

**TOWN OF OCEAN RIDGE  
TOWN COMMISSION REGULAR MEETING  
AGENDA**



**November 3, 2025 at 6:00 PM  
Town Hall - Meeting Chambers**

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**TOWN COMMISSIONERS**

Mayor Geoff Pugh  
Vice Mayor Steve Coz  
Commissioner Carolyn Cassidy  
Commissioner David Hutchins  
Commissioner Ainar Aijala Jr.

**ADMINISTRATION**

Town Manager Michelle Heiser  
Town Attorney Christy Goddeau  
Town Clerk Kelly Avery  
Chief of Police Scott McClure

To join the meeting, go to: <https://www.youtube.com/@oceanridge9274>

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**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA**

**PRESENTATIONS & PROCLAMATIONS**

**ANNOUNCEMENTS**

1. The meeting schedule for the next month is as follows: Regular Town Commission Meeting Monday, December 1 at 6:00 PM; Code Enforcement Hearing Tuesday, November 4th at 10:00 AM; Planning & Zoning Board Meeting Tuesday, November 18th at 9 AM. All meetings are held in the Commission Chambers at Town Hall.
2. The 2025 Special General Election for District 90 will be held on Tuesday, December 9th from 7:00 am to 7:00 pm in the Community Room at the Ocean Ridge Town Hall
3. Town Hall will be closed on Tuesday, November 11, 2025, in observance of the Veterans Day holiday as well as closed Thursday, November 27th & Friday, November 28th in observance of the Thanksgiving holiday.
4. Please join us on Friday, December 5th from 5:00 – 7:00 p.m. for the annual “Light the Lights” holiday event, which will be held at the Town Hall complex. Please check the Town’s website for more details to come
5. The Annual Municipal Election will be held on March 10, 2026. There will be two Town Commission seats open for a three-year term. Candidate filing dates run from November 3, 2025, at Noon through November 14, 2025, at Noon in the Town Clerk’s Office. / La Elección Municipal Anual se llevará a cabo el 10 de marzo de 2026. Habrá dos asientos para el Concejo Municipal disponibles por un período de tres años. Las fechas para presentar candidaturas van desde el 3 de noviembre de 2025 a las 12:00 p.m. hasta el 14 de noviembre de 2025 a las 12:00 p.m. en la Oficina del Secretario Municipal.

6. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town's website or call Town Hall for assistance.

**PUBLIC COMMENT** – (3-minute individual limit for items not on the agenda)

**APPROVAL OF CONSENT AGENDA** (Items that do not require discussion)

7. Adopt Minutes of the October 6, 2025, Meeting
8. Approval of 2026 Town Commission Meeting Dates
9. Approval of 2026 Town Holidays
10. September Financials

**REGULAR AGENDA ITEMS**

11. DEM Project for Wind Mitigation - Approval of Vendor for Window & Door Replacement of Police HQ / Town Hall
12. Beach Access Repairs and Replacements

**STAFF & COMMITTEE REPORTS**

13. Town Manager
14. Town Attorney
15. Police Chief
16. Fire Chief

**TOWN COMMISSIONER COMMENTS**

**ADJOURNMENT**