

**TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
AGENDA**



**December 1, 2025 at 6:00 PM
Town Hall - Meeting Chambers**

TOWN COMMISSIONERS

Mayor Geoff Pugh
Vice Mayor Steve Coz
Commissioner Carolyn Cassidy
Commissioner David Hutchins
Commissioner Ainar Aijala Jr.

ADMINISTRATION

Town Manager Michelle Heiser
Town Attorney Christy Goddeau
Town Clerk Kelly Avery
Chief of Police Scott McClure

To join the meeting, go to: <https://www.youtube.com/@oceanridge9274>

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

PRESENTATIONS & PROCLAMATIONS

ANNOUNCEMENTS

1. The meeting schedule for the next month is as follows: Regular Town Commission Meeting Monday, January 12th at 6:00 PM; Code Enforcement Hearing Tuesday, December 2nd at 10:00 AM; Planning & Zoning Board Meeting Tuesday, December 16th at 9 AM. All meetings are held in the Commission Chambers at Town Hall.
2. The 2025 Special General Election for District 90 will be held on Tuesday, December 9th from 7:00 am to 7:00 pm in the Community Room at the Ocean Ridge Town Hall
3. The Annual Municipal Election in March 2026 has been cancelled, as there were only two candidates that qualified for the two open Town Commissioner seats. Congratulations to Commissioner Cassidy and Commissioner Hutchins who will serve as Town Commissioners for another three-year term and will be sworn-in at the April meeting.
4. Please join us on Friday, December 5th from 5:00 – 7:00 p.m. for the annual “Light the Lights” holiday event, which will be held at the Town Hall complex.
5. Town Hall will be closed on Thursday, December 25th and Friday, December 26th in observance of the Christmas holiday, and Thursday, January 1st, 2026, in observance of the New Year.
6. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town’s website or call Town Hall for

assistance.

PUBLIC COMMENT – (3-minute individual limit for items not on the agenda)

APPROVAL OF CONSENT AGENDA (Items that do not require discussion)

7. Adopt Minutes of the November 3, 2025, Regular Meeting
8. October 2025 Financials
9. December 2025 Holiday Schedule
10. Ratification of Emergency Contract for Repair - Phase 1 Watermain
11. Approval of Resolution 2025-23: A Resolution Of The Town Of Ocean Ridge, Florida, Relating To The State Revolving Fund Loan Program; Making Findings; Authorizing The Loan Application; Authorizing The Loan Agreement; Establishing Non-Ad Valorem Covenant To Budget Pledged Revenues; Designating Authorized Representatives; Providing Assurances; Providing For Conflicts, Severability, And Effective Date

REGULAR AGENDA ITEMS

12. Approval of Unity of Title - 50 Coconut Ln
13. Approval of Ordinance on First Reading: Ordinance 2025-07: An Ordinance Of The Town Of Ocean Ridge, Florida, Amending Its Code Of Ordinances At Chapter 64, “Zoning”, Article I, “District Regulations”, Section 64-1, “RSF And RSF Single-Family Residential Districts”, By Adding A New Subsection 64-1(J)(7) To Incentivize Property Owners In The Residential Single-Family (RSF) Zoning District To Grant Public Easements To The Town Of Ocean Ridge Through A Zoning Bonus Program; Amending Subsection 64-1(I) To Update A Cross-Reference Related To Floor Area For Second Stories; Amending Chapter 1, “General Provisions”, Section 1-3, “Definitions”, To Clarify Existing Definitions For Floor Area Total, Floor Area Ratio, And Lot Area; And, Providing For Codification, Severability, Conflicts, And An Effective Date

STAFF & COMMITTEE REPORTS

14. Town Manager
15. Town Attorney
16. Police Chief

TOWN COMMISSIONER COMMENTS

ADJOURNMENT