relationships”*



West Architecture + Design, LLC

820 North 4th Street
Lantana, Florida, 33462
561-588-2027

ARCHITECTURAL SERVICES

CONTINUING CONTRACTS FOR PROFESSIONAL SERVICES

Evaluation Committee Meeting

January 8, 2026 at 8:45 AM – 9:30 AM

Town Hall Commission Chambers:

6450 N Ocean Blvd, Ocean Ridge, FL 33435



1. ABILITY OF PROFESSIONAL PERSONNEL

B. Explain How These Individuals will Take Ownership of Project Delivery



West Architecture + Design, LLC



**Matthew F. West, AIA,
CGC**

- Principal In-Charge
 - Executive oversight, escalation, task order authorization.
-



**Peter Ganci, Assoc. AIA,
LEED AP**

- Client Manager
 - Design leadership, quality oversight, coordinates directly with Project Managers and QC staff.
-



**Aurora
Vega**

- Comptroller
 - Oversees financial compliance for task orders, tracks budget, ensures transparent and accurate billing, and supports Town requirements and audit readiness.
-



**Thomas
Rolando**

- Technical & Quality Control Manager
 - QA/QC, code compliance, document review, specs & details.
-



**Mary
Sifuentes**

- Project Manager
 - Manages schedules, deliverables, and consultant coordination, tracks action items, maintains continuity across task orders.
-



**Samuel
Perez**

- Project Manager
 - Lead BIM coordination, assists with consultant coordination, schedule support and supports project delivery across multiple task orders.
-



**Darryl
Edwards**

- Project Manager
 - Supports construction document production via renderings & graphics, maintains plan updates and reviews responses, enhances responsiveness during peak workloads.
-

Additional Support Staff

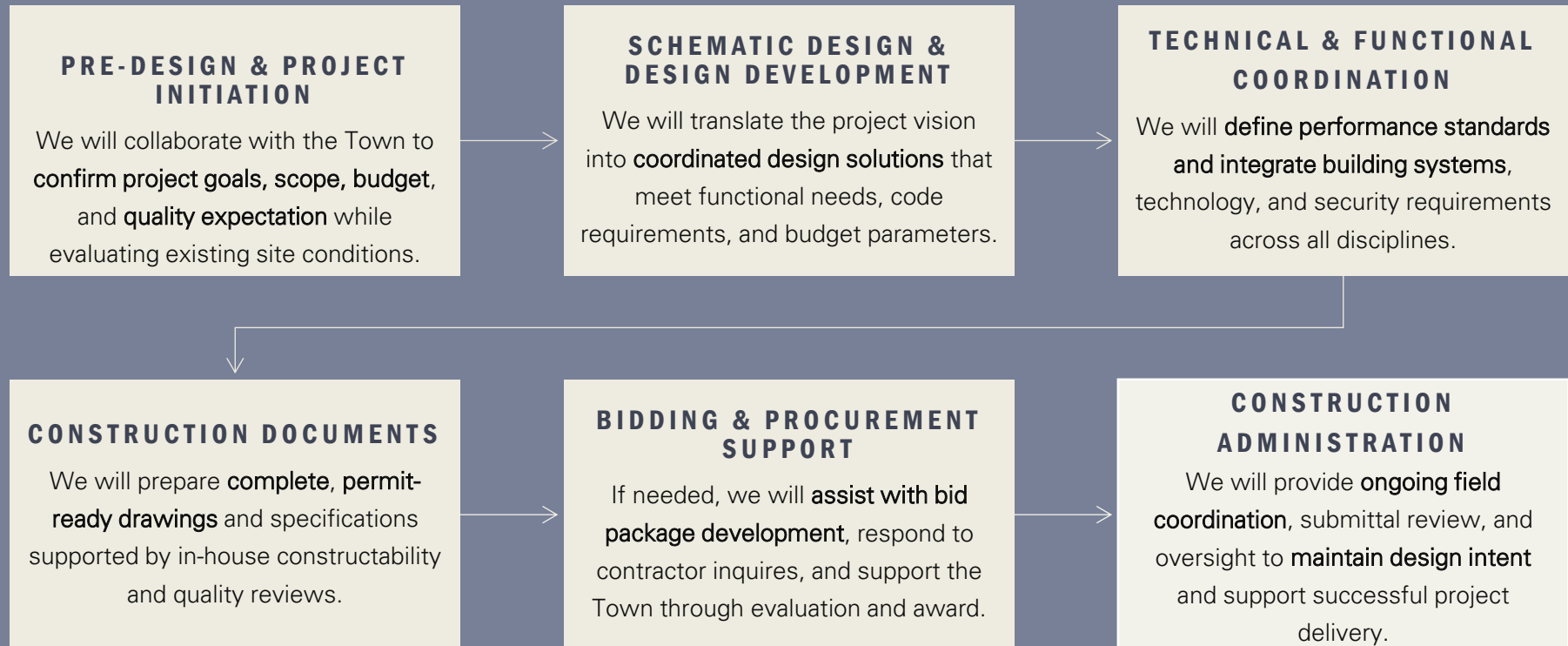
- **Surveying Department** for site verification and boundary coordination.
 - **Construction Department** providing constructability insights.
 - **Estimating Department** supports early cost awareness.
-

1. ABILITY OF PROFESSIONAL PERSONNEL



West Architecture + Design, LLC

A. Execute the Work



C. How Individuals will Maintain Proactive Strategic Communication with Town Staff and Working Groups

Milestone Meetings

- Schedule regular touchpoint meetings and milestone reviews to maintain momentum and transparency.
- Assign a dedicated liaison from your team who manages communication and tracks action items from Town input

[illegible]

2. EVIDENCE OF SUCCESSFUL PAST PERFORMANCE FOR SIMILAR PROJECTS



West Architecture + Design, LLC



Client	Contract Length	Example Projects
Broward Sheriff Office	2013-2026	- BSO Real Time Crime Center: Phase 1 & 2 - BSO Forensic Unit Relocation - BSO Technical Service Center
City of Riviera Beach	2009 - 2026	- Riviera Beach Heights Community Center - Lindsey Davis Community Center - LD 2nd Floor Addition, LD 2nd Floor Buildout, LD Substation Renovation - Riviera Beach Intake Area Renovation - Riviera Beach Restroom Renovations - City Hall, Police Department, Library, and Fire Station - Riviera Beach City Manager's Office Renovation - Lindsey Davis Senior Center: Phase 1 & Phase 2
City of Boynton Beach	2020 - 2026	- Boynton Beach Public Works Masterplan Phase 1 - COBB Maintenance Facility Masterplan Phase 2 - Pence Park Masterplan - Fire Station 2 – Hardening: Phase 1 & Phase 2 - Forest Park Traffic Calming - Boynton Beach Little League Park - Boynton Beach Administration Building - West Water Treatment Plant – Water Quality Laboratory Renovation - Boynton Beach Maintenance Building North - Hester Park Airnasium - Pence Park - Oyer Park FD Marine Response Unit Facility
City of Palm Beach Gardens	2009 - 2025	- Palm Beach Gardens Tactical Training Facility - Palm Beach Gardens Municipal Golf Clubhouse



2. EVIDENCE OF SUCCESSFUL PAST PERFORMANCE FOR SIMILAR PROJECTS



West Architecture + Design, LLC

Pompano Ocean Rescue Headquarters

Project Description

The project involved the renovation and vertical expansion of the Pompano Ocean Rescue Headquarters, including interior upgrades, a new first-floor renovation, and a second-floor addition to support operational needs. Services included site analysis, design, construction documentation, and site improvements such as new sidewalks and landscaping.

Relevance

- This was a direct coast location requiring design & construction within a high-exposed marine environment.
- We have experience navigating coastal permitting & agency coordination
- Direct applicability to Ocean Ridge, a barrier-island community with similar coastal exposure and resiliency needs
- Coastal Control Line
- Turtle Lighting Control

Schedule & Budget Control

- **Budget:** \$3.36 Million
- **Duration:** 2018 – 2024; Owner requested there be a second floor addition.

Complexity

- Renovation & Addition
- 5,369 SF



2. EVIDENCE OF SUCCESSFUL PAST PERFORMANCE FOR SIMILAR PROJECTS



West Architecture + Design, LLC

The EAU Palm Beach Resort & Spa

Project Description

This project involved Design-Build services for the renovation of the Eau Palm Beach Resort & Spa, including architectural, engineering, and construction services across multiple **active** hospitality spaces. Renovations included guest arrival areas, dining and retail spaces, family amenities such as the Kids Club and Splash Pad, and enhancements to pool, deck, and landscaped outdoor areas.

Relevance

- This was a project located on the ocean.
- This illustrates our ability to work on large scale complex projects

Schedule & Budget Control

- Budget: \$12 Million
- Duration: 2020 – 2024 ; Started during COVID and was delayed by scope changes

Complexity

- 71,370 SF
- Renovation project involving multiple spaces and phases.
- Use of durable materials for a coastal environment
- Coordination of lighting within the turtle regulations
- Designed to maintain occupancy of surrounding spaces during construction



2. EVIDENCE OF SUCCESSFUL PAST PERFORMANCE FOR SIMILAR PROJECTS



West Architecture + Design, LLC

Oyer Park - Fire Department Marine Response Unit Facility



Project Description

This ongoing project involves the demolition of an existing marine facility and the design of a new three-story Fire Station and Marine Response Facility for the City of Boynton Beach. The facility is being designed with all occupied spaces elevated above FEMA base flood elevation requirements and incorporates a South Florida coastal architectural aesthetic.

Relevance

- This project presents unique FEMA elevation requirements due to its coastal location.

Schedule & Budget Control

- Estimated Budget: \$5.7 Million
- Duration: 2025 - Ongoing

Complexity

- New Construction
- 14,800 SF



2. EVIDENCE OF SUCCESSFUL PAST PERFORMANCE FOR SIMILAR PROJECTS



West Architecture + Design, LLC

Lindsey - Davis Senior Center

Project Description

This project involves the renovation of an existing one-story community center, including enclosure of the veranda to expand multipurpose room, restroom expansions, and roof replacement throughout the building. The updated design was developed to blend seamlessly with the existing architecture while supporting senior and community programming.

Relevance

- A resiliency and facility hardening project focused on repairing and upgrading key building components
- Experience working on a small-to-mid scale municipal facilities

Schedule & Budget Control

- Estimated Budget: \$1 Million
- Duration: 2024 - Ongoing

Complexity

- Renovation & Addition
- 7,800 SF



2. EVIDENCE OF SUCCESSFUL PAST PERFORMANCE FOR SIMILAR PROJECTS:



West Architecture + Design, LLC

D. Any Benefits or Value-added Services Provided to Past Municipal Clients



3. RECENT AND CURRENT WORKLOAD

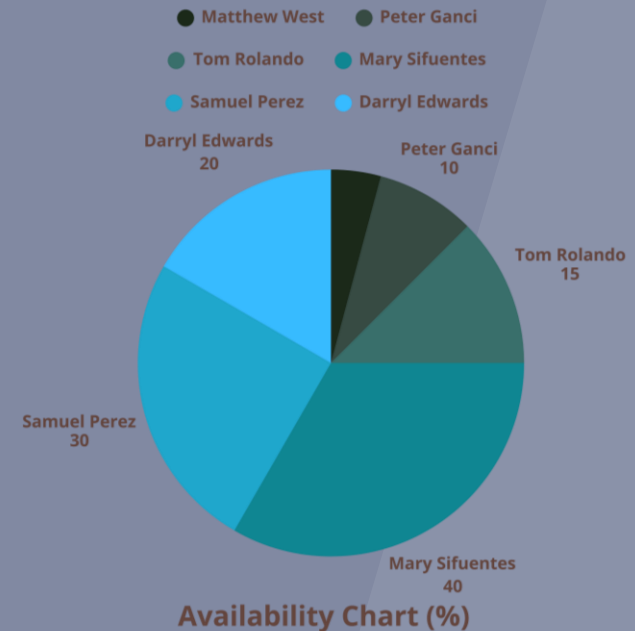


West Architecture + Design, LLC

Legend of Phase Codes for the projects:

SD	Schematic Design,
CD	Contract Documents,
PB	Permitting / Bidding,
CA	Construction Administration

Project Name	Phase Code
BB Utilities WWTP	CA
55 Coral Lane	CA
Baptist Health - Country Walk Center	CA
Baptist Health - Nomar Restrooms	CA
Lindsey Davis - Senior Ctr Renov	CA
Balmoral - Storage Lockers	PB
Balmoral - HVAC	PB
Boynton Beach Fire Station No. 2 - Hardening	PB
Boynton Beach Utilities - Admin Bldg	PB
Boynton Beach Utilities - Maint Bldg North	PB
Waterview - Pool Deck & FPL	PB
Baptist Health - Doral Urgent Care Center	PB
Boynton Beach Little League Park	PB
Baptist Health - Coral Springs Urgent Care	CD
Pence Park	CD
Oyer Park - FD Marine Response Unit	CD
618 S. Lake Drive	SD
9065 Galloway - 101, 109, 110	SD



A. Ability to Absorb Additional Town Projects

- Team structure intentionally designed for **continuing services and concurrent task orders**
- **Multiple Project Managers** with shared project visibility to maintain continuity
- Scalable staffing supported by in-house technical and support resources
- Active **senior leadership oversight** to monitor workload and adjust resources as needed



3. RECENT AND CURRENT WORKLOAD



West Architecture + Design, LLC

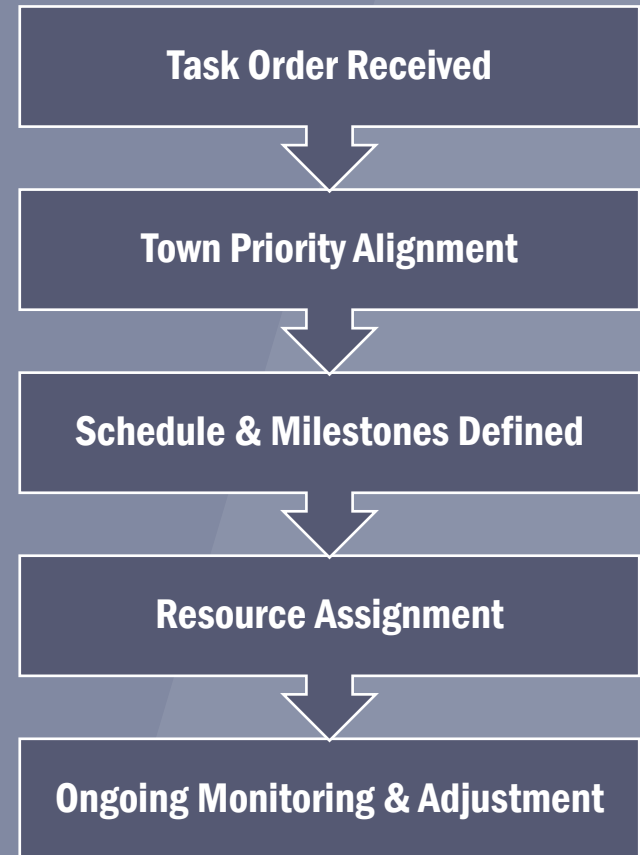
B. Approach to Prioritization and Scheduling

- Priorities established in **coordination with Town staff** based on urgency and public impact
- Centralized tracking of all task orders, milestones, and deliverables
- Each task order led by a **dedicated Project Manager** responsible for schedule coordination
- Regular check-ins to confirm priorities and adjust schedules proactively

C. Strategies to Meet Required Timelines Without Compromising Service Quality

- Clear upfront planning with defined scope, milestones, and review periods
- Parallel coordination across disciplines to streamline delivery
- Verified existing conditions and early coordination to reduce rework
- Built-in QA/QC reviews to maintain document quality while meeting deadlines

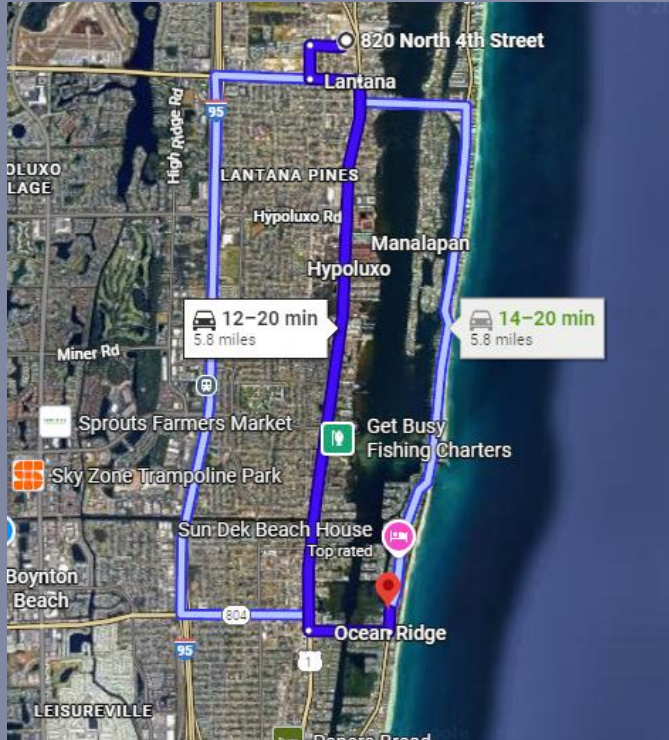
Priority & Schedule Flow Diagram



4. LOCATION AND CONVENIENCE TO TOWN STAFF



West Architecture + Design, LLC



- Our Main Office is located **about 15 minutes** away from Ocean Ridge Town Hall.



A. Availability of Locally Based Professional Staff

- We maintain **local staff** who are readily available for in-person meetings, site visits, and field coordination.
- We **adjust our approach** to align with the Town's preferred communication style and project workflows.

B. Ability to Provide Equivalent Services Through a Remote Environment Without Additional Fees

- We deliver the same level of service remotely, using a fully established virtual environment at no additional cost to the Town.
- We regularly coordinate through Microsoft Teams and Zoom, supporting meetings, workshops, and ongoing collaboration.
- We utilize **secure cloud-based platforms** to share documents and collaborate in real time, keeping communication efficient and transparent.



THANK YOU QUESTIONS AND ANSWERS



West Architecture + Design, LLC





Ocean Ridge
FLORIDA

GIS for Ocean Ridge RFQ 2025-01

James Barton
Florida Technical Consultants



Ability of Professional Personnel
Successful Past Performance
Recent and Current Workload
Location and Convenience to Town Staff



Ability of Professional Personnel



JAMES BARTON PRINCIPAL

Professional Engineer

25 Years Of Experience

Design / Permitting / Construction

Utilizing GIS Since 1999

Esri Trainer

TERESA CHAPMAN PROJECT MANAGER

FAU Ocean Engineering

10 Years Experience

Focus On Application Development



KEY TEAM

Amelia Alman

Marcus Austin

Chelsea Lodato

Jonathan Julier

Nikolina Trifonovo



Past Performance

DON'T START OVER



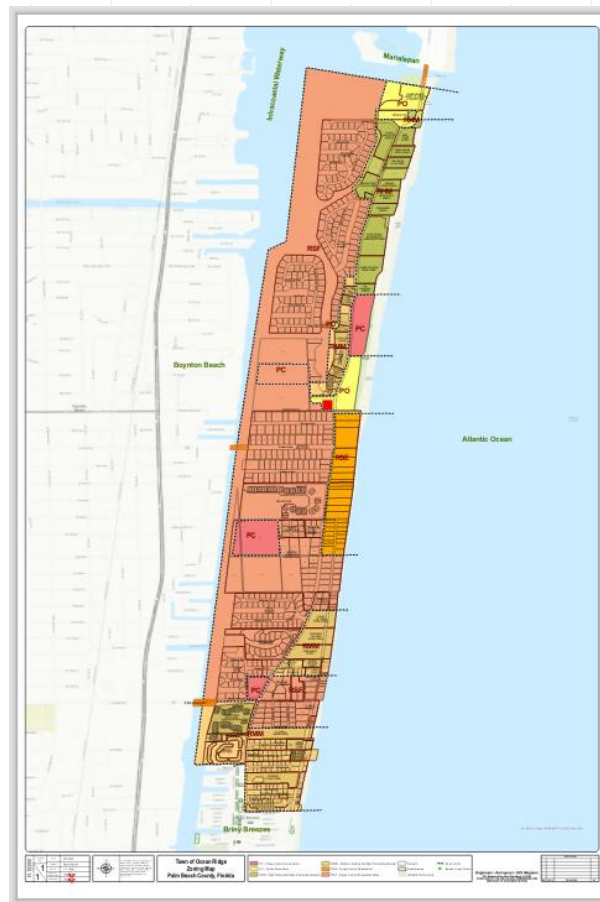
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 Aerial Wall 24x78.mxd	10/17/2025 5:37 PM	ArcGIS ArcMap D...	666 KB
 Aquifers.mxd	5/16/2013 8:51 AM	ArcGIS ArcMap D...	9,158 KB
 drainageedits.mxd	3/7/2014 9:21 AM	ArcGIS ArcMap D...	5,732 KB
 FoodZoneChanges.mxd	9/19/2013 9:33 AM	ArcGIS ArcMap D...	12,088 KB
 FoodZoneChanges2.mxd	9/23/2013 2:32 PM	ArcGIS ArcMap D...	12,088 KB
 labeleditingd.mxd	3/5/2014 4:38 PM	ArcGIS ArcMap D...	827 KB
 Manalapan Working.mxd	5/16/2013 8:52 AM	ArcGIS ArcMap D...	550 KB
 NPB FloodZonea-OpenLand92713.mxd	9/27/2013 2:30 PM	ArcGIS ArcMap D...	6,292 KB
 NPBOpenSpace 420 100313.mxd	10/3/2013 4:37 PM	ArcGIS ArcMap D...	5,977 KB
 Ocean Avenue 10 Scale - 1.mxd	5/16/2013 9:04 AM	ArcGIS ArcMap D...	904 KB
 Ocean Avenue 10 Scale - 2.mxd	5/16/2013 9:04 AM	ArcGIS ArcMap D...	978 KB
 Ocean Avenue 10 Scale - 3.mxd	5/16/2013 9:03 AM	ArcGIS ArcMap D...	903 KB
 Ocean Avenue 10 Scale - 4.mxd	5/16/2013 9:03 AM	ArcGIS ArcMap D...	903 KB
 Ocean Avenue 10 Scale - 5.mxd	5/16/2013 9:02 AM	ArcGIS ArcMap D...	904 KB
 Ocean Avenue 20 Scale - 1.mxd	5/16/2013 9:06 AM	ArcGIS ArcMap D...	904 KB
 Ocean Avenue 20 Scale - 2.mxd	5/16/2013 9:06 AM	ArcGIS ArcMap D...	904 KB
 Ocean Avenue 20 Scale - 3.mxd	5/16/2013 9:06 AM	ArcGIS ArcMap D...	904 KB
 Ocean Avenue 20 Scale.mxd	5/16/2013 9:05 AM	ArcGIS ArcMap D...	1,595 KB
 Ocean Avenue 50 Scale.mxd	5/16/2013 9:07 AM	ArcGIS ArcMap D...	903 KB
 Ocean Ridge 11x17.mxd	5/16/2013 9:11 AM	ArcGIS ArcMap D...	5,327 KB
 Ocean Ridge Aerial 36x48.mxd	5/16/2013 9:11 AM	ArcGIS ArcMap D...	941 KB

MAPS



EXISTING GIS



ZONING



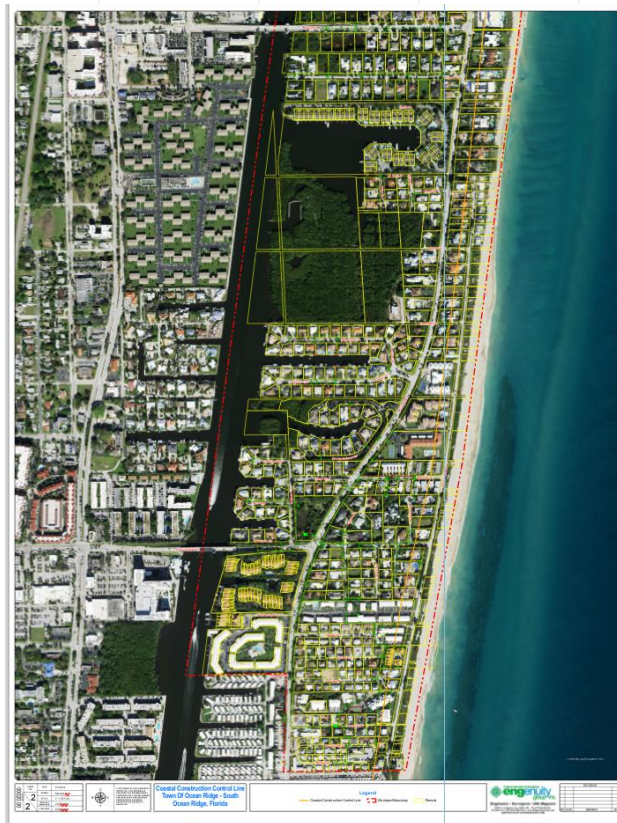
EXISTING GIS



WALL MAP



EXISTING GIS

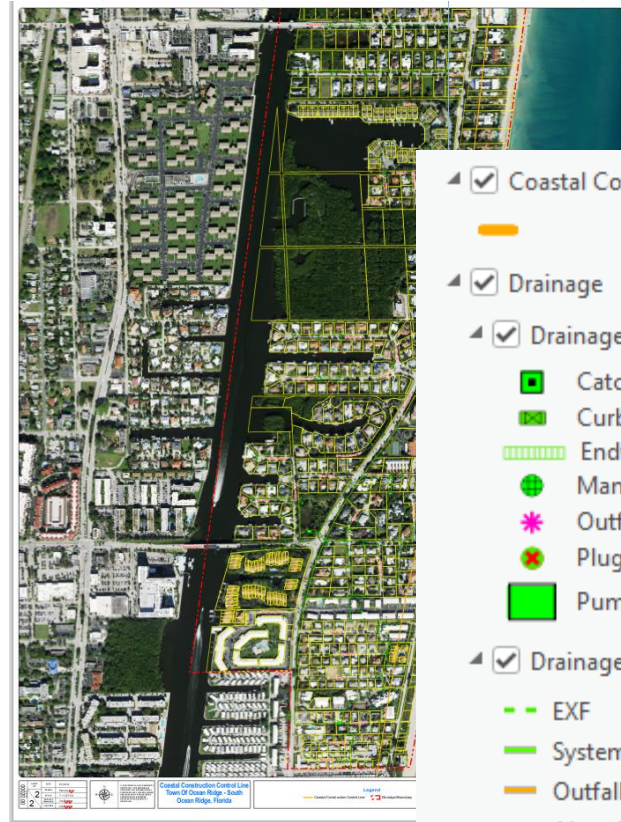


COASTAL CONSTRUCTION



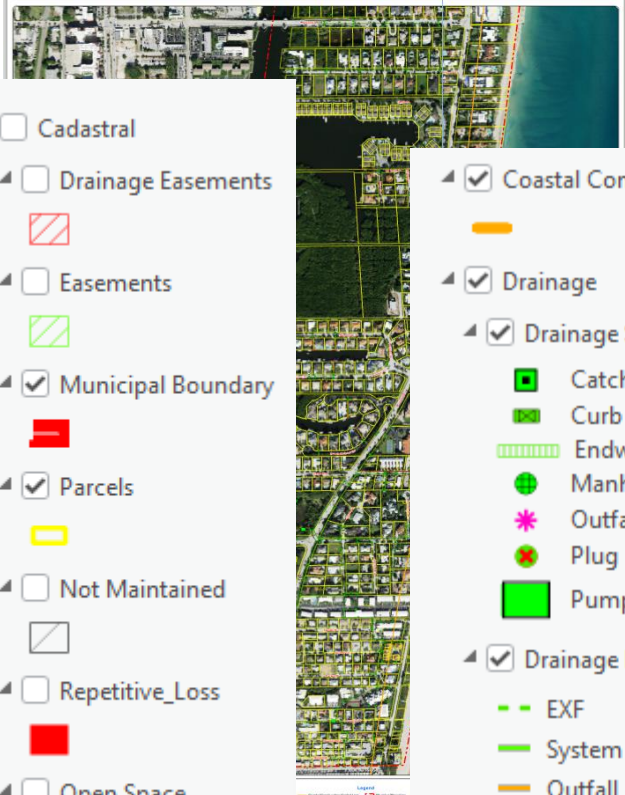
EXISTING GIS

DATA





EXISTING GIS



- ☐ Cadastral
- ☐ Drainage Easements
- ☐ Easements
- ☒ Municipal Boundary
- ☒ Parcels
- ☐ Not Maintained
- ☐ Repetitive_Loss
- ☐ Open Space

- ☒ Coastal Construction Control Line
- ☒ Drainage
 - ☒ Drainage Structures
 - Catch Basin
 - Curb Inlet
 - Endwall
 - Manhole
 - Outfall
 - Plug
 - Pump Structure
- ☒ Drainage Pipes
 - EXF
 - System
 - Outfall
 - Abandoned

DATA



EXISTING GIS

- ☐ Flood Zones
 - AE
 - VE
 - X
 - X500
- ☐ Planning
 - ☐ Zoning
 - PC
 - PO
 - RFF
 - RHM
 - RMM
 - RSE
 - RSF

- ☐ Cadastral
- ☐ Drainage Easements
- ☐ Easements
- ☒ Municipal Boundary
- ☒ Parcels
- ☐ Not Maintained
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 - Outfall
 - Plug
 - Pump Structure
- ☒ Drainage Pipes
 - EXF
 - System
 - Outfall
 - Abandoned



DATA



EXISTING GIS

- ☒ Water Main
 -
- ☒ Water Structures
 - Layer
 - AIR RELEASE VALVE
 - Fire Hydrant
 - Water Meter
 - Water Reducer
 - Water Reducer Abandoned
 - Water Valve
 - Water blow-off
 - Water line stop
 - Water plug
 - Water sample point
 - Water swabbing tee
 - Water valve abandoned

- ☐ Flood Zones
 - AE
 - VE
 - X
 - X500
- ☐ Planning
- ☐ Zoning
 - PC
 - PO
 - RFF
 - RHM
 - RMM
 - RSE
 - RSF

- ☐ Cadastral
- ☐ Drainage Easements
 -
- ☐ Easements
 -
- ☒ Municipal Boundary
 -
- ☒ Parcels
 -
- ☐ Not Maintained
 -
- ☐ Repetitive_Loss
 -
- ☐ Open Space
 -

- ☒ Coastal Construction Control Line
 -
- ☒ Drainage
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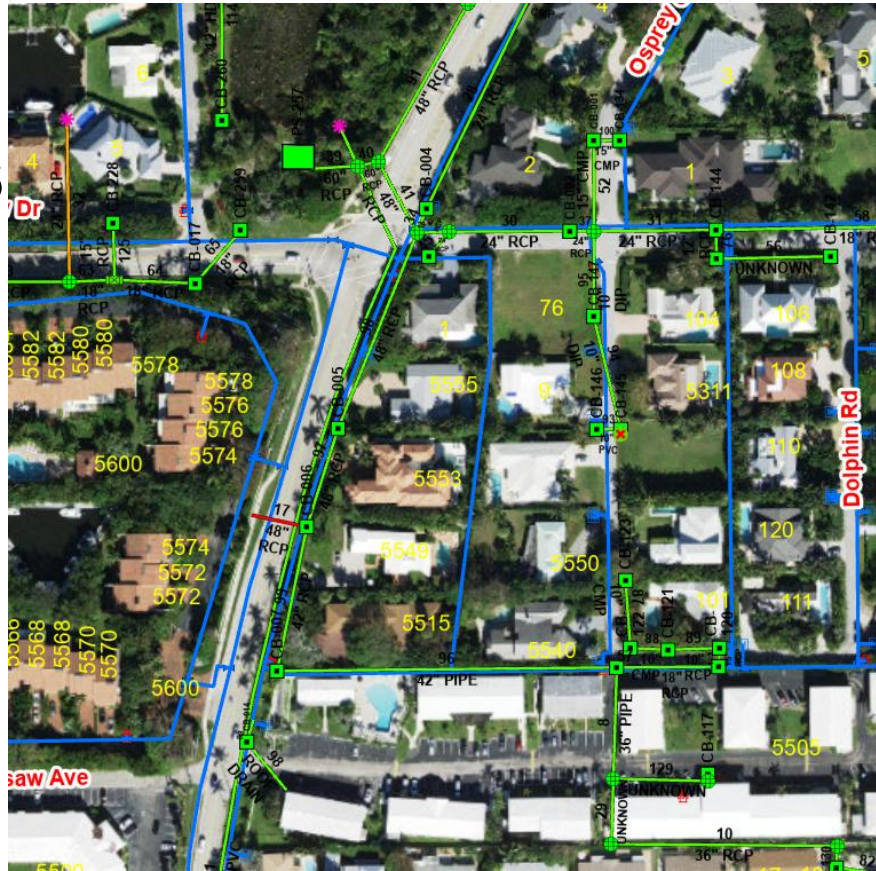


DATA



EXISTING GIS

DATA



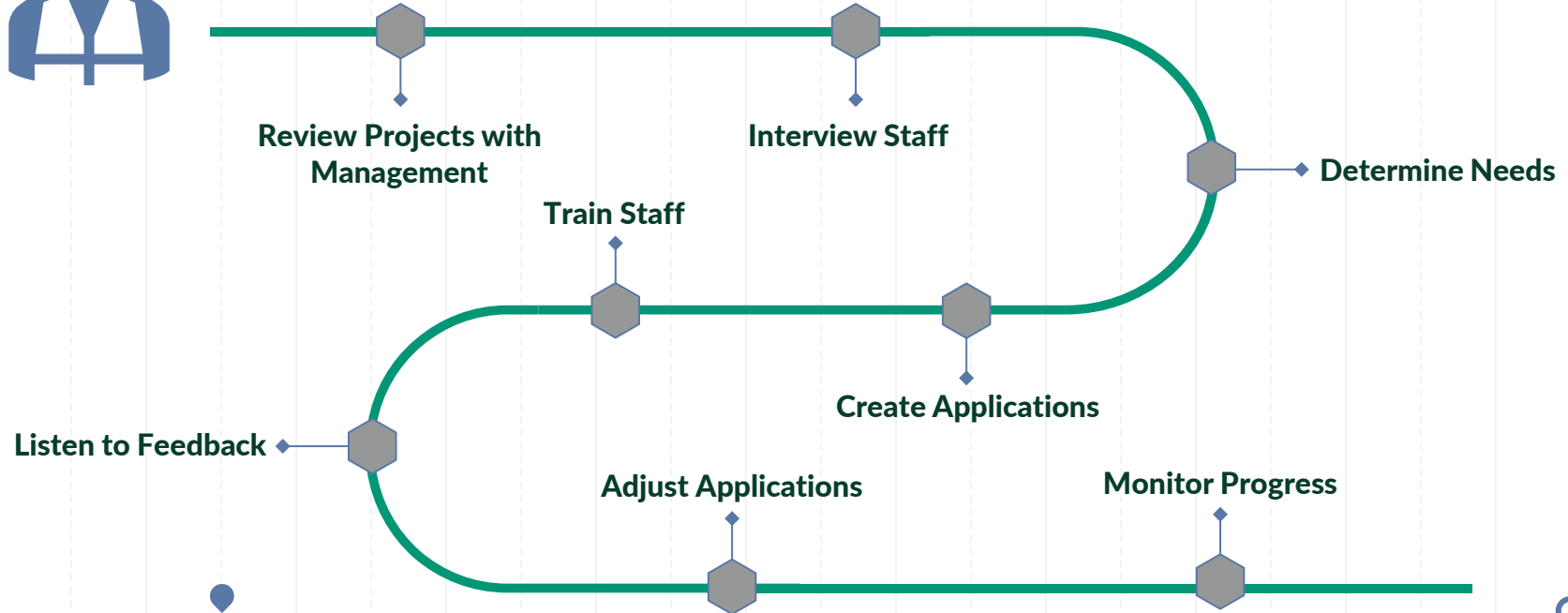


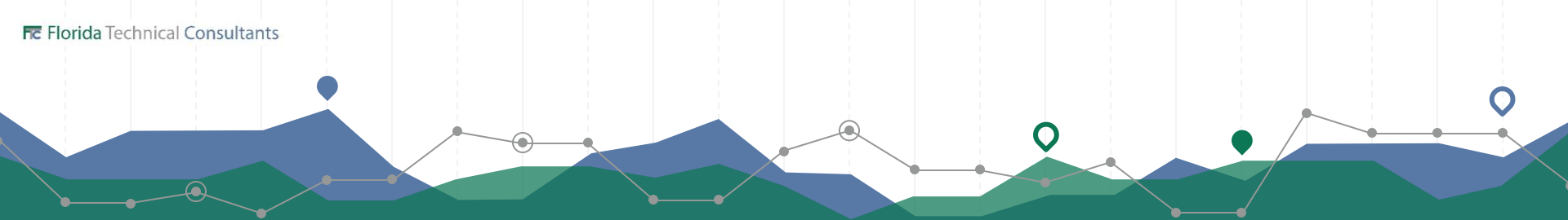
FIELD APPLICATIONS ?





Approach





REAL WORLD EXAMPLES

3,159
Fire Hydrants

Potable Water
46
Flushing Valves

Potable Water
72
Air Release Valves

Potable Water
2,788
Backflows

Potable Water
11,928
Valves

Potable Water
34,246
Meters

Wastewater
1,952
Manholes

Wastewater
106
Pump Stations

Private
78
Pump Stations

Wastewater
38
Air Release Valves

Wastewater
555
Control Valves

Potable Water Main

616
Miles

Wastewater Gravity Main

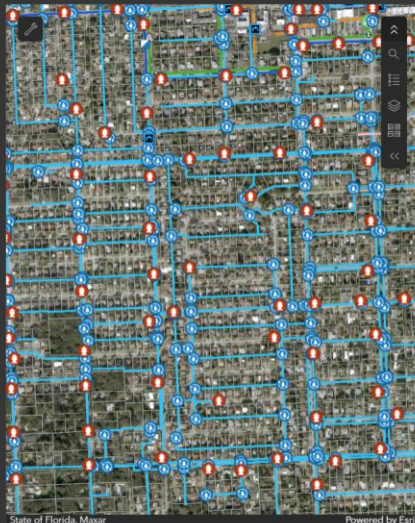
88
Miles

Wastewater Sewer Laterals

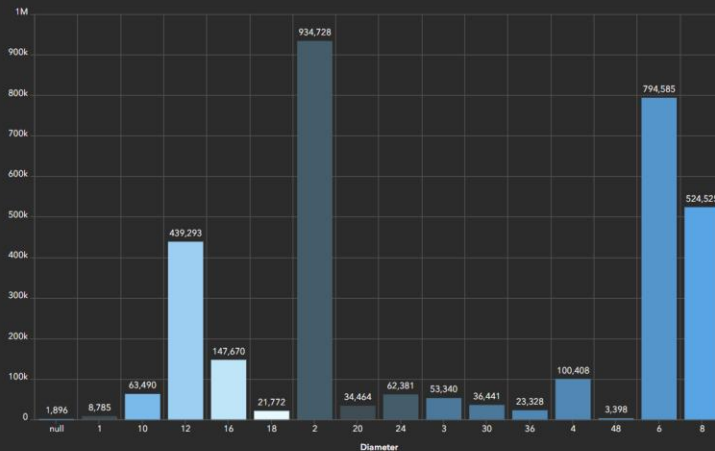
1
Miles

Wastewater Force Main

32
Miles



Total Linear Feet of Potable Water Main by Diameter



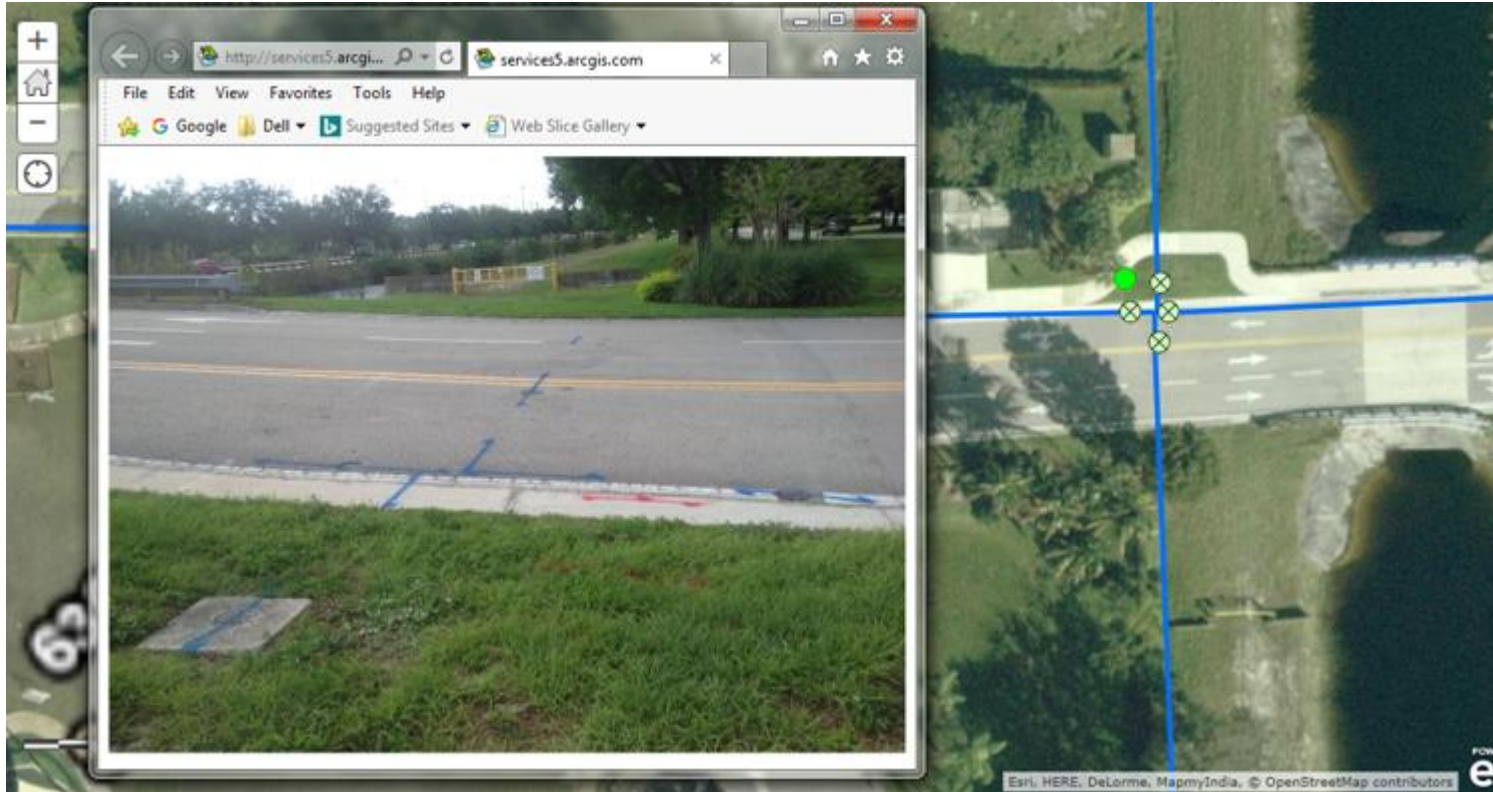
PW Main by Diameter

PW Main by Material

WW Gravity Main by Diameter

WW Gravity Main by Material

UTILITIES



UTILITY PROJECTS: FIELD VERIFY



Legend

Basemap Gallery

Layers

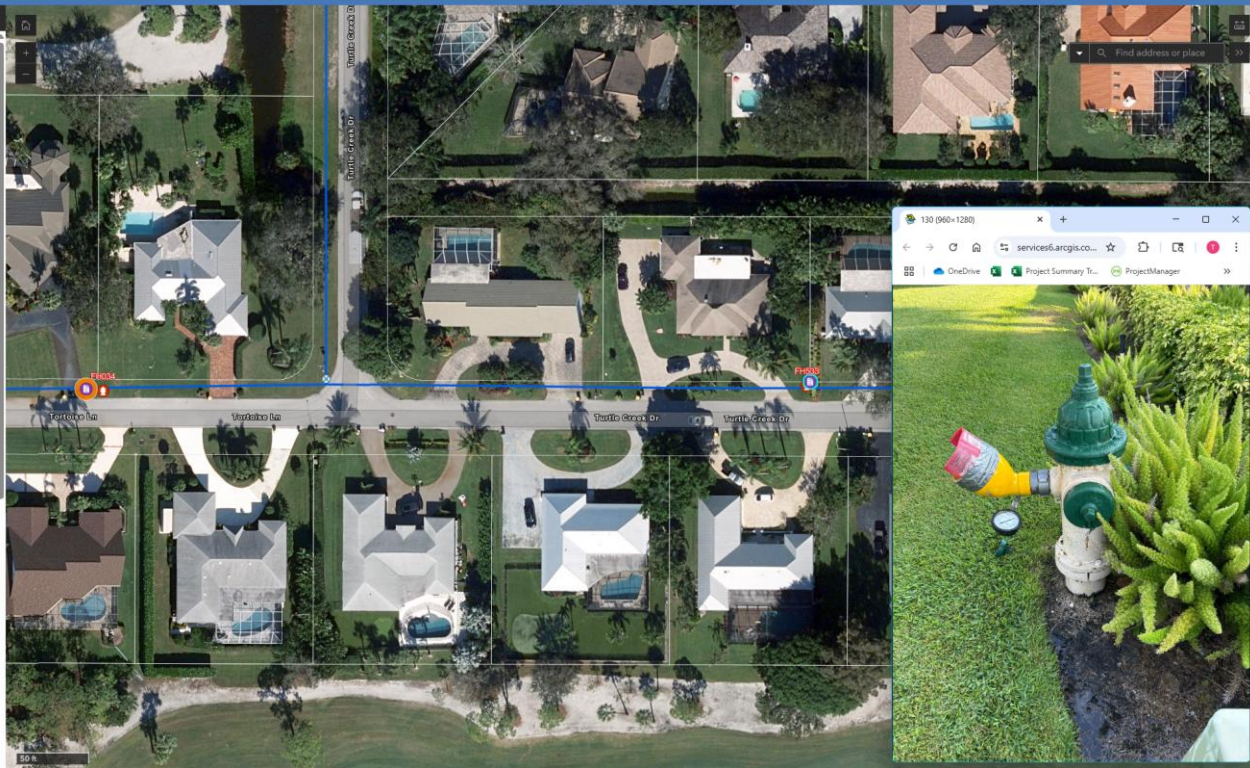
Info

Edit

Info

Hydrant Inspections 2025

Hydrant ID	FH533
Hydrant Make	MBH
Hydrant Year	1,989
Ground to Steamer Cap Height	
MeterID	
Task	Maintenance
Start Meter Reading	
Stop Meter Reading	
Date Completed	5/23/2025, 8:31 AM
Blue Reflector on Road Installed/Replaced?	
Chlorine Residual Reading at End	
Chlorine Residual Reading at Start	
Diameter of Bore	4 1/2
Does Hydrant Need Flaming?	No
Does Hydrant Need to be Raised?	No
Flushing Duration	1 minute
GPM	650
PSI	15
Total Volume Flushed	
Greased Caps	No
Has Hydrant Been Painted?	
Has Hydrant Been Raised?	
Is Hydrant Valve (Ground) Fully Open?	Yes
Is the Area Between the Road and Hydrant Clear (Clear Path)	No
Is There a 3 Foot Clearance Around the Hydrant?	No
Is there a Blue Reflector Marker on the Road?	Yes
Operator	MM
Staff Comments	



HYDRANT INSPECTIONS



Water Hydrants Painting Project (App)

Legend

Basemap Gallery

Layers

Info

Edit

Info

Water Hydrants Painted Year

Facility Identifier	CCFH0949
Date Repaired	3/7/2024, 10:32 AM
Crew	Contractor
Painted Date	3/7/2024, 10:32 AM
Painted Year	2024
Comments	PAINTED
EditDate	4/8/2024, 12:27 PM
Editor	jbarton_CooperCity



Photo 1.jpg



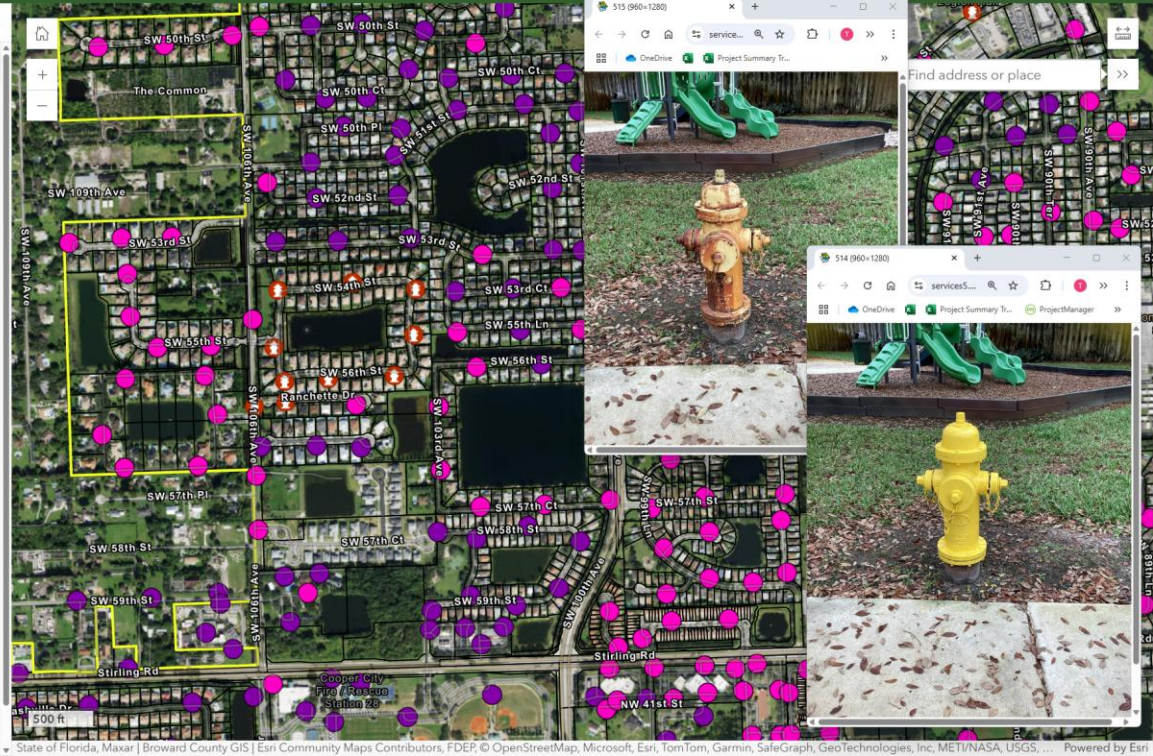
Photo 2.jpg

Last edited by jbarton_CooperCity on 4/8/2024, 12:27 PM.

Zoom Edit

<< Collapse

PUBLIC LAND



UTILITY PROJECTS: HYDRANTS



Legend

Water System Valves

- Major Inline
- Fire Hydrant Isolation
- Misc Valve
- OOS Valve
- Street Inline
- Other

Water System Valves - Inspection Status

- Completed
- Not Completed
- OOS
- Other

Water System Valves - Maintenance Status

- Yes

Water Mains

GPIWA Service Area

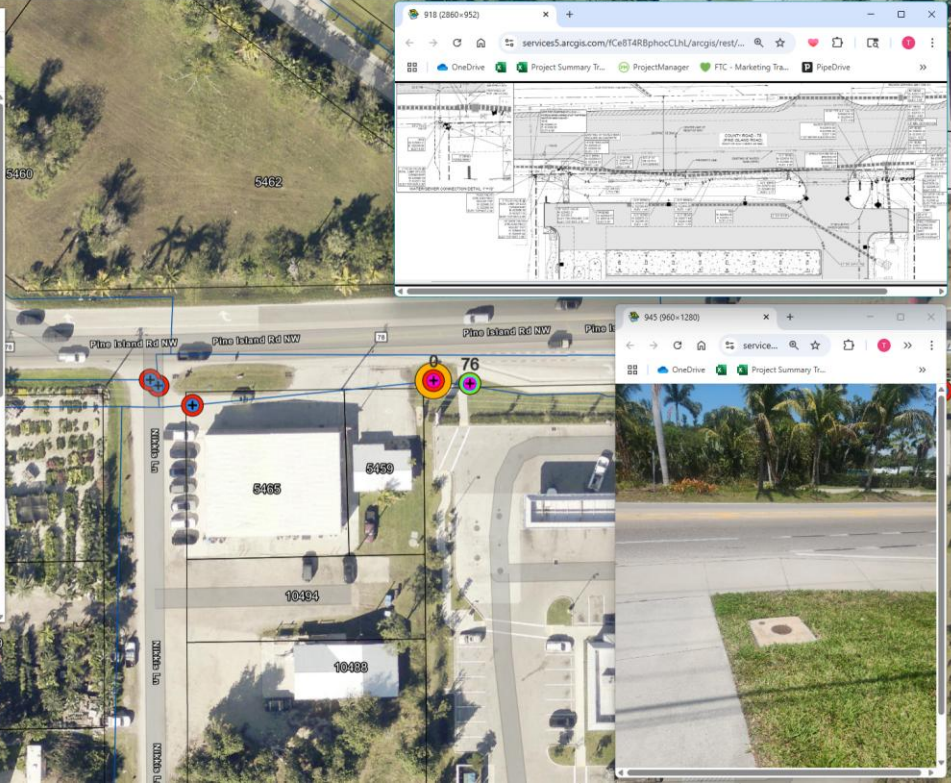
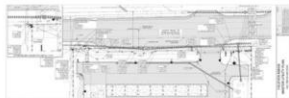
NG911 Address Points _ Lee County

Lee County Parcels

Water System Valves

Table Edit Get directions Zoom to

Facility ID	76
Valve Group	Major Inline
Valve Type	
Address	
Valve Size	10
Lat	26.61361
Lon	-82.11612
Attachment	
Exercised?	Yes
Valve Box Cleaned Out?	Yes
Pad on Valve?	Yes
Lid Painted?	Yes
Picture Taken?	Yes
Is Maintenance Required?	No
Inspector Name	Lee Shamp
Completed	Completed
Date Completed	
Notes	



918 (2860+952)

services5.arcgis.com/FCe8T4R8phocCLH/arcgis/rest/...

945 (960+1280)

service...

VALVE FINDING / MAINTENANCE

Sewer Gravity Main

477,019

(Total Linear Feet)

Last update: a few seconds ago

Gravity Sewer Lined

48,986

(Total Linear Feet)

Last update: a few seconds ago

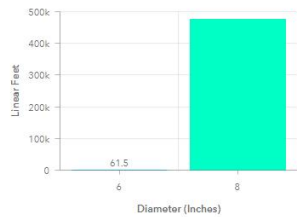
Gravity Sewer To Be Lined

428,033

(Total Linear Feet)

Last update: a few seconds ago

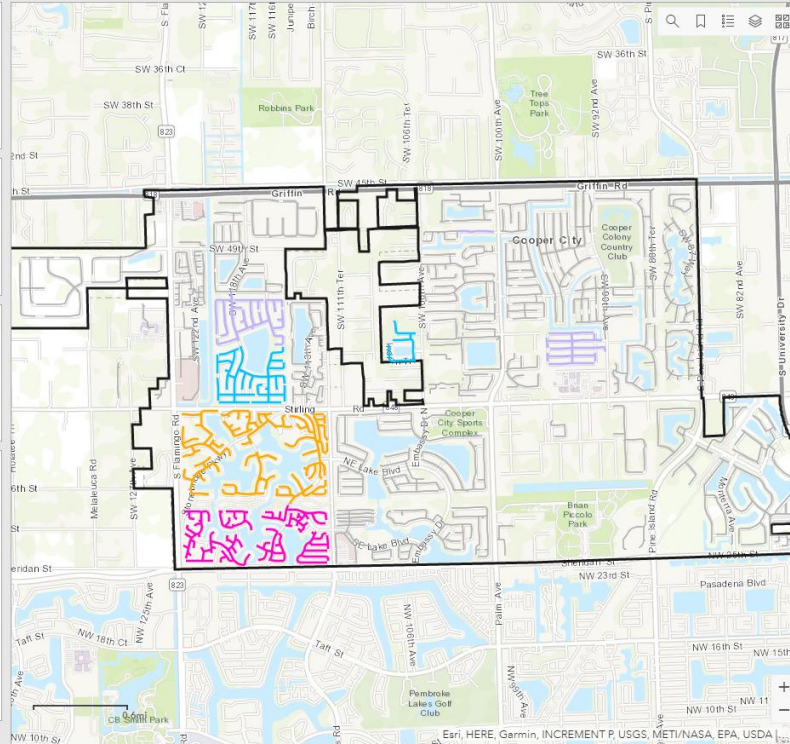
Gravity Sewer Main By Diameter



Last update: a few seconds ago

Diameter

Material



Average Lining Cost

\$40

(Per Linear Foot)

Last update: a few seconds ago

Estimated Lining Cost

\$1,959,440

(2019 - 2020)

Last update: a few seconds ago

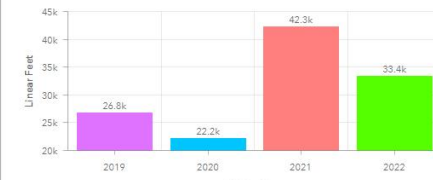
Future Lining Cost

\$3,027,440

(2021 - 2022)

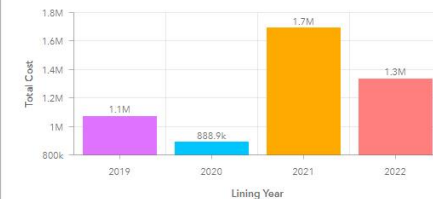
Last update: a few seconds ago

Gravity Sewer Lined Per Year



Last update: a few seconds ago

Estimated Lining Cost Per Year



Last update: a few seconds ago

I & I MASTER PLAN

LCRR Service Line Inventory (Dashboard)

City of Cooper City

Total Number of Services - Utility Side Verified



11,721

Last update: 3 minutes ago

Total Number of Service - Customer Side Verified



11,721

Last update: 3 minutes ago

Total Number of Services

11,721

Last update: 3 minutes ago

Total Field Investigation Points

2162

Utility Service Status



Non-Lead 11,721

Last update: 3 minutes ago

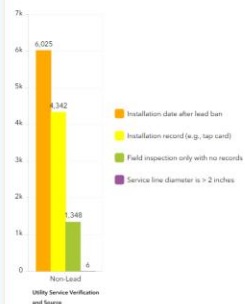
Customer Service Status



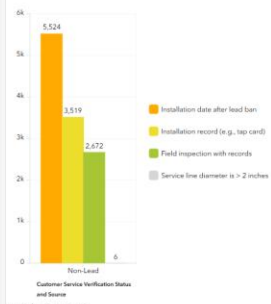
Non-Lead 11,721

Last update: 3 minutes ago

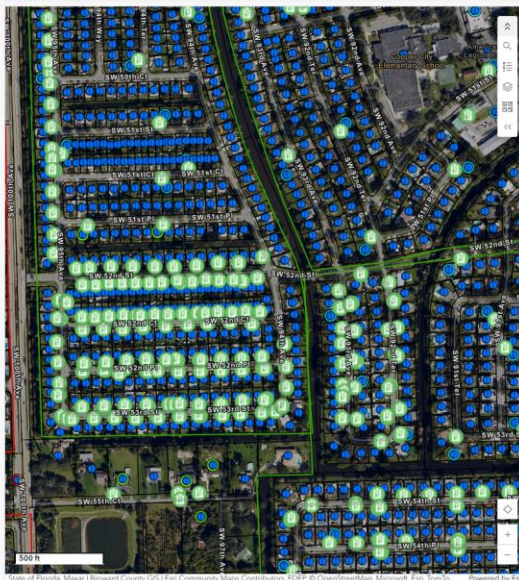
Utility Service Verification and Source



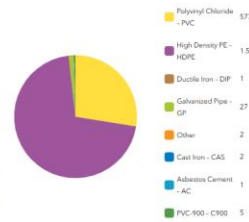
Customer Service Verification Status and Source



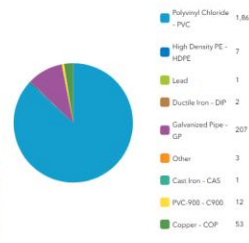
Last update: 3 minutes ago



Utility Side Field Investigation Materials



Customer Side Field Investigation Materials



LCRR Service Line Inventory Survey Results

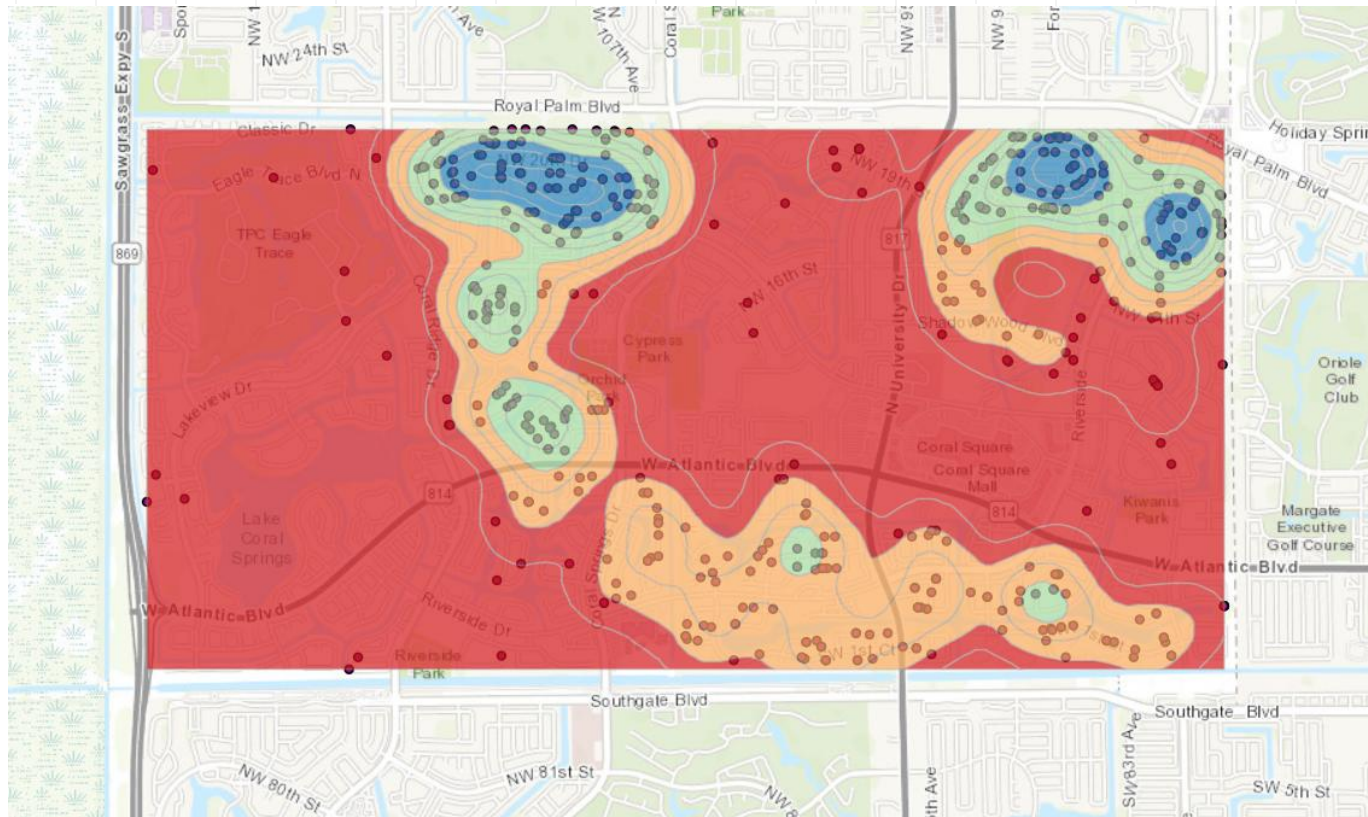
11	Edit Date: 10/17/2024, 2:06 PM
11	Utility Material: High Density PE - HDPE
11	Customer Material: Galvanized Pipe - GP
11	Edit Date: 10/17/2024, 2:02 PM
11	Utility Material: High Density PE - HDPE
11	Customer Material: Galvanized Pipe - GP
11	Edit Date: 10/17/2024, 2:01 PM
11	Utility Material: High Density PE - HDPE
11	Customer Material: Polyvinyl Chloride - PVC
11	Edit Date: 10/17/2024, 1:57 PM
11	Utility Material: High Density PE - HDPE
11	Customer Material: Galvanized Pipe - GP
11	Edit Date: 10/17/2024, 1:55 PM
11	Utility Material: High Density PE - HDPE
11	Customer Material: Polyvinyl Chloride - PVC
11	Edit Date: 10/17/2024, 1:53 PM
11	Utility Material: High Density PE - HDPE
11	Customer Material: Galvanized Pipe - GP
11	Edit Date: 10/17/2024, 1:50 PM
11	Utility Material: High Density PE - HDPE
11	Customer Material: Ductile Iron - DIP
11	Edit Date: 10/17/2024, 1:44 PM
11	Utility Material: High Density PE - HDPE
11	Customer Material: Galvanized Pipe - GP
11	Edit Date: 10/17/2024, 1:43 PM
11	Utility Material: High Density PE - HDPE
11	Customer Material: Galvanized Pipe - GP
11	Edit Date: 10/17/2024, 1:41 PM
11	Utility Material: High Density PE - HDPE
11	Customer Material: Galvanized Pipe - GP
11	Edit Date: 10/8/2024, 10:04 AM
11	Utility Material: Other
11	Customer Material: Other
11	Edit Date: 10/8/2024, 9:56 AM
11	Utility Material: High Density PE - HDPE
11	Customer Material: Polyvinyl Chloride - PVC
11	Edit Date: 10/8/2024, 9:56 AM
11	Utility Material: High Density PE - HDPE
11	Customer Material: Polyvinyl Chloride - PVC
11	Edit Date: 10/8/2024, 9:56 AM
11	Utility Material: Ductile Iron - DIP
11	Customer Material: Ductile Iron - DIP
11	Edit Date: 10/8/2024, 9:56 AM
11	Utility Material: High Density PE - HDPE
11	Customer Material: Polyvinyl Chloride - PVC
11	Edit Date: 10/8/2024, 9:56 AM
11	Utility Material: High Density PE - HDPE
11	Customer Material: Polyvinyl Chloride - PVC

Last update: 3 minutes ago

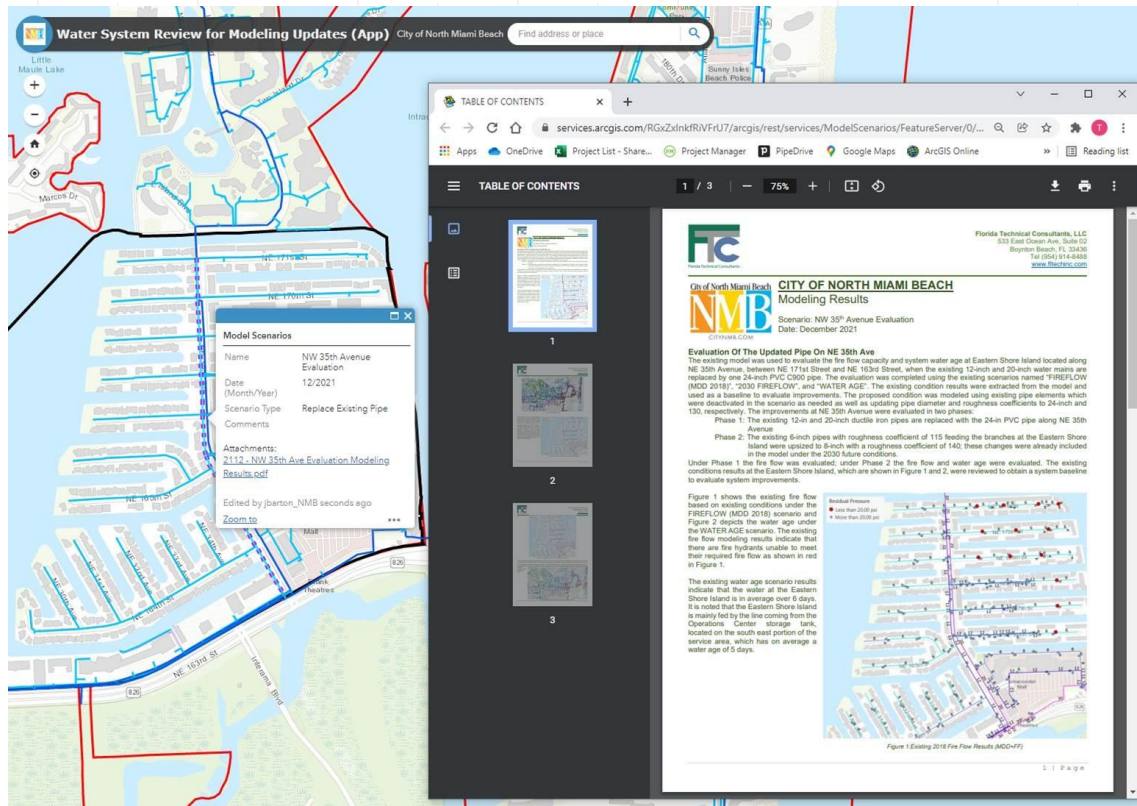
LEAD COPPER



PREDICTIVE MODEL



BREAKS TRENDS



Potable Water System Review & Model Updates

Water System Review & Mod...
by jbarton_NMB
Created: Apr 16, 2021
Updated: Apr 20, 2021
View Count: 31

HYDRAULIC MODEL



STORMWATER MANAGEMENT

Stormwater Cleaning (Dashboard)

City of Miami Gardens

Select a date
No date selected

Total Major Stormwater Outfalls

18

Total Stormwater Canals
Within the City of Miami Gardens

144,882
(Linear Feet)

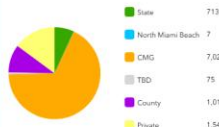
Total Stormwater Structures
Within the City of Miami Gardens

10,379

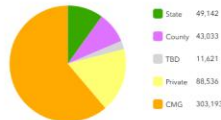
Total Stormwater Gravity Main
Within the City of Miami Gardens

495,525.8
(Linear Feet)

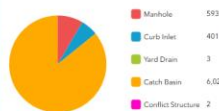
Stormwater Structures By Owner



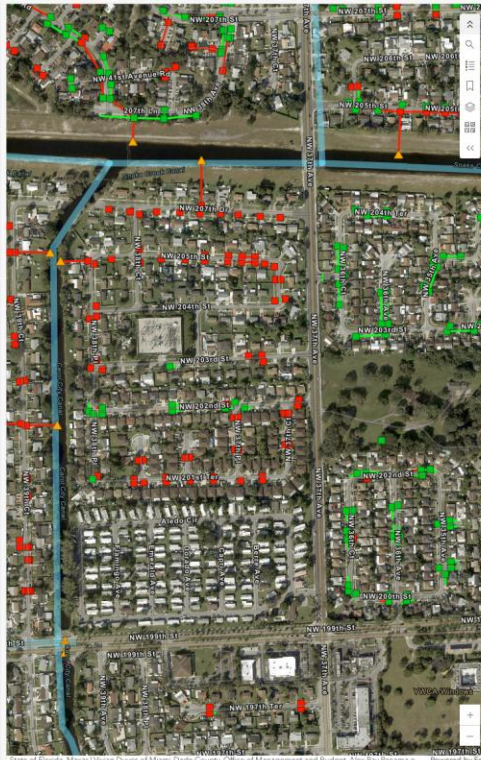
Stormwater Gravity Main By Owner (Linear Feet)



City Owned Stormwater Structures By Structure Type

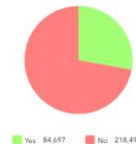


City Owned Stormwater Gravity Main By Pipe Type (Linear Feet)



State of Florida, Maxar | Vivian Dwyer of Miami-Dade County, Office of Management and Budget, Alex Ray Panama o... Powered by Esri

City Owned Gravity Main Cleaning Status (Total Linear Feet)



Pie chart

Most Recently Cleaned City Owned Gravity Main

Pipe ID: SWDL6486	Cleaning Date: 4/26/2024	Cleaning Comments:
Pipe ID: SWDL1691	Cleaning Date: 2/27/2024	Cleaning Comments:
Pipe ID: SWDL6663	Cleaning Date: 2/27/2024	Cleaning Comments: 24 in HDPE. Box full
Pipe ID: SWDL6664	Cleaning Date: 2/27/2024	Cleaning Comments: Attempted
Pipe ID: SWDL6657	Cleaning Date: 2/17/2024	Cleaning Comments: catch Basin filled with concrete
Pipe ID: SWDL6653	Cleaning Date: 2/15/2024	Cleaning Comments: cleaned. 24 inches hdpe pipe
Pipe ID: SWDL6654	Cleaning Date: 2/15/2024	Cleaning Comments: cleaned. 24 inches hdpe pipe
Pipe ID: SWDL6655	Cleaning Date: 2/15/2024	Cleaning Comments: cleaned. 24 inches hdpe pipe
Pipe ID: SWDL6660	Cleaning Date: 2/15/2024	Cleaning Comments: 18 in hdpe. MH filled with dirt
Pipe ID: SWDL1671	Cleaning Date: 2/14/2024	Cleaning Comments:
Pipe ID: SWDL756	Cleaning Date: 2/14/2024	Cleaning Comments: 2cy odmf debris.
Pipe ID: SWDL1757	Cleaning Date: 2/14/2024	Cleaning Comments:

City Owned Stormwater Structures Cleaning Status



Pie chart

Most Recently Cleaned City Owned Stormwater Structures

Structure ID: SW510797	Cleaning Date: 2/18/2024	Cleaning Comments: cleaned. 18 inches hdpe pipe
Structure ID: SW510798	Cleaning Date: 2/18/2024	Cleaning Comments: 24 inches hdpe pipe. cleaned
Structure ID: SW501917	Cleaning Date: 2/17/2024	Cleaning Comments:
Structure ID: SW501885	Cleaning Date: 2/14/2024	Cleaning Comments: Attempted
Structure ID: SW501888	Cleaning Date: 2/14/2024	Cleaning Comments:
Structure ID: SW501906	Cleaning Date: 2/14/2024	Cleaning Comments: system very dirty. 2cy.
Structure ID: SW503185	Cleaning Date: 2/14/2024	Cleaning Comments:
Structure ID: SW510631	Cleaning Date: 2/14/2024	Cleaning Comments: 3 cy of debris removed 2/15/24
Structure ID: SW510656	Cleaning Date: 2/14/2024	Cleaning Comments:
Structure ID: SW510794	Cleaning Date: 2/14/2024	Cleaning Comments:
Structure ID: SW510795	Cleaning Date: 2/14/2024	Cleaning Comments:
Structure ID: SW510796	Cleaning Date: 2/14/2024	Cleaning Comments:



STORMWATER NPDES / CONTRACTORS

Stormwater

489

Manholes

Inspection Status



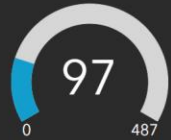
Inspection
Complete - No
Work Req 261

Inspection
Complete - Work
Req 131

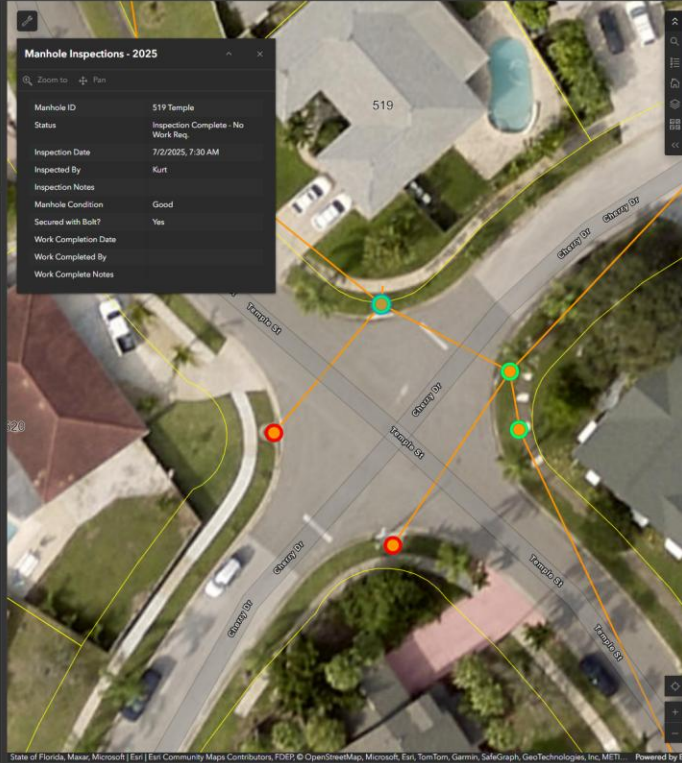
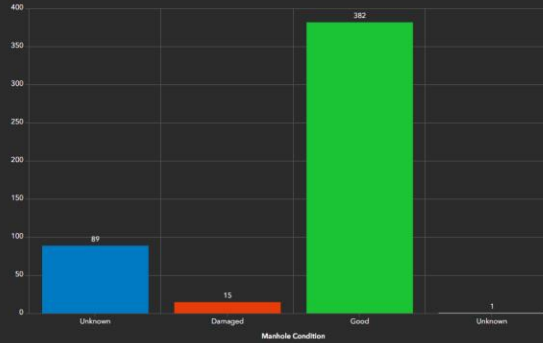
Other 6

Pending 89

Manhole Secured with Bolt



Quantity by Manhole Condition



Work Completed by Date

Select a date
No date selected

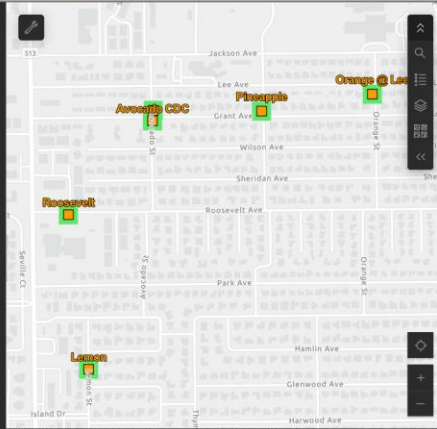
Search...

Manhole ID: 549 Royal Palm	Inspection Date: 6/16/2025, 3:03 PM
Status: Inspection Complete - No Work Req	Work Completion Date: 6/16/2025, 3:04 PM
Manhole ID: 600 Barcelona	Inspection Date: 7/1/2025, 10:21 AM
Status: Inspection Complete - No Work Req	Work Completion Date:
Manhole ID: 255 Madrid	Inspection Date: 7/7/2025, 1:25 PM
Status: Inspection Complete - No Work Req	Work Completion Date:
Manhole ID: 630 Fountain	Inspection Date: 7/7/2025, 1:25 PM
Status: Inspection Complete - No Work Req	Work Completion Date:
Manhole ID: 635 Fountain	Inspection Date: 7/7/2025, 1:27 PM
Status: Inspection Complete - No Work Req	Work Completion Date:
Manhole ID: 680 Fountain	Inspection Date: 7/7/2025, 1:27 PM
Status: Inspection Complete - Work Req	Work Completion Date:
Manhole ID: 660 Fountain	Inspection Date: 7/7/2025, 1:27 PM
Status: Inspection Complete - Work Req	Work Completion Date:
Manhole ID: 665 Fountain	Inspection Date: 7/7/2025, 1:28 PM
Status: Inspection Complete - Work Req	Work Completion Date:
Manhole ID: 679 S Hedgecock	Inspection Date: 7/1/2025, 1:32 PM
Status: Inspection Complete - Work Req	Work Completion Date:
Manhole ID: 680 S Hedgecock	Inspection Date: 7/1/2025, 1:32 PM
Status: Inspection Complete - Work Req	Work Completion Date:
Manhole ID: 611 Seville E	Inspection Date: 7/7/2025, 10:17 AM
Status: Inspection Complete - No Work Req	Work Completion Date:
Manhole ID: 611 Seville W	Inspection Date: 7/7/2025, 10:23 AM
Status: Inspection Complete - Work Req	Work Completion Date:
Manhole ID: 635 Florence N	Inspection Date: 7/3/2025, 7:54 AM
Status: Inspection Complete - No Work Req	Work Completion Date:
Manhole ID: 635 Florence S	Inspection Date: 7/3/2025, 7:54 AM
Status: Inspection Complete - No Work Req	Work Completion Date:

NPDES / STORMWATER MHs

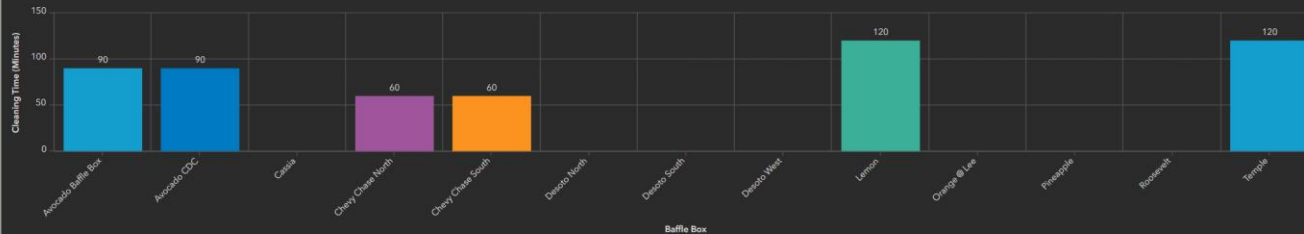
Baffle Boxes

13

Quarter 1
Cleaning Complete

Esri Community Maps Contributors, FDEP © OpenStreetMap, Microsoft, Esri, T... Powered by Esri

Quarter 1: Cleaning Time by Baffle Box



Quarter 1 Quarter 2 Quarter 3 Quarter 4 FY 2025 - Total

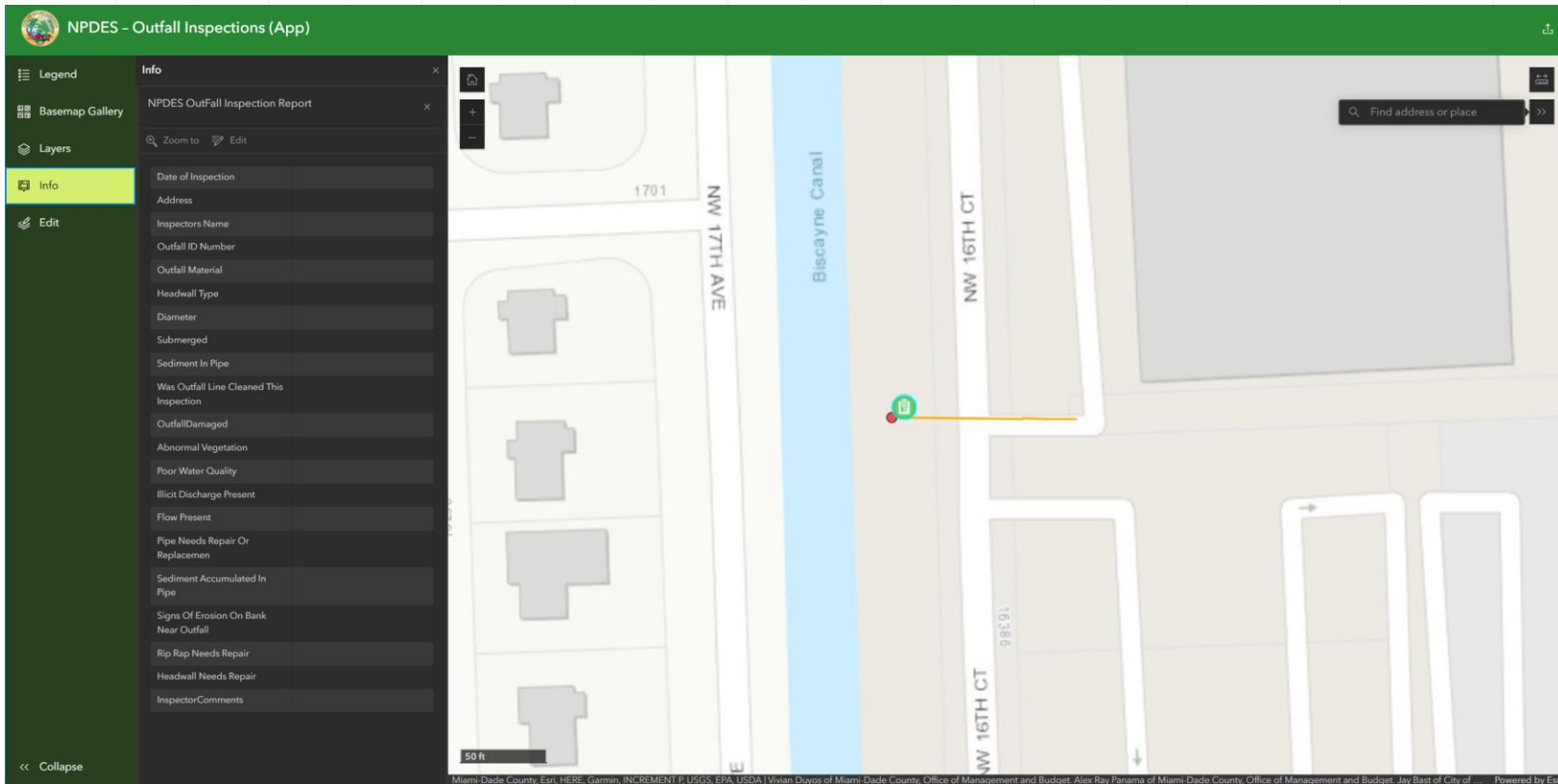


Quarter 1: Cleaning Status

Baffle Box: Temple
Cleaning Time: 120
Cleaning By: [Green]
Cleaning Date: 11/12/2024
Baffle Box Condition: Good

| Baffle Box: Lemon |
| Cleaning Time: 120 |
| Cleaning By: [Green] |
| Cleaning Date: 11/12/2024 |
| Baffle Box Condition: Good |
| Baffle Box: Chevy Chase North |
| Cleaning Time: 60 |
| Cleaning By: [Green] |
| Cleaning Date: 11/12/2024 |
| Baffle Box Condition: Good |
| Baffle Box: Chevy Chase South |
| Cleaning Time: 60 |
| Cleaning By: [Green] |
| Cleaning Date: 11/12/2024 |
| Baffle Box Condition: Good |
| Baffle Box: Avocado CDC |
| Cleaning Time: 90 |
| Cleaning By: [Green] |
| Cleaning Date: 11/11/2024 |
| Baffle Box Condition: Good |
| Baffle Box: Avocado Baffle Box |
| Cleaning Time: 90 |
| Cleaning By: [Green] |
| Cleaning Date: 11/11/2024 |
| Baffle Box Condition: Good |
| Baffle Box: Cassia |
| Cleaning Time: [Red] |
| Cleaning By: [Red] |
| Cleaning Date: [Red] |
| Baffle Box Condition: [Red] |
| Baffle Box: Orange @ Lee |
| Cleaning Time: [Red] |
| Cleaning By: [Red] |
| Cleaning Date: [Red] |
| Baffle Box Condition: [Red] |
| Baffle Box: Pineapple |
| Cleaning Time: [Red] |
| Cleaning By: [Red] |
| Cleaning Date: [Red] |
| Baffle Box Condition: [Red] |

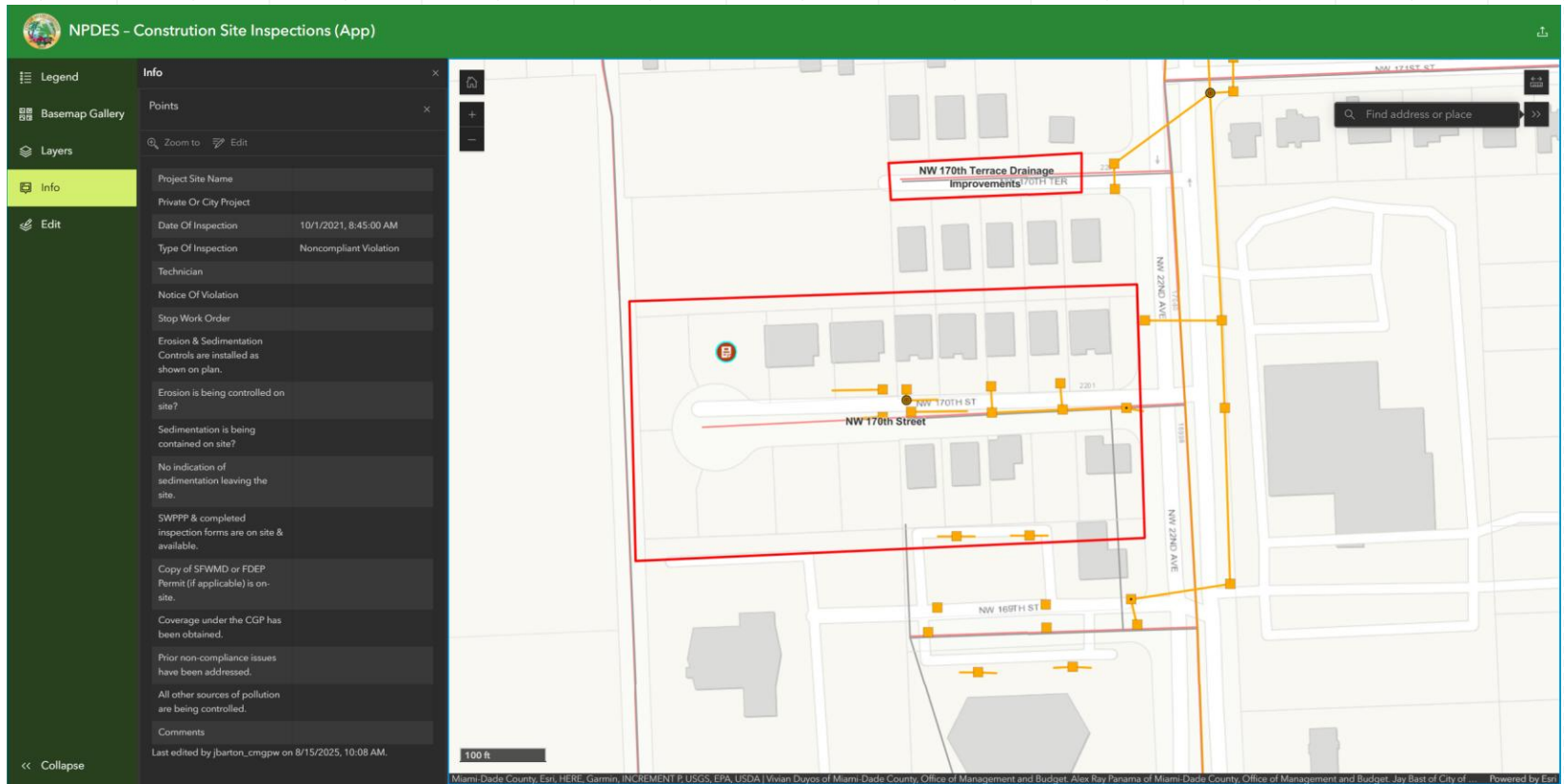
NPDES / POLLUTANT CONTROL



NPDES / TMDL OUTFALLS



STORMWATER PLAN UPDATES



CONSTRUCTION MONITORING

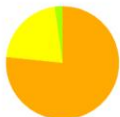
Transmap Data (Dashboard)

Total Crosswalks Collected

1,216

Last update: 29 seconds ago

Total Number of Crosswalks By Type



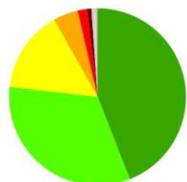
Last update: 29 seconds ago

Total Linear Feet of Roadway Collected

1,566,091

Last update: 28 seconds ago

Total Linear Feet of Roadway by PCI Rating



Last update: 29 seconds ago

Total Linear Feet of Curbing Collected

285,936

Last update: 29 seconds ago

Total Linear Feet of Curb by Type



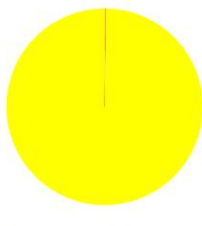
Last update: 29 seconds ago

Total Linear Feet of Sidewalk Collected

2,258,934

Last update: 29 seconds ago

Total Linear Feet of Sidewalk by Type



Last update: 29 seconds ago



Total Stormwater Inlets Collected

+ 6,023

Last update: 29 seconds ago

Total Pavement Markings Collected

↷ 1,217

Last update: 29 seconds ago

Total Pavement Markings by Type



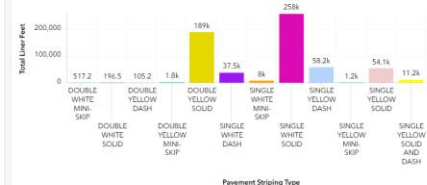
Last update: 29 seconds ago

Total Linear Feet of Pavement Striping Collected

702,914

Last update: 28 seconds ago

Total Pavement Striping by Type



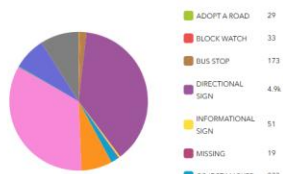
Last update: 29 seconds ago

Total Signs Collected

12,791

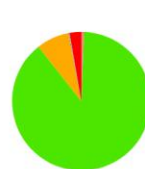
Last update: 28 seconds ago

Total Number of Signs by Category



Last update: 29 seconds ago

Signs by Condition



Last update: 29 seconds ago

PAVEMENT MANAGEMENT

Pavement Restoration Tracking (Dashboard)

Total Linear Feet
 **1,566,091**
 Of Roadway

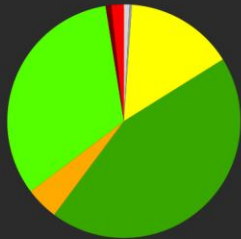
Last update: 58 seconds ago

Total Miles
 **297**
 Of Roadway

Last update: 58 seconds ago

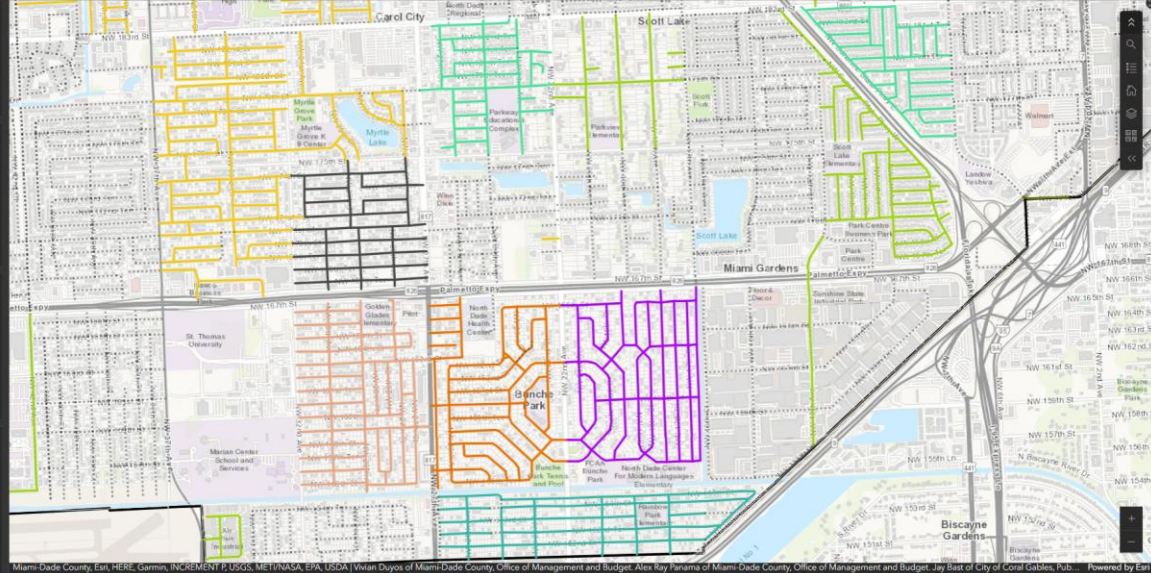
Average PCI Rating in the City
 **77.6**

Total Linear Feet of Roadway Per Pavement Rating Group



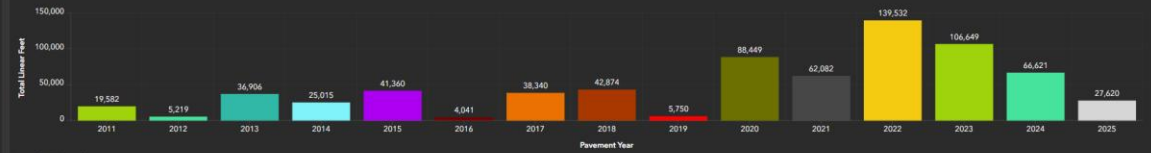
TBD	11,868
Failed (0 - 10)	5,389
Fair (56 - 70)	235,372
Good (86 - 100)	490,074
Poor (41 - 55)	71,083
Satisfactory (71 - 85)	512,854
Serious (11 - 25)	12,473
Very Poor (26 - 40)	26,977

Last update: 27 seconds ago



Miami-Dade County, ERI, HERE, Garmin, INCREMENT P, USGS, METI/NASA, EPA, USDA | Vivian Dupuy of Miami-Dade County, Office of Management and Budget, Alex Ray Panama of Miami-Dade County, Office of Management and Budget, Jay Bast of City of Coral Gables, Pub... Powered by ERI

Pavement Restoration Per Year



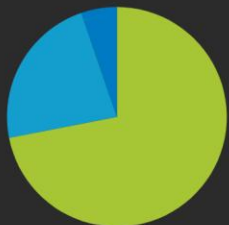
Last update: 59 seconds ago

PAVEMENT MASTER PLAN

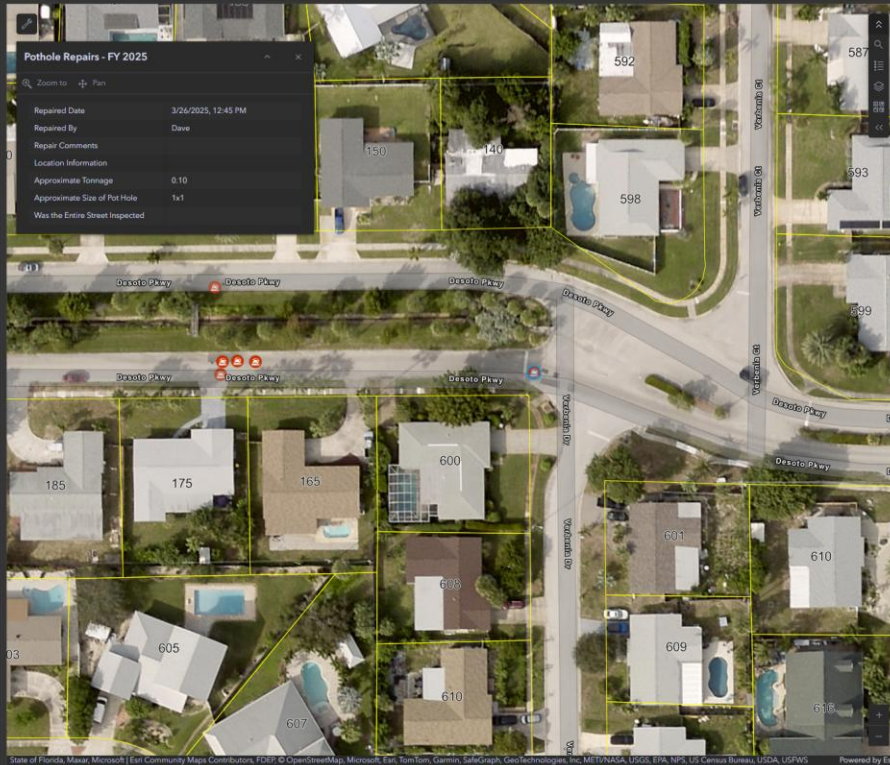


Pothole
57
Repairs

Entire Street Inspected



Total Tonnage
30



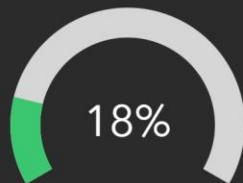
Pothole Repairs by Date

- Repaired Date: 7/9/2025, 12:34 PM
Repaired By: Dave
Repair Comments:
- Repaired Date: 7/1/2025, 2:16 PM
Repaired By: Andrew
Repair Comments: asphalt repair from new gutter install
- Repaired Date: 6/19/2025, 12:59 PM
Repaired By: Pat
Repair Comments:
- Repaired Date: 6/18/2025, 1:24 PM
Repaired By: Pat
Repair Comments:
- Repaired Date: 6/18/2025, 1:24 PM
Repaired By: Pat
Repair Comments:
- Repaired Date: 6/18/2025, 1:17 PM
Repaired By: Pat
Repair Comments:
- Repaired Date: 6/18/2025, 1:16 PM
Repaired By: Pat
Repair Comments:
- Repaired Date: 6/18/2025, 1:15 PM
Repaired By: Pat
Repair Comments:
- Repaired Date: 6/18/2025, 1:15 PM
Repaired By: Pat
Repair Comments:
- Repaired Date: 6/18/2025, 1:12 PM
Repaired By: Pat
Repair Comments:
- Repaired Date: 6/18/2025, 1:11 PM
Repaired By: Pat
Repair Comments:
- Repaired Date: 6/18/2025, 1:09 PM
Repaired By: Pat
Repair Comments:
- Repaired Date: 6/18/2025, 1:08 PM
Repaired By: Pat
Repair Comments:
- Repaired Date: 6/18/2025, 1:06 PM
Repaired By: Pat
Repair Comments:
- Repaired Date: 6/18/2025, 1:05 PM
Repaired By: Pat
Repair Comments:
- Repaired Date: 6/18/2025, 1:04 PM
Repaired By: Pat
Repair Comments:
- Repaired Date: 6/18/2025, 1:03 PM
Repaired By: Pat
Repair Comments:
- Repaired Date: 6/18/2025, 1:02 PM
Repaired By: Pat
Repair Comments:

PAVEMENT MANAGEMENT: POTHOLES

Sidewalk 225 Connections

Connections Completed



Last update: 4 minutes ago

Connection Status



Last update: 4 minutes ago



Sidewalk Connections by Installation Date

Asset ID: SC120	Status: Installed	Installation Date: 5/27/2025, 12:18 PM	Notes:
Asset ID: SC119	Status: Installed	Installation Date: 5/27/2025, 12:17 PM	Notes:
Asset ID: SC121	Status: Installed	Installation Date: 5/27/2025, 12:15 PM	Notes:
Asset ID: SC122	Status: Installed	Installation Date: 5/27/2025, 12:14 PM	Notes:
Asset ID: SC124	Status: Installed	Installation Date: 5/27/2025, 12:12 PM	Notes:
Asset ID: SC123	Status: Installed	Installation Date: 5/27/2025, 12:11 PM	Notes:
Asset ID: SC125	Status: Installed	Installation Date: 5/27/2025, 12:09 PM	Notes:
Asset ID: SC126	Status: Installed	Installation Date: 5/27/2025, 12:07 PM	Notes:
Asset ID: SC127	Status: Installed	Installation Date: 5/27/2025, 12:04 PM	Notes:
Asset ID: SC128	Status: Installed	Installation Date: 5/27/2025, 12:01 PM	Notes:
Asset ID: SC132	Status: Installed	Installation Date: 5/27/2025, 12:00 PM	Notes:
Asset ID: SC131	Status: Installed	Installation Date: 5/27/2025, 11:59 AM	Notes:
Asset ID: SC129	Status: Installed	Installation Date: 5/27/2025, 11:57 AM	Notes:
Asset ID: SC130	Status: Installed	Installation Date: 5/27/2025, 11:56 AM	Notes:



Total Curbing Repairs

2

Total Curb Replaced

44
Feet

Work Needed



Grind 1 Repour 1

Curb Type



TBD 1 Miami Gutter 1

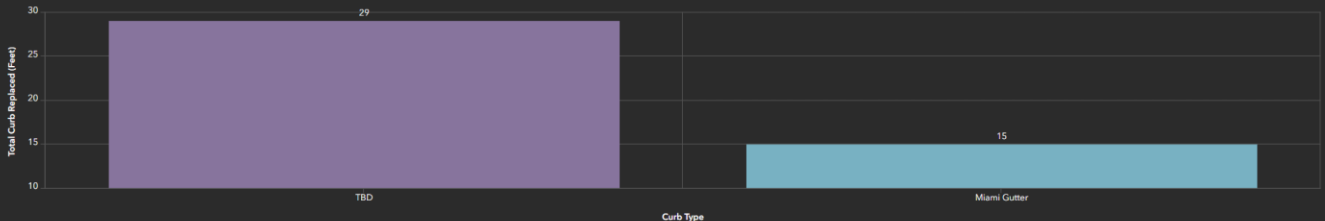
Curbing Repairs - FY 2025 Lines

Zoom to Pan

Repaired Date 12/3/2024, 7:00 PM
Repaired By Pat
Repair Comments
Location Information
Total Curb Replaced (Feet) 29.02
Work Needed - Repour/Grind Repour
Curb Type
Last edited by tchapman_FTC1 on 6/29/2025, 12:50 PM.

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Total Feet of Curb Replaced by Curb Type



Curbing Repairs by Date

Repaired Date: 6/29/2025, 12:35 PM
Work Needed: Grind
Curb Type: Miami Gutter
Repair Comments: TEST
Repaired By: Other

Repaired Date: 12/3/2024, 7:00 PM
Work Needed: Repour
Curb Type:
Repair Comments:
Repaired By: Pat

CURB / CONCRETE MANAGEMENT

Trash Can Delivery (Dashboard)

Total
2,721
48 Gallon Bins

Addresses
3,404
Delivered

Total
1,267
96 Gallon Bins

Addresses
1
Needs Delivery

Total
1,747
25 Gallon Bins

Addresses
1
Need Swap

Total
2,732
18 Gallon Bins

Addresses
6
Needs Review

Delivered Trash Cans

4859 Sand Dollar Drive
Delivery Date: 8/18/2025,
12:42 PM

13704 Spruce Pine Drive
Delivery Date: 8/18/2025,
12:30 PM

4722 Estates Circle
Delivery Date: 8/18/2025,
12:21 PM

4574 Longwood Lake Square
Delivery Date: 8/18/2025,
12:12 PM

16395 Biltmore Landing
Delivery Date: 8/18/2025,
12:09 PM

4226 South Longwood Lake
Square
Delivery Date: 8/18/2025,
12:07 PM

5445 Hutchinson Way
Delivery Date: 8/14/2025,
2:14 PM

5313 Hutchinson Wy
Delivery Date: 8/14/2025,
2:10 PM

15150 Wildwood Circle
Delivery Date: 8/14/2025,
2:02 PM

15126 wildwood circle
Delivery Date: 8/14/2025,
1:59 PM

13825 Prickly Cone Cove
Delivery Date: 8/14/2025,
1:51 PM

13710 Spruce Pine Place
Delivery Date: 8/14/2025,
1:45 PM

4172 South Longwood Lake
Square

Needs Delivery

16366 Bancroft Gardens
Ln
Owner: Neil Catapano
Request Date:

Swap

4977 N.Longwood Lake
Sq
Notes:
Field Notes:

Needs Review

Heiman
Owner Phone:
2817997895
Water Activation:
Notes: Need to confirm
replacement?
Delivery Notes:

16073 Whippoorwill
Circle
Owner Name: James
Aliseo
Owner Phone: 561-512-
3499

Water Activation:
Activated
Notes: Resident stated
bin was damaged by
WM. No confirmed date
of damage.
Delivery Notes:

Expired Requests

16390 Bancroft Gardens
Ln
Owner: Paul Belandria
Gonzalez
Contact: 954-643-4645
Request Date: 7/2/2025,
9:48 AM

Delivery Date
No date selected

Requested Date
No date selected

Delivery Status
None

Trash Bin Master Log

Delivery Status

Needs Review

5/31/2021, 8:00 PM

Notes: Resident stated bin was damaged
by WM. No confirmed date of damage.
Delivery Notes:

96 Gallon Delivery Total:

48 Gallon Delivery Total: 1

25 Gallon Delivery Total:

18 (Blue) Gallon Delivery Total:

18 (Yellow) Gallon Delivery Total:

Owner Information

Owner Name: James Aliseo

Phone Number: 561-512-3499

Full Address: 16073 Whippoorwill Circle

Lot Number: 230

Development: Hammocks

Esri Community Maps Contributors, FDEP, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US C... Powered by Esri

96 Gallon Bin

2

Delivery Total

48 Gallon Bin

2

Delivery Total

25 Gallon Bin

1

Delivery Total

18 (Yellow) Gallon Bin

1

Delivery Total

18 (Blue) Gallon Bin

1

Delivery Total

TRASH CAN DELIVERY



MAG NAV Auth Letter 2021.pdf - Adobe Acrobat Pro DC

File Edit View Window Help

Home Tools Document

140%

Sign In



**MIAMI-DADE COUNTY
PROPERTY APPRAISER
INFORMATION SERVICES DIVISION**

**PEDRO J. GARCIA
PROPERTY APPRAISER**

DISTRICT	DESCRIPTION	FOLIOS	UNITS	RATE	VALUE
F1432	MDPD SUBDIV	2	650.00	2.6693	\$1,735.05
F1433	PARK CENTRE BUSINESS	16	592.00	4.2484	\$2,515.05
F1434	LAKES OF TUSCANY	1	1,527.00	9.8215	\$14,997.43
F1435	GOLDEN GLADES	655	20,843.00	0.7694	\$16,036.60
F1436	Air Park Ind Maint	46	875,882.00	0.0225	\$19,707.35
			2,591,586.07		\$6,584,413.20
			2,596,269.19		6,934,667.02
F1435	GOLDEN GLADES	654	20,843.00	0.7693	\$15,741.34
F1436	Air Park Ind Maint	46	875,882.00	0.0293	\$25,663.34
			2,598,056.43		\$7,218,091.16
F1436	Air Park Ind Maint	46	875,882.00	0.0293	\$25,663.34
			2,600,255.91		\$7,401,364.00
			2,602,039.98		\$7,529,817.04

A phone number must be provided so that the taxpayers can contact the district for any questions related to their Non-Ad Valorem assessment. Please verify the phone number(s) below as it will appear on the TRIM notice. Due to system limitations we cannot add an extension at this time.



Year	Total	2022	2023	2024	2025
2021	\$ 6,584,413				
2022	\$ 6,934,667	\$ 350,254	\$ 350,254	\$ 350,254	\$ 350,254
2023	\$ 7,218,091		\$ 283,424	\$ 283,424	\$ 283,424
2024	\$ 7,401,364			\$ 183,273	\$ 183,273
2025	\$ 7,529,817				\$ 128,453
		\$ 350,254	\$ 633,678	\$ 816,951	\$ 945,404

\$ 2,746,287

REVENUE GENERATION



Cooper City Optimist Roster (Dashboard)

Total Applicants

135

Applicants

67

Inside City Boundary

Applicants

67

Outside City Boundary

Applicants

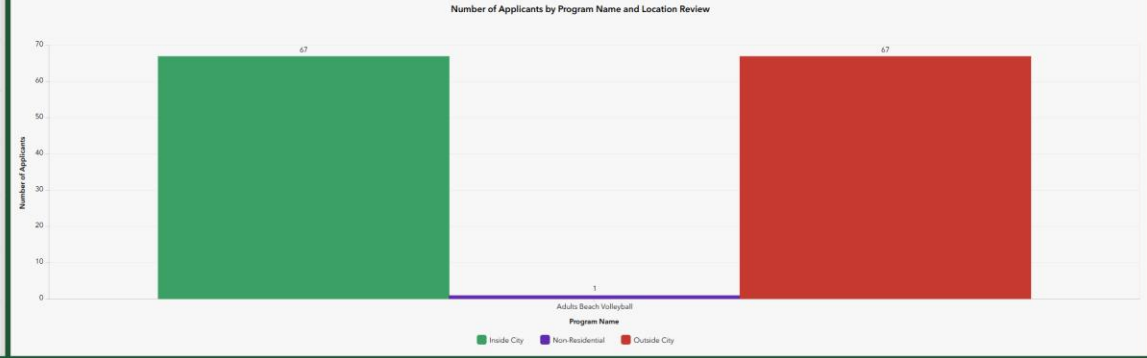
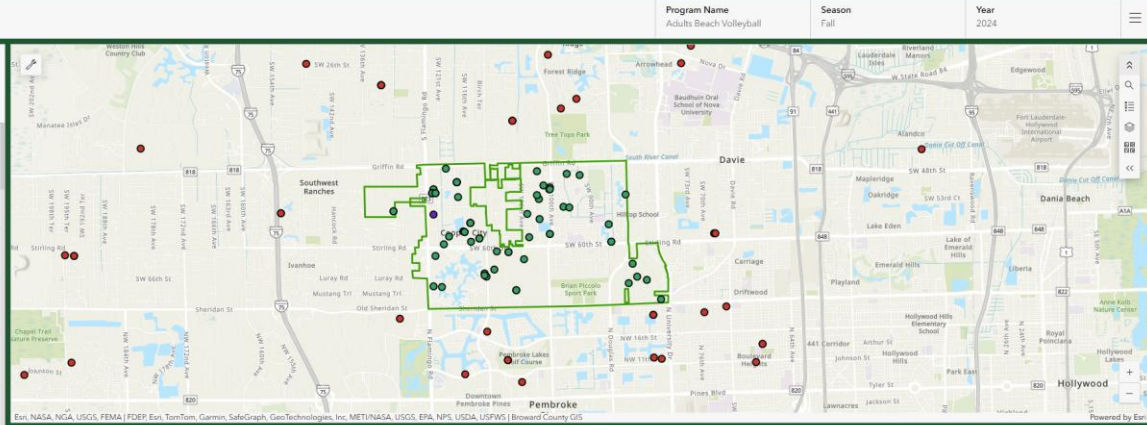
1

With Non-Residential Address

Applicant List

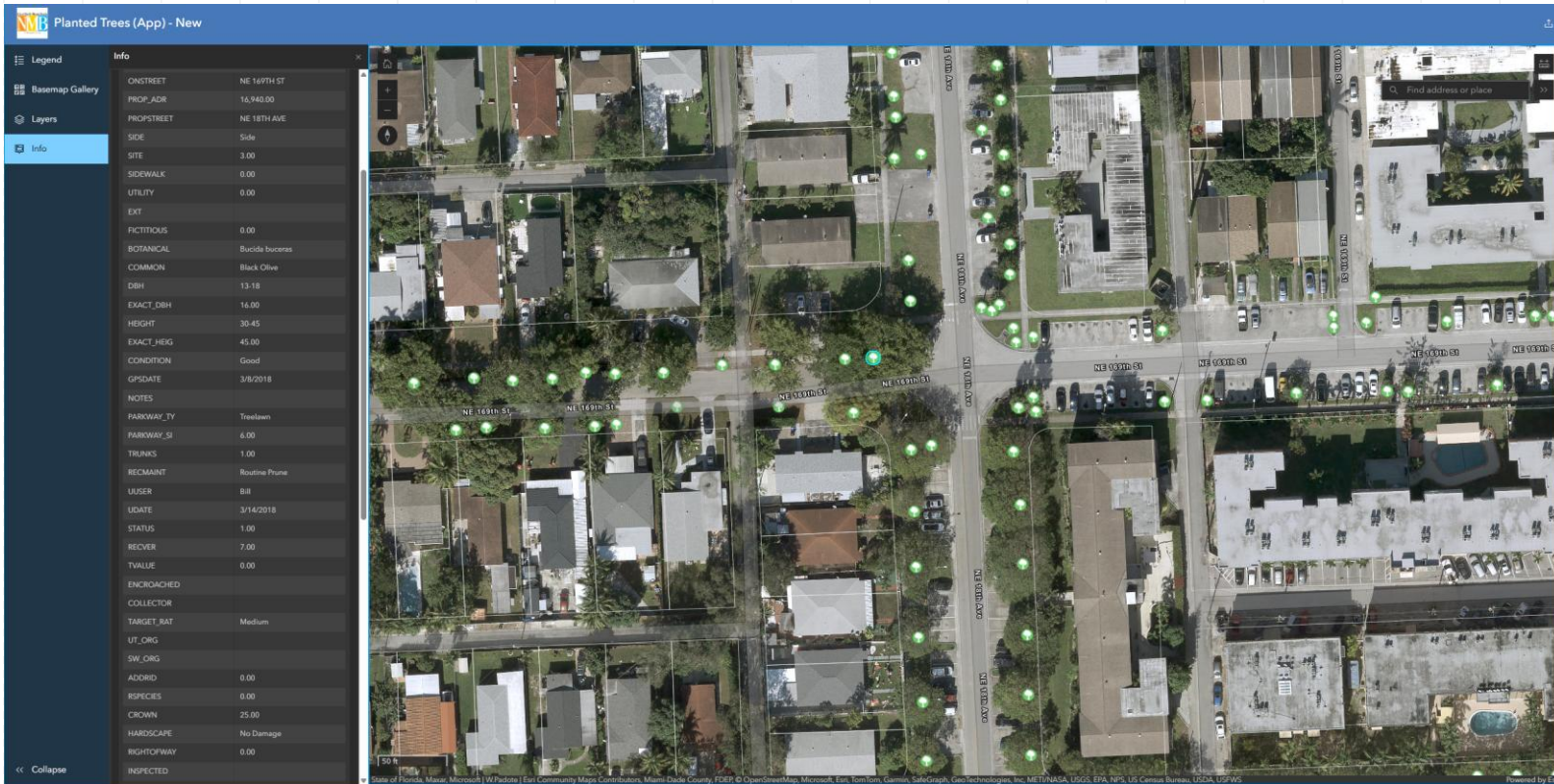
Search...

- Applicant: Angela Obstbaum
Applicant Address: 10181 sw 49 court
Cooper City, Florida 33328
Program: Adults Beach Volleyball Fall 2024
- Applicant: Randall Gross
Applicant Address: 3191 NW 82nd Way
Cooper City, Florida 33024
Program: Adults Beach Volleyball Fall 2024
- Applicant: Brianna Espinal
Applicant Address: 4899 Hibbs Grove Ter
Cooper City, Florida 33330
Program: Adults Beach Volleyball Fall 2024
- Applicant: Catherine Bergen
Applicant Address: 4961 sw 90 way
Cooper city, Florida 33328
Program: Adults Beach Volleyball Fall 2024
- Applicant: Ivette Ciero
Applicant Address: 5925 SW 120 Avenue
Cooper City, Florida 33330
Program: Adults Beach Volleyball Fall 2024
- Applicant: Alexander Salow
Applicant Address: 12104 Sailboat Way
Cooper City, Florida 33026
Program: Adults Beach Volleyball Fall 2024
- Applicant: Randy Jenkins
Applicant Address: 8891 Sw 57th St
Cooper City, Florida 33328
Program: Adults Beach Volleyball Fall 2024
- Applicant: Jalen Rodriguez
Applicant Address: 4899 Hibbs Grove Ter.
Cooper City, Florida 33330
Program: Adults Beach Volleyball Fall 2024
- Applicant: Michael Turner
Applicant Address: 10233 SW 51st ST
Cooper City, Florida 33328
Program: Adults Beach Volleyball Fall 2024
- Applicant: Danny Juchtmann
Applicant Address: 3611 starboard Ave
Cooper City, Florida 33026
Program: Adults Beach Volleyball Fall 2024
- Applicant: David Gonzalez
Applicant Address: 9435 SW 52nd Court
Cooper City, Florida 33328
Program: Adults Beach Volleyball Fall 2024
- Applicant: Kian Memari
Applicant Address: 10302 SW 50th Street
Cooper City, Florida 33328
Program: Adults Beach Volleyball Fall 2024
- Applicant: Johanna Fernandez
Applicant Address: 10456 SW 57th Ct
Cooper City, Florida 33328
Program: Adults Beach Volleyball Fall 2024



PARKS / CITY FACILITIES





CITY OUTREACH: TREES

STREET LIGHTS

Page 176 of 286 47

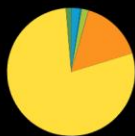
Crashes with Serious Injuries

 **50**

Type of Intersection



Light Conditions

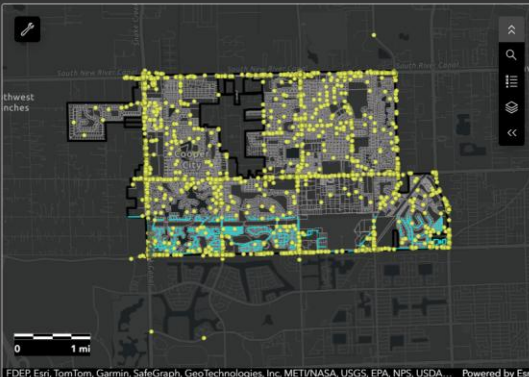


Type of Impact



Total Crashes

 **5,105**



Crashes with Fatalities

 **15**

Drug Related



Speeding Related



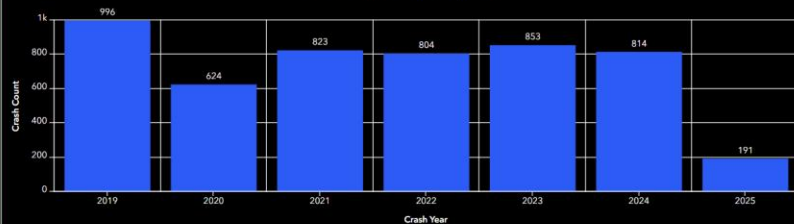
Distracted Driver



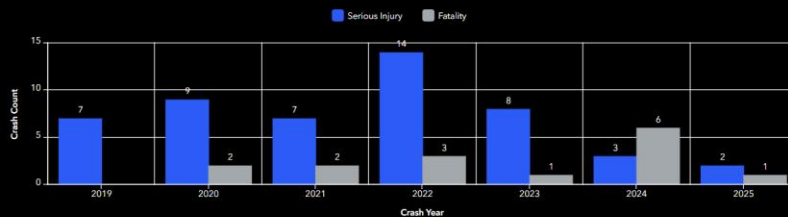
Alcohol Related



Total Crash Count by Year

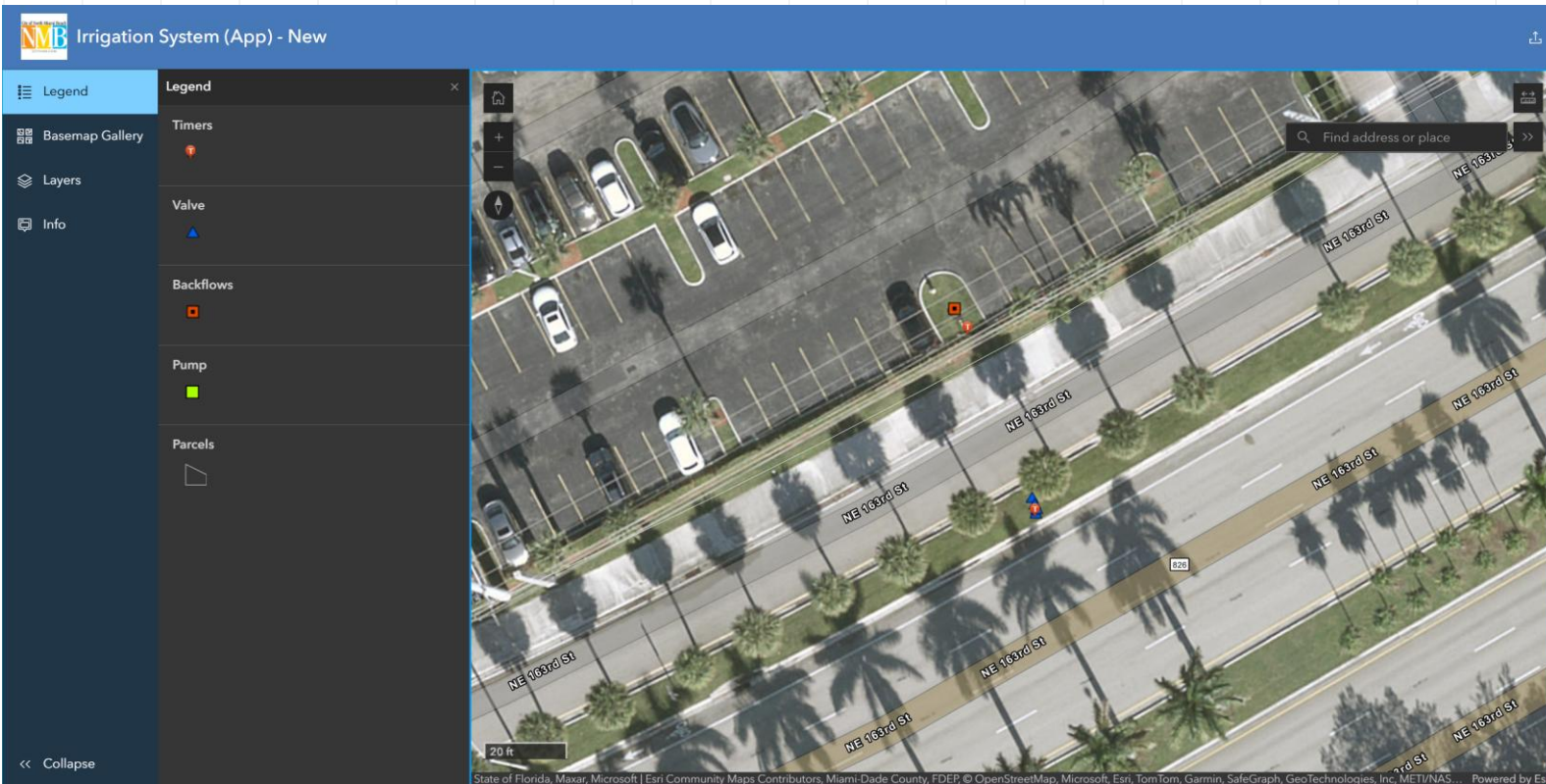


Injury Severity by Year



VEHICLE CRASHES

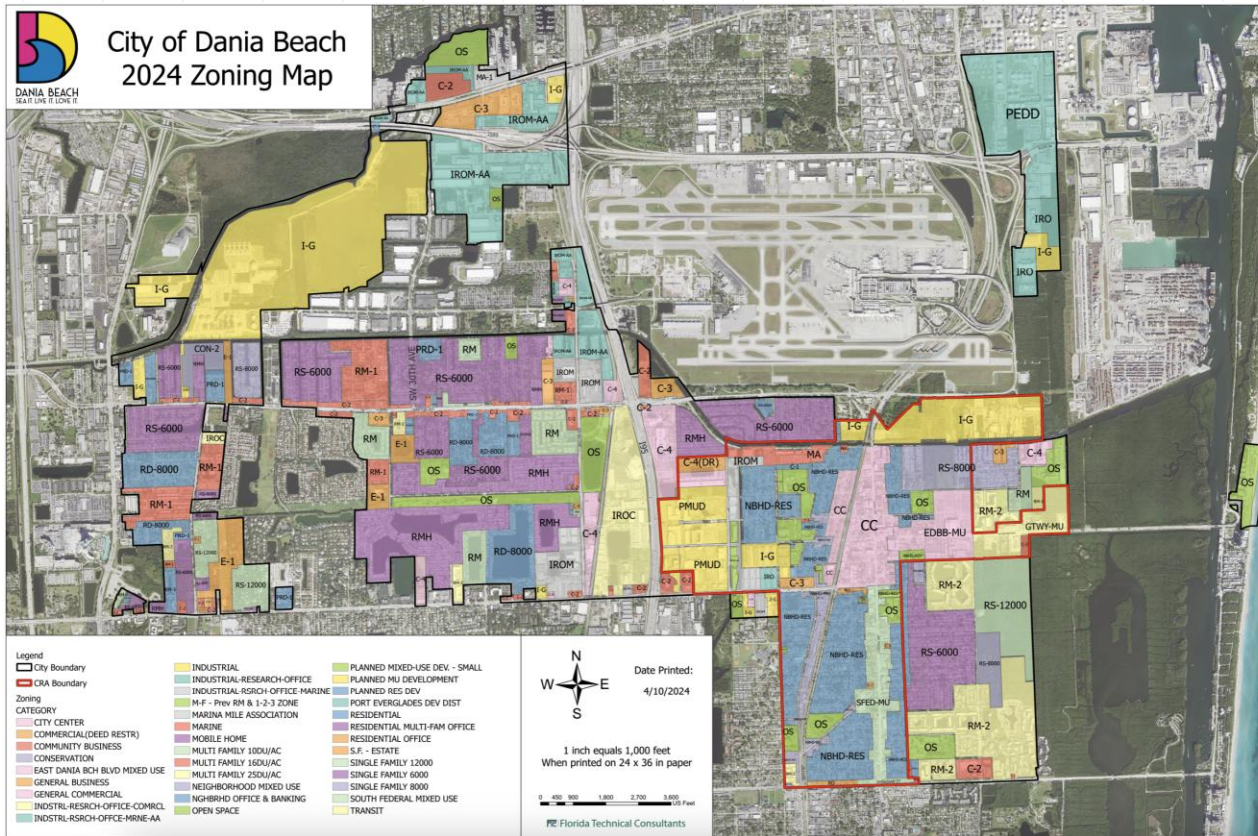
METERS



IRRIGATION



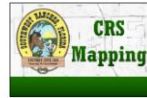
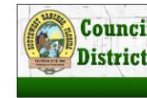
City of Dania Beach 2024 Zoning Map



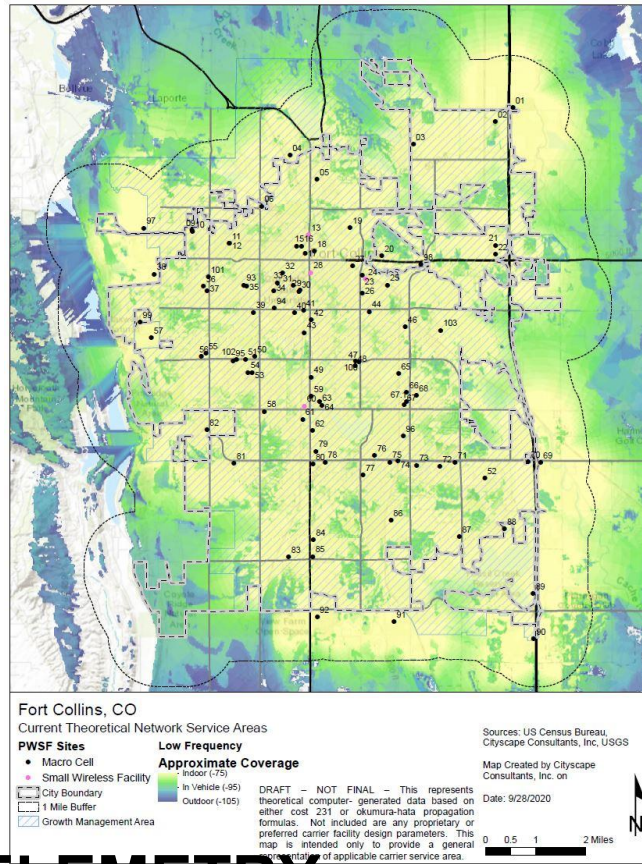
COORDINATION WITH DEVELOPMENT



All Departments



COORDINATION WITH RESIDENTS



CEL TOWER / TELEMETRY



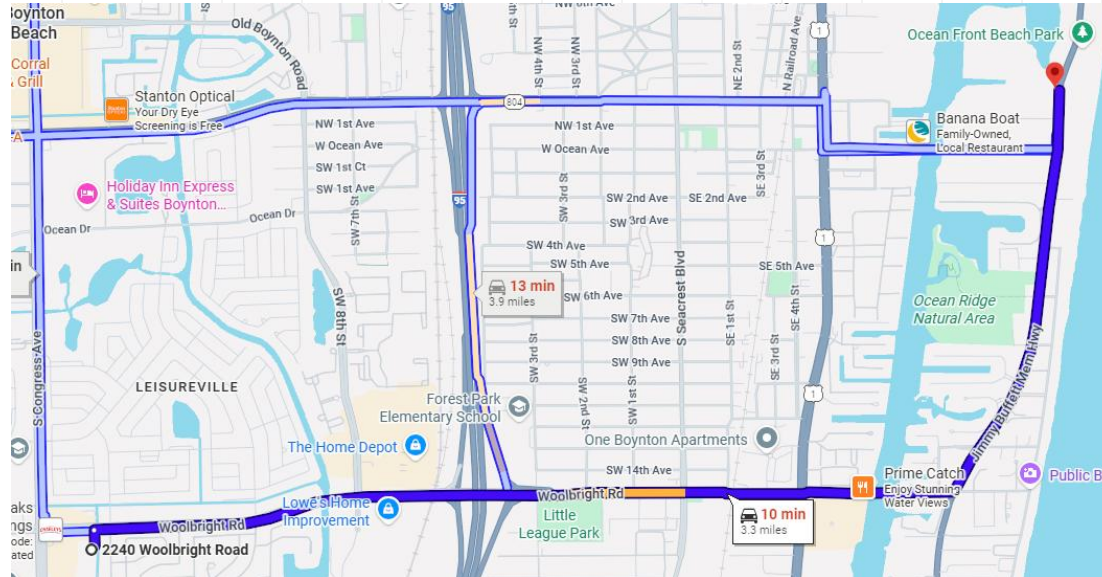
Current Workload

Each Project Takes 1 – 2 weeks
One Project at a Time
Schedule to Accommodate Priorities
Staff Involvement is a Necessity
Unlimited Team Capacity



Office Location

2240 Woolbright Road





Ocean Ridge
FLORIDA

THANK YOU!

James Barton, PE
President
Florida Technical Consultants
JBarton@fltechinc.com
954-914-8488



TOWN OF OCEAN RIDGE

RFQ #25-001; Continuing Contracts for Professional Services
Civil-Water & Civil-Transportation

January 8, 2026 | 10:15 AM



Meet Our Presenters



DOUGLAS HAMMANN, PE
Client Manager

36

Years of Exp



ANGELA BARÓN-RUIZ, PE, ENV SP
Permitting Lead/Drainage Design &
Stormwater Management Lead/Sustainability
& Resiliency Lead

18

Years of Exp



CECILIA VILLORIA, PE
Quality Manager/Roadway Design
Services Lead

32

Years of Exp



STEPHANIE BORTZ, EI, CFM
Water Distribution & Wastewater
Collection/Transmission

12

Years of Exp



JULIAN GOMEZ, PE
Pump & Lift Station/Mechanical
Design Lead

9

Years of Exp

1.

Ability of Professional
Personnel

TOWN OF OCEAN RIDGE

LEGEND:

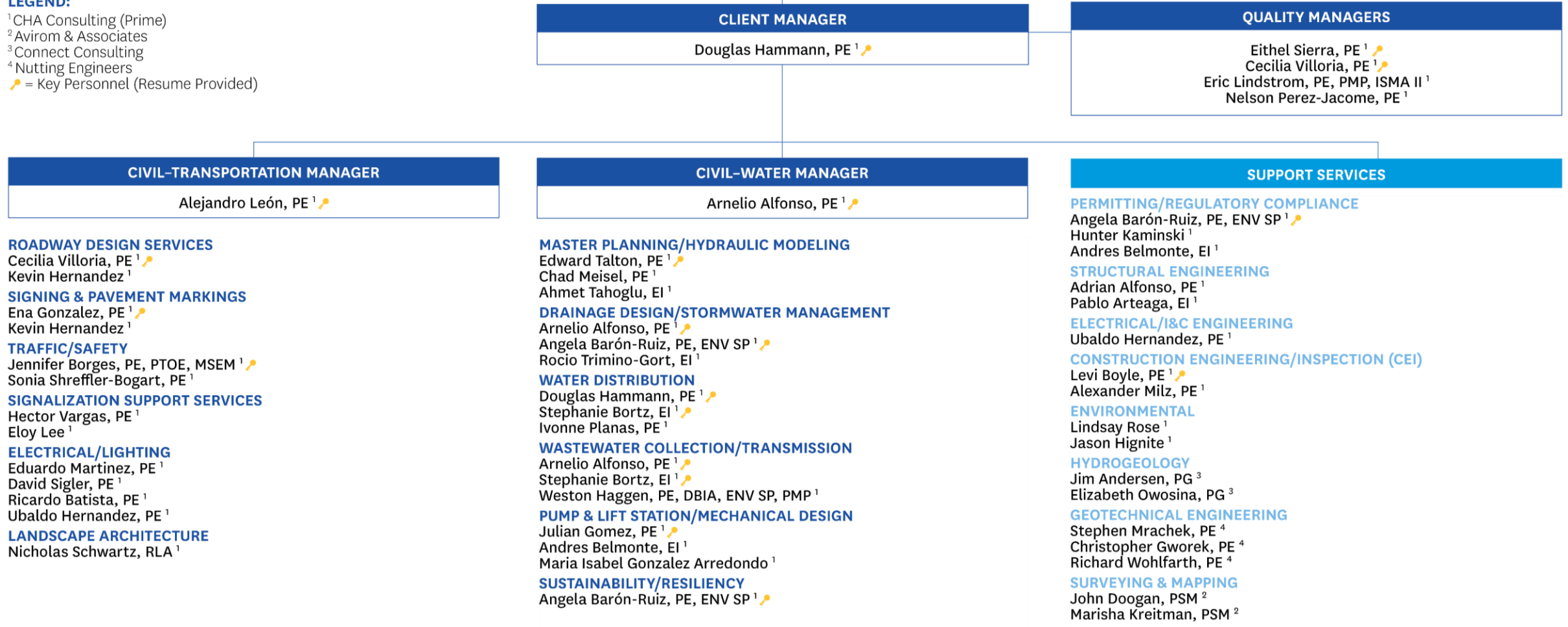
¹CHA Consulting (Prime)

²Avirom & Associates

³Connect Consulting

⁴Nutting Engineers

🔑 = Key Personnel (Resume Provided)



Florida's Trusted Engineering Partner.

- Incorporated in New York on January 7, 1927, and established in 1952
- Full-service, multi-disciplined firm
- Presence in Florida for 40+ years
- Ranked #52 of the ENR Top-100 Pure Design Firms
- CHA acquired Eckler Engineering, A&P Engineers, & Reiss Engineering to expand its Florida footprint
- Local office at **4700 Riverside Drive, Suite 110, Coral Springs, FL 33067**



2,100+

EMPLOYEES IN
FIRM-WIDE



150+

EMPLOYEES IN
SOUTH FLORIDA



74

YEARS IN
BUSINESS



50+

OFFICE
LOCATIONS



65+

CONTINUING
CONTRACTS IN FLORIDA



Douglas Hammann, PE 
Client Manager

- ✓ 36+ years of experience
- ✓ Strong background managing multi-project, on-call contracts and coordinating with public agencies
- ✓ Proven leadership on water distribution, force mains, lift stations, and reclaimed water systems for Florida municipalities



Nelson Perez-Jacome, PE 
Quality Manager

- ✓ 15+ years of experience
- ✓ Extensive background in QA/QC, program governance, and risk management across capital improvement & on-call programs
- ✓ Oversees quality, compliance, and delivery for municipal water, wastewater, and stormwater programs



Arnelio Alfonso, PE 
Civil-Water Manager

- ✓ 38+ years of experience
- ✓ Manages stormwater, flood protection, and water infrastructure projects
- ✓ Strong regulatory and agency coordination experience with SFWMD, FDEP, USACE, and local agencies



Alejandro León, PE 
Civil-Transportation Manager

- ✓ 18+ years of experience
- ✓ Extensive background in roadway reconstruction, RRR projects, ADA compliance, and bicycle/pedestrian improvements
- ✓ Proven manager coordinating design-bid-build and design-build projects with state, county, and local agencies



Julian Gomez, PE
**Pump & Lift Station/Mechanical
 Design Lead**

- ✓ 9+ years of experience
- ✓ Extensive pump/lift station, large-diameter water and force main, and gravity sewer design experience
- ✓ Experience in modeling/analyzing hydraulic transients and steady-state conditions in pipeline and pump stations



Angela Barón-Ruiz, PE,
ENV SP
**Permitting/Drainage Design/
 Sustainability & Resiliency Lead**

- ✓ 18+ years of experience
- ✓ Expert in hydraulic and hydrologic modeling and GIS-based watershed analysis to support resilient infrastructure design
- ✓ ENV SP-certified and leads sustainability, sea level rise adaptation, and climate resiliency initiatives for coastal communities



Stephanie Bortz, EI
**Water Distribution/Wastewater
 Collection & Transmission**

- ✓ 12+ years of experience
- ✓ Proven project manager overseeing design, permitting, procurement, and construction for utility infrastructure within multi-year CIPs
- ✓ Strong background in municipal coordination, construction oversight, and budget/schedule control



Cecilia Villoria, PE
**Quality Manager/Roadway
 Design Services Lead**

- ✓ 32+ years of experience
- ✓ Project manager for RRR, complete streets, and complex highway improvement projects
- ✓ Expert in MOT, ADA compliance, drainage, signing/markings, and multi-agency coordination

YOUR CORE TEAM.

Client Management & Communication

- **Execution of Work**

- Each team member has clear roles and responsibilities aligned with their expertise
- Structured work plans, task tracking, and QA/QC processes ensure efficient, high-quality delivery



- **Ownership of Project Delivery**

- Team leads serve as single points of accountability for assigned tasks
- Commitment to meeting deadlines, managing resources, and resolving issues promptly



- **Proactive Communication**

- Regular status updates, progress meetings, and milestone reporting keep Town staff informed
- Coordination with working groups and stakeholders ensures alignment and early resolution of potential challenges
- Emphasis on transparent, strategic communication to support decision-making and project success



2.

Evidence of Successful Past Performance for Similar Projects

CATEGORY:

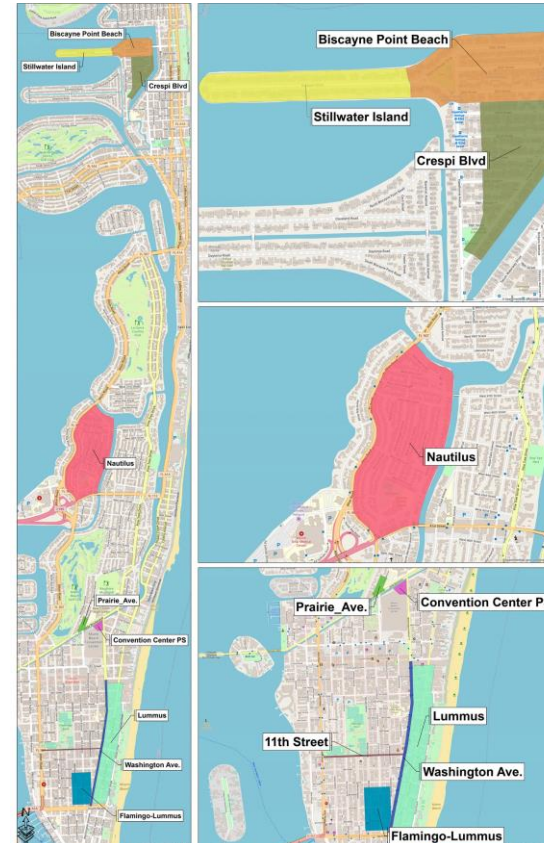
Civil-Water



Coastal Resilience & Stormwater Systems

City of Miami Beach | Sea Level Rise Program

- **Comprehensive Resiliency Planning**
 - Evaluated sea level rise impacts, coastal flooding, and beach erosion; developed adaptation strategies including hard/soft infrastructure, stormwater improvements, and coastal protection
- **Targeted Neighborhood & Corridor Projects**
 - Roadway elevations, drainage upgrades, pump stations, seawalls, stormwater systems, and water infrastructure enhancements across multiple neighborhoods (e.g., 11th Street, Crespi Blvd, Nautilus, Lummus)
- **On-Schedule & On-Budget**
 - Program managed with phased implementation, multi-agency coordination, and clear milestones to ensure timely, cost-effective delivery
- **Ocean Ridge Application:**
 - Serves as a model for resiliency planning and infrastructure upgrades to address sea level rise, flooding, and stormwater management on a local scale



Environmental & Stormwater Augmentation

City of Vero Beach | Stormwater Augmentation Program

- **Sustainable Water Reuse**

- Diverts stormwater for irrigation, reducing nutrient discharges (~17,000 lbs./year of nitrogen) to Indian River Lagoon

- **Innovative Design & Construction**

- 3.0 MGD intake and 3,600 LF subaqueous main installed using the “Intersect Method (two opposite access pits and intersect the bores underground).

- **On-Schedule & On-Budget**

- Five-phase delivery aligned with permitting, funding, and reuse of existing infrastructure

- **Regulatory & Stakeholder Coordination**

- Permitting with FDEP, USACE, SFWMD, and other agencies

- **Ocean Ridge Application:**

- Demonstrates phased, grant-supported stormwater reuse to enhance irrigation, reduce nutrient loads, and improve coastal waterway resiliency



Reliable Conveyance

City of Fort Lauderdale | Las Olas Blvd.

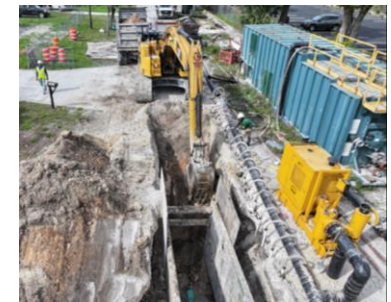
- **Subaqueous Utility Installation**
 - 1,220 LF of 20-inch water main & 16-inch force main installed via HDD beneath the Intracoastal Waterway
- **On-Schedule & On-Budget**
 - Design, permitting, inspection, and connections completed efficiently, on-schedule, and on-budget



- **Ocean Ridge Application:**
 - Provides a model for subaqueous utility installation and relocation under sensitive waterways, ensuring minimal disruption and regulatory compliance

M-DWASD | W Golf Dr Sewer Extension

- **Sewer Extension**
 - Redesigned and expanded gravity sewer system to serve a larger residential basin; 22,000 LF of 8-16" sewer, 80 structures, & 159 property connections
- **On-Schedule & Under Budget**
 - Prioritized basin segments, performed upfront hydraulic capacity analysis, and issued phased certifications to maintain momentum and reduce restoration impacts



- **Ocean Ridge Application:**
 - CHA's ability to fast-track neighborhood utility projects using phased delivery, contractor coordination, and resident-focused construction management

Pump/Lift Stations

City of Fort Lauderdale | Pump Station (PS) A-24

- **Design-Build Delivery**

- Triplex submersible pump station with 12-ft wet well, 10x8-ft valve vault, 3 pumps (56 HP each), 150-kW generator, and odor control system

- **Supporting Infrastructure**

- 60 ft of 18-inch PVC gravity sewer, 800 ft of 18-inch HDPE force main, and flow metering; permits procured and post-design/construction support provided

- **On-Schedule & On-Budget**

- Structured project management, phased coordination, and clear milestones ensured timely, cost-effective delivery

- **Ocean Ridge Application:**

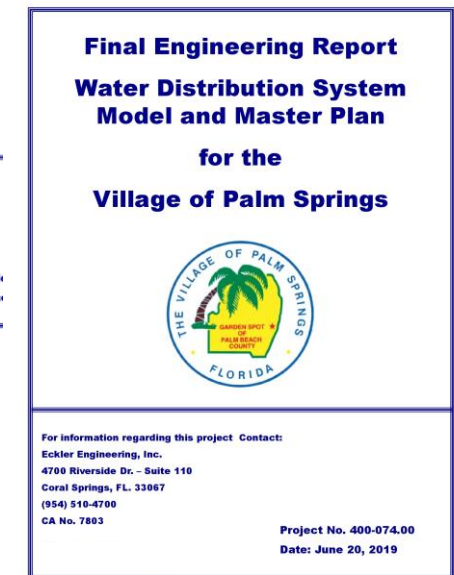
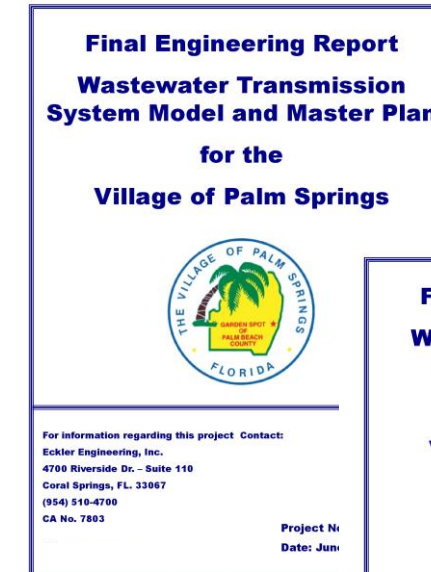
- Provides a model for modernizing pump stations to improve system reliability, expand capacity, and integrate critical infrastructure with minimal disruption



Master Planning & Hydraulic Modeling

Village of Palm Springs | Water Distribution/Wastewater Transmission System Models and Master Plans

- **Integrated Utility Master Planning**
 - Water distribution and wastewater transmission models to assess capacity, reliability, and future demand
- **Clear Capital Projects Roadmap**
 - Phased improvement and financial planning to support long-term system needs
- **Regulatory-Ready Planning**
 - Upgrades identified to address future regulatory/operational requirements
- **On-Schedule & On-Budget**
 - Streamlined scope, defined milestones, and disciplined project management
- **Ocean Ridge Application:**
 - Scalable approach for Town-wide planning, CIP development, and phased utility upgrades



CATEGORY:

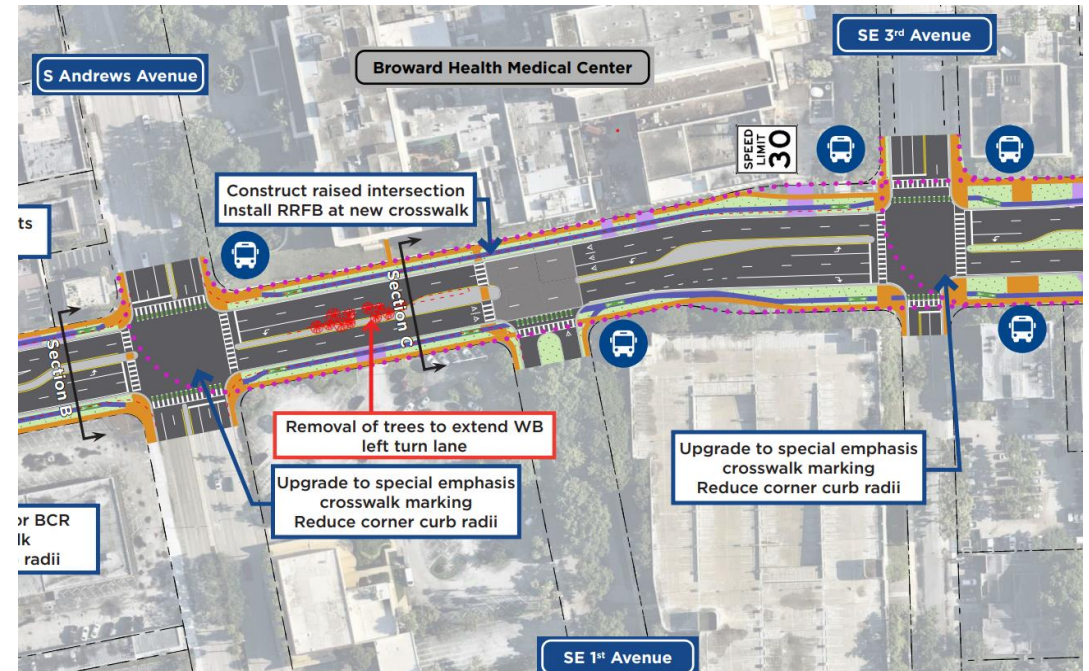
Civil-Transportation



Safety & Mobility

City of Fort Lauderdale & MTECC | 17th Street Mobility Hub

- **Complete Roadway Enhancements**
 - Complete streets and mobility improvements project
 - Milling, resurfacing, lane narrowing, addition of a raised cycle track, ADA-compliant sidewalks, raised intersections, mid-block crossings with RRFBs, upgraded signage/markings, signal and lighting improvements, and tree relocation
- **Safety Enhancements**
 - Raised cycle track, wider sidewalks, raised intersections
- **On-Schedule & On-Budget**
 - 15-month schedule, extensive stakeholder coordination
- **Ocean Ridge Application:**
 - Provides a model for complete streets improvements with integrated pedestrian, bicycle, transit, and roadway safety upgrades for local streets



Complete Streets

FDOT District 4 | SR A1A from South of Jasmine Lane to North of SR 60

- **Complete Roadway Enhancements**
 - Milling, resurfacing, bicycle lanes, ADA-compliant sidewalks, upgraded signage/markings, signal and lighting improvements, and tree relocation
- **Safety Enhancements**
 - Signal and Lighting Improvements to improve corridor operation
- **Environmental/ Community Sensitivity**
 - Landscape modifications to address impacts of improvements
 - Work adjacent to the Coastal Construction Line
- **Ocean Ridge Application:**
 - Provides a model for complete streets improvements with integrated pedestrian, bicycle, transit, and roadway safety upgrades for local streets



3.

Recent and Current Workload

Recent/Current Workload & Capacity

Key Personnel	Role	Availability for this Contract
Doug Hammann, PE	Client Manager	45%
Nelson Pere-Jacome, PE	Quality Manager	35%
Eithel Sierra, PE	Quality Manager	35%
Eric Lindstrom, PE, PMP, ISMA II	Quality Manager	35%
Cecilia Villoria, PE	Quality Manager & Roadway Design Lead	50%
Alejandro León, PE	Civil-Transportation Manager	45%
Arnelio Alfonso, PE	Civil-Water Manager	50%
Ena Gonzalez, PE	Signing/Pavement Markings Lead	50%
Jennifer Borges, PE, PTOE, MSEM	Traffic/Safety Lead	50%
Ed Talton, PE	Master Planning/HM Lead	40%
Angela Barón-Ruiz, PE, ENV SP	Drainage Design/SW Management Lead	50%
Stephanie Bortz, EI, CFM	Water Dist./WW Collection & Transmission	50%
Julian Gomez, PE	Pump & Lift Station/Mechanical Design Lead	50%
Levi Boyle, PE	CEI Lead	50%
Eduardo Martinez, PE	Electrical/Lighting Lead	45%
Adrian Alfonso, PE	Structural Lead	50%

Recent/Current Workload & Capacity

- **Ability to Absorb Additional Town Projects**

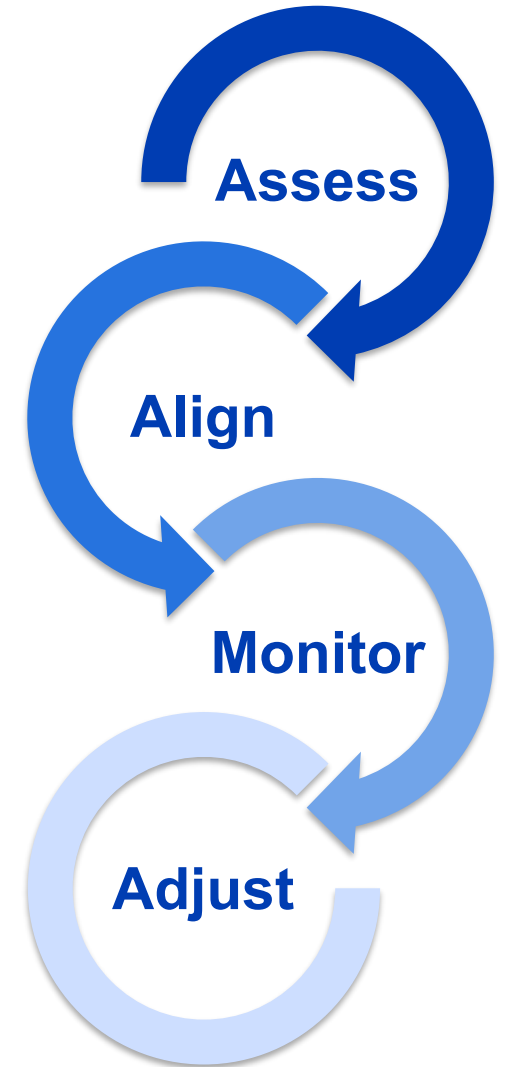
- Dedicated on-call core team assigned to the Town, supported by subject-matter experts as needed
- Current workload managed to maintain available capacity for immediate task authorizations
- Scalable staffing model allows rapid augmentation without impacting ongoing commitments

- **Prioritization & Scheduling Approach**

- Task orders prioritized in coordination with the Town based on urgency, regulatory drivers, and community impact
- Clear work plans and schedules developed for each assignment, with defined milestones and deliverables
- Active coordination across disciplines to avoid conflicts and streamline reviews

- **Meeting Timelines While Maintaining Quality**

- Established QA/QC procedures integrated into every phase of work
- Use of standardized templates, checklists, and lessons learned to reduce rework and maintain consistency
- Proactive communication and progress tracking to identify and resolve issues early



4.

Location and Convenience
to Town Staff

Location & Convenience to Town Staff

- **Locally Based Staff**

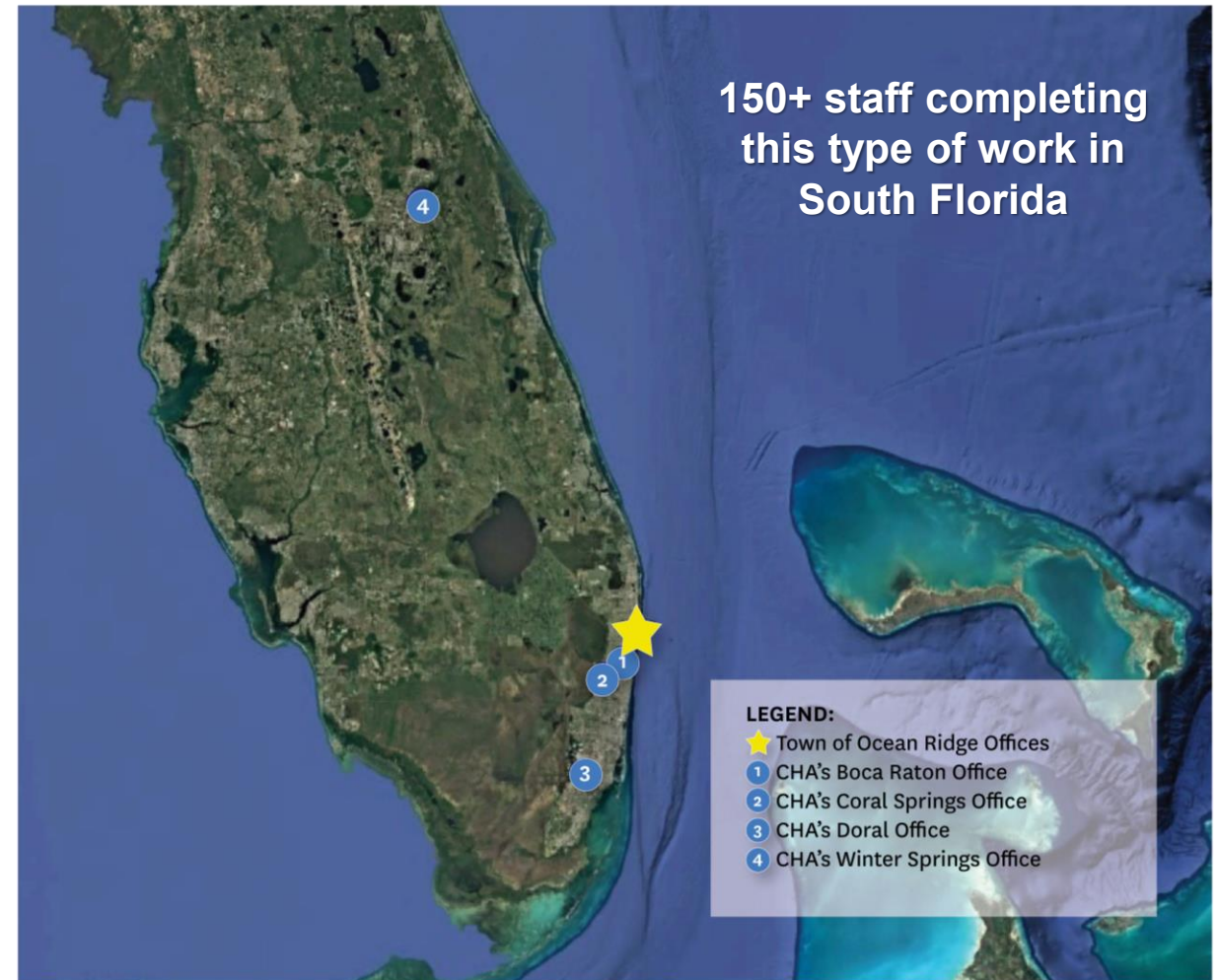
- Florida engineers/planners available for meetings, site visits, and rapid response; strong local agency relationships

- **Remote Support Capabilities**

- Fully equipped virtual collaboration tools (i.e., Microsoft Teams, ArcGIS Online, Bluebeam) for seamless remote support
- No additional fees for remote services; Town staff can access real-time project data, deliverables, and dashboards
- Flexible work approach ensures continuity of service regardless of location, maintaining project timelines and quality

- **Flexible Approach**

- Combines local presence and remote support for timely, efficient, and cost-effective service with proactive communication



WHY CHOOSE CHA?

- ✓ **Big-firm capability. Small-town focus.**
- ✓ Scalable teams & solutions tailored to the Town's project needs, priorities, & budget
- ✓ Extensive experience designing and managing roadway projects in coastal environments, integrating resiliency, drainage, and multimodal needs
- ✓ Coastal resilience & extensive water/wastewater experience, including water supply & treatment
- ✓ Numerous satisfied/repeat clients
- ✓ Ability to work on multiple projects simultaneously



QUESTIONS?

Thank you for the opportunity to present today!

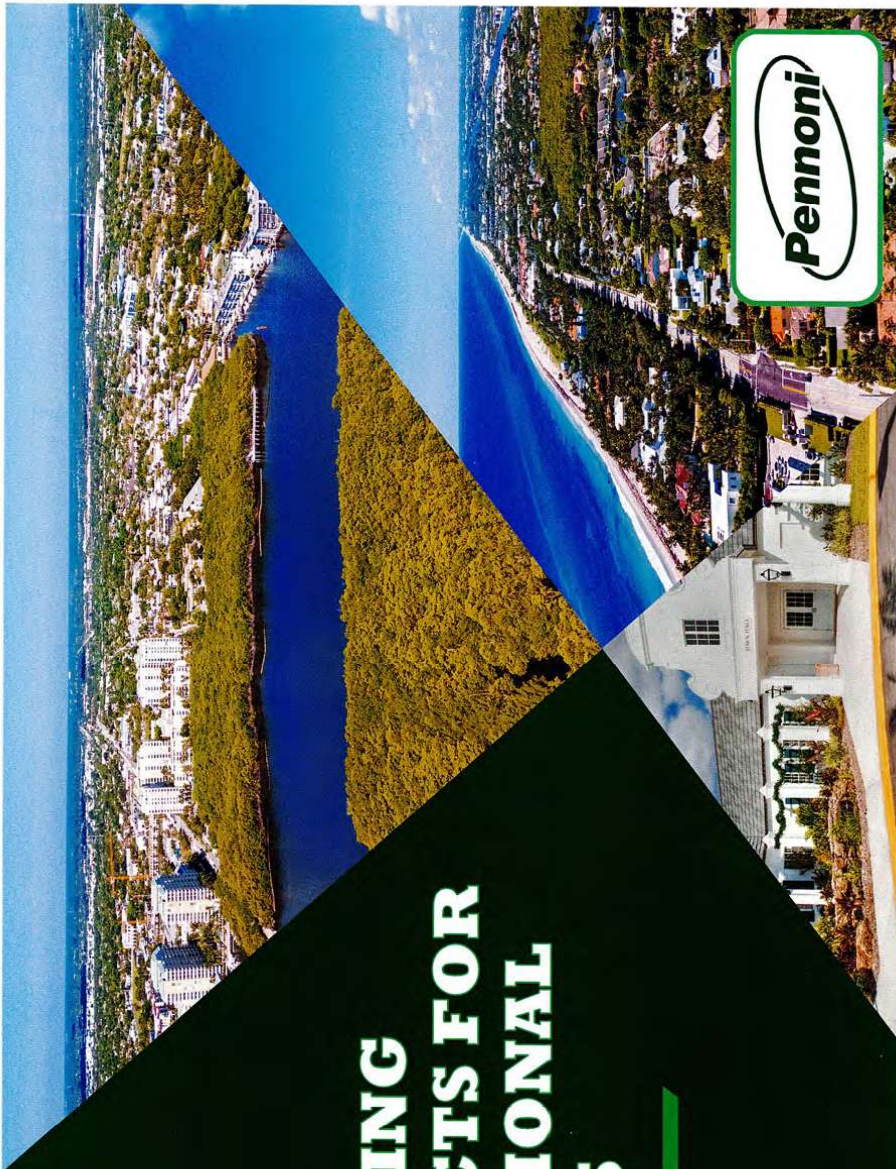




CONTINUING CONTRACTS FOR PROFESSIONAL SERVICES

Oral Presentation

January 8, 2026



Agenda

- ▶ Section 1: Professional Personnel
- ▶ Section 2: Evidence of Successful Past Performance for Similar Projects
- ▶ Section 3: Recent and Current Workload
- ▶ Section 4: Location and Convenience to Town Staff
- ▶ Why Pennoni



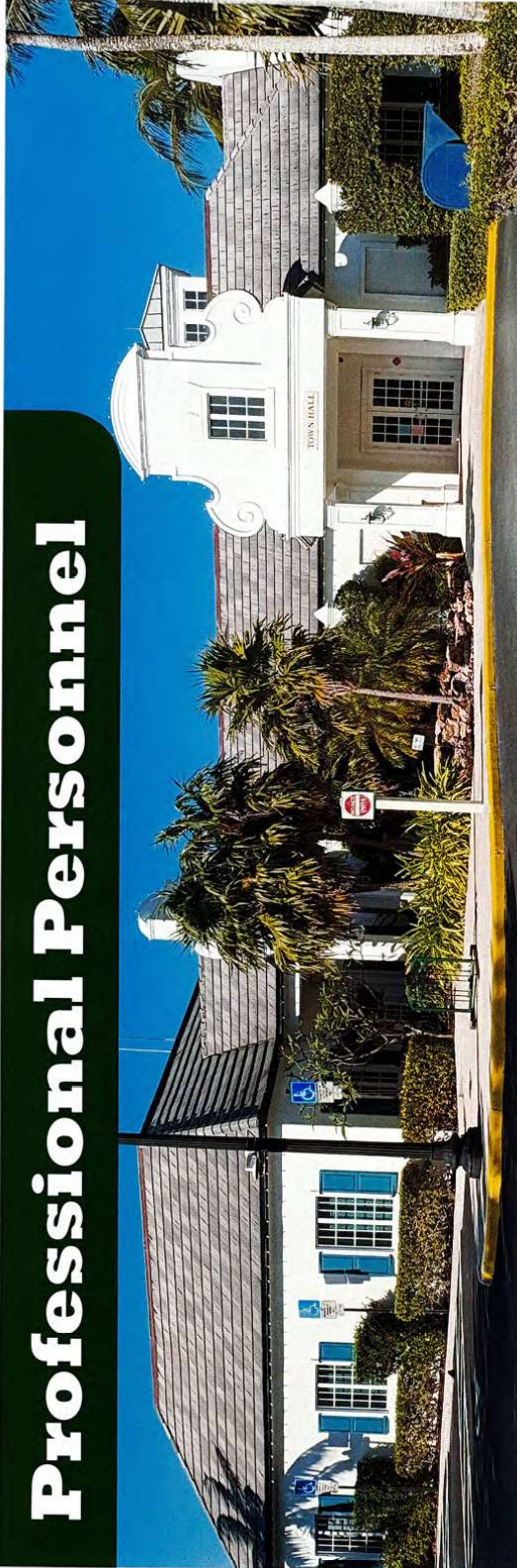
SECTION

01

**Professional
Personnel**



Professional Personnel



Jim Malanos
Project Manager/Client
Manager



Jason Sheridan, PE
Assistant Project
Manager/Civil Engineer



Steven Elias, PE
Assistant Project
Manager/Utilities Engineer

Organization Chart

Staff listed are fully committed to this contract



Town of Ocean Ridge

**Principal-in-Charge &
QA/QC Manager**
Brian Diehl, PE

**Project Director &
Client Manager**
Jim Malanos

Project Managers
Jason Sheridan, PE
Steven Elias, PE

Water, Wastewater & Reuse Utility

Steven Elias, PE
Roger Homann, PE, ENV SP
Jeffrey McKinney, PE, ENV SP
Steven Shealey
Brian Miller, PE
Cameron Drees
Ethan Geiger, EIT

Stormwater & Drainage

Jason Sheridan, PE
Jacob Odom, PE
Awet Tsegay, PE

Civil Engineering

Jason Sheridan, PE
Karen Profet, PE
Caroline Layton, PE
Wayne Sweikert,
PLS

Grant & Loan Management

Steven Elias, PE
Roger Homann, PE
Elaine Finn, GPC



Project Manager & Client Coordinator

Jim Malanos

- ▶ Client Manager / Office Director
- ▶ 29+ Years of Experience
- ▶ Specialize in Managing Multi-Discipline Projects
- ▶ Experience as Senior Environmental Management
- ▶ Site Civil / Structural Opportunities



Assistant Project Manager



Jason Sheridan, PE

- ▶ Project Manager / EOR
- ▶ Civil Engineering / Site Design
- ▶ 19+ Years of Experience
- ▶ Drainage & Stormwater Management
- ▶ Project & Contract Management



Assistant Project Manager



Steven Elias, PE

- ▶ 32+ Years of Experience
- ▶ Municipal Master Planning
 - 23+ Municipal Master Plans
- ▶ Water / Wastewater Treatment
- ▶ Water Supply Planning
- ▶ Water, Wastewater, Groundwater Modeling
- ▶ Smart Utility Tools
- ▶ Construction Management
- ▶ **Funding Solutions - \$608 Million Secured**



Other Key Team Member



Steven Shealey

- ▶ Senior Engineer
- ▶ 50+ Years of Engineering Experience
- ▶ Public Sector Expertise
- ▶ Municipal, Transportation, and Civil Site Development
- ▶ Water and Wastewater Systems
- ▶ Construction Management and Inspection



Other Key Team Member



Roger Homann, PE, ENV SP

- ▶ Municipal Engineering
- ▶ 35+ Years of Engineering Experience
- ▶ Environmental Remediation and Permitting
- ▶ Water and Wastewater Systems
- ▶ Planning, Design, and Construction Oversight
- ▶ Hydraulic Modeling and Water Use Permitting
- ▶ Municipal Master Planning



Other Key Team Member

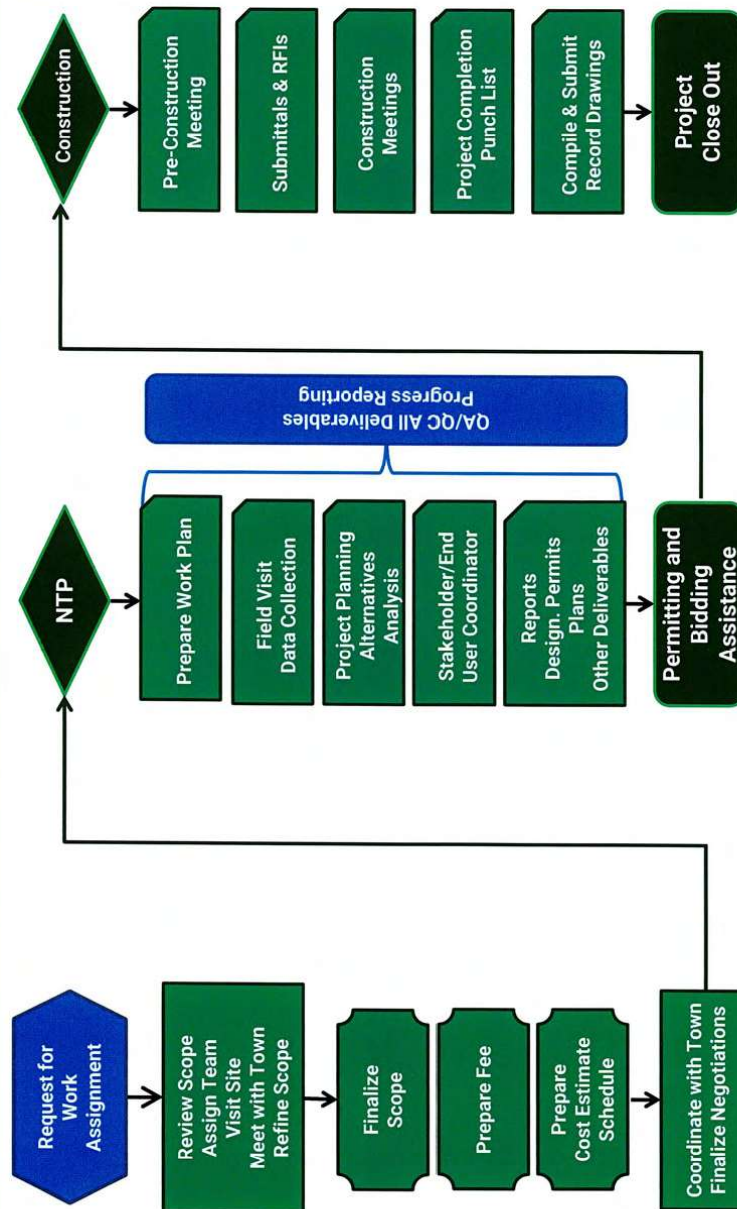


Jeffrey McKinney, PE, ENV SP

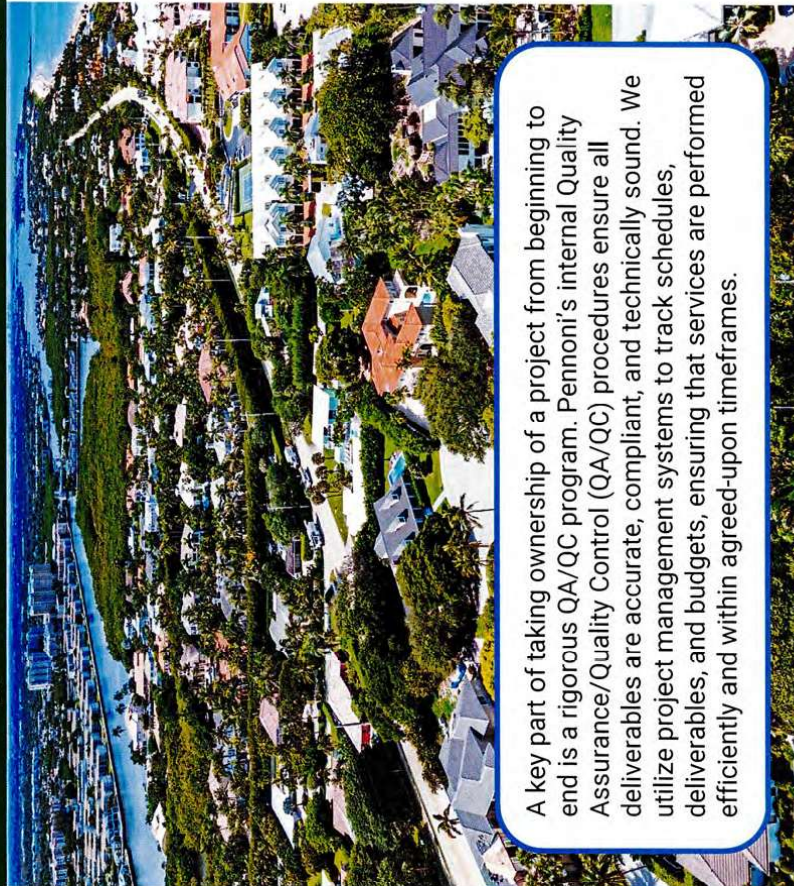
- ▶ Senior Engineer
- ▶ 15+ Years of Engineering Experience
- ▶ Municipal Engineering
- ▶ Water, Wastewater, and Stormwater
- ▶ Site Development
- ▶ Project Planning and Design
- ▶ Permitting and Construction Support



Execution of Work



Project Execution - QA/QC



QUALITY ASSURANCE / QUALITY CONTROL PLAN

QA/QC Elements

- ☒ Every Deliverable
- ☒ Plans and Calculations
- ☒ Reports, Permits, Etc.
- ☒ Comments Resolution
- ☒ CAD Standards
- ☒ Subconsultants
- ☒ Phase Submittals

Key Items

- ☒ Evaluations and Modeling
- ☒ 30%, 60%, 90%, 100% Plans
- ☒ Final Plans and Permits
- ☒ Pay Items and Quantities
- ☒ Specifications
- ☒ Cost Estimates

Constructability and Biddability Reviews

QA Certification

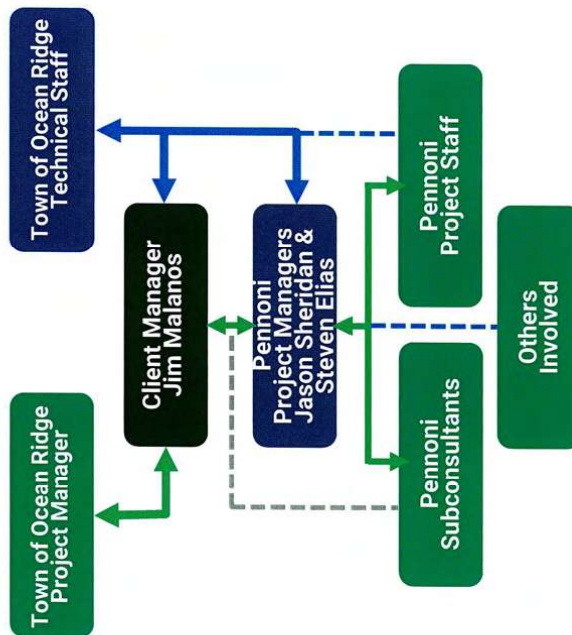
Ownership of Project Delivery



PRIDE IN MAKING AN IMPACT

At Pennoni, we start every project by asking, "How will this benefit the community?" Because we are a 100% employee-owned firm, our 1,400+ colleagues put our passion, talent, and value into every project, every day. Since each employee is a partial owner of Pennoni, being part of an ESOP company encourages motivation and engagement, as everyone in the company has a direct stake in Pennoni's success.

Proactive Communication



PROCESS:

- ▲ Early Coordination
- ▲ Weekly Status Meetings
- ▲ Virtual Meetings
- ▲ Design / Field Meetings
- ▲ Collaboration Website
- ▲ Grading of Sub's Performance
- ▲ Email / Phone / FTP



Outstanding communication is necessary to achieve a quality project.

SECTION 02

**Successful
Past Performance for
Similar Projects**

Pennoni

Pennoni In-house Services



Civil/Site Design



Transportation



Traffic



Stormwater



Bridges/Inspection



Planning



Landscaping



Water/Wastewater



Surveying



Underwater



Environmental

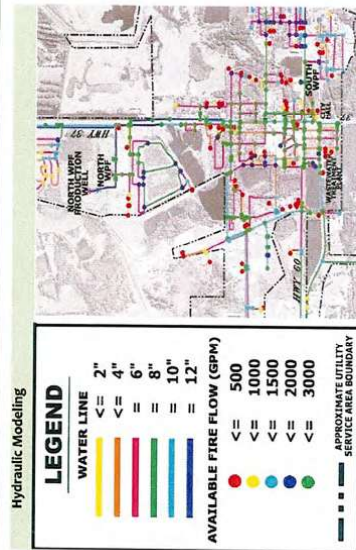


Structural

Pennoni Benefits



Project Type	Florida Offices	Company Wide
Employees to Service Ocean Ridge	90+	1,400+
Funding Assistance (Since 2000)	\$609+ Million	\$1.2+ Billion
Municipalities/Universities Served	40+	920+
Utility Master/Facilities Plans	40+	80+
Pumping Systems	200+	1,300+
Lift Stations	340+	3,000+
Water Treatment Plants	22	75+
Wastewater Treatment Plants	30+	75+
Miles of Pipe Designed and Installed	500+	2,500+
Miles of Sewer and Force Main	350+	1,500+



Client Management & Project Staffing

6-STEP APPROACH

1

IDENTIFY PROJECT REQUIREMENTS

- Initial meetings to define goals, objectives, and success metrics
- Site visits and data review
- Develop preliminary project approach

3

PROJECT MASTER PLAN

- Consider holistic variables, construction phasing, lifecycle issues
- Finalize scope, schedule, budget, and deliverables
- Submit for Town approval before execution

5

SCHEDULE & COST CONTROL

- Develop critical path schedule and budget
- Track progress, hold status meetings, implement recovery plans, if needed

2

STAFFING & MANAGEMENT PLAN

- Assign Project Manager and key staff
- Define roles, responsibilities, and communication protocols
- Develop document control system

4

PROJECT EXECUTION

- Data collection, planning, design, permitting, construction, and operational services
- Continuous communication with the Town

6

QUALITY CONTROL & ASSURANCE

- QA/QC plan developed early, includes biddability and constructability reviews
- Independent audits and performance surveys at project completion



Similar Projects

Appian Way Drainage Analysis

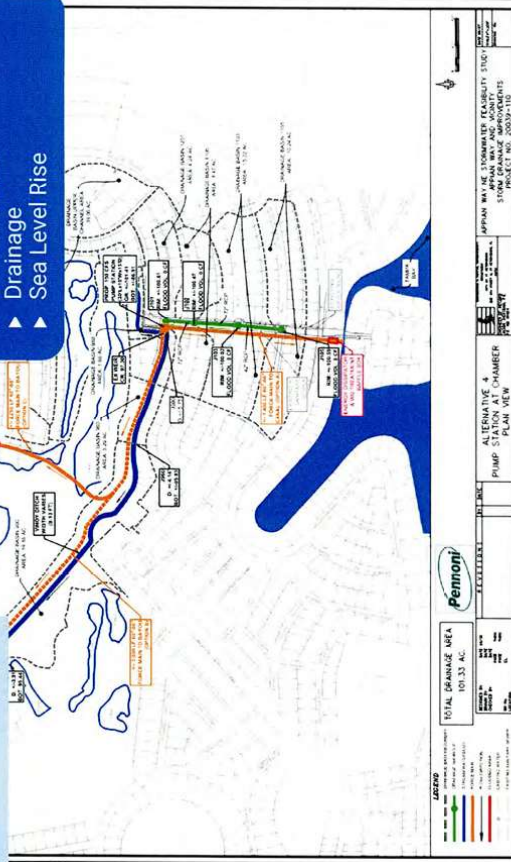
St. Petersburg, FL

City of St. Petersburg, 175 Fifth Street N, St. Petersburg, FL 33701
Mike Perry, PE; Engineering & Capital Improvements, 727-8937759
Cost: \$800,000 (Design), \$4.5 Million (Anticipated Construction)
Staff Involved: Jason Sheridan, PE; Peter Nikolov, PE



Relevance to this contract:

- Survey & mapping
- Stormwater Design
- Sustainability
- Resiliency
- Environmental
- Drainage
- Sea Level Rise



PROJECT: Approximately 40 acres of the total drainage area flows to an existing drainage system within Appian Way, discharging to the Vinoy Channel. Both the Vinoy Channel and the drainage system with Appian Way have limited capacity due to the tailwater effects of Smacks Bayou, and the high groundwater elevation which contributes to the roadway flooding.

PENNONI'S ROLE: Feasibility analyses were performed for five different scenarios to help alleviate flooding within the roadway due to the tidal and backwater conditions. The scenarios included drainage system diversions, addition of pump stations, and modifications to roadway elevations to mitigate flooding. The hydrologic and hydraulic model was developed using the SWMM and SSA programs for various storm events including the 10, 25, 50 and the 100-year storm frequencies, as well as accounting for potential sea-level rise

Similar Projects

SR17 Septic to Sewer Conversion Lake Hamilton, FL

Town of Lake Hamilton, 100 Smith Avenue, Lake Hamilton, FL 33851

Patrick Henry, Public Services Director, 863-439-1910

Completion Date: 2024

Cost: \$4.5 Million

Staff Involved: Steven Elias, PE; Roger Homann, PE; Ethan Geiger, Eduardo Oviol



PROJECT: The Town historically relied on septic tanks for wastewater service and did not have a WWTF. In an effort to improve the water quality of both lakes and the local groundwater system, the Town implemented a septic to sewer project to connect 153 residences to a new central sewer system.

PENNONI'S ROLE: Pennoni assisted the Town with applying for \$4.5 million in FDEP SRF funding assistance, in conjunction with constructing its new Phase 1 WWTF. Pennoni prepared a Facilities Plan and provided design, permitting, and construction phase services. Pennoni performed all civil and structural engineering tasks to prepare construction plans, bidding documents, and FDEP permitting. Pennoni assisted with bidding and construction engineering services, with construction being completed in January 2024.

Relevance to this contract:

- ▲ Design, Permit, and Construction
- ▲ Public Coordination
- ▲ Smart Solutions – Project Portal
- ▲ Funding Solutions (\$4.5 million)
- ▲ Grant Coordination
- ▲ Improved Community Resilience

Value Added Services



Smart Utility Solutions

- ▶ GIS and Mobile Web Asset Management
 - Esri Silver Partner
- ▶ Robotic Sewer Inspections
- ▶ Alternative Energy Applications
- ▶ Energy Optimization
- ▶ 3D Laser Scanning & Digital Twin
- ▶ 3D Visualization – Pennoni FX
- ▶ Photo360
- ▶ Bluebeam – Construction CEI Records

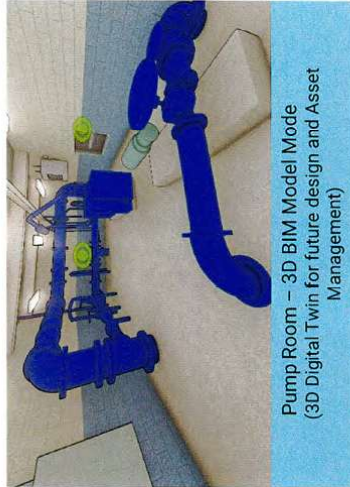


Value Added Services

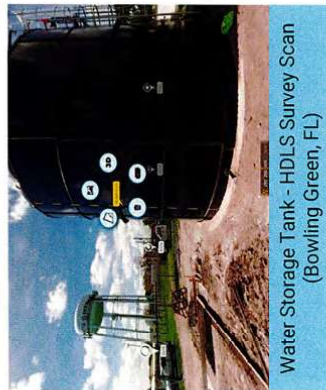
3D Scan & Digital Twin



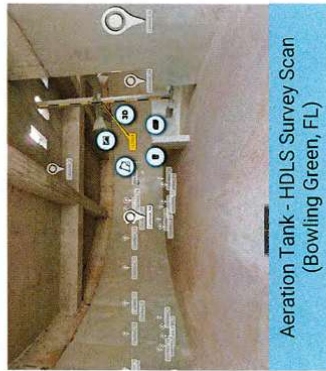
Pump Room - HDLS Survey Scan Mode
(Interactive As-built with survey quality measurable x-y-z data)



Pump Room - 3D BIM Model Mode
(3D Digital Twin for future design and Asset Management)



Water Storage Tank - HDLS Survey Scan
(Bowling Green, FL)



Aeration Tank - HDLS Survey Scan
(Bowling Green, FL)



Clarifier - HDLS Survey Scan
(Bowling Green, FL)

Value Added Services



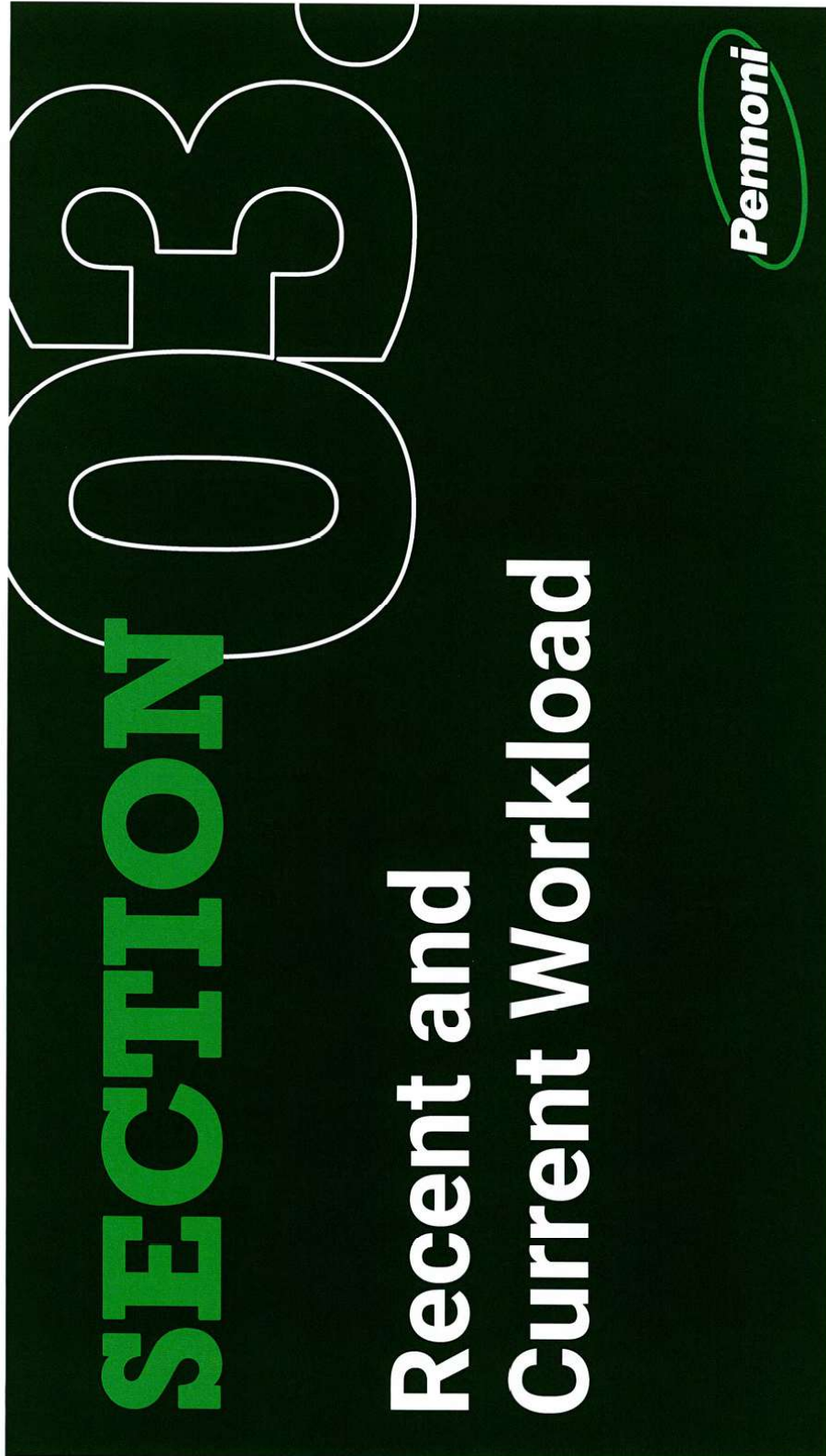
Funding Solutions (Florida)

- ▶ Various Programs/Agencies
 - FDEP, CDBG, SRF, SWFWMD, USDA, EPA, etc.
 - FL – Hurricane/Resiliency, Water Quality, etc
 - Legislative Appropriations
- ▶ \$608.8 Million – Awarded
- ▶ \$439.1 Million – Active and/or Implemented
 - \$190 Million – 2025 Hurricane Resiliency
- ▶ \$2.76 Billion – Local Economic Impact of Grants

"Pennoni is a partner in the future of our City...and actively seeks out funding sources that are available. Bottom line, as our partner they go above and beyond to stand beside us to do the best job for our citizens. If you select Pennoni, you will be very satisfied as we have been".

Sam Fite, 2025 Mayor, City of Bowling Green





Ability to Provide Service



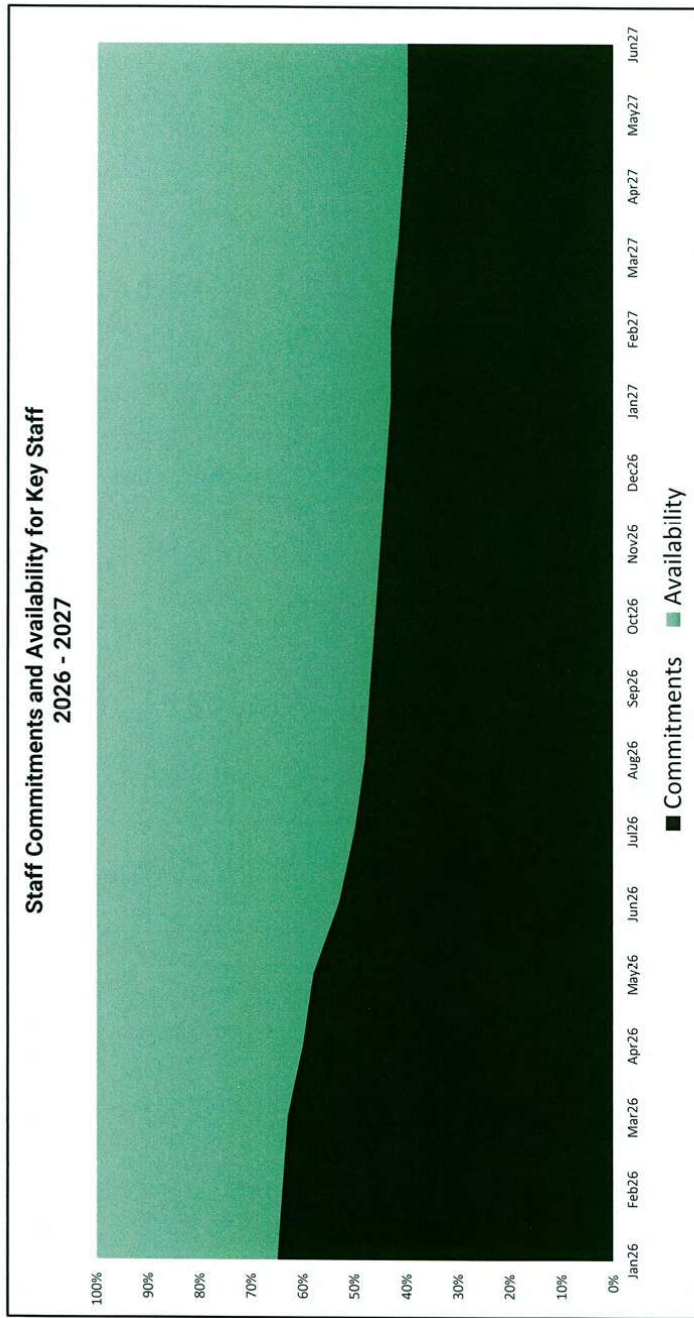
Availability & Workload

- ▶ **Team Composition:** Project management supported by in-house engineers and technical staff experienced in site development and surveying.
- ▶ **Flexible Staffing:** Staff selected based on availability and relevant experience; mid-level personnel may assist the Project Manager to optimize resources.
- ▶ **Office Locations:** Primary team based in Delray Beach, FL, with support from Winter Haven and Clearwater offices, enabling quick response times.
- ▶ **Efficiency & Cost Savings:** Minimal travel to project sites reduces time and engineering costs.
- ▶ **Capacity:** Over 1,400 technical and administrative personnel available, ensuring timely and efficient project execution.
- ▶ **Staff Commitment:** Identified team members will be dedicated and available for this contract.

Personnel Resources

Title	Name	Classification	Availability 2026
Project Manager/Client Coordinator	Jim Malanos	Principal Professional	45%
Assistant Project Manager/Civil Engineering	Jason Sheridan, PE	Principal Professional	30%
Water/Wastewater	Steven Elias, PE	Principal Professional	30%
Civil Engineering	Caroline Layton, PE	Senior Professional	50%
Civil Engineering	Karen Profet, PE	Project Professional	50%
Civil Engineering	Awet Tsegay, PE	Project Professional	50%

Ability to Provide Service



Prioritization & Scheduling



Project Lifecycle



Control all project information in one place including project planning and financial management.

Complete project visibility from project initiation to completion for more informed decisions.

Enables teamwork and collaboration throughout Pennoni from a single system improving management efficiency.

Develop a schedule of values for use in developing a budgetary cost estimate that is verified through a 3rd party cost estimator.

Delttek Vantagepoint >

PROJECT COMMAND CENTER

COMPLETE PROJECT VIEW

MORE PROJECT EFFICIENCY

ASSET MANAGEMENT TOOLS

Strategies to Meet Timelines



Working Backwards from Clients Deadlines – (Reverse Engineer)

It includes, but is not limited to, the following key items:

- ▲ Project name and number
- ▲ County project number and information
- ▲ Type of project
- ▲ Project description, including project purpose, issues and constraints
- ▲ Project team staffing
- ▲ Project subconsultants
- ▲ Scope of services discussion
- ▲ Project schedule and milestones
- ▲ Progress report requirements
- ▲ Permitting requirements
- ▲ Signing and sealing requirements
- ▲ Plans requirements

PROJECT WORK PLAN MEETING DATE / TIME

Project Name	Macellaneous Traffic Engineering Services Annual														
Client Name	CM2503441, ND														
County	Lee County														
Client's Project No.															
Type of Project (Check applicable)	☒ Design and Permitting ☐ Study / Report ☒ Construction Services ☐ Other														
Project Description: [Include purpose, issues and constraints]															
Purpose:	Survey, civil design, structural design and permitting														
Issues:	Pavement, drainage and utilities														
Constraints:	Existing pavement condition, groundwater, existing drainage and outfall														
Project Team: (all team members)	<table border="1"> <tr> <th>Team Members</th> <th>Assignments</th> </tr> <tr> <td>Anthony Castiglione, PE, PTOE, MSA II</td> <td>Project Manager</td> </tr> <tr> <td>Mike Henderson, PE</td> <td>Project Engineer</td> </tr> <tr> <td>Bethae Haatt</td> <td>Permit Compliance</td> </tr> <tr> <td>Samuel Berkman, PE, PTOE, MSA II</td> <td>Traffic Engineer</td> </tr> <tr> <td>Robert Eason, PSM</td> <td>Surveying</td> </tr> <tr> <td>Fred Curtis</td> <td>GIS</td> </tr> </table>	Team Members	Assignments	Anthony Castiglione, PE, PTOE, MSA II	Project Manager	Mike Henderson, PE	Project Engineer	Bethae Haatt	Permit Compliance	Samuel Berkman, PE, PTOE, MSA II	Traffic Engineer	Robert Eason, PSM	Surveying	Fred Curtis	GIS
Team Members	Assignments														
Anthony Castiglione, PE, PTOE, MSA II	Project Manager														
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Bethae Haatt	Permit Compliance														
Samuel Berkman, PE, PTOE, MSA II	Traffic Engineer														
Robert Eason, PSM	Surveying														
Fred Curtis	GIS														
Subconsultants: (all sub-firms)	<table border="1"> <tr> <td>☒ Survey</td> <td>Select as needed for project</td> </tr> <tr> <td>☒ Environmental</td> <td>Select as needed for project</td> </tr> <tr> <td>☒ Geotechnical</td> <td>Select as needed for project</td> </tr> <tr> <td>☐ Other</td> <td></td> </tr> <tr> <td>☐ None</td> <td></td> </tr> </table>	☒ Survey	Select as needed for project	☒ Environmental	Select as needed for project	☒ Geotechnical	Select as needed for project	☐ Other		☐ None					
☒ Survey	Select as needed for project														
☒ Environmental	Select as needed for project														
☒ Geotechnical	Select as needed for project														
☐ Other															
☐ None															
Scope of Services	Bring copy and discuss at Kick-off Meeting														
Schedule	Bring copy and discuss at Kick-off Meeting														
Deliverables	Bring copy and discuss at Kick-off Meeting														
Progress Reports	Use Pennoni Report unless client has a required format														

Sample Pennoni Workplan (Partial Plan)

SECTION 0410

**Location &
Convenience to
Town Staff**

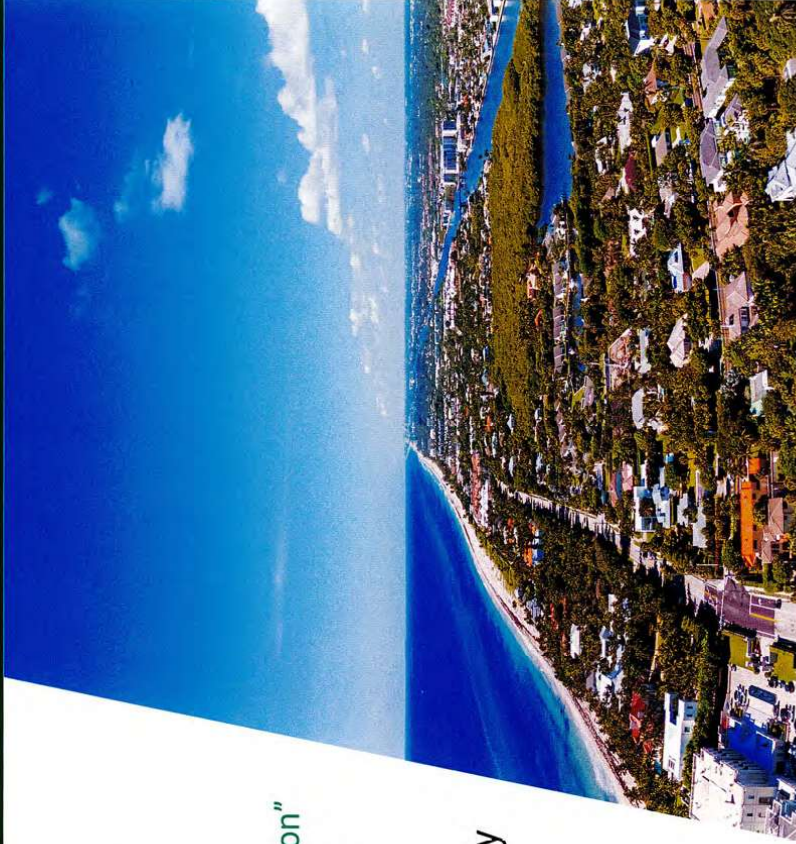
Pennoni



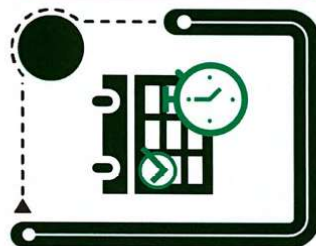
Effectively Support the Town



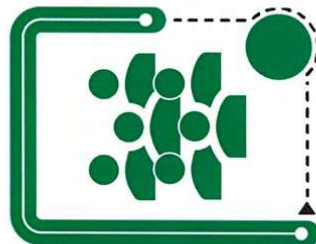
- ▶ Local staff PM to Direct Workflow
- ▶ 90+ FL staff to support, 1,400+ staff Nationally
- ▶ Microsoft Teams platform
 - Eliminates travel costs to meet "in-person"
 - Virtual Team collaboration (as needed)
 - File Collaboration
- ▶ Cloud File Storage/Sharing
- ▶ Goal is to grow Pennoni's local Delray Beach, FL office



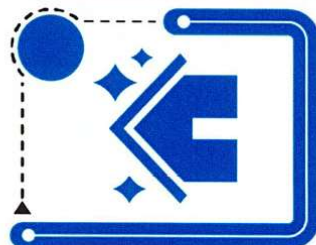
Why Pennoni



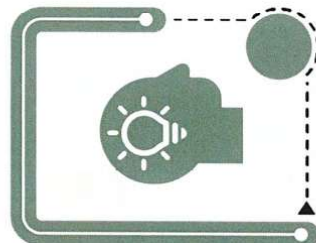
Responsiveness
& Ability to Meet
Deadlines



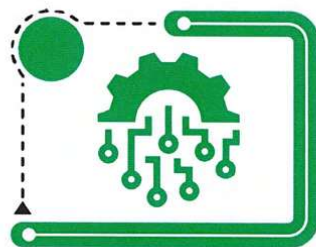
Availability of
Staff



Local Office
with In-house
Technical
Expertise



50 Years Serving
in Florida



Smart Utility
Solutions

We sincerely want to serve as Town Engineer!



Questions?



Partners for What's Possible



TOWN OF OCEAN RIDGE, FLORIDA

Request for Qualifications Continuing Contracts for Professional Services

RFQ25-001

Due Date: January 8, 2025





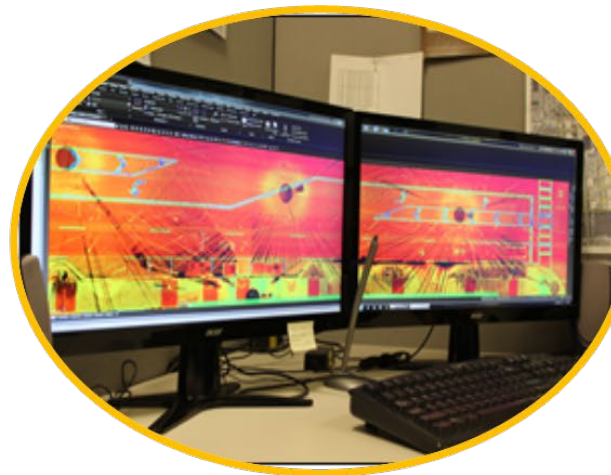
FIRM OVERVIEW





FIRM OVERVIEW – CRAIG A. SMITH & ASSOCIATES

- Established in 1980, CAS is a full-service civil engineering, surveying, SUE, construction management, utility locating, CAD design, and grants assistance firm.
- Certified Small Business Enterprise (SBE) with Palm Beach County.
- 50+ staff including Professional Engineers, Licensed Surveyors, GIS specialists, CADD drafters, inspectors, and utility locators.
- Five technical divisions: Civil Engineering, Surveying, CADD, Subsurface Utility Locates, & Construction Management.





FIRM PHILOSOPHY

- Deliver cost-effective, timely, high-quality services built on responsiveness, clear communication, teamwork, and long-term client partnerships.
- 40+ years of South Florida municipal experience across stormwater, water, wastewater, roadway, utility, permitting, grant assistance, and construction management.
- Long-term clients (20+ years) include Pembroke Park, Margate, Glades County, Moore Haven, Golden Beach, Sweetwater, and others.





PROJECT UNDERSTANDING





CONTINUING CONTRACT - PROFESSIONAL SERVICES OVERVIEW

The Town of Ocean Ridge seeks to establish multiple continuing contracts with qualified firms to provide on-call professional services across multiple disciplines.

Services will be authorized through qualifications-based, project-specific Task Orders, enabling expedited delivery of studies, design, permitting, bidding, and construction-phase support.

Craig A. Smith & Associates, supported by its Strategic Partners, provides the following Professional Service Categories:

- Civil – Water: **Craig A. Smith & Associates**
- Civil – Traffic & Transportation Engineering: **VN Engineers**
- Geotechnical & Materials Testing: **RADISE International**
- Hydrogeology & Water Supply: **JLA Geosciences**
- Surveying, Mapping & GIS: **Craig A. Smith & Associates**
- Civil Engineering (Town Engineer Services): **Craig A. Smith & Associates**



PROFESSIONAL PERSONNEL





TOWN OF OCEAN RIDGE

CRAIG A. SMITH & ASSOCIATES (SBE)

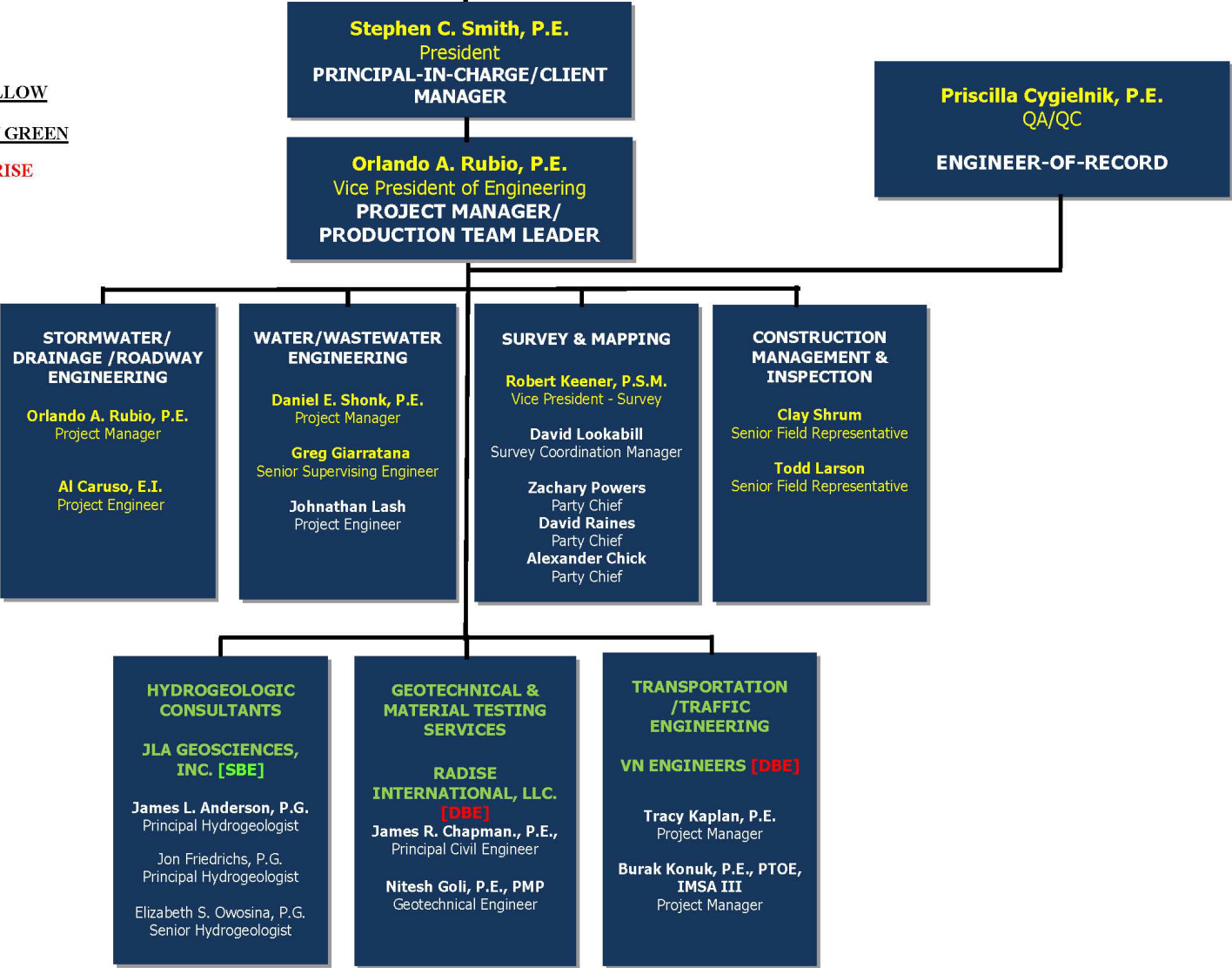
*CIVIL ENGINEERS * SURVEYORS * UTILITY LOCATORS *

*KEY CAS STAFF ARE HIGHLIGHTED IN YELLOW

**SUBCONSULTANTS ARE HIGHLIGHTED IN GREEN

DBE = DISADVANTAGED BUSINESS ENTERPRISE

SBE = SMALL BUSINESS ENTERPRISE





PROJECT TEAM MATRIX

Team Approach

Clear roles, single-point accountability, proactive communication, and early issue resolution ensure efficient, predictable project delivery.

Firm	Role	Core Responsibilities
Craig A. Smith & Associates, LLC (CAS)	Prime Consultant	Project management & single-source responsibility; civil, water, utilities & stormwater engineering; Town Engineer Services; Survey & SUE; CADD/GIS; construction management & inspection; QA/QC
JLA Geosciences	Hydrogeology	Water supply development; groundwater modeling; well design & testing; hydrogeologic evaluations
RADISE International, L.C.	Geotechnical / Materials	Subsurface investigations; foundation recommendations; drilling; materials testing
VN Engineers, Inc.	Transportation	Traffic studies; signalization; signing & pavement markings; lighting; ITS





PROJECT EXECUTION, OWNERSHIP, AND COMMUNICATION APPROACH

Key Staff & Grant-Related Experience:

- Stephen C. Smith, P.E.: Client Manager - Executive oversight and primary accountability to the Town; ensures contract compliance, resource availability, and issue resolution.
- Orlando Rubio, P.E.: Project Manager - Leads day-to-day execution; manages scope, schedule, budget, and coordination across all disciplines; primary point of contact.
- Priscilla Cygielnik, P.E.: Engineer of Record– Technical ownership of design and permitting; prepares and seals plans; Town and Community Outreach Contact.





CRAIG A. SMITH ASSOCIATES KEY STAFF

- Robert Keener, PSM - Surveying: Provides accurate, timely survey data; coordinates seamlessly with engineering and SUE to support informed decisions.
- James Driscoll - SUE: Identifies subsurface utilities early to reduce conflicts, change orders, and construction risk.
- Todd Larson - CEI: Oversees construction compliance; maintains field coordination and clear communication with Town staff and contractors.





KEY PROJECT STAFF

Name	Role	Experience	Years with CAS	Qualifications
Stephen C. Smith, P.E.	Contract Manager	39 Years	36 Years	BS
Priscilla Cygielnik, P.E.	Engineer of Record	25 Years	1 Year	MBA
Orlando A. Rubio, P.E.	VP, Stormwater Engineering	37 Years	25 Years	BS
Daniel E. Shonk, P.E., S.I.	Project Manager	21 Years	4 Years	BS
Greg A. Giarratana	Senior Supervising Engineer	47 Years	27 Years	BS
Todd V. Larson	Senior Field Representative	47 Years	5 Years	BS
Clay Shrum	Senior Field Representative	40 Years	1 Year	—
Albert J. Caruso, E.I.	Project Engineer	38 Years	28 Years	—
Robert D. Keener, P.S.M.	Survey / Geomatics	47 Years	30 Years	PSM
David Lookabill	Survey Coordination Manager	41 Years	11 Years	—
James F. Driscoll	Subsurface Utility Engineering	34 Years	31 Years	—
Alan Lopez	SUE Manager	24 Years	6 Years	—



JLA Geosciences, Inc.
HYDROGEOLOGIC CONSULTANTS

Firm Overview

Professional Geologists providing hydrogeology, groundwater/well design, RO/NF supply, aquifer testing, contamination assessment

Jim Andersen, P.G. – President



- 40 years in hydrogeology; oversees firm operations, QA/QC, project management
- Designed/completed hundreds of water supply wells, including 100+ Upper Floridan Aquifer
- Expert in aquifer testing, modeling, RO supply, injection wells, and well rehab
- Industry speaker and board member for multiple water resource organizations

Jon Friedrichs, P.G. – Principal Hydrogeologist



- Well construction, NF/RO feed water design, aquifer profiling, geophysical logging
- Manages well rehabilitation and complex site conditions
- Extensive Floridan & Surficial Aquifer experience since 2005

Elizabeth Owosina, P.G. – Hydrogeologist / Project Manager



- 21+ years in wellfield design, deep injection and production wells, aquifer testing
- Regulatory permitting, project management, and reporting expertise



Firm Overview

Geotechnical engineers including materials testing, and inspection with extensive South Florida experience; contracts with various agencies to include, SFWMD, FDOT, USACE, school boards, and cities



James Chapman, P.E. – Senior Civil/Structural Engineer

- 42+ years in project management, design, and delivery of highways, stormwater, land development, water/wastewater, and power facilities
- Expertise: planning, permitting, design, cost estimating, bidding, construction oversight, client/agency coordination



Nitesh Goli, P.E. – Geotechnical Engineer

- 8+ years in geotechnical services for water resources, transportation, and commercial projects
- Skilled in borehole logging, field inspections, vibration monitoring, data analysis, and technical reporting
- Experienced in contractor coordination and civil engineering support



Firm Overview

Florida-certified DBE with 40+ years of transportation engineering experience. Team of 90+ professionals specializing in Traffic Engineering, Operations Studies, and Traffic Operations Design

Tracy Kaplan, P.E. – Project Manager

- 22 years in civil engineering; highway focus on utilities, drainage, lighting, and pavement marking/signing
- Designs/reviews plans ensuring quality and compliance with federal, state, and local standards
- Proficient in MicroStation, Geopak, and ASAD

Burak Konuk, P.E., PTOE, IMSAIII – Transportation Engineer

- 15 years diversified experience; Engineer of Record for local and large-scale roadway projects
- Traffic expertise: studies, signal design, ITS/ATMS, lighting, S&PM, TTCP
- Skilled in design standards (MUTCD, MUTS, HCM) and software: MicroStation, INROADS, ArcGIS, SYNCHRO, HCS, SIDRA, AutoCAD



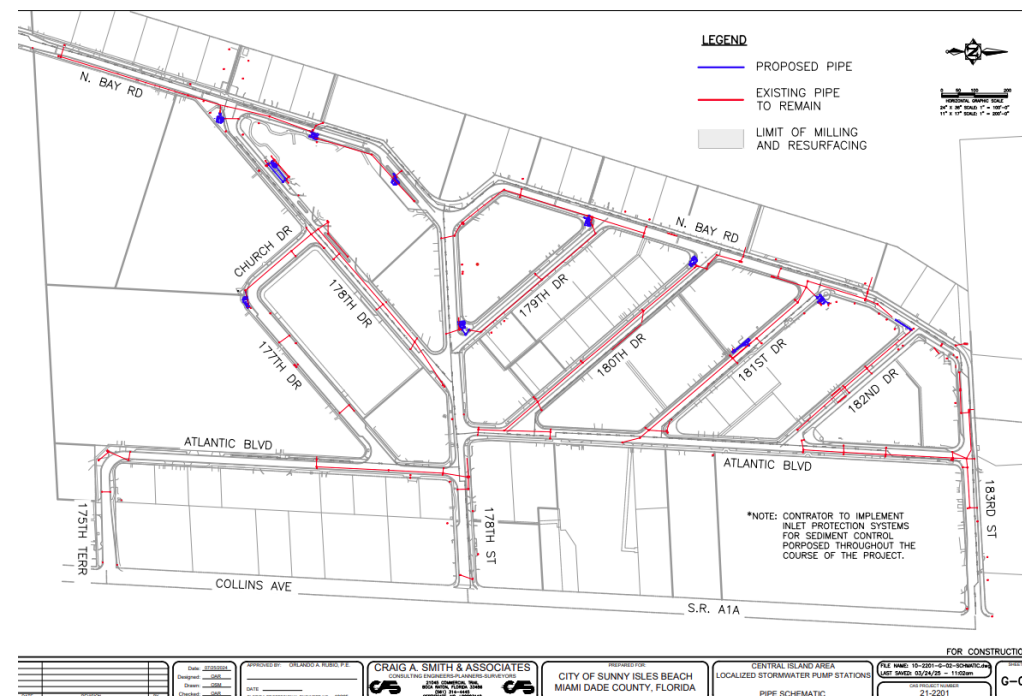
SIMILAR PROJECTS





City of Sunny Isles Beach Central Island Drainage & Stormwater Pump Station Improvements

- **Complexity & Relevance:** Municipal stormwater retrofit integrating ten (10) pump stations with existing drainage and Class V disposal wells to provide flood relief during moderate-severe storm events.
- **Project Management:** CAS led a cost-driven redesign after bids exceeded budget, providing end-to-end services including analysis, survey, SUE, design, permitting, and construction-phase support.
- **Schedule & Scope Control:** Survey and engineering completed on schedule; project advancing through permitting within approved scope and budget.
- **Value to Municipality:** Redesigned approach significantly reduced projected costs, leveraged existing infrastructure, and restored project feasibility; Design and CM services budgeted at **\$301,800**.





Town of Golden Beach Center Island Stormwater-Tidal Pump Station

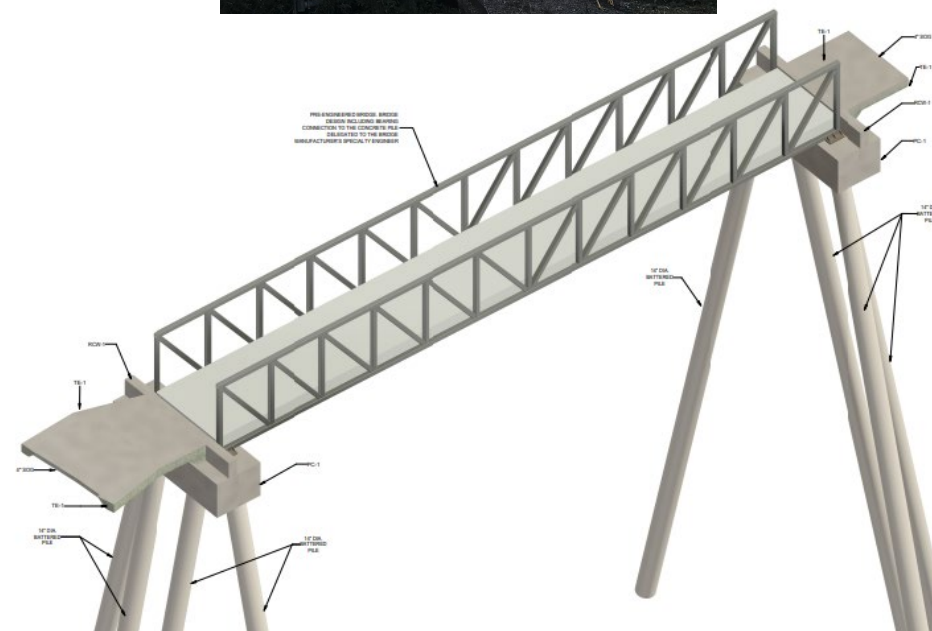
- **Complexity & Relevance:** Design and implementation of a municipal stormwater pump station to provide flood protection during storm events coinciding with high tide conditions.
- **Project Management:** CAS performed under a long-standing continuing services contract, delivering engineering, design, permitting, surveying, utility locating, and construction management through Task Order execution.
- **Schedule & Scope Control:** Design completed within planned schedule; construction delivered from November 2020 to June 2022 with no liquidated damages.
- **Value to Municipality:** Secured **\$915,000 SRF funding**, supported award of a **\$1.2M construction contract**, and delivered services within a **\$234,315 design and CM budget**, reinforcing fiscal stewardship and long-term municipal partnership.





City of Belle Glade SE Ave G Pedestrian Bridge

- **Complexity & Relevance:** Pedestrian bridge replacement serving Gove Elementary School, spanning SFCD Canal 1, requiring coordination with multiple disciplines and agencies.
- **Project Management:** CAS led project management and coordination among geotechnical (RADISE), structural (MUEngineers), and civil survey teams from design through bidding.
- **Schedule & Scope Performance:** Delivered design and bid-ready documents in compliance with FDOT Small County Outreach Program requirements and funding constraints.
- **Value-Added:** Integrated survey, geotechnical, structural design, and project management streamlined coordination, reduced risk, and supported efficient, constructible design.



3D - VIEW #1

MANVILLE O. LANTIER, ENGINEER, LICENSE NO. 10000
PROFESSIONAL ENGINEER, LICENSE NO. 10000
THIS DRAWING HAS BEEN ELECTRONICALLY SIGNED AND
SEALED BY MANVILLE O. LANTIER, ENGINEER, P.E. ON THE
DATE INDICATED BELOW.
MANVILLE O. LANTIER, ENGINEER, P.E.
PRINTED COPIES OF THIS DOCUMENT ARE NOT
CONSIDERED VALID AND SHALL BE THE SOLE
AUTHORITY FOR ANY AND ALL INFORMATION AND
ELECTRONIC COPIES.



Palm Beach County Utilities Locating Services

- **Project Relevance & Complexity**
Countywide utility locating for Palm Beach County Utilities using soft digs, 3D GPR, emergency locates, and lookout services in active municipal systems.
- **Project Management**
Single Project Manager with integrated SUE, survey, design, and construction support from initiation through completion.
- **Schedule & Scope Performance**
Consistently delivered on schedule and within scope through rapid mobilization and in-house coordination.
- **Value-Added**
Unified subsurface investigation, survey, design, and construction administration reduces field conflicts, accelerates delivery, and lowers construction costs.





JLA Geosciences, Inc. **Town of Highland Beach Floridan Aquifer Well Evaluation**

HYDROGEOLOGIC CONSULTANTS

- **Project Relevance and Complexity**

JLA Hydrogeology evaluated three (3) Upper Floridan Aquifer wells supplying the Town's low-pressure RO plant, assessing well condition, capacity, and water quality impacts associated with close well spacing.

- **Project Management and Execution**

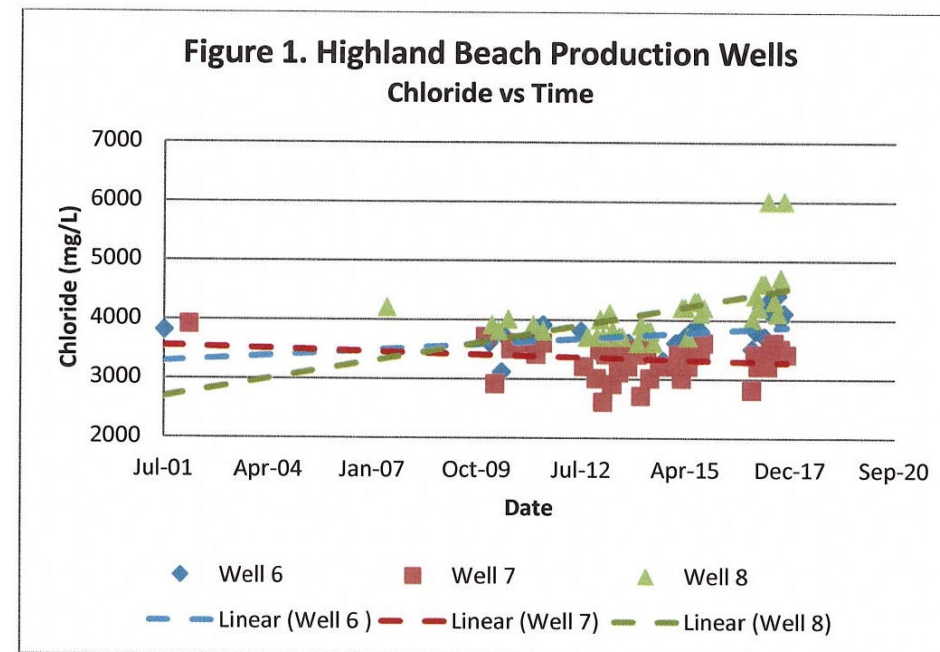
The study was completed through a structured review of historical data, performance analysis, and water quality evaluation, with clear findings and practical recommendations provided to Town staff.

- **Schedule and Scope Compliance**

The project was completed on time and within the established scope, with no additional services required.

- **Value-Added Benefits**

The assessment confirmed all wells were operational and identified capacity loss in Well 7, leading to a recommended acid treatment that restored performance. JLA also identified long-term water quality impacts caused by well proximity, providing strategic insight for future monitoring and water supply planning.





Woolbright Road at LWDD E-4 Canal (Emergency Repairs)

- **Project Relevance & Complexity:** Emergency settlement of bridge approach slab (April 2024) forced closure of two eastbound lanes on a major County roadway, requiring rapid, multi-agency response.
- **Project Management & Execution:** RADISE supported Palm Beach County, coordinating with the City of Boynton Beach, Keller, Hinterland Group, and RJ Behar from emergency stabilization through permanent repairs.
- **Schedule and Scope Compliance:** Traffic restored within emergency timelines. RADISE completed subsurface investigation (as-builts review, SPT borings), recommended soil stabilization and compaction grouting design, provided field testing, verification borings, and construction inspection.
- **Value Added Benefits:** Independent verification of repair effectiveness with root cause analysis and recommendations to prevent recurrence.





City of Deerfield Beach LAP 445529-1 Crystal Lake Drive & NW 45th Street Improvements

- **Project Relevance & Complexity**
Multimodal corridor improvements addressing pedestrian safety, ADA compliance, lighting, and traffic operations, including a mini-roundabout.
- **Project Management**
Coordinated roadway, sidewalk, lighting, and traffic design into a single, integrated plan.
- **Schedule & Scope Performance**
Design progressed in accordance with City requirements and project milestones.
- **Value-Added**
Holistic corridor design enhances safety, accessibility, visibility, and operational efficiency.





WORKLOAD AND APPROACH





CAPACITY AND EXECUTION

Ability to Absorb Additional Town Projects

Craig A. Smith & Associates, LLC (CAS) actively manages workload across a diversified municipal portfolio, maintaining sufficient staffing depth and technical redundancy. Our current project mix demonstrates adequate capacity to immediately absorb additional Town of Ocean Ridge assignments without impacting service quality or delivery schedules

Prioritization

- Projects are prioritized based on regulatory deadlines, funding requirements, and client-defined milestones.
- Project Managers typically oversee **3–5 concurrent projects**, adjusted for complexity and phase.
- Dedicated teams and internal quality control reviews ensure schedules are met without overextension.

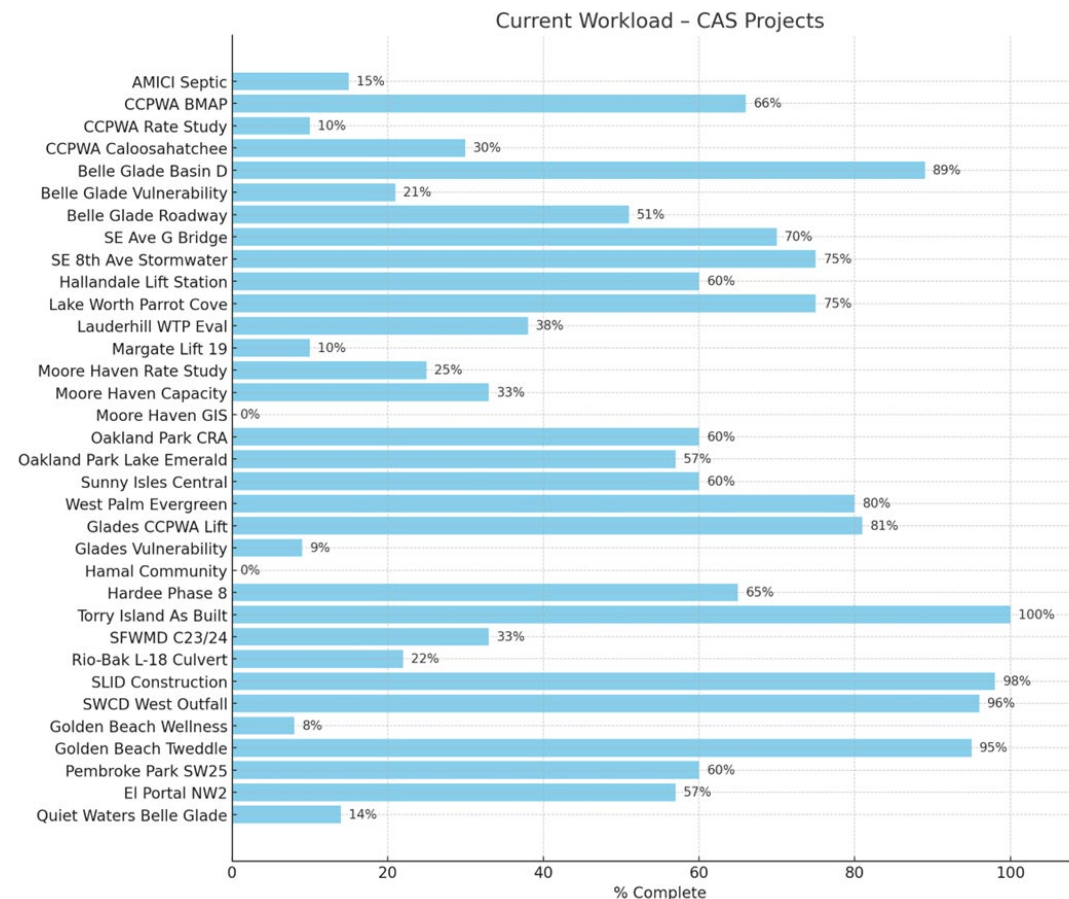
Strategies to Meet Timelines

- Phased task scheduling with internal milestone tracking
- Efficient, unified design process staff supporting Engineering with Survey, SUE, CADD & CEI
- Early identification of permitting, utility, or constructability risks
- Rapid response protocols and one-business-day communication standard



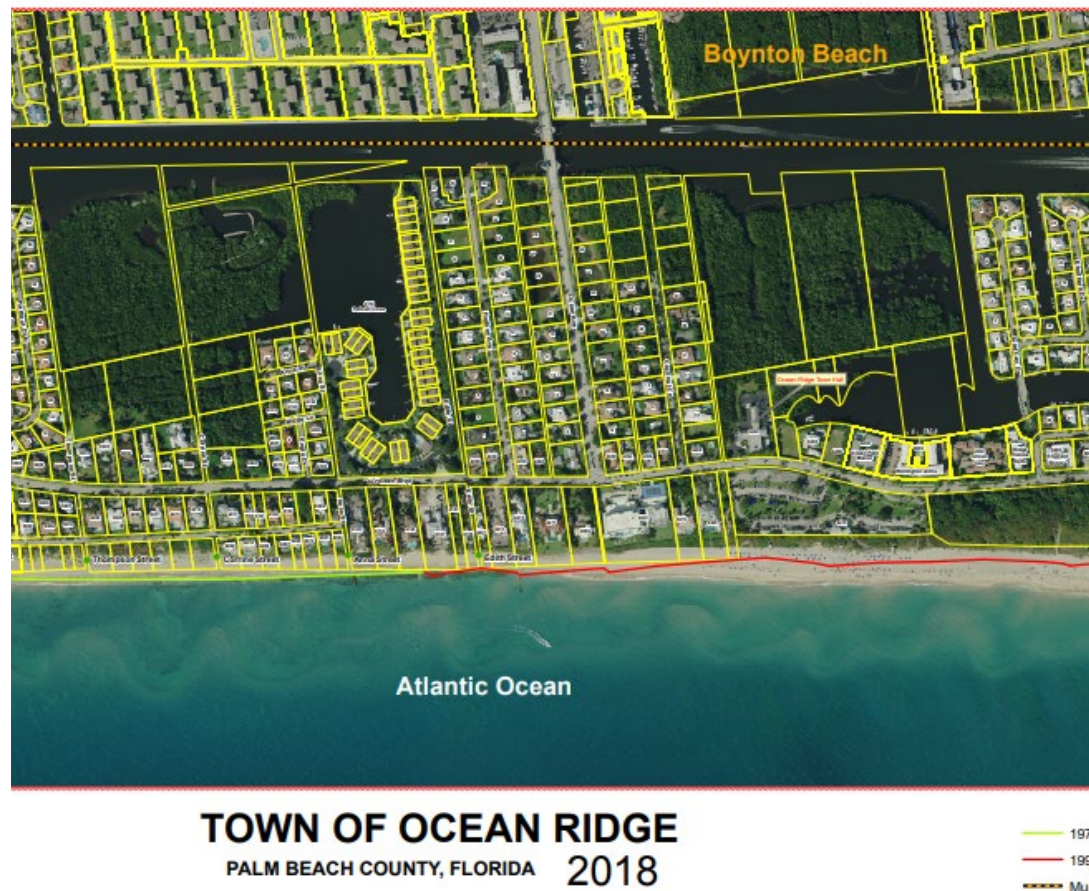
CURRENT WORKLOAD

- Current and Projected Workload Snapshot
- Active projects across stormwater, wastewater, utilities, roadway, resiliency, and rate studies
- Portfolio includes projects ranging from **early planning (0–15%) to near completion (95–100%)**, demonstrating continuous workflow turnover and available capacity
- Municipal clients include Belle Glade, Moore Haven, Golden Beach, Sunny Isles Beach, Pembroke Park, Glades County, Hallandale Beach, and others





PHASED PROJECT APPROACH



- City Engagement, Scoping, and Project Authorization
- Survey & Subsurface Utility Locates
- Preliminary Design in coordination with the City
- Public Meetings/Public Outreach
- Agency Coordination and Permitting
- Final Engineering, Estimating, and Bidding*
- Construction Management
- Project Close-Out/Commissioning

*Provide grant assistance to City Staff



IMPLEMENTATION – PROJECT SCHEDULE

Typical Project Timeline:

- ✓ **Month 1-6:** Data collection, site evaluations, and preliminary design
- ✓ **Month 6-9:** Final design, permitting applications, and regulatory coordination
- ✓ **Month 9-12:** Permitting approvals and construction bid support
- ✓ **Month 12+:** Construction oversight (as needed)

Deliverables:

- ✓ Grant related documents, Opinions of Probable Cost, Engineering reports, CAD drawings, permitting applications, and bid documents



OFFICE LOCATIONS

Locally Based Professional Staff:

CAS Headquarters 4152 Blue Heron
Blvd Suite 116 Riviera Beach, FL

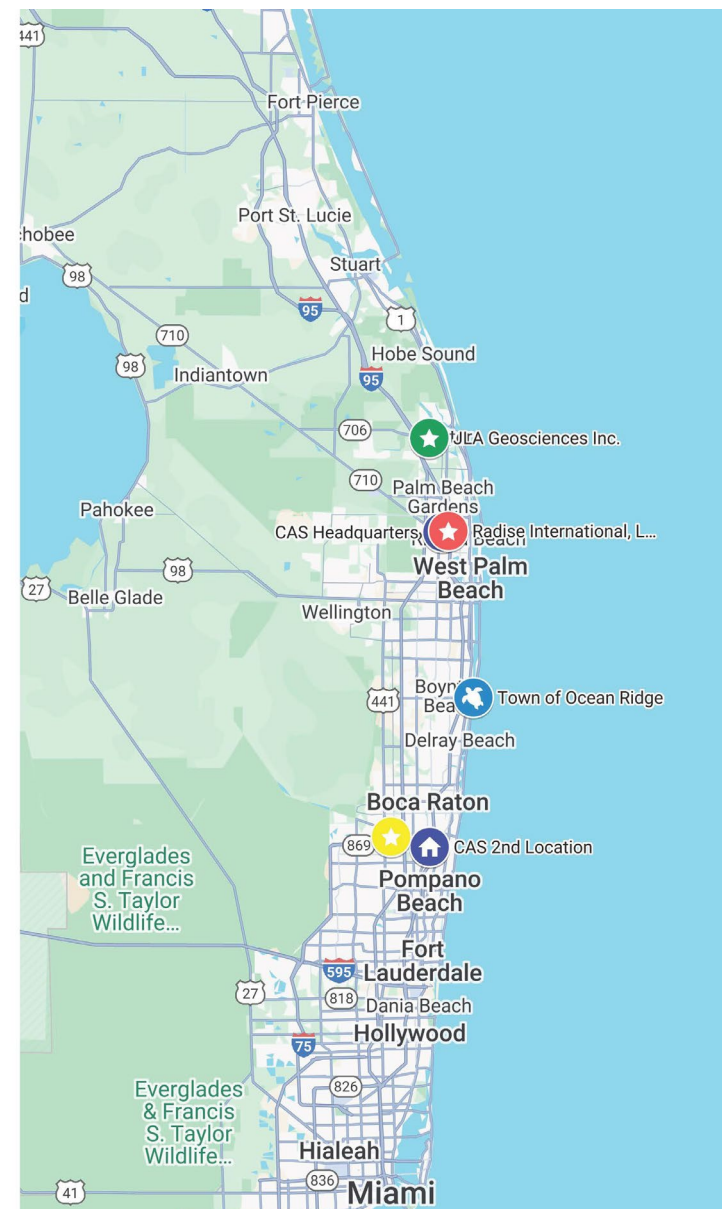
CAS Deerfield Office 1425 E. Newport
Center Drive Deerfield Beach, FL

Town of Ocean Ridge 6450 N. Ocean
Blvd Ocean Ridge, FL

JLA Geosciences 1907 Commerce Ln
Jupiter, FL

RADISE International 4152 Blue Heron
Blvd Riviera Beach, FL

VN Engineers 6820 Lyons Technology
Circle Coconut Creek, FL 33073





WHY CAS?

- ✓ Responsive
- ✓ Highly Qualified Staff
- ✓ Relevant Experience
- ✓ Efficient, Value-Added Unified Design Process
- ✓ Technologically Advanced with Old School Principles





THANK YOU!



Agenda: Monday, January 12, 2026
Memo: Item #14.

Town of Ocean Ridge, Florida

Town Commission Agenda Memorandum

Subject: Short Term Rentals Discussion (Town Attorney Goddeau)

A. Updated State Statute Info

B. Examples of Other Municipalities' Regulation and Enforcement Efforts

Staff recommends...

Suggested Motion: I move to...

Respectfully,

TOWN OF OCEAN RIDGE
Office of the Town Manager

MEMORANDUM

TO: Mayor and Town Commission

FROM: Michelle Heiser, Town Manager

DATE: Manager's Report for January 2026 Meeting

SUBJECT: Potential Budget Adjustment Strategy in Anticipation of Revenue Impacts from the Proposed Property Insurance Relief Homestead Exemption

Purpose

The question being posed to city managers throughout Florida is, how will you adjust to compensate for the revenue loss, should any property tax reduction initiatives from Tallahassee come to life? This memo outlines a proactive budget strategy to address the projected reduction of approximately **\$200,000** in ad valorem revenues that may occur if the **Property Insurance Relief Homestead Exemption** is approved at the state level. The analysis below takes into account this one initiative and details a set of targeted expense adjustments designed to provide a budget without affecting law enforcement operations or diminishing the Town's high service standards.

It is also important to note the alternative to expense or service reduction measures is simply to transfer the needed funds from contingency. If it remains only one initiative, with an impact of approximately \$200,000, this is quite manageable. The exercise below, however, provides a guideline for reductions which can also be expanded to a greater extent, should additional initiatives bubble up.

Overview

The proposed exemption would reduce the taxable value of homesteaded residential properties statewide, resulting in lower property tax revenues for municipalities. In anticipation of this impact, staff conducted a detailed review of Town expenditures and identified adjustments that maintain operational stability, preserve public safety, and ensure the continuity of essential services. At this time, the only initiative moving forward is this one, however, I would not be surprised if an additional initiative is pushed through last minute this session.

Expense Reduction Measures

1. Treasurer Position in Abeyance

Estimated Savings: ~\$80,000

The Town will delay hiring the Treasurer position and continue operating with enhanced Paychex

capabilities and streamlined internal workflows for payroll, accounts payable, accounts receivable, and reporting. This deferral provides substantial recurring savings with minimal service disruption.

2. Transition to Paperless Garbage Billing / Potentially Integrate with Tax Bill in the Future

Estimated Savings: \$5,000–\$10,000

To reduce printing and postage costs, the Town will shift to an opt-in paperless billing model for waste services and encourage online payments. Staff is also evaluating the feasibility of including the garbage assessment on the annual property tax bill, which is standard practice in many communities and increases administrative efficiency.

3. GIS Cost-Sharing Opportunities

Estimated Savings: \$15,000–\$25,000

Staff will explore options to share GIS services with nearby municipalities or partner with Palm Beach County as part of the MS4/NPDES program. Shared-user agreements could significantly reduce the Town's current licensing and maintenance costs while maintaining access to high-quality mapping and data resources.

4. Adjustments to Contracted Services (Non-Law Enforcement)

Estimated Savings: \$20,000–\$30,000

Selective reductions will be made to contracted services that are not tied to safety or regulatory requirements. These may include scaling back certain landscaping cycles, irrigation maintenance, or facility services where efficiencies can be realized without impacting residents.

5. Technology and Software Optimization

Estimated Savings: \$10,000–\$12,000

A review of current technology subscriptions and hardware cycles will identify opportunities to consolidate or eliminate unused services, adjust cloud storage tiers, and extend replacement cycles for non-safety-related equipment. These refinements produce sustainable, low-impact savings.

6. General Government Operational Efficiencies

Estimated Savings: \$25,000–\$40,000

Staff will implement modest reductions in areas such as training and travel for non-sworn personnel, codification update schedules, and professional services where timelines or scopes

can be adjusted responsibly. These reductions maintain operational standards while reducing non-essential expenditures.

Total Savings Potentially Achieved

The adjustments outlined above collectively produce an estimated **\$155,000–\$197,000** in savings. Minor refinements within administrative or contracted service areas will fully achieve the **\$200,000** target, ensuring a balanced response to the potential revenue loss.

Notably, **no reductions are proposed to law enforcement staffing, equipment, or operations**, and no adjustments are made within the Building/Development Department due to its enterprise fund structure.

Next Steps

Staff will continue monitoring the legislative progress of the Property Insurance Relief Homestead Exemption and will update the Commission as more information becomes available. Should the measure pass, these budget adjustments can be implemented promptly. Additional options will be prepared if further reductions become necessary.

Conclusion

This all being said, even with these reductions anticipated and planned for, the Town must remain prepared for unanticipated expenses that may arise over the course of the fiscal year. Examples already on the horizon include potential legal costs associated with the sand transfer permit issue involving the Town of Manalapan, which may require additional environmental, engineering, or legal review beyond current projections. Similarly, other resiliency concerns, storm-related impacts, or unforeseen operational needs could emerge and place new demands on the budget. Staff will continue monitoring these developments closely and will keep the Commission informed to ensure that we maintain both fiscal stability and readiness to respond as circumstances evolve.

This draft plan reflects a disciplined and strategic response to anticipated fiscal impacts. By focusing on operational efficiencies, shared services, and thoughtful deferrals, the Town remains well-positioned to sustain its strong service delivery and financial stability.



Ocean Ridge Police Department

6450 N. Ocean Blvd., Ocean Ridge, FL 33435

Phone (561) 732-8331 • Fax (561) 732-8676

www.oceanridgeflorida.com

Scott McClure
Chief of Police

November 2025 Monthly Activity Report

Subjects;

1. *Monthly Law Enforcement Activity Report*
(Please see attached detailed reports)
2. *Monthly Boynton Beach Fire/EMS Activity Report*
(Please see attached detailed reports)



Ocean Ridge Police Department

Other Activity Report – November 2025

Traffic Enforcement

Type	Total
Citations	215
Written Warnings	304
Parking Tickets	24
Traffic Stops	449

Arrests

Type	Total
S19 Felony	0
S18 Misdemeanor	6

Telephone Calls Handled by Dispatch

Category	November	Year to Date
9-1-1	60	626
Incoming / Non-Emergency	329	4261
Outgoing / Non-Emergency	139	1866
Total	528	6753

Walk-Ins Handled by Dispatch

Category	November	Year to Date
All	266	2301
After Business Hours	172	1321

Administrative / Public Services

Service	November	Year to Date
Alarm Sign Issuance	0	1
Alarm Technician	29	139
AOD / Range Use	4	40
Burn Permit	0	4
Fingerprints	3	28
Keys	1	13
Pet Tag / Vehicle Decal	3	40
Report / Record Request	7	108
Vendors	44	431
Visitor for Chief	7	48
Visitor for Lt or Investigator	4	39
Visitor / Info	157	1491
Gift/Food Delivery	3	43
Pick up Property/Evidence	3	27
Pill Drop	2	81

ACTIVITY SUMMARY BY SIGNALS

ALL UNITS From 11/01/2025 00:00 Through 11/30/2025 23:59

ACTIVITY SUMMARY BY SIGNALS		All Calls IN Signal Order
Signal	Description	Count
10108	ON FOOT W/PORTABLE	47
10109	VEHICLE MAINTENANCE	164
1040	MEAL BREAK	2
1050	TRAFFIC STOP	437
1058	AT STATION	4
1060	ASSIST TO MOTORIST	2
803	VTC OVERGROWN LOT	1
805	VTC SOLICIT W/O PERMIT (DOOR TO DOOR)	2
806	VTC WORKING WHEN NOT PERMITTED	5
807	VTC TRASH/GARBAGE	2
820	VTC ANIMALS ON BEACH	2
821	VTC DOGS AT LARGE	1
823	VTC CONSTRUCTION SITE	4
824	VTC ALL OTHER	5
BCHK	BEACH PATROL	130
DC	DISTRICT CHECK	1339
HCKH	HOUSE CHECK HAND	254
HCKV	HOUSE CHECK VISUAL	42
LPR	LICENSE PLATE RECOGNITION ALERT	3
S03	HIT AND RUN ACCIDENT	1
S04	AUTO ACCIDENT	2
S13	SUSPICIOUS INCIDENT	1
S13P	SUSPICIOUS PERSON	3
S13V	SUSPICIOUS VEHICLE	4
S14	INFORMATION	2
S15	SPECIAL DETAIL	75
S21A	BURGLARY ATTEMPT	1
S22	DISTURBANCE	1
S25	FIRE/FD ASSIST	3
S48	OPEN DOOR	1
S48G	OPEN GARAGE DOOR	3
S49	ALARM	33
S49F	FIRE ALARM	1

ACTIVITY SUMMARY BY SIGNALS

ALL UNITS From 11/01/2025 00:00 Through 11/30/2025 23:59

ACTIVITY SUMMARY BY SIGNALS		All Calls IN Signal Order
Signal	Description	Count
S51	TRESPASS	1
S53	EMBEZZLEMENT/FRAUD	2
S68	POLICE SERVICE CALL	33
S72	LOST/FOUND PROPERTY	2
S73	MEDICAL CALL	15
S75	ILLEGAL DUMPING	1
S76	ASSIST OTHER DEPARTMENT	17
S79	911 PRANK/FALSE/ACCID CALL	13
S84	WELFARE CHECK	10
S86	LOUD NOISE/MUSIC	1
S90	ILLEGAL PARKING	14
S96	PROPERTY DAMAGE	3
TC	TRAFFIC CONTROL	1
TOTAL ACTIVITY:		2690

NOVEMBER 2025 BOYNTON BEACH FIRE RESCUE REPORT

IncidentNumber	Date	Full Incident Address	Incident City	Station	Incident Type Description	Emergency	Total Response Time (Exposure 0)
2514338	11/1/2025	Beachway N Ocean Ridge	Ocean Ridge	Station 4	Gas leak (natural gas or LPG)	Emergency	7.3
2514368	11/1/2025	6800 Blk N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	Service Call, other	Emergency	2.7
2514550	11/6/2025	Flamingo Dr Briny Breezes	Briny Breezes	Station 4	Service Call, other	Emergency	6.7
2514612	11/7/2025	N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	EMS call, excluding vehicle accident with injury	Emergency	4.1
2514615	11/7/2025	6900 Blk NORTH OCEAN BOULEVARD Ocean Ridge	Ocean Ridge	Station 5	Emergency medical service incident, other	Emergency	10
2514635	11/7/2025	5500 Blk N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	Emergency medical service incident, other	Emergency	6.7
2514724	11/9/2025	6833 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	Emergency medical service incident, other	Emergency	5.5
2514797	11/11/2025	Bay Dr Briny Breezes	Briny Breezes	Station 4	Emergency medical service incident, other	Emergency	5.9
2514814	11/11/2025	6000 Blk Old Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	Vicinity alarm (incident in other location)	Emergency	5.5
2514850	11/12/2025	5900 Blk Old Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	Vicinity alarm (incident in other location)	Non-Emergency	8.7
2514859	11/12/2025	6767 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 3	Gas leak (natural gas or LPG)	Emergency	9.4
2515014	11/15/2025	Douglas Dr Ocean Ridge	Ocean Ridge	Station 4	Emergency medical service incident, other	Emergency	8.1
2515019	11/15/2025	6415 N Ocean Blvd Ocean Ridge	Ocean Ridge	Tower 1	Service Call, other	Non-Emergency	1
2515073	11/16/2025	6800Blk N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	Emergency medical service incident, other	Emergency	6.1
2515095	11/17/2025	5500 Blk N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	Emergency medical service incident, other	Emergency	7.5
2515193	11/19/2025	5900 Blk Old Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	Vicinity alarm (incident in other location)	Emergency	6.7
2515267	11/21/2025	N Ibis Dr Briny Breezes	Briny Breezes	Station 4	Service Call, other	Non-Emergency	5.7
2515295	11/21/2025	5800 Blk N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	Swift water rescue	Emergency	4.9
2515356	11/22/2025	6800 Blk N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	Service Call, other	Emergency	5.2
2515383	11/23/2025	5900 Blk N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	Motor vehicle accident with injuries	Emergency	5.1
2515424	11/24/2025	N Ibis Dr Briny Breezes	Briny Breezes	Station 2	Emergency medical service incident, other	Emergency	5.9
2515459	11/25/2025	5505 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	Emergency medical service incident, other	Emergency	5.1
2515580	11/28/2025	6415 N Ocean Blvd Ocean Ridge	Ocean Ridge	Tower 1	Vicinity alarm (incident in other location)	Non-Emergency	1
2515585	11/28/2025	6415 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 5	Person in distress, other	Emergency	7.3
2515586	11/28/2025	Palm Dr Briny Breezes	Briny Breezes	Station 4	Emergency medical service incident, other	Emergency	6.4
2515657	11/30/2025	5530 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	Emergency medical service incident, other	Emergency	6.9

Ocean Ridge Summary		Briny Breezes Summary	
Medical Calls	12	Medical Calls	3
Fire/Other Calls	9	Fire/Other Calls	2
Total	21	Total	5

EMS Calls exceeding 10 minutes consist of (0)