

**TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
AGENDA**



**October 6, 2025 at 6:00 PM
Town Hall - Meeting Chambers**

TOWN COMMISSIONERS

Mayor Geoff Pugh
Vice Mayor Steve Coz
Commissioner Carolyn Cassidy
Commissioner David Hutchins
Commissioner Ainar Aijala Jr.

ADMINISTRATION

Town Manager Michelle Heiser
Town Attorney Christy Goddeau
Town Clerk Kelly Avery
Chief of Police Scott McClure

To watch the meeting, go to: <https://www.youtube.com/@oceanridge9274>

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

PRESENTATIONS & PROCLAMATIONS

1. Florida City Government Week 2025 Proclamation
2. Amy Kemp from FPL - Presenting the Storm Secure Underground Program
3. Ms. Poonam Kalkat, PhD from Boynton Beach Utilities Administration - Presenting Fiscal 2026 Updates
4. Mr. Arian (Ari) Monzon, Regional Governmental Affairs Manager — Florida Public Utilities | Florida City Gas — Introduction of the parent company, Chesapeake Utilities Corporation

ANNOUNCEMENTS

5. The meeting schedule for the next month is as follows: Regular Town Commission Meeting Monday, November 3rd at 6:00 PM; Code Enforcement Hearing Tuesday, October 7th at 10:00 AM; Planning & Zoning Board Meeting Tuesday, October 21st at 9 AM. All meetings are held in the Commission Chambers at Town Hall.
6. Town Hall will be closed Monday, October 13, 2025, in observance of the Columbus Day holiday.
7. The Annual Municipal Election will be held on March 10, 2026. There will be two Town Commission seats open for a three-year term. Candidate filing dates run from November 3, 2025, at Noon through November 14, 2025, at Noon in the Town Clerk's Office. / La Elección Municipal Anual se llevará a cabo el 10 de marzo de 2026. Habrá dos asientos para el Concejo Municipal disponibles por un período de tres años. Las

fechas para presentar candidaturas van desde el 3 de noviembre de 2025 a las 12:00 p.m. hasta el 14 de noviembre de 2025 a las 12:00 p.m. en la Oficina del Secretario Municipal.

8. The Town is hosting a blood drive event with One Blood on Saturday, October 11th from 10:00 am – 4 pm. The bus will be parked behind the Town Hall. All those who wish to donate blood can sign up through a link posted on the Town's website.
9. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town's website or call Town Hall for assistance.

PUBLIC COMMENT – (3-minute individual limit for items not on the agenda)

APPROVAL OF CONSENT AGENDA (Items that do not require discussion)

10. Adopt Minutes of the September 8, 2025, Special Meeting
11. Adopt Minutes of the September 8, 2025, Regular Meeting
12. Adopt Minutes of the September 15, 2025, Special Meeting
13. Gun Range MOU With the Town of Gulf Stream
14. TSE Consulting LLC - Renewal of Contract for Lobbying Services
15. Clarke Environmental Mosquito Management - Contract Renewal and Rate Increase
16. August Financial Report

PUBLIC HEARING ITEMS

17. Approval of Ordinance 2025-01 on Second Reading: An Ordinance Of The Town Of Ocean Ridge, Florida, Amending The Comprehensive Plan Of The Town Of Ocean Ridge With The 2025 Evaluation And Appraisal Report (EAR) Based Amendments; Providing For Recitals, Adoption, Conflicts, Repeal, Severability, Applicability, Transmittal, And An Effective Date

REGULAR AGENDA ITEMS

18. Approval of Resolution No. 2025-20: A Resolution Of The Town Commission Of The Town Of Ocean Ridge, Florida, Appointing The Palm Beach County Canvassing Board As The Town Of Ocean Ridge Canvassing Board For The 2026 Municipal Election; And Providing For Repeal Of Conflicting Resolutions, Severability, And An Effective Date
19. Resolution 2025-21: A Resolution Of The Town Commission Of The Town Of Ocean Ridge, Florida, Approving The Submission Of An Appropriations Project Request (Fiscal Year 2026-2027) To The State Of Florida For The Midtown A1A Water Line Distribution Project (Phase 2 Project) In The Amount Of \$600,000.00; Designating The Town Manager As The Town Of Ocean Ridge's Representative For The Phase 2 Project With Authority To Execute All Necessary Documents To Receive The Appropriation And Utilize The Same For Phase 2 Project Completion; And Providing For An Effective Date
20. Resolution 2025-22: A Resolution Of The Town Commission Of The Town Of Ocean Ridge, Florida, Designating Each Of The Town Manager Michelle Heiser, The Town

Treasurer, And The Town Deputy Treasurer Kelly Avery As An Authorized Signer For Town Checks And Designating Each Of The Five (5) Town Commissioners As An Authorized Counter-Signer For Town Checks; Designating Each Of The Town Manager Michelle Heiser, Treasurer, Deputy Treasurer Kelly Avery, Deputy Town Clerk Katina Pinder, And Bookkeeper Danielle Buzzetta As An Authorized Payor To Process All Town Payments Including All Electronic Payments On Behalf Of The Town; And Providing For Conflicts And An Effective Date

STAFF & COMMITTEE REPORTS

- 21. Town Manager
- 22. Town Attorney
- 23. Police Chief
- 24. Fire Chief

TOWN COMMISSIONER COMMENTS

ADJOURNMENT

TOWN OF OCEAN RIDGE, FLORIDA



FLORIDA CITY GOVERNMENT WEEK OCTOBER 20-26, 2025

WHEREAS, city government is the government closest to most citizens and the one with the most direct daily impact upon its residents; and

WHEREAS, municipal government provides services and programs that enhance the quality of life for residents, making their city their home; and

WHEREAS, city government is administered for and by its citizens and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, city government officials and employees share the responsibility to pass along the understanding of public services and their benefits; and

WHEREAS, Florida City Week offers an important opportunity for elected officials and city staff to spread the word to all citizens of Florida that they can shape and influence this branch of government; and

WHEREAS, the Florida League of Cities and its member cities have joined together to teach citizens about municipal government through a variety of activities.

NOW, THEREFORE, I, Geoff Pugh, as Mayor, and on behalf of the other Commissioners, do encourage all citizens, city government officials and employees to participate in events that recognize and celebrate Florida City Government Week. The Town of Ocean Ridge encourages educational partnerships between city government and schools, as well as civic groups and other organizations.

In witness thereof, I have hereunto set my hand and caused the Seal of the Town of Ocean Ridge to be affixed on October 6, 2025.

Geoff Pugh, Mayor

ATTEST:

Kelly Avery, Town Clerk



Storm Secure Underground Program

An overview for Ocean Ridge

Florida Power & Light Company
Amy Kemp, Carlos Nunez, Curt Percy
July 22, 2025

STORM SECURE
UNDERGROUND PROGRAM

FPL's Storm Secure Underground Program (SSUP) focuses on neighborhood power lines, which are closest to customers

Transmission and substations



Distribution “feeder” lines



Distribution “lateral” lines
(neighborhood lines)



Transmission Hardening & Distribution Feeder Hardening

Lateral Hardening (SSUP)

Vegetation is a leading cause of outages for overhead lines, particularly during hurricanes and severe weather



Underground power lines benefit customers in good weather and bad

50%
better in
day-to-day
operations

Speeds
restoration
efforts

Reduces
interruptions due to
vegetation

We use data-driven criteria approved by the Florida Public Service Commission to select and prioritize projects

Power line
performance
during
previous
named storms

Outages on
power lines
due to vegetation
issues

Performance
of power line
during
day-to-day
operations

2025 Design and Outreach



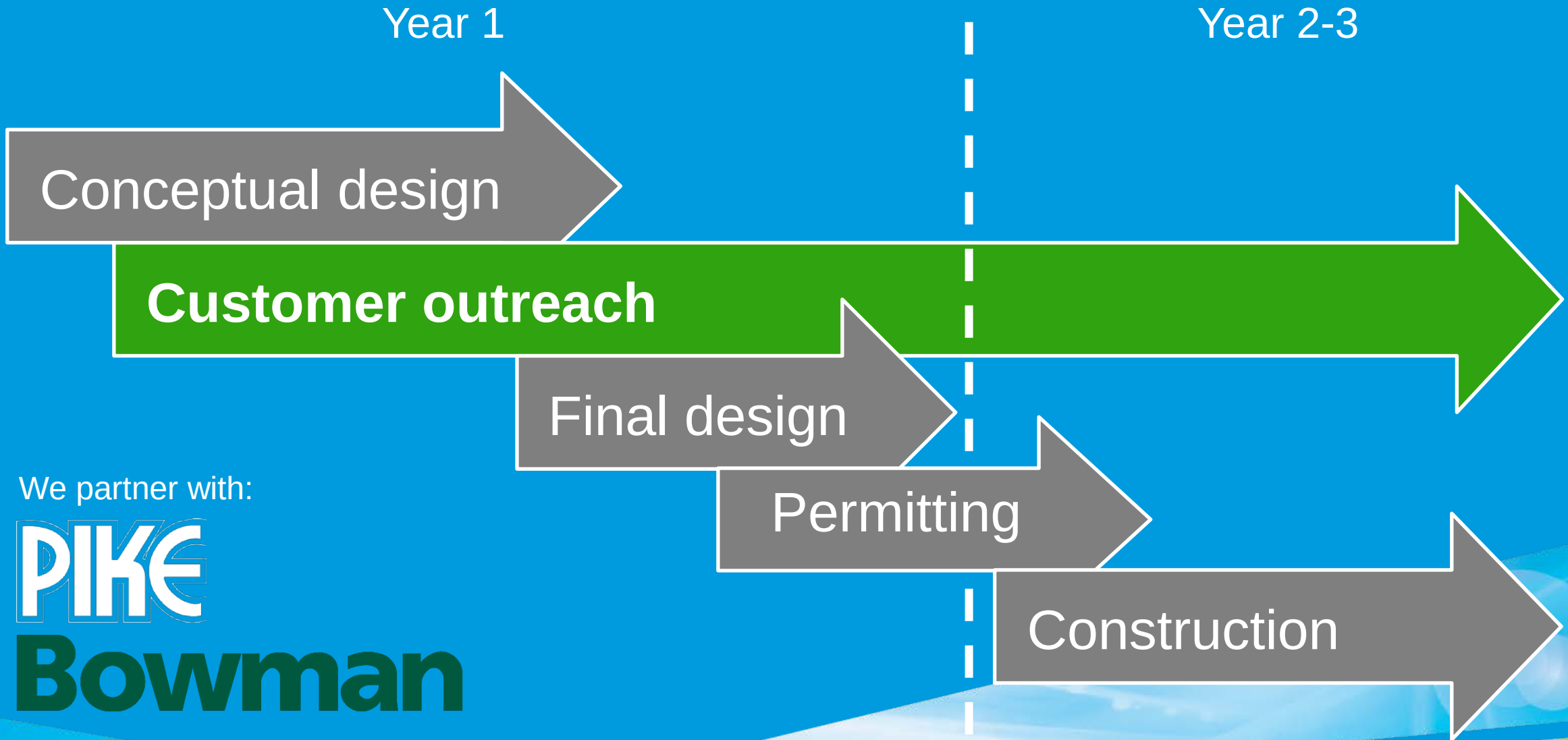
Customers being converted:

86

Overhead miles to be converted to underground:

1.43

The project lifecycle



How to identify a customer outreach specialist



- FPL-issued badge
- SSUP-specific attire
 - Shirt
 - Hat
 - Vest

If customers would like to verify the identity of a customer outreach specialist, they may contact your local customer outreach lead by using the direct phone number provided in the informational packet customers receive by mail

Lines and equipment are moved to the front of homes for accessibility and minimal intrusion to customers



The property owner will be requested to sign one or both documents



FPL

STORM SECURE

UNDERGROUND PROGRAM

HOMEOWNER CONSENT TO INSTALLATION OF METER ADAPTER JUNCTION BOX

I/We, _____, (Name/Name)

, hereby acknowledge and confirm that:

I/We are the sole owner(s) of the property located at _____

(Address/Description)

(the "Property").

I acknowledge that Florida Power & Light Company ("FPL") has informed me of a program replacing overhead neighborhood power lines with underground lines in my neighborhood. To support this electric conversion, FPL may be required to attach a junction box and/or additional equipment to the wall of my/our building in the general vicinity of the current meter enclosure on the Property to facilitate the delivery of underground electric service to the Property.

I/We hereby consent, acknowledge, and understand in advance that FPL may install and attach a junction box and supporting equipment to the Property to complete the underground conversion to the Property and to the existing meter enclosure as described above.

Signature/Initials _____

Print Name/Name _____

Date/Date _____

Signature/Initials _____

Print Name/Name _____

Date/Date _____

Work Request No. _____ Sec. __, Twp __, Rge __ Parcel ID _____ (Maintained by County Appraiser)	UNDERGROUND EASEMENT (INDIVIDUAL) This Instrument Prepared By Name: _____ Co. Name: _____ Address: _____ _____	Reserved for Circuit Court																						
The undersigned, in consideration of the payment of \$1.00 and other good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, grant and give to Florida Power & Light Company, its affiliates, licensees, agents, successors, and assigns ("FPL"), a non-exclusive easement forever for the construction, operation and maintenance of underground electric utility facilities (including cables, conduits, appurtenant equipment, and appurtenant above-ground equipment) to be installed from time to time, with the right to reconstruct, improve, add to, enlarge, change the voltage as well as the size of, and remove such facilities or any of them within an easement described as follows:																								
See Exhibit "A" ("Easement Area").																								
Together with the right to permit any other person, firm, or corporation to attach wires to any facilities hereunder and lay cable and conduit within the Easement Area and to operate the same for communications purposes, the right of ingress and egress to the Easement Area at all times; the right to clear the land and keep it cleared of all trees, undergrowth and other obstructions within the Easement Area; the right to trim and cut and keep trimmed and cut all dead, weak, leaning or dangerous trees or limbs outside of the Easement Area, which might interfere with or fall upon the lines or systems of communications or power transmission or distribution; and further grants, to the fullest extent the undersigned has the power to grant, if at all, the rights hereinabove granted on the Easement Area, over, along, under and across the roads, streets or highways adjoining or through said Easement Area																								
IN WITNESS WHEREOF, the undersigned has signed and sealed this instrument on _____ 20__																								
<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Signed, sealed and delivered in the presence of:</td> <td style="width: 50%;">By: _____</td> </tr> <tr> <td>_____</td> <td>Print Name: _____</td> </tr> <tr> <td style="text-align: center;">(Witness Signature)</td> <td>Print Address: _____</td> </tr> <tr> <td>Print Name: _____</td> <td>_____</td> </tr> <tr> <td style="text-align: center;">(Witness)</td> <td>By: _____</td> </tr> <tr> <td>Print Address: _____</td> <td>Print Name: _____</td> </tr> <tr> <td>_____</td> <td>Print Address: _____</td> </tr> <tr> <td style="text-align: center;">(Witness Signature)</td> <td>_____</td> </tr> <tr> <td>Print Name: _____</td> <td>_____</td> </tr> <tr> <td>Print Address: _____</td> <td>_____</td> </tr> <tr> <td style="text-align: center;">(Witness)</td> <td>_____</td> </tr> </table>			Signed, sealed and delivered in the presence of:	By: _____	_____	Print Name: _____	(Witness Signature)	Print Address: _____	Print Name: _____	_____	(Witness)	By: _____	Print Address: _____	Print Name: _____	_____	Print Address: _____	(Witness Signature)	_____	Print Name: _____	_____	Print Address: _____	_____	(Witness)	_____
Signed, sealed and delivered in the presence of:	By: _____																							
_____	Print Name: _____																							
(Witness Signature)	Print Address: _____																							
Print Name: _____	_____																							
(Witness)	By: _____																							
Print Address: _____	Print Name: _____																							
_____	Print Address: _____																							
(Witness Signature)	_____																							
Print Name: _____	_____																							
Print Address: _____	_____																							
(Witness)	_____																							
STATE OF _____ AND COUNTY OF _____. The foregoing instrument was acknowledged before me by [] physical presence or [] on-line notarization, this _____ day of _____, 20__ by _____ and _____ who is (are) personally known to me or has (have) produced _____ as identification, and who did (did not) take an oath. (Type of Identification)																								
<table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">My Commission Expires: _____</td> <td style="width: 40%;">Notary Public, Signature _____</td> </tr> <tr> <td></td> <td>Print Name _____</td> </tr> </table>			My Commission Expires: _____	Notary Public, Signature _____		Print Name _____																		
My Commission Expires: _____	Notary Public, Signature _____																							
	Print Name _____																							

Because overhead lines are moved underground, inaccessible outdoor lights (OL) will be removed



Rear OL



Streetlight

Typically, outdoor lights face the yard, while streetlights face the street

Directional boring minimizes disruption to properties



We pledge to restore the properties to their pre-existing conditions



Before



After



East region points of contact



Jacob Benator
Project Manager



Carlos Nunez
Engineering Lead



Curt Percy
Outreach Lead



John Benavides
Production Lead

Questions?

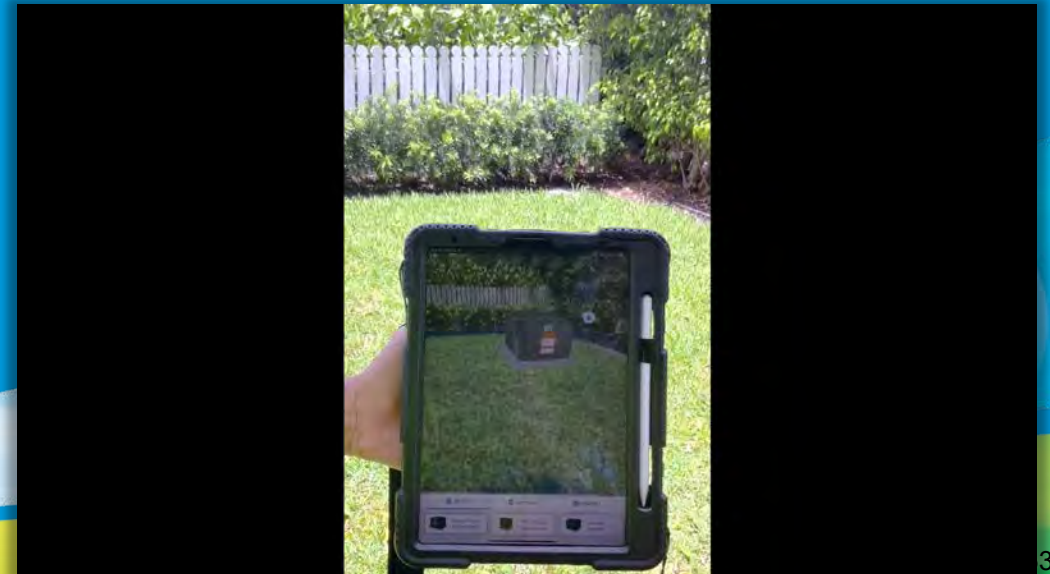


- Storm Secure Underground Program: www.FPL.com/SSUP
- StormSecureUndergroundProgram@FPL.com
- Customer fact sheets mailed to property owners



FPL®

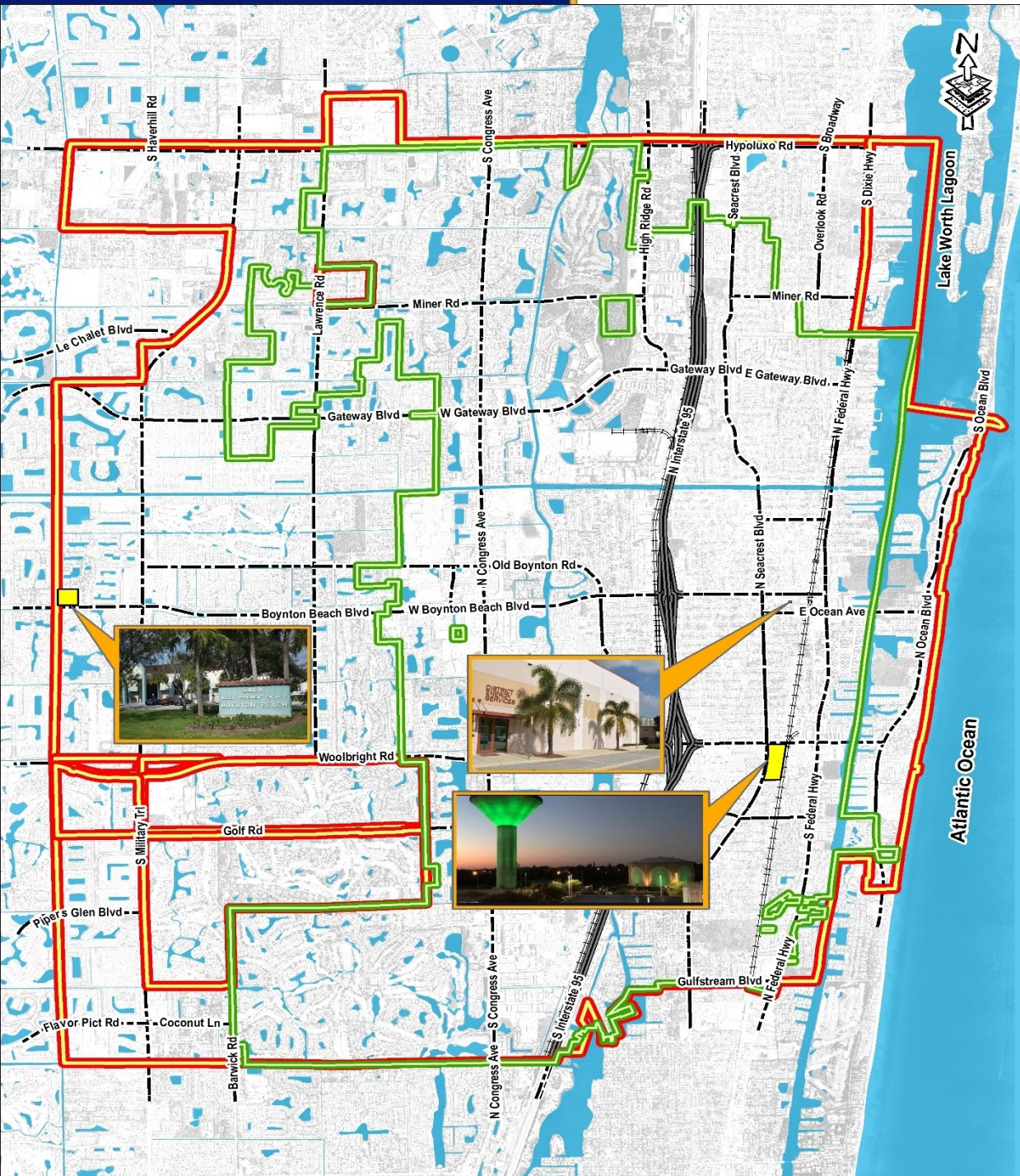
Augmented Reality technology helps customers visualize our equipment on their property





City of Boynton Beach Utilities

Dr. Poonam Kalkat
Utility Director
October 6, 2025



- Serve 125K customers with over 37K accounts in the City, unincorporated PBC, Ocean Ridge and Town of Hypoluxo
- 10 divisions with over 150 employees
- Operational budget of \$ 74 Million
- CIP Budget of \$ 36 Million



Distribution System-



- Distribution Pipes-462 miles,
- Active construction program for lining or replacement
- Annual Average R&R-\$1 Million
- 4,356 hydrants-99% operable-hydrant maintenance program
- 10,811 valves-Valve exercising program

Reclaimed Water System-

- 17 miles of pipe, 6.7 MGD
- 32 air relief valves



□ East Water Treatment Plant-

- Built in 1963, expanded in 1978
- Last major upgrade-2017
- Currently ongoing-condition assessment and treatment options evaluation
- Annual Average R&R-500K



Sedimentation and Filtration at the East Plant

□ West Water Treatment Plant-

- Built in 1993,
- Last major upgrade-Membrane Replacement in 2006
- Currently ongoing-condition assessment and treatment options evaluation
- Annual Average R&R-500K

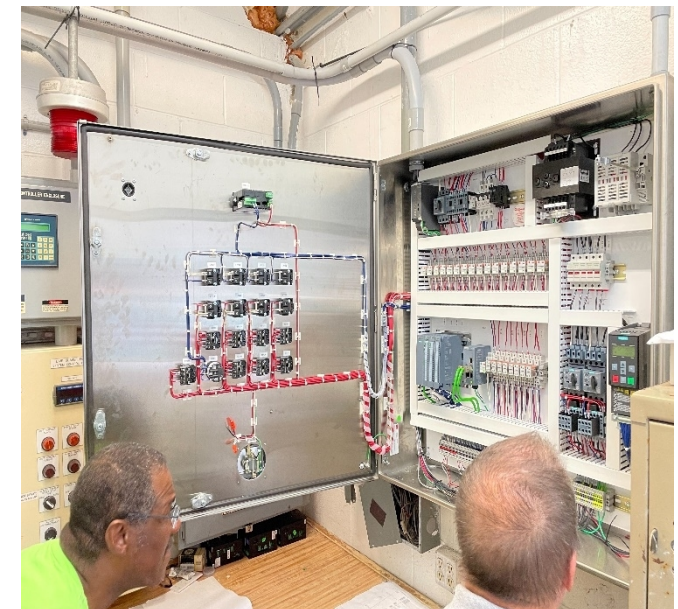


Nanofiltration Membranes at the West plant

- Both plants are connected by a 36-inch raw water main
- 30 Source water Surficial Aquifer wells, 19 in the Eastern, 11 in the Western wellfield
- 2 ASR wells with total 8 MGD capacity and 3 storage tanks.



Electrician and Instrumentation Technician staff performing system maintenance



- **Water Meters-** 37,445 AMI meters

- Average age 10 years (life expectancy 15 years)
- Last upgrade 2011-2015
- Currently ongoing-Meter Replacement
- Budget for Meter Replacement for next 3 years-\$6 Million



Meter Technician
checking water meter

What's Next

- The Utility has a principal forgiveness State Revolving Fund Loan for \$5.4 Million
- Assess the condition of the plants as well as evaluating options for treatment for emerging contaminants.
- Comprehensive Evaluation of Source water and Water Treatment to meet current and future demands and Regulatory Requirements.
- Design and Construction

**SPECIAL TOWN COMMISSION BUDGET HEARING MEETING MINUTES
SEPTEMBER 8, 2025**

CALL TO ORDER

The meeting was called to order by Mayor Pugh at 5:30 p.m.

ROLL CALL

Town Clerk Avery led the roll call, which was answered by the following:

Mayor Pugh	Present
Vice Mayor Coz	Present
Commissioner Aijala Jr.	Present
Commissioner Cassidy	Present
Commissioner Hutchins	Present

Commissioner Aijala participated remotely.

PLEDGE OF ALLEGIANCE

Mayor Pugh led the pledge of allegiance.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

There were none.

PUBLIC COMMENT - (3-minute individual limit)

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

FY26 BUDGET HEARING ITEMS

1. Resolution 2025-13: Adoption of Tentative Millage Rate for Fiscal Year 2025/2026
 - a. Presentation of Proposed Millage Rate for FY 2025/2026
 - b. Announce the Town of Ocean Ridge Computed Millage Rate of **5.4** **mils**, which is higher than the Rolled Back Rate of 4.9961 by 8.08%. The millage to be levied is 5.400.
 - c. Public Comment & Comments from Commissioner

Town Manager Michelle Heiser presented the proposed millage rate for fiscal year 2025/2026. She explained that the proposed millage rate was 5.4 mills, which is higher than the rolled back rate of 4.9961 by 8.08%.

Town Clerk Avery read the resolution by title into the record.

Town Manager Heiser explained that the first vote would be to accept the millage rate as tentative, noting that there would be two public hearings to provide opportunities for public input. She noted that the proposed rate was based on the town's vision, mission, strategic priorities, and identified capital investments that had been discussed in previous meetings beginning in April and May

SPECIAL TOWN COMMISSION BUDGET HEARING MEETING MINUTES

SEPTEMBER 8, 2025

Mayor Pugh opened the floor for public comment, and there were none. He asked for comments from the Commissioners, and there were none.

Commissioner Cassidy moved to approve the millage rate of 5.4 mills; seconded by Commissioner Hutchins. Motion carried 5-0. (5:35)

(Resolution adopted at 5:35 p.m.)

2. Resolution 2025-15: Adoption of Tentative Budget for Fiscal Year 2025-2026

Town Manager Heiser presented the tentative FY 2025/2026 budget of \$14,808,349, including \$4,362,000 for capital projects. The 9.6% increase over last year is primarily due to CIP expenditures, while revenues declined 4.7% with the expiration of the local sales tax, and operating costs rose 7% from higher contracts, insurance, and utilities. She noted a new capital project to design and construct improvements along A1A at the south end of town to address hydrant issues.

Vice Mayor Coz noted a numbering inconsistency in the resolutions, as they went from Resolution 2025-13 to Resolution 2025-15. Town Clerk Avery explained that one of the resolution numbers was not used previously.

Commissioner Hutchins moved to approve Resolution 2025-15, adoption of the tentative budget for fiscal year 2025/2026; seconded by Commissioner Cassidy. Motion carried 5-0. (5:38)

(Resolution adopted at 5:38 p.m.)

Town Manager Heiser reported that Commissioner Aijala requested an expanded Capital Improvement Plan for FY 2027–2030. She will provide the information before the next meeting. She stated that additional detail could be drawn from the stormwater and septic-to-sewer master plans. She is also working to schedule a gas-related presentation in October or November.

- Public Comment & Comments from Commissioners

There were none.

3. Announce that the **second/final hearing** on the **FY 2025-2026** Budget will be held at **5:15 p.m.** on Monday, **September 15, 2025**

Town Clerk Avery announced that the second and final hearing on the fiscal year 2025/2026 budget would be held at 5:15 PM on Monday, September 15, 2025.

Town Manager Heiser stated that staff would prepare the required advertisement for the final hearing. To address past concerns with advertised figures, the Florida Department of Revenue will first verify the numbers. The verified advertisement will be provided to commissioners before publication later this week.

**SPECIAL TOWN COMMISSION BUDGET HEARING MEETING MINUTES
SEPTEMBER 8, 2025**

TOWN COMMISSIONER COMMENTS

The Commissioners expressed appreciation for the efficient budget presentation process.

ADJOURNMENT

Meeting Adjourned at 5:41 p.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Town Commission on October 6, 2025.

Geoff Pugh, Mayor

ATTEST:

Kelly Avery, Town Clerk

**REGULAR TOWN COMMISSION MEETING MINUTES
SEPTEMBER 8, 2025**

CALL TO ORDER

The meeting was called to order by Mayor Pugh at 6:00 p.m.

ROLL CALL

Town Clerk Avery led the roll call, which was answered by the following:

Mayor Pugh	Present
Vice Mayor Coz	Present
Commissioner Aijala Jr.	Present
Commissioner Cassidy	Present
Commissioner Hutchins	Present

Commissioner Aijala participated remotely.

PLEDGE OF ALLEGIANCE

Mayor Pugh led the pledge of allegiance.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

Mayor Pugh proposed adding a resolution discussion on the abandonment of Thompson Street right-of-way at the end of the agenda as item 18. Commissioner Cassidy requested to add a quick announcement regarding something she had discussed with the Chief. Mayor Pugh suggested this be added as item 3a under Announcements.

Commissioner Cassidy moved to approve the agenda as amended; seconded by Vice Mayor Coz. Motion carried 5-0. (13:02)

PRESENTATIONS & PROCLAMATIONS

1. State of Education Report – PBC School Board Member Erica Whitfield

Palm Beach County School Board Member Erica Whitfield provided an update on the Palm Beach County school system.

Commissioner Cassidy asked about the 5,000-student decrease and inquired about the average elementary class size. Commissioner Hutchins inquired about truancy and the development of alternatives to a college-oriented track. Ms. Whitfield provided answers to the questions posed by Commissioners Cassidy and Hutchins.

2. Gold Certificate of Excellence for Commissioner Cassidy from the Florida League of Cities

Mayor Pugh presented Commissioner Cassidy with a Gold Certificate of Excellence from the Florida League of Cities, commending her contributions to the Town of Ocean Ridge and noting the recognition by her peers in other cities. He also praised the commission's teamwork, stating that it was one of the best he had served on, with members working for the town's benefit.

REGULAR TOWN COMMISSION MEETING MINUTES

SEPTEMBER 8, 2025

Commissioner Cassidy expressed appreciation, noting that she became involved with the League shortly after her election, which allowed her to learn about grant opportunities, advocate for small towns at the state level, and connect with many colleagues she values.

ANNOUNCEMENTS

3a. Commissioner Cassidy (*Added to the agenda*)

Commissioner Cassidy reported a recent phone scam in which a caller, posing as the Palm Beach County Sheriff's Office, falsely claimed she had missed grand jury duty and demanded \$7,500 under threat of arrest. She noted that she subsequently met with Chief McClure, who confirmed that the Sheriff's Office would never solicit payment over the phone. Commissioner Cassidy noted that the information had been posted on Civic Ready to alert residents.

3. The meeting schedule for next month is as follows: The meeting schedule for the next month is as follows: Final Budget Hearing on Monday, September 15, 2025 at 5:15 P.M; Regular Town Commission Meeting Monday, October 6th 6:00 PM; Code Enforcement Hearing Tuesday, October 1st at 10:00 AM; Planning & Zoning Board Meeting Tuesday, September 16th at 9 AM. All meetings are held in the Commission Chambers at Town Hall.
4. There will be voting for the Special Primary Election on Tuesday, September 30th, held in the Community Room.
5. The Annual Municipal Election will be held on March 10, 2026. There will be two Town Commission seats open for a three-year term. Candidate filing dates run from November 3, 2025, at Noon through November 14, 2025, at Noon in the Town Clerk's Office. / La Elección Municipal Anual se llevará a cabo el 10 de marzo de 2026. Habrá dos asientos para el Concejo Municipal disponibles por un período de tres años. Las fechas para presentar candidaturas van desde el 3 de noviembre de 2025 a las 12:00 p.m. hasta el 14 de noviembre de 2025 a las 12:00 p.m. en la Oficina del Secretario Municipal.
6. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town's website or call Town Hall for assistance.

Town Clerk Avery read the announcements into the record.

Chief McClure thanked residents, the council, and Officer Boyle for organizing the back-to-school drive for the Guardian ad Litem program, noting it was the most successful year to date.

PUBLIC COMMENT

Mayor Pugh opened the floor for public comment.

The following spoke: Terry Brown, Betty Bingham, and Lucy Brown

Mayor Pugh closed the floor for public comment.

APPROVAL OF CONSENT AGENDA

7. Adopt Minutes of the August 4, 2025, Town Commission Regular Meeting.

**REGULAR TOWN COMMISSION MEETING MINUTES
SEPTEMBER 8, 2025**

8. Fleet Vehicle Management
9. Memorandum of Understanding Related to Storm Debris Sites
10. Formalizing the Government Insurance FY 2026 – Coverage Provided by: Preferred Governmental Insurance Trust
11. Workmans' Compensation Insurance FY 2026 – Coverage Provided by: Preferred Governmental Insurance Trust
12. Fiscal Year 2025 Annual Audit Engagement Agreement with Nowlen, Holt & Miner, P.A.
13. Executive Summary – Fiscal Year 2026 Medical Benefits Breakdown
14. Monthly Financial Report for July 2025

Vice Mayor Coz moved to approve the Consent Agenda; seconded by Commissioner Cassidy. Motion carried 5-0. (41:05)

REGULAR AGENDA ITEMS

15. **Approval of Ordinance 2025-04 on Second Reading: An Ordinance Of The Town Of Ocean Ridge, Florida, Amending The Code Of Ordinance At Chapter 2, "Administration", Article VI "Finance", Division I "Purchasing Code" By Increasing The Town Manager's Purchasing Authority From \$10,000 To \$25,000; By Updating, Clarifying, And Deleting Certain Purchasing Provisions; By Adding Provisions For Protests, The Acquisition Of Real Property, And Settlement Authority Of Claims; And Providing For Conflicts, Severability, Codification, And An Effective Date**

Town Attorney Goddeau presented Ordinance 2025-04. She noted that a small revision had been made between first and second reading to add language to the emergency purchase exemption, making it more consistent with how the town has historically used it and aligning with other municipalities' practices.

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

Commissioner Cassidy moved to adopt Ordinance 2025-04 on second reading; seconded by Commissioner Hutchins. Motion carried 5-0. (42:41)

Town Clerk Avery read the ordinance into the record by title only.

16. **Consideration of Reduction/Waiver of Lien & Daily Fine – 113 Island Dr. S**

Town Attorney Goddeau explained the request for a lien waiver for the property.

Charlie Dahlem, the current owner, introduced himself and his wife, Lisa, along with Richard Brummer (their architect) and Steve Petrucci (the previous owner and their current general contractor). Mr. Dahlem explained that they purchased the property on March 13, 2024, and were surprised to receive a notice from the magistrate around April 11 indicating the property violated abandonment.

REGULAR TOWN COMMISSION MEETING MINUTES

SEPTEMBER 8, 2025

Steve Petrucci of Bella Homes provided background on the property.

Commissioners expressed concern that the Dahlems may not have been properly informed about the pending code enforcement case when they purchased the property. Vice Mayor Coz questioned why the Dahlems would continue to use Mr. Petrucci as their builder after discovering these issues. The Dahlems explained that using Petrucci's company was part of their purchase agreement.

Mayor Pugh and other commissioners expressed frustration with the builder for leaving the property in poor condition for years, with dirt covering the streets and neighboring properties despite multiple requests from the town to clean it up. They emphasized that their issue was not with the Dahlems but with the builder's actions.

Town Attorney Goddeau suggested that the Commission could deny the request without prejudice, allowing the property owners to return after discussing the matter with their builder, particularly since they may have legal recourse under Florida statute if they weren't properly notified of the pending code enforcement case when they purchased the property.

Vice Mayor Coz moved to deny without prejudice the request for waiver of fines to allow the property owner to come back and ask for relief, with the lien remaining for now; seconded by Commissioner Hutchins. Motion carried 5-0. (1:16)

17. Tropical Pump Station Generator Replacement

Town Manager Heiser explained that the Tropical Pump Station generator has noise issues affecting the Turtle Beach Club residents and reliability concerns. She reported that staff visited the location with the Vice Mayor to hear residents' concerns and visited Woolbright station, which has a quieter generator.

Vice Mayor Coz added that the Turtle Beach board was very cooperative and not confrontational and emphasized that the existing generator is extremely loud. The Town Manager confirmed that the replacement generator would take approximately five months to arrive, but contingency plans are in place, including a large portable pump purchased two years ago.

Town Attorney Goddeau advised that if the Commission approved the purchase, it should be classified as a "best interest acquisition" under the town's purchasing code.

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

Vice Mayor Coz to approve the purchase of the generator to be placed at Turtle Beach as a best interest acquisition; seconded by Mayor Pugh. Motion carried 5-0. (1:23)

18a. Discussion regarding the resolution on the abandonment of Thompson Street right-of-way (Added to the agenda)

REGULAR TOWN COMMISSION MEETING MINUTES

SEPTEMBER 8, 2025

Town Attorney Goddeau explained that the item relates to a drainage project on Harbor Drive North and a requested 5-foot easement adjustment by the property owners. She noted the undeveloped Thompson Street right-of-way behind the northern parcels and presented options, including abandonment or a revocable easement. Resolution 2025-16 was presented to set a public hearing at the October meeting to consider abandoning approximately 1,035 feet of the 20-foot right-of-way.

Mayor Pugh opened the floor for public comment.

The following spoke: Terry Brown and Betty Bingham

Mayor Pugh closed the floor for public comment.

Town Attorney Goddeau assured that if approved, the town engineer would conduct a thorough review to ensure nothing was being overlooked.

Vice Mayor Coz moved to approve Resolution 2025-16, setting hearing for October; seconded by Commissioner Cassidy. Motion carried 5-0.(1:34)

STAFF & COMMITTEE REPORTS

18. Town Manager

Town Manager Heiser had no report.

19. Town Attorney

Town Attorney Goddeau had no report.

20. Police Chief

Chief McClure had no report.

21. Fire Chief

The Fire Chief was not present at the meeting.

TOWN COMMISSIONER COMMENTS

There were no comments.

**REGULAR TOWN COMMISSION MEETING MINUTES
SEPTEMBER 8, 2025**

ADJOURNMENT

Meeting Adjourned at 7:35 p.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Town Commission on October 6, 2025.

Geoff Pugh, Mayor

ATTEST:

Kelly Avery, Town Clerk

DRAFT

**SPECIAL TOWN COMMISSION MEETING MINUTES
SEPTEMBER 15, 2025**

CALL TO ORDER

The meeting was called to order by Mayor Pugh at 5:15 p.m.

ROLL CALL

Town Clerk Avery led the roll call, which was answered by the following:

Mayor Pugh	Present
Vice Mayor Coz	Present
Commissioner Aijala	Present
Commissioner Cassidy	Present
Commissioner Hutchins	Present

Commissioner Aijala participated remotely

PLEDGE OF ALLEGIANCE

Mayor Pugh led the pledge of allegiance.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

Commissioner Cassidy moved to approve the agenda; seconded by Vice Mayor Coz. Motion carried 5-0. (6:16)

PUBLIC COMMENT - (3-minute individual limit)

Mayor Pugh opened the floor for public comment and there were no members of the public in attendance. Mayor Pugh closed the floor for public comment.

PUBLIC HEARING ON THE FY25 BUDGET

1. a. Presentation of the Final Budget & Final Milage Rate for FY 2025/2026

b. Announce the Town of Ocean Ridge Computed Milage Rate is higher than the Rolled Back Rate of 4.9961 by 8.08%. The millage to be levied is 5.4000.

Town Manager Heiser announced that the Town of Ocean Ridge is proposing an operating millage rate of 5.4 mills for fiscal year 2025-2026. She noted that the rollback rate is 4.9961 mills, and the proposed millage rate is greater than the rollback rate by 8.08 percent.

c. Public Comment & Comments from Commissioners

Mayor Pugh opened the floor for public comment and there were none. Mayor Pugh closed the floor for public comment and asked for the Commissioner's discussion.

Vice Mayor Coz questioned a discrepancy in a letter regarding "net versus max" figures. Town Manager Heiser explained it was due to human error, with the net figure mistakenly used instead of the gross. She noted the state advised correction for the final reading. Vice Mayor Coz stated

**SPECIAL TOWN COMMISSION MEETING MINUTES
SEPTEMBER 15, 2025**

similar issues had occurred in prior years and asked if it was a software problem; Town Manager Heiser confirmed it was human error this year and emphasized the checks and balances in place before final readings.

Commissioner Cassidy noted a \$7 million discrepancy in the gross taxable value on the current DR420 form compared to last year. Town Manager Heiser will contact the state and report back with clarification.

d. Resolution No. 2025-17: Adoption of final Millage Rate for Fiscal Year 2025-2026

Town Clerk Avery read the resolution into the record by title only.

Commissioner Hutchins moved to adopt Resolution 2025-17; seconded by Commissioner Aijala. Motion carried 5-0. (14:10)

(Resolution adopted at 5:24 p.m.)

e. Resolution No. 2025-18: Adoption of Final Budget for Fiscal Year 2025/2026

Town Clerk Avery read the resolution into the record by title only.

Vice Mayor Coz moved to adopt Resolution 2025-18 reflecting the corrected amount of \$13,506,409.00; seconded by Commissioner Aijala. Motion carried 5-0. (14:44)

(Resolution adopted at 5:24 p.m.)

f. Resolution No. 2025-19: Updating and Re-appropriating Funds for the Capital Projects Fund for FY2025/2026

Town Clerk Avery read the resolution into the record by title only.

Vice Mayor Coz moved to adopt Resolution 2025-19; seconded by Commissioner Cassidy. Motion carried 5-0. (16:11)

(Resolution adopted at 5:25 p.m.)

TOWN COMMISSIONER COMMENTS

Mayor Pugh thanked everyone for their work on the budget, noting it was "nice and smooth" for the first time in a long time. He also expressed interest in getting an answer to Commissioner Cassidy's question about the discrepancy in taxable values.

Commissioner Cassidy noted that the form referred to a "DR403 series" that might explain the \$7 million difference in value.

**SPECIAL TOWN COMMISSION MEETING MINUTES
SEPTEMBER 15, 2025**

ADJOURNMENT

Meeting Adjourned at 5:29 p.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Town Commission on October 6, 2025.

Geoff Pugh, Mayor

ATTEST:

Kelly Avery, Town Clerk

DRAFT

**MEMORANDUM OF UNDERSTANDING REGARDING USE OF
THE TOWN OF OCEAN RIDGE FIREARMS RANGE**

THIS MEMORANDUM OF UNDERSTANDING Regarding Use of the Town of Ocean Ridge Firearm Range ("MOU") is entered into by and between:

TOWN OF OCEAN RIDGE, FLORIDA, with offices located at 6450 N. Ocean Blvd., Ocean Ridge, FL 33435, a Florida municipal corporation ("Ocean Ridge"), and

TOWN OF GULF STREAM, FLORIDA, with office located at 100 Sea Road, Gulf Stream, FL 33483, a Florida municipal corporation ("Gulf Stream").

WITNESSETH:

WHEREAS, the Florida Mutual Aid Act, sections 23.12 – 23.127, Florida Statutes, allows law enforcement agencies to enter into a mutual aid agreements for the mutual provision of law enforcement services; and

WHEREAS, Ocean Ridge owns and operates a firearms training range located within the Town of Ocean Ridge, which is utilized by Ocean Ridge Police Department and other law enforcement agencies in the area for official firearms training ("Range"); and,

WHEREAS, the Gulf Stream Police Department has expressed interest in continuing to utilize the Range for official firearms training purposes; and,

WHEREAS, Ocean Ridge is in the process of upgrading the Range, including the installation of a new ventilation system to ensure the health and safety of all users; and,

WHEREAS, Gulf Stream has offered to contribute funds toward the cost of the ventilation system in consideration of the continued use the Range; and

WHEREAS, Ocean Ridge desires to authorize Gulf Stream to utilize the Range for official firearms training consistent with the terms of this MOU; and,

WHEREAS, Ocean Ridge and Gulf Stream find entering this MOU pursuant to the Florida Mutual Aid Act is in the best interests of both parties and serves a valid public purpose.

NOW THEREFORE, in consideration of the terms and conditions and mutual promises set forth herein and the benefits flowing each to the other, the sufficiency of which is hereby acknowledged, it is hereby agreed by and between the parties hereto as follows:

1. **Recitals.** The above recitals are true and correct.

2. **Authorization of Gulf Stream Officers.**

A. Gulf Stream sworn police officers are hereby authorized to utilize the Range for official firearms training. Authorized Gulf Stream officers' access to the Range for official training purposes shall be coordinated in advance with the Ocean Ridge Police Department and use shall be subject to scheduling and operational availability based on other authorized users.

B. All Gulf Stream police officers utilizing the Range shall abide by and remain subject to the rules, regulations, orders, and standard operating procedures of the Ocean Ridge Police Department regarding the Range and conduct at the Range. Otherwise, all Gulf Stream police officers shall abide by and remain subject to the rules, regulations, personnel policies, general orders, and standard operating procedures of the Gulf Stream Police Department

3. **Financial Contribution.** In consideration of the authorized use of the Range, Gulf Stream shall contribute a one-time payment of \$ 4,000.00 () to Ocean Ridge, which amount shall be utilized by Ocean Ridge to upgrade the Range's ventilation system. Gulf Stream shall make such payment within thirty (30) days of the Effective Date of this MOU.

4. **Powers, Privileges and Immunities**

A. Gulf Stream police officers performing official firearm training at the Range pursuant to this MOU, outside of the jurisdictional boundaries of the Town of Gulf Stream, but generally within the Town of Ocean Ridge enforcement area, shall, pursuant to the provisions of Section 23.127(1), Florida Statutes, have the same powers, duties, rights, privileges, and immunities as if the officer was performing such official training within the jurisdictional boundaries of the Town of Gulf Stream.

B. Consistent with the provisions of Section 23.127(3), Florida Statutes, the privileges and immunities from liability, exemption from laws, ordinances and rules, and all pension, insurance, disability, workers' compensation, salary, death, and other benefits, apply to the same degree, manner and extent as if the Gulf Stream police officer is operating within the jurisdictional boundaries of the Town of Gulf Stream.

5. **Responsibility for the Range.** Ocean Ridge shall maintain operational control of the Range, including scheduling, safety procedures, repairs, maintenance, and compliance with applicable local, state, and federal laws.

6. **Complaints.** Whenever there is cause to believe that a complaint has arisen as a result of Gulf Stream's police officers' use of the Range, the Ocean Ridge Police Chief, or designee, shall be responsible for the documentation and handling of said complaint. All documentation and information regarding such complaint shall be forwarded to Gulf Stream's Police Chief for administrative review.

7. **Effective Date.** This MOU shall take effect upon approval and execution by both parties ("Effective Date").

8. **Term; Termination:** This MOU shall continue in force and effect for a term of three (3) years from the Effective Date unless earlier terminated by either party as provided herein ("Term"). The Term may be extended upon mutual written agreement of the parties.

A. Gulf Stream may cancel this MOU without cause upon written notice to Ocean Ridge Police Chief. If Gulf Stream terminates this MOU without cause before the end of the Term, Gulf Stream shall not be entitled to a refund in whole or in part of its financial contribution set forth in paragraph 3 above.

B. Ocean Ridge may terminate this MOU without cause upon thirty (30) days' written notice to Gulf Stream Police Chief. If Ocean Ridge terminates this MOU without cause before the end of the Term, the parties shall meet in good faith to discuss a proportional reimbursement of Gulf Stream's financial contribution set forth in paragraph 3.

C. Termination for Cause. Either party may terminate this MOU at any time in the event that the other party engages in any act or makes any omission constituting a material breach of any term or condition of this MOU. The party electing to terminate this Agreement for breach shall provide the other party with written notice specifying the nature of the breach. The party receiving the notice shall then have three (3) business days from the date of the notice in which to remedy the breach. If such corrective action does not commence within three (3) business days and promptly completed within no more than thirty (30) days, then this MOU shall terminate at the end of the thirty (30) day period without further notice or demand. If Ocean Ridge terminates this MOU for cause, Gulf Stream shall not be entitled to a refund of its financial contribution set forth in paragraph 3. If Gulf Stream terminates this MOU for cause, Gulf Stream shall be entitled to a proportional reimbursement of Gulf Stream's financial contribution set forth in paragraph 3 based on the Effective Date and the date of termination of this MOU.

D. Suspension of MOU. If the Range suffers catastrophic or significant damage due to causes beyond the reasonable control of Ocean Ridge, Ocean Ridge reserves the right to suspend the Term of this MOU until such time as the Range is operational. If the suspension timeframe is anticipated to exceed ninety (90) days, the parties agree to meet in good faith to discuss whether to mutually terminate this MOU or to further extend the suspension and/or Term of this MOU.

9. Notice: Notice as required herein shall be considered sufficient when sent by certified mail (RRR), email (delivery receipt received), or hand delivered to the parties at the following addresses:

Town of Ocean Ridge
6450 N. Ocean Blvd.
Ocean Ridge, FL 33435
Attn: Police Chief
Email: smclure@oceanridge.gov

Town of Gulf Stream
100 Sea Road
Gulf Stream, FL 33483
Attn: Police Chief
Email:

10. No Transfer of Power. Nothing contained in this MOU is intended or shall be construed to constitute a transfer of powers or contracting away of the power or functions of one party to the other party. The parties to this MOU are independent municipal corporations with law enforcement agencies and this MOU shall not be construed as creating a joint venture, partnership or other relationship for any purpose expressly or by implication. Gulf Stream's police officers that utilize the Range shall not have any claim under this MOU or otherwise against Ocean Ridge for compensation of any kind, including but not limited to workers' compensation.

11. No Assignment. This Agreement shall not be assigned or transferred by either party.

12. Conflict Resolution. Any dispute or conflict between the parties that arises from activities under this MOU shall be presented to the Ocean Ridge Police Chief and Gulf Stream Police Chief, who shall then meet to discuss the disputed issues and attempt in good faith to resolve the dispute or conflict prior to either party initiating any further administrative or legal action regarding such conflict.

13. Severability. Should any provision of this MOU be declared invalid by a court of competent jurisdiction, same shall be deemed stricken here from and all other terms and conditions of this MOU shall continue in full force and effect as if such invalid provision has never been a part hereof.

14. **Sovereign Immunity.** Subject to the monetary limitations set forth in section 768.28, Florida Statutes, each party shall be responsible for the negligence of its own officials, officers, and employees. Each party otherwise retains the protections of sovereign immunity under the law. Nothing in this MOU shall constitute a waiver of sovereign immunity under the law nor as a waiver beyond the limited waiver set forth in Section 768.28, Florida Statutes. This MOU shall not be construed as consent by either party to be sued nor as agreement to indemnify any third party.

15. **Notice of Suits.** Each party agrees to notify the other of any claim, or the initiation of any legal proceeding against it, which relates in any manner to this MOU. Each party will cooperate with the other in the defense of any suit or action arising out of, or related to, this MOU.

16. **Waiver.** Any waiver by either party of any one or more of the covenants, conditions, or provisions of this MOU, shall not be construed to be a subsequent waiver of the same or any covenant, condition or provision of this MOU.

17. **Entire Understanding; Modification.** This MOU constitutes the entire understanding of the parties regarding the use of the Ocean Ridge Range by Gulf Stream police officers. It may not be modified or any of its provisions waived, unless such modification and/or waiver is in writing and is agreed to and signed by both parties.

18. **Lack of Appropriations.** Based upon the timeframes set forth in this Agreement, Ocean Ridge and Gulf Stream agree to currently budget and appropriate and/or to propose in each applicable fiscal year budget an amount to cover each of parties' financial obligations as stated herein commencing with the Fiscal Year 2026-2027 budget; however, Ocean Ridge's and Gulf Stream's funding of their obligations as stated herein are all subject to each party's annual budgeting and appropriation process. Accordingly, each party's funding of its obligations hereunder are payable exclusively from duly appropriated or otherwise legally available funds and shall not be construed to be debt, liability or obligation within the meaning of any applicable constitutional or statutory limitation or requirement.

19. **Insurance.** Without waiving the right to sovereign immunity, the parties acknowledge that they are either self-insured for commercial general liability and automobile liability in at least the amounts specified in section 768.28, Florida Statutes (as may be amended from time to time) or have acquired and will maintain third-party commercial general liability and business automobile liability insurance in lieu of exclusive reliance on self-insurance with the third-party insurance having limits of not less than One Million Dollars (\$1,000,000) combined single limit for bodily injury or property damage. The parties agree to maintain or to be self-insured for workers' compensation and employer's liability insurance in accordance with Chapter 440, Florida Statutes, as may be amended from time to time. Each party agrees to provide the other party with an affidavit or certificate of insurance evidencing insurance, self-insurance and/or sovereign immunity status, which the parties agree to recognize as acceptable for the above-referenced coverages. Compliance with the requirements of this paragraph shall not relieve the parties of their liability and obligations under this MOU.

20. **Limitation of Liability.** In no event shall either party be liable to the other for any indirect, incidental, consequential, special, or punitive damages, including but not limited to loss of profits, revenue, or business opportunities, arising out of or relating to this MOU, regardless of the form of action, whether in contract, tort (including negligence), strict liability, or otherwise, even if such party has been advised of the possibility of such damages.

21. **Waiver of Jury Trial.** To encourage prompt and equitable resolution of any cause of action, legal proceeding or litigation, Ocean Ridge and Gulf Stream waive their rights to a trial by

jury, in any action, proceeding, or litigation, including but not limited to any counterclaim, brought by either of them against the other on all matters arising out of or related to this MOU and the use of the Range.

22. **Cooperation and Public Records.** Ocean Ridge and Gulf Stream agree that they will cooperate with one another in all respects in furtherance of this MOU and use of the Range. Each party also recognizes that they are subject to Florida's Public Records Laws and shall comply with the same.

23. **Governing Law.** This MOU will be governed by and construed in accordance with the internal laws of the State of Florida, without regard to principles of conflicts of laws, and consistent with Florida Mutual Aid Act. Each of the parties irrevocably submits to the exclusive jurisdiction of any Florida State or Federal court sitting in Palm Beach County, Florida, in any action or proceeding arising out of or relating to this MOU.

24. **PALM BEACH COUNTY OFFICE OF THE INSPECTOR GENERAL.** Palm Beach County has established the Office of Inspector General in Palm Beach County Code, Section 2-421 - 2-440, as may be amended. The Inspector General's authority includes, but is not limited to, the power to review past, present and proposed municipal contracts, transactions, accounts and records, to require the production of records, and to audit, investigate, monitor, and inspect the activities of municipalities and their agents in order to ensure compliance with contract requirements and detect corruption and fraud. Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be a breach of this MOU and may result in termination of this MOU or other sanctions or penalties as set forth in the Palm Beach County Code.

25. **Third Party Rights.** The provisions of this MOU are for the exclusive benefit of Ocean Ridge and Gulf Stream and no other party (including without limitation, any officer of Ocean Ridge or Gulf Stream) shall have any right or claim against Ocean Ridge or Gulf Stream by reason of the provisions of this MOU or be entitled to enforce any of the provisions against Ocean Ridge or Gulf Stream.

REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK
SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding (Regarding Use of the Town of Ocean Ridge Firearms Range) to be signed by their duly authorized officials.

ATTEST

TOWN OF OCEAN RIDGE

By: _____
Kelly Avery, Town Clerk

By: _____
Geoff Pugh, Mayor

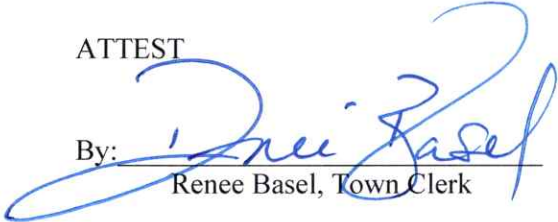
Date: _____, 2025

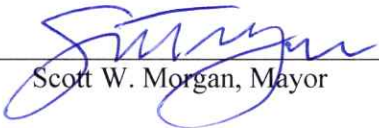
Approved as to form and legal sufficiency:

By: _____
Christy Goddeau, Town Attorney

ATTEST

TOWN OF GULF STREAM

By:  _____
Renee Basel, Town Clerk

By:  _____
Scott W. Morgan, Mayor

Date: _____, 2025

Approved as to form and legal sufficiency:

By:  _____
Edward C. Nazzaro, Town Attorney

FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT
(Lobbyist and Consulting Services)

THIS FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT (“Amendment”) is entered on _____, 2025, by and between the **Town of Ocean Ridge**, a Florida municipal corporation (“Town”) and **TSE Consulting, LLC**, a Florida Limited Liability Company (“Consultant”).

RECITALS

WHEREAS, the Town is in need of professional lobbyist and consulting services to assist the Town in government relations, exploring state funding opportunities, public policy advocacy, and legislative enactments; and

WHEREAS, on or about October 7, 2024, the Town and the Consultant entered a Professional Services Agreement for the provision of the desired services for a term of one (1) year (“Agreement”); and

WHEREAS, the Town and Consultant desire to extend the Agreement for another one (1) year term; and

WHEREAS, the Town finds entering this Amendment with the Consultant serves a valid public purpose.

NOW, THEREFORE, in consideration of the premises and mutual covenants herein contained, the sufficiency of which is hereby acknowledged by the parties, the Town and Consultant agree as follows:

SECTION 1: INCORPORATION OF RECITALS. The foregoing Recitals are incorporated into this Amendment as true and correct statements.

SECTION 2: AMENDMENT. The following amendment is made to the Agreement:

Term. The term the Agreement shall commence upon the approval of this Amendment by the Town Commission and execution by the Town Manager and shall remain in effect for one (1) year unless earlier terminated as stated herein.

SECTION 3: COMPLIANCE WITH SECTION 787.06. By signing this Amendment before a notary public and taking an oath under the penalty of perjury, the Consultant attests and warrants that the Consultant does not use coercion for labor or services as defined in section 787.06, Florida Statutes.

SECTION 4: ENTIRE AGREEMENT. The Town and Consultant agree that the Agreement and this Amendment set forth the entire agreement between the parties, and that there are no promises or understandings other than those stated in the Agreement and this Amendment. None of the provisions, terms and conditions contained in this Amendment may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto. All other terms and conditions of the Agreement except as amended herein remain in full force and effect.

SECTION 5: COUNTERPARTS. This Amendment may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument. Either or both parties may sign this Amendment via facsimile, email or electronically and such signature is as valid as the original signature of such party.

REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK
SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the parties hereto have made and executed this First Amendment to the Professional Services Agreement (Lobbyist and Consulting Services) as of the day and year set forth above.

TOWN OF OCEAN RIDGE

By: _____
Michelle Heiser, Town Manager

ATTEST:

By: _____
Kelly Avery, Town Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

By: _____
Christy Goddeau, Town Attorney

CONSULTANT: TSE CONSULTING, LLC

By: _____

[Corporate Seal]

Print Name: _____

Title: _____

STATE OF _____)
COUNTY OF _____)

THE FOREGOING instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization on this ____ day of _____ 2024, by _____, as the _____ [title] of TSE CONSULTING LLC, a company authorized to do business in the State of Florida, who is ☐ personally known to me or ☐ who has produced _____ as identification, and who did take an oath under penalty of perjury that the facts stated with regard to section 787.06, Florida Statutes, are true and correct, and that he or she is duly authorized to execute the foregoing instrument and bind TSE CONSULTING, LLC, to the same.

Notary Public Signature

Notary Seal:

Agenda: Monday, October 6, 2025
Memo: Item #15.

Town of Ocean Ridge, Florida
Town Commission Agenda Memorandum
Michelle Heiser, Town Manager

**Subject: Clarke Environmental Mosquito Management - Contract Renewal
and Rate Increase**

Clarke Environmental contract renewal services the mosquito and noseum controls. This renewal contains a request for a CPI increase, more specifically requesting a 3% increase.

Staff recommends approval.

Suggested Motion: I move to approve.

Respectfully,
Michelle Heiser, Town Manager



3036 Michigan Avenue
Kissimmee, FL 34744
407.944.0520 p
407.944.0709 f
www.clarke.com

September 15, 2025

Michelle Heiser
Town Manager/ Finance Director
6450 N. Ocean Blvd.
Ocean Ridge, FL 33435

Dear Michelle Heiser,

Thank you for choosing Clarke as your public health mosquito control provider. We appreciate your business and look forward to working with the Town of Ocean Ridge in the 2026 season. Clarke Environmental Mosquito Management hereby agrees to the renewal to provide the professional public health mosquito control services to the Town of Ocean Ridge from January 2026 to December 2026 in accordance with the terms of the contract in effect.

Service	Number of Treatments
Mosquito Surveillance	12
OMRI-Certified Larvicide (Wetland Treatments)	12
OMRI- Certified Larvicide (Stormdrain Treatments)	2
Electric Ground ULV Application	26
Backpack Barrier Treatments	36
Total Price	49,931.31

Thank you for the continued confidence in Clarke Environmental Mosquito Management. We sincerely appreciate the opportunity to protect the Town of Ocean Ridge from mosquitoes.

Sincerely,

Darrel Bagiotti

Clarke
SE Control Consultant
dbagiotti@clarke.com
(954) 594-0079

Signed: _____

Date: _____

FIRST AMENDMENT TO SERVICES AGREEMENT
(Mosquito Control Services)

THIS FIRST AMENDMENT TO SERVICES AGREEMENT (“Amendment”) is entered into this ____ day of _____, 2025, by and between the **Town of Ocean Ridge**, a Florida municipal corporation (“Town”), and **Clarke Mosquito Control Products, Inc.**, a Florida corporation (“Contractor”).

RECITALS

WHEREAS, on December 9, 2024, the Town and Contractor entered a services agreement for the Contractor to provide mosquito management services to the Town (“Agreement”), which Agreement was awarded as a best interest acquisition based on the Contractor’s prior excellent service to the Town and the Contractor’s fair and reasonable pricing; and

WHEREAS, the initial term of the Agreement was for one (1) year with the ability to extend the Agreement; and

WHEREAS, the initial term expires December 9, 2025 and the Town and Contractor desire to extend the Agreement for one (1) year to December 8, 2026 as another best interest acquisition based on the continuation of the Contractor’s excellent service; and

WHEREAS, the Contractor has agreed to the same terms and conditions as the initial term for the purposes of renewing the Agreement and at the same pricing as the initial term as set forth in the Contractor’s quote (**Exhibit “A”**); and

WHEREAS, the Town finds amending the Agreement as a best interest acquisition as set forth herein serves a valid public purpose.

NOW, THEREFORE, in consideration of the premises and mutual covenants herein contained, the sufficiency of which is hereby acknowledged by the parties, the Town and the Contractor agree as follows:

SECTION 1: Incorporation of Recitals. The foregoing Recitals are incorporated into this Amendment as true and correct statements.

SECTION 2: Amendment to Term. Section 4(a) of the Agreement is amended to extend the term for one (1) year commencing December 9, 2025 and expiring on December 8, 2026 unless earlier terminated as stated in the Agreement.

SECTION 3: Compensation. The compensation to be paid to the Contractor under this Amendment is set forth in the Contractor’s quote which is attached as **Exhibit “A”** and incorporated herein.

SECTION 4: Entire Agreement. The Town and Contractor agree that the Agreement and this Amendment set forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Amendment may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto. All other terms and conditions of the Agreement (except as amended herein) remain in full force and effect.

SECTION 5. COMPLIANCE WITH SECTION 787.06. By signing this Amendment before a notary public and taking an oath under the penalty of perjury, the Consultant attests and warrants that the Consultant does not use coercion for labor or services as defined in section 787.06, Florida Statutes.

SECTION 6. Counterparts. This Amendment may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument. Either or both parties may sign this Amendment via facsimile, email or electronically and such signature is as valid as the original signature of such party.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to Services Agreement (Mosquito Control Services) to be executed as of the day and year set forth above.

TOWN OF OCEAN RIDGE

ATTEST:

By: _____
Geoff Pugh, Mayor

By: _____
Kelly Avery, Town Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: _____
Christy Goddeau, Town Attorney

CONTRACTOR: CLARKE MOSQUITO CONTROL PRODUCTS, INC.

By: _____

[Corporate Seal]

Print Name: _____

Title: _____

STATE OF _____)
COUNTY OF _____)

THE FOREGOING instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization on this ____ day of _____ 2025, by _____, as the _____ [title] of CLARKE MOSQUITO CONTROL PRODUCT, INC., a Florida corporation, who is ☐ personally known to me or ☐ who has produced _____ as identification, and who did take an oath under penalty of perjury that the facts stated with regard to section 787.06, Florida Statutes, are true and correct, and that he or she is duly authorized to execute the foregoing instrument and bind CLARKE MOSQUITO CONTROL PRODUCTS, INC., to the same.

Notary Seal

Notary Public Signature

Exhibit “A”
CONTRACTOR’s QUOTE (1 page)

Agenda: Tuesday, October 6, 2025
Town of Ocean Ridge, Florida
Town Commission Agenda Memorandum
Michelle Heiser, Town Manager

Subject: Monthly Financial Report

Balance Sheets

As the fiscal year wanes, the investment account balance at the end of August was \$10.4 million. A transfer to operating was executed in September. The balance will continue to decrease until the ad valorem revenue is received in the new fiscal year.

Revenue and Expenditure Statements

The total General Fund budgeted revenue is \$13,447,496 along with utilizing \$58,913 of reserves. As of the end of August the Town received \$12,054,074. Building permit revenue exceeds expectations, however this funding is restricted to use for Building compliance activities. The \$1.2 million grant anticipated in the budget has not been recognized as of August 2025. We are following up on the status of the FRDP grant. This is the largest revenue variance when compared to budget.

The total General Fund expenditures through August 2025 are \$11,248,788. In summary:

Expense type	Budget	Actual	Remaining	% Spent
Salaries and Benefits	\$4,839,200	\$4,080,200	\$759,000	84.32%
Operating	5,087,799	3,976,366	\$1,007,343	78.15%
Capital	67,100	27,472	\$39,628	40.94%
Debt	783,000	827,512	(\$44,512)	95.75%
Transfers	2,729,308	2,337,238	\$392,070	85.63%
Total	\$13,506,407	\$11,248,788	\$2,153,531	83.28%

BALANCE SHEET REPORT FOR TOWN OF OCEAN RIDGE
Balance As of 08/31/2025

		YTD Balance 08/31/2025
GL Number	Description	Normal (Abnormal)
Fund: 001 GENERAL FUND		
*** Assets ***		
001-000.000-101.269	TD BANK GEN OP	446,083.18
001-000.000-102.000	PETTY CASH	150.00
001-000.000-115.200	GARBAGE FEES RECEIVABLE	4,138.00
001-000.000-115.500	ALARM MONITORING RECEIVABLE	285.00
001-000.000-115.900	MISC RECEIVABLES	4,900.00
001-000.000-131.200	DUE FROM CAPITAL PROJ FUND	36,611.50
001-000.000-133.000	DUE FROM OTHER GOVERNMENTS	168,687.45
001-000.000-151.356	FLCLASS INVESTMENT FUND	10,419,421.11
Total Assets		11,080,276.24
*** Liabilities ***		
001-000.000-202.000	ACCOUNTS PAYABLE	2,951.50
001-000.000-208.100	DUE BLDG INSP CERT PROGRAM	2,336.95
001-000.000-208.400	DUE FLORIDA ELECTIONS COMM	12.00
001-000.000-216.100	ACCRUED WAGES PAYABLE	108,580.06
001-000.000-216.110	ACCRUED FICA PAYABLE	8,306.37
001-000.000-218.200	FEDERAL TAXES PAYABLE	(443.01)
001-000.000-218.300	GROUP HOSP INSURANCE WITHHELD	(28,298.71)
001-000.000-218.600	WAGE ASSIGNMENTS WITHHELD	(7,221.14)
001-000.000-218.700	RETIREMENT	103,895.75
001-000.000-218.900	DIRECT DEPOSITS	(514.80)
Total Liabilities		189,604.97
*** Fund Equity ***		
001-000.000-247.100	RESERVE FOR TOWN HALL CAP PROJ	370,550.05
001-000.000-247.200	RESERVE FOR INSURANCE	160,000.00
001-000.000-247.400	BEAUTIFICATION RESERVE ACCT	115,267.48
001-000.000-271.100	FUND BALANCE	9,289,924.07
001-000.000-281.100	RESTRICTED FOR DEBT SERVICE	116,985.93
001-000.000-281.400	RESTRICTED TOWN HALL BEAUTIFICATIOIN	32,657.84
Total Fund Equity		10,085,385.37
Total Fund 001:		
TOTAL ASSETS		11,080,276.24
BEG. FUND BALANCE		10,085,385.37
+ NET OF REVENUES & EXPENDITURES		805,285.90
= ENDING FUND BALANCE		10,890,671.27
+ LIABILITIES		189,604.97
= TOTAL LIABILITIES AND FUND BALANCE		11,080,276.24

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

Balance As of 08/31/2025
% Fiscal Year Completed: 91.78

GL Number	Description	24-25 Amended Budget	YTD Balance 08/31/2025 (Abnormal)	Balance 08/31/2025 (Abnormal)	% Bdg Used	Encumbrance 08/31/2025 (Decrease)
Fund: 001 GENERAL FUND						
Account Category: Revenues						
Department: 310.000 TAXES						
001-310.000-311.000	AD VALOREM TAXES	9,085,029.00	8,715,079.75	369,949.25	95.93	0.00
001-310.000-312.410	LOCAL OPTION 6 CENT GAS TAX	37,000.00	35,046.02	1,953.98	94.72	0.00
001-310.000-312.420	SECOND LOCAL OPTION FUEL TAX	17,500.00	15,940.29	1,559.71	91.09	0.00
001-310.000-313.100	ELECTRIC FRANCHISE TAX	225,000.00	213,734.76	11,265.24	94.99	0.00
001-310.000-314.100	UTILITY SERVICE TAX ELECTRIC	290,000.00	311,291.92	(21,291.92)	107.34	0.00
001-310.000-314.800	UTILITY SERVICE TAX PROPANE	55,000.00	29,909.18	25,090.82	54.38	0.00
001-310.000-314.900	UTILITY SERVICE TAX WATER	100,000.00	133,815.11	(33,815.11)	133.82	0.00
001-310.000-315.000	COMMUNICATION SERVICES TAX	41,000.00	38,368.96	2,631.04	93.58	0.00
001-310.000-319.100	INTEREST ON DELINQUENT TAXES	1,500.00	0.00	1,500.00	0.00	0.00
001-310.000-335.200	LOCAL GOVT 1 CENT SALES TAX	150,000.00	174,532.38	(24,532.38)	116.35	0.00
Total Dept 310.000 - TAXES		10,002,029.00	9,667,718.37	334,310.63	96.66	0.00
Department: 320.000 LICENSES & PERMITS						
001-320.000-321.100	PROF & OCCUPATIONAL LICENSES	1,300.00	2,269.09	(969.09)	174.55	0.00
001-320.000-322.100	BUILDING PERMITS	700,000.00	726,067.31	(26,067.31)	103.72	0.00
001-320.000-329.100	SIGN PERMITS	300.00	135.00	165.00	45.00	0.00
001-320.000-329.200	ALARM USER PERMITS	2,000.00	10.00	1,990.00	0.50	0.00
001-320.000-329.600	RENTAL REGISTRATIONS	2,000.00	1,890.00	110.00	94.50	0.00
Total Dept 320.000 - LICENSES & PERMITS		705,600.00	730,371.40	(24,771.40)	103.51	0.00
Department: 330.000 INTERGOVERNMENTAL REVENUE						
001-330.000-331.100	FEMA GRANT MONIES	5,000.00	0.00	5,000.00	0.00	0.00
001-330.000-331.300	JAG GRANT MONIES	2,500.00	0.00	2,500.00	0.00	0.00
001-330.000-334.100	STATE GRANT REVENUES	1,254,429.00	0.00	1,254,429.00	0.00	0.00
001-330.000-335.110	OPIOD SETTLEMENT	0.00	3,768.27	(3,768.27)	100.00	0.00
001-330.000-335.120	STATE REVENUE SHARING PROCEEDS	52,000.00	57,552.58	(5,552.58)	110.68	0.00
001-330.000-335.150	ALCOHOLIC BEVERAGE LICENSES	140.00	139.84	0.16	99.89	0.00
001-330.000-335.181	LOCAL GOVT 1/2 CENT SALES TAX	165,000.00	164,119.01	880.99	99.47	0.00
001-330.000-335.490	REBATE ON MUNICIPAL VEHICLES	2,500.00	2,856.26	(356.26)	114.25	0.00
001-330.000-335.900	ST LIGHT MAINTENANCE REIMBURSE	15,198.00	15,198.30	(0.30)	100.00	0.00
001-330.000-338.000	PB COUNTY & CTY WIDE OCC LIC	7,000.00	1,985.59	5,014.41	28.37	0.00
001-330.000-338.300	PBC SOLID WASTE RECYCL PROGRAM	550.00	0.00	550.00	0.00	0.00
001-330.000-338.400	911 DPS RELATED REIMBURSEMENTS	600.00	1,489.51	(889.51)	248.25	0.00
001-330.000-338.500	PB COUNTY 1250 MONIES	1,000.00	0.00	1,000.00	0.00	0.00
Total Dept 330.000 - INTERGOVERNMENTAL REVENUE		1,505,917.00	247,109.36	1,258,807.64	16.41	0.00
Department: 340.000 CHARGES FOR SERVICES						
001-340.000-341.200	ZONING FEES	30,000.00	31,085.00	(1,085.00)	103.62	0.00
001-340.000-341.300	SALE OF MAPS & PUBLICATIONS	0.00	100.00	(100.00)	100.00	0.00
001-340.000-341.400	CERT COPYING RECORD SEARCH ETC	5,000.00	5,440.00	(440.00)	108.80	0.00
001-340.000-341.900	OTHER GEN GOVT CHARGES & FEES	11,000.00	18,684.52	(7,684.52)	169.86	0.00
001-340.000-342.100	LAW ENFORCEMENT/FIRE SERVICE	221,700.00	215,015.06	6,684.94	96.98	0.00
001-340.000-342.300	ALARM MONITORING	40,000.00	32,244.00	7,756.00	80.61	0.00
001-340.000-342.800	SPECIAL DETAIL SERVICES	45,000.00	8,915.00	36,085.00	19.81	0.00
001-340.000-342.900	OTHER PUB SAFETY CHARGES & FEES	1,500.00	1,647.65	(147.65)	109.84	0.00
001-340.000-343.400	GARBAGE AND TRASH REVENUE	340,000.00	349,118.50	(9,118.50)	102.68	0.00
Total Dept 340.000 - CHARGES FOR SERVICES		694,200.00	662,249.73	31,950.27	95.40	0.00
Department: 350.000 FINES & FORFEITURES						
001-350.000-351.100	COURT FINES - COURT CASES	1,850.00	8,718.61	(6,868.61)	471.28	0.00

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

Balance As of 08/31/2025
 % Fiscal Year Completed: 91.78

GL Number	Description	24-25 Amended Budget	YTD Balance 08/31/2025 (Abnormal)	Available Balance 08/31/2025 Normal (Abnormal)	% Bdgt Used	Encumbrance 08/31/2025 (Decrease)
Fund: 001 GENERAL FUND						
Account Category: Revenues						
Department: 350.000 FINES & FORFEITURES						
001-350.000-351.300	POLICE EDUCATION \$2.00	400.00	1,315.48	(915.48)	328.87	0.00
001-350.000-354.000	VIOLATIONS OF LOCAL ORDINANCES	25,000.00	165,783.68	(140,783.68)	663.13	0.00
Total Dept 350.000 - FINES & FORFEITURES		27,250.00	175,817.77	(148,567.77)	645.20	0.00
Department: 360.000 MISCELLANEOUS REVENUES						
001-360.000-361.100	INTEREST EARNED	500,000.00	477,496.70	22,503.30	95.50	0.00
001-360.000-361.320	INTEREST EARNED-PB CO TAX COLL	5,000.00	6,903.09	(1,903.09)	138.06	0.00
001-360.000-361.390	INTEREST OTHER (LIENS, ETC.)	1,500.00	22,226.83	(20,726.83)	1,481.79	0.00
001-360.000-364.410	EQUIPMENT SALES	500.00	16,601.00	(16,101.00)	3,320.20	0.00
001-360.000-366.900	MISC CONTRIB PRIVATE SOURCES	500.00	46,353.50	(45,853.50)	9,270.70	0.00
001-360.000-369.900	MISCELLANEOUS REVENUE	0.00	1,226.33	(1,226.33)	100.00	0.00
Total Dept 360.000 - MISCELLANEOUS REVENUES		507,500.00	570,807.45	(63,307.45)	112.47	0.00
Department: 380.000 NON - REVENUES						
001-380.000-380.100	FUND BALANCE UNAPPROPRIATED	58,913.00	0.00	58,913.00	0.00	0.00
001-380.000-388.200	INSURANCE PROCEEDS	5,000.00	0.00	5,000.00	0.00	0.00
Total Dept 380.000 - NON - REVENUES		63,913.00	0.00	63,913.00	0.00	0.00
Revenues		13,506,409.00	12,054,074.08	1,452,334.92	89.25	0.00
Fund 001 - GENERAL FUND:						
TOTAL REVENUES		13,506,409.00	12,054,074.08	1,452,334.92	89.25	0.00

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

Balance As of 08/31/2025
% Fiscal Year Completed: 91.78

GL Number	Description	24-25 Amended Budget	YTD Balance 08/31/2025 (Abnormal)	Available Balance 08/31/2025 Normal (Abnormal)	% Bdgt Used	Encumbrance 08/31/2025 (Decrease)
Fund: 001 GENERAL FUND						
Account Category: Expenditures						
Department: 511.101 TOWN COMMISSION						
001-511.101-501.100	EXECUTIVE SALARIES	6,000.00	5,500.00	500.00	91.67	0.00
001-511.101-502.100	FICA TAXES	459.00	420.75	38.25	91.67	0.00
001-511.101-502.200	RETIREMENT CONTRIBUTIONS	825.00	750.45	74.55	90.96	0.00
001-511.101-502.400	WORKERS' COMPENSATION	50.00	50.00	0.00	100.00	0.00
001-511.101-504.000	TRAVEL & PER DIEM	6,000.00	5,837.00	163.00	97.28	0.00
001-511.101-504.100	COMMUNICATIONS SERV PHONE ETC	4,500.00	4,010.25	489.75	89.12	0.00
001-511.101-504.500	INSURANCE LIAB, HAZARD, DAMAGE	24,264.00	2,292.21	21,971.79	9.45	0.00
001-511.101-504.900	OTHER CURRENT CHARGES	500.00	0.00	500.00	0.00	0.00
001-511.101-505.400	SUBSC, MEMBERSHIPS, EDUCATION	2,800.00	1,150.00	1,650.00	41.07	0.00
Total Dept 511.101 - TOWN COMMISSION		45,398.00	20,010.66	25,387.34	44.08	0.00
Department: 512.102 TOWN MANAGER						
001-512.102-501.100	EXECUTIVE SALARIES	256,040.00	219,250.36	36,789.64	85.63	0.00
001-512.102-501.410	VACATION PAY	3,500.00	2,963.72	536.28	84.68	0.00
001-512.102-502.100	FICA TAXES	21,494.00	16,999.37	4,494.63	79.09	0.00
001-512.102-502.200	RETIREMENT CONTRIBUTIONS	81,373.00	75,737.03	5,635.97	93.07	0.00
001-512.102-502.300	LIFE & HEALTH INSURANCE	7,778.00	7,752.22	25.78	99.67	0.00
001-512.102-502.310	LONG TERM DISABILITY	660.00	0.00	660.00	0.00	0.00
001-512.102-502.400	WORKERS' COMPENSATION	100.00	100.00	0.00	100.00	0.00
001-512.102-504.000	TRAVEL & PER DIEM	4,950.00	4,624.21	325.79	93.42	0.00
001-512.102-504.100	COMMUNICATIONS SERV PHONE ETC	1,100.00	975.08	124.92	88.64	0.00
001-512.102-504.500	INSURANCE LIAB, HAZARD, DAMAGE	2,363.00	2,292.21	70.79	97.00	0.00
001-512.102-505.400	SUBSC, MEMBERSHIPS, EDUCATION	4,774.00	4,447.00	327.00	93.15	0.00
Total Dept 512.102 - TOWN MANAGER		384,132.00	335,141.20	48,990.80	87.25	0.00
Department: 513.103 TOWN CLERK/FINANCE						
001-513.103-501.100	EXECUTIVE SALARIES	94,153.00	88,543.05	5,609.95	94.04	0.00
001-513.103-501.200	REGULAR SALARIES AND WAGES	159,024.00	173,981.42	(14,957.42)	109.41	0.00
001-513.103-501.400	OVERTIME	2,000.00	797.70	1,202.30	39.89	0.00
001-513.103-501.410	VACATION PAY	3,974.79	2,159.62	1,815.17	54.33	0.00
001-513.103-502.100	FICA TAXES	21,796.00	20,309.37	1,486.63	93.18	0.00
001-513.103-502.200	RETIREMENT CONTRIBUTIONS	40,101.00	36,060.47	4,040.53	89.92	0.00
001-513.103-502.300	LIFE & HEALTH INSURANCE	47,162.80	40,984.61	6,178.19	86.90	0.00
001-513.103-502.310	LONG TERM DISABILITY	2,122.00	323.25	1,798.75	15.23	0.00
001-513.103-502.400	WORKERS' COMPENSATION	271.00	271.00	0.00	100.00	0.00
001-513.103-503.100	PROFESSIONAL SERVICES	0.00	120.00	(120.00)	100.00	0.00
001-513.103-503.200	ACCOUNTING & AUDITING	43,500.00	33,880.00	9,620.00	77.89	0.00
001-513.103-503.400	OTHER CONTRACTUAL SERVICES	18,806.00	18,468.55	337.45	98.21	0.00
001-513.103-504.000	TRAVEL & PER DIEM	2,650.00	(188.33)	2,838.33	(7.11)	0.00
001-513.103-504.100	COMMUNICATIONS SERV PHONE ETC	0.00	50.34	(50.34)	100.00	0.00
001-513.103-504.500	INSURANCE LIAB, HAZARD, DAMAGE	2,300.00	2,292.21	7.79	99.66	0.00
001-513.103-504.610	REPAIR & MAINTENANCE	1,000.00	1,188.00	(188.00)	118.80	0.00
001-513.103-504.900	OTHER CURRENT CHARGES	7,500.00	6,623.57	876.43	88.31	0.00
001-513.103-505.400	SUBSC, MEMBERSHIPS, EDUCATION	2,250.00	1,137.00	1,113.00	50.53	0.00
001-513.103-506.400	MACHINERY & EQUIPMENT	1,000.00	0.00	1,000.00	0.00	0.00
Total Dept 513.103 - TOWN CLERK/FINANCE		449,610.59	427,001.83	22,608.76	94.97	0.00
Department: 514.104 LEGAL						
001-514.104-503.100	PROFESSIONAL SERVICES	172,500.00	113,066.49	59,433.51	65.55	0.00

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

Balance As of 08/31/2025
% Fiscal Year Completed: 91.78

GL Number	Description	24-25 Amended Budget	YTD Balance 08/31/2025 (Abnormal)	Available Balance 08/31/2025 Normal (Abnormal)	% Bdgt Used	Encumbrance 08/31/2025 (Decrease)
Fund: 001 GENERAL FUND						
Account Category: Expenditures						
Department: 514.104 LEGAL						
001-514.104-503.110	LEGAL SPECIAL COUNSEL	30,000.00	16,728.25	13,271.75	55.76	0.00
001-514.104-504.700	PRINTING	5,000.00	3,941.56	1,058.44	78.83	0.00
Total Dept 514.104 - LEGAL		207,500.00	133,736.30	73,763.70	64.45	0.00
Department: 515.105 APPOINTED BOARDS						
001-515.105-504.500	INSURANCE LIAB, HAZARD, DAMAGE	2,264.00	1,146.00	1,118.00	50.62	0.00
001-515.105-504.900	OTHER CURRENT CHARGES	750.00	25.00	725.00	3.33	0.00
Total Dept 515.105 - APPOINTED BOARDS		3,014.00	1,171.00	1,843.00	38.85	0.00
Department: 519.106 OTHER GENERAL GOVERNMENT						
001-519.106-503.100	PROFESSIONAL SERVICES	49,000.00	47,423.98	1,576.02	96.78	0.00
001-519.106-503.400	OTHER CONTRACTUAL SERVICES	61,885.00	38,040.20	23,844.80	61.47	0.00
001-519.106-504.100	COMMUNICATIONS SERV PHONE ETC	19,550.00	17,938.13	1,611.87	91.76	0.00
001-519.106-504.200	POSTAGE & FREIGHT	3,240.00	1,521.38	1,718.62	46.96	0.00
001-519.106-504.300	UTILITY SERVICE - ELEC & WATER	10,000.00	8,121.84	1,878.16	81.22	0.00
001-519.106-504.400	RENTALS & LEASES	5,000.00	3,479.13	1,520.87	69.58	0.00
001-519.106-504.500	INSURANCE LIAB, HAZARD, DAMAGE	165,340.00	166,726.18	(1,386.18)	100.84	0.00
001-519.106-504.610	REPAIR & MAINTENANCE	85,650.00	61,911.86	7,213.14	91.58	16,525.00
001-519.106-504.700	PRINTING	3,000.00	345.00	2,655.00	11.50	0.00
001-519.106-504.900	OTHER CURRENT CHARGES	37,075.00	33,127.42	3,947.58	89.35	0.00
001-519.106-504.910	ELECTION EXPENSES	450.00	0.00	450.00	0.00	0.00
001-519.106-505.100	OFFICE SUPPLIES	8,000.00	3,667.22	4,332.78	45.84	0.00
001-519.106-505.200	OPERATING SUPPLIES	4,500.00	4,481.39	18.61	99.59	0.00
001-519.106-505.400	SUBSC, MEMBERSHIPS, EDUCATION	10,070.00	5,383.55	4,686.45	53.46	0.00
001-519.106-506.400	MACHINERY & EQUIPMENT	2,000.00	565.37	1,434.63	28.27	0.00
001-519.106-507.000	COVENANT FROM DRAINAGE LOAN	460,000.00	458,257.58	1,742.42	99.62	0.00
001-519.106-507.010	COVENANTS FROM TH LOAN	270,000.00	316,970.94	(46,970.94)	117.40	0.00
001-519.106-507.200	DEBT SERVICE - INTEREST	53,000.00	52,283.10	716.90	98.65	0.00
Total Dept 519.106 - OTHER GENERAL GOVERNMENT		1,247,760.00	1,220,244.27	10,990.73	97.79	16,525.00
Department: 521.107 LAW ENFORCEMENT & FIRE CONTROL						
001-521.107-501.100	EXECUTIVE SALARIES	141,050.00	129,482.53	11,567.47	91.80	0.00
001-521.107-501.200	REGULAR SALARIES AND WAGES	2,099,257.00	1,686,691.11	412,565.89	80.35	0.00
001-521.107-501.210	ONE TIME LUMP SUM INCREASE	6,500.00	2,500.00	4,000.00	38.46	0.00
001-521.107-501.400	OVERTIME	125,000.00	92,147.44	32,852.56	73.72	0.00
001-521.107-501.410	VACATION PAY	15,000.00	5,747.29	9,252.71	38.32	0.00
001-521.107-501.500	SPECIAL PAY INCENTIVE	18,000.00	13,300.00	4,700.00	73.89	0.00
001-521.107-501.510	SPECIAL DETAIL PAY	40,000.00	11,791.21	28,208.79	29.48	0.00
001-521.107-501.600	HOLIDAY PAY	103,038.61	74,952.27	28,086.34	72.74	0.00
001-521.107-502.100	FICA TAXES	183,063.17	154,975.75	28,087.42	84.66	0.00
001-521.107-502.200	RETIREMENT CONTRIBUTIONS	613,137.00	583,198.35	29,938.65	95.12	0.00
001-521.107-502.300	LIFE & HEALTH INSURANCE	312,058.00	273,581.91	38,476.09	87.67	0.00
001-521.107-502.310	LONG TERM DISABILITY	9,792.00	2,608.44	7,183.56	26.64	0.00
001-521.107-502.400	WORKERS' COMPENSATION	50,186.00	44,325.28	5,860.72	88.32	0.00
001-521.107-503.100	PROFESSIONAL SERVICES	82,350.00	45,174.80	37,175.20	54.86	0.00
001-521.107-503.400	OTHER CONTRACTUAL SERVICES	1,480,420.08	1,480,420.08	0.00	100.00	0.00
001-521.107-504.000	TRAVEL & PER DIEM	111,350.00	20,352.03	90,997.97	18.28	0.00
001-521.107-504.100	COMMUNICATIONS SERV PHONE ETC	25,800.00	22,984.42	2,815.58	89.09	0.00
001-521.107-504.200	POSTAGE & FREIGHT	1,500.00	1,263.87	236.13	84.26	0.00

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

Balance As of 08/31/2025
% Fiscal Year Completed: 91.78

GL Number	Description	24-25 Amended Budget	YTD Balance 08/31/2025 (Abnormal)	Available Balance 08/31/2025 Normal (Abnormal)	% Bdgt Used	Encumbrance 08/31/2025 (Decrease)
Fund: 001 GENERAL FUND						
Account Category: Expenditures						
Department: 521.107 LAW ENFORCEMENT & FIRE CONTROL						
001-521.107-504.300	UTILITY SERVICE - ELEC & WATER	13,000.00	8,059.89	4,940.11	62.00	0.00
001-521.107-504.400	RENTALS & LEASES	2,540.00	1,462.99	1,077.01	57.60	0.00
001-521.107-504.500	INSURANCE LIAB, HAZARD, DAMAGE	60,172.00	57,497.90	2,674.10	95.56	0.00
001-521.107-504.610	REPAIR & MAINTENANCE	87,350.00	44,397.99	42,952.01	50.83	0.00
001-521.107-504.620	REPAIR & MAINTENANCE VEHICLE	23,500.00	13,016.21	10,483.79	55.39	0.00
001-521.107-504.630	REPAIR & MAINTENANCE DISPATCH	22,000.00	20,555.49	1,444.51	93.43	0.00
001-521.107-504.700	PRINTING	4,000.00	3,720.98	279.02	93.02	0.00
001-521.107-504.900	OTHER CURRENT CHARGES	3,500.00	1,779.03	1,720.97	50.83	0.00
001-521.107-505.100	OFFICE SUPPLIES	5,000.00	2,818.19	2,181.81	56.36	0.00
001-521.107-505.200	OPERATING SUPPLIES	39,150.00	33,696.91	5,453.09	86.07	0.00
001-521.107-505.210	OPERATING SUPPLIES GAS & OIL	51,000.00	40,323.49	10,676.51	79.07	0.00
001-521.107-505.220	OPERATING SUPPLIES UNIFORM/EMB	26,280.00	13,236.26	13,043.74	50.37	0.00
001-521.107-505.400	SUBSC, MEMBERSHIPS, EDUCATION	19,509.00	16,920.60	2,588.40	86.73	0.00
001-521.107-506.200	BUILDINGS (CAPITAL OUTLAY)	15,000.00	7,150.00	7,850.00	47.67	0.00
001-521.107-506.400	MACHINERY & EQUIPMENT	32,500.00	19,756.26	12,743.74	60.79	0.00
Total Dept 521.107 - LAW ENFORCEMENT & FIRE CONTROL		5,822,002.86	4,929,888.97	892,113.89	84.68	0.00
Department: 524.108 INSPECTIONS						
001-524.108-501.200	REGULAR SALARIES AND WAGES	59,424.00	53,877.80	5,546.20	90.67	0.00
001-524.108-501.400	OVERTIME	1,000.00	183.06	816.94	18.31	0.00
001-524.108-501.410	VACATION PAY	1,247.00	0.00	1,247.00	0.00	0.00
001-524.108-502.100	FICA TAXES	6,188.00	4,135.66	2,052.34	66.83	0.00
001-524.108-502.200	RETIREMENT CONTRIBUTIONS	12,922.00	7,404.52	5,517.48	57.30	0.00
001-524.108-502.300	LIFE & HEALTH INSURANCE	38,284.00	22,298.41	15,985.59	58.24	0.00
001-524.108-502.310	LONG TERM DISABILITY	1,002.00	76.14	925.86	7.60	0.00
001-524.108-502.400	WORKERS' COMPENSATION	2,049.00	1,616.28	432.72	78.88	0.00
001-524.108-503.100	PROFESSIONAL SERVICES	291,907.00	347,562.06	(55,655.06)	119.07	0.00
001-524.108-503.400	OTHER CONTRACTUAL SERVICES	134,775.00	105,759.00	29,016.00	78.47	0.00
001-524.108-504.000	TRAVEL & PER DIEM	1,850.00	0.00	1,850.00	0.00	0.00
001-524.108-504.100	COMMUNICATIONS SERV PHONE ETC	0.00	145.22	(145.22)	100.00	0.00
001-524.108-504.200	POSTAGE & FREIGHT	1,800.00	499.90	1,300.10	27.77	0.00
001-524.108-504.400	RENTALS & LEASES	7,025.00	3,532.87	3,492.13	50.29	0.00
001-524.108-504.500	INSURANCE LIAB, HAZARD, DAMAGE	2,264.00	2,293.21	(29.21)	101.29	0.00
001-524.108-504.610	REPAIR & MAINTENANCE	1,000.00	0.00	1,000.00	0.00	0.00
001-524.108-504.620	REPAIR & MAINTENANCE VEHICLE	1,000.00	170.33	829.67	17.03	0.00
001-524.108-504.700	PRINTING	500.00	0.00	500.00	0.00	0.00
001-524.108-504.900	OTHER CURRENT CHARGES	5,200.00	0.00	5,200.00	0.00	0.00
001-524.108-505.100	OFFICE SUPPLIES	1,750.00	817.67	932.33	46.72	0.00
001-524.108-505.200	OPERATING SUPPLIES	500.00	183.92	316.08	36.78	0.00
001-524.108-505.210	OPERATING SUPPLIES GAS & OIL	3,500.00	0.00	3,500.00	0.00	0.00
001-524.108-505.220	OPERATING SUPPLIES UNIFORM/EMB	300.00	330.00	(30.00)	110.00	0.00
001-524.108-505.400	SUBSC, MEMBERSHIPS, EDUCATION	3,720.00	339.00	3,381.00	9.11	0.00
001-524.108-506.400	MACHINERY & EQUIPMENT	6,600.00	0.00	6,600.00	0.00	0.00
Total Dept 524.108 - INSPECTIONS		585,807.00	551,225.05	34,581.95	94.10	0.00
Department: 534.111 GARBAGE & SOLID WASTE						
001-534.111-503.400	OTHER CONTRACTUAL SERVICES	327,340.00	271,232.52	56,107.48	82.86	0.00
Total Dept 534.111 - GARBAGE & SOLID WASTE		327,340.00	271,232.52	56,107.48	82.86	0.00

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

Balance As of 08/31/2025
% Fiscal Year Completed: 91.78

GL Number	Description	24-25 Amended Budget	YTD Balance 08/31/2025 (Abnormal)	Available Balance 08/31/2025 Normal (Abnormal)	% Bdgt Used	Encumbrance 08/31/2025 (Decrease)
Fund: 001 GENERAL FUND						
Account Category: Expenditures						
Department: 539.112 OTHER PHYSICAL ENVIRONMENT						
001-539.112-503.100	PROFESSIONAL SERVICES	50,000.00	20,089.00	29,911.00	40.18	0.00
001-539.112-503.120	TOWN ENGINEER	178,000.00	126,055.00	51,945.00	70.82	0.00
001-539.112-503.400	OTHER CONTRACTUAL SERVICES	302,646.00	203,766.97	98,879.03	67.33	0.00
001-539.112-504.610	REPAIR & MAINTENANCE	193,500.00	54,912.91	127,973.09	33.86	10,614.00
Total Dept 539.112 - OTHER PHYSICAL ENVIRONMENT		724,146.00	404,823.88	308,708.12	55.90	10,614.00
Department: 541.113 PUBLIC WORKS						
001-541.113-501.200	REGULAR SALARIES AND WAGES	148,751.00	137,716.94	11,034.06	92.58	0.00
001-541.113-501.210	ONE TIME LUMP SUM INCREASE	1,500.00	0.00	1,500.00	0.00	0.00
001-541.113-501.400	OVERTIME	20,000.00	16,398.92	3,601.08	81.99	0.00
001-541.113-501.410	VACATION PAY	3,399.68	0.00	3,399.68	0.00	0.00
001-541.113-502.100	FICA TAXES	12,021.28	11,789.89	231.39	98.08	0.00
001-541.113-502.200	RETIREMENT CONTRIBUTIONS	28,014.29	21,108.39	6,905.90	75.35	0.00
001-541.113-502.300	LIFE & HEALTH INSURANCE	23,200.00	23,687.84	(487.84)	102.10	0.00
001-541.113-502.310	LONG TERM DISABILITY	1,283.00	195.03	1,087.97	15.20	0.00
001-541.113-502.400	WORKERS' COMPENSATION	13,950.00	11,455.44	2,494.56	82.12	0.00
001-541.113-503.100	PROFESSIONAL SERVICES	24,000.00	0.00	24,000.00	0.00	0.00
001-541.113-504.100	COMMUNICATIONS SERV PHONE ETC	0.00	85.33	(85.33)	100.00	0.00
001-541.113-504.300	UTILITY SERVICE - ELEC & WATER	61,500.00	55,908.48	5,591.52	90.91	0.00
001-541.113-504.500	INSURANCE LIAB, HAZARD, DAMAGE	2,300.00	2,293.21	6.79	99.70	0.00
001-541.113-504.610	REPAIR & MAINTENANCE	59,500.00	8,040.83	51,459.17	13.51	0.00
001-541.113-504.620	REPAIR & MAINTENANCE VEHICLE	3,500.00	99.93	3,400.07	2.86	0.00
001-541.113-505.200	OPERATING SUPPLIES	4,700.00	2,308.45	2,391.55	49.12	0.00
001-541.113-505.210	OPERATING SUPPLIES GAS & OIL	9,000.00	0.00	9,000.00	0.00	0.00
001-541.113-505.220	OPERATING SUPPLIES UNIFORM/EMB	1,200.00	604.97	595.03	50.41	0.00
001-541.113-505.230	OPERATING SUPPLIES SMALL TOOLS	3,000.00	148.92	2,851.08	4.96	0.00
001-541.113-505.300	ROAD MATERIALS & SUPPLIES	20,000.00	3,603.83	16,396.17	18.02	0.00
001-541.113-505.400	SUBSC, MEMBERSHIPS, EDUCATION	1,100.00	59.70	1,040.30	5.43	0.00
001-541.113-506.400	MACHINERY & EQUIPMENT	10,000.00	0.00	10,000.00	0.00	0.00
Total Dept 541.113 - PUBLIC WORKS		451,919.25	295,506.10	156,413.15	65.39	0.00
Department: 580.114 CONTINGENCY						
001-580.114-509.900	CONTINGENCY	528,469.92	321,568.03	129,951.32	75.41	76,950.57
Total Dept 580.114 - CONTINGENCY		528,469.92	321,568.03	129,951.32	60.85	76,950.57
Department: 590.100 TRANSFER TO CAPITAL PROJECTS						
001-590.100-509.110	TRANSFER TO CAPITAL PROJECTS	2,729,309.00	2,337,238.37	392,070.63	85.63	0.00
Total Dept 590.100 - TRANSFER TO CAPITAL PROJECTS		2,729,309.00	2,337,238.37	392,070.63	85.63	0.00
Expenditures		13,506,408.62	11,248,788.18	2,153,530.87	83.28	104,089.57
Fund 001 - GENERAL FUND:						
TOTAL EXPENDITURES		13,506,408.62	11,248,788.18	2,153,530.87	83.28	104,089.57

BALANCE SHEET REPORT FOR TOWN OF OCEAN RIDGE
Balance As of 08/31/2025

GL Number	Description	YTD Balance 08/31/2025 Normal (Abnormal)
Fund: 302 CAPITAL PROJECTS FUND		
*** Assets ***		
302-000.000-151.355	TD BANK CAP PROJ	13,104.72
Total Assets		13,104.72
*** Liabilities ***		
302-000.000-207.200	DUE TO OTHER FUNDS	110,461.50
Total Liabilities		110,461.50
*** Fund Equity ***		
302-000.000-271.100	FUND BALANCE	(638,154.17)
Total Fund Equity		(638,154.17)
Total Fund 302:		
TOTAL ASSETS		13,104.72
BEG. FUND BALANCE		(638,154.17)
+ NET OF REVENUES & EXPENDITURES		540,797.39
= ENDING FUND BALANCE		(97,356.78)
+ LIABILITIES		110,461.50
= TOTAL LIABILITIES AND FUND BALANCE		13,104.72

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

Balance As of 08/31/2025
 % Fiscal Year Completed: 91.78

GL Number	Description	24-25 Amended Budget	YTD Balance 08/31/2025 Normal (Abnormal)	Available Balance 08/31/2025 Normal (Abnormal)	% Bdgt Used	Increase (Decrease)	Encumbrance 08/31/2025 (Decrease)
Fund: 302 CAPITAL PROJECTS FUND							
Account Category: Revenues							
Department: 380.000 NON - REVENUES							
302-380.000-381.000	INTERFUND TRANSFER	0.00	2,337,238.37	(2,337,238.37)	100.00		0.00
302-380.000-381.100	INTERFUND TRANSFER	2,729,309.00	0.00	2,729,309.00	0.00		0.00
Total Dept 380.000 - NON - REVENUES		2,729,309.00	2,337,238.37	392,070.63	85.63		0.00
Revenues		2,729,309.00	2,337,238.37	392,070.63	85.63		0.00
Fund 302 - CAPITAL PROJECTS FUND:							
TOTAL REVENUES		2,729,309.00	2,337,238.37	392,070.63	85.63		0.00
Report Totals:							
TOTAL REVENUES - ALL FUNDS		16,235,718.00	14,391,312.45	1,844,405.55	88.64		0.00

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

Balance As of 08/31/2025
 % Fiscal Year Completed: 91.78

GL Number	Description	24-25 Amended Budget	YTD Balance 08/31/2025 (Abnormal)	Available 08/31/2025 Normal (Abnormal)	% Bdgt Used	Encumbrance 08/31/2025 (Decrease)
Fund: 302 CAPITAL PROJECTS FUND						
Account Category: Expenditures						
Department: 519.106 OTHER GENERAL GOVERNMENT						
302-519.106-503.100	PROFESSIONAL SERVICES	20,000.00	0.00	12,969.00	35.16	7,031.00
302-519.106-506.100	LAND (CAPITAL OUTLAY)	0.00	284,248.64	(284,248.64)	100.00	0.00
302-519.106-506.400	MACHINERY & EQUIPMENT	52,500.00	0.00	52,500.00	0.00	0.00
Total Dept 519.106 - OTHER GENERAL GOVERNMENT		72,500.00	284,248.64	(218,779.64)	392.07	7,031.00
Department: 521.107 LAW ENFORCEMENT & FIRE CONTROL						
302-521.107-506.400	MACHINERY & EQUIPMENT	349,352.00	329,769.59	19,582.41	94.39	0.00
Total Dept 521.107 - LAW ENFORCEMENT & FIRE CONTROL		349,352.00	329,769.59	19,582.41	94.39	0.00
Department: 524.108 INSPECTIONS						
302-524.108-506.400	MACHINERY & EQUIPMENT	7,797.00	0.00	7,797.00	0.00	0.00
Total Dept 524.108 - INSPECTIONS		7,797.00	0.00	7,797.00	0.00	0.00
Department: 539.112 OTHER PHYSICAL ENVIRONMENT						
302-539.112-503.100	PROFESSIONAL SERVICES	0.00	735.00	(735.00)	100.00	0.00
302-539.112-503.4002503	OTHER CONTRACTUAL SERVICES	0.00	1,502.50	(1,502.50)	100.00	0.00
302-539.112-506.300	IMPROVEMENTS NOT BUILDINGS	2,274,860.00	1,145,811.25	1,129,048.75	50.37	0.00
302-539.112-506.3002501	IMPROVEMENTS NOT BUILDINGS	0.00	34,374.00	(34,374.00)	100.00	0.00
Total Dept 539.112 - OTHER PHYSICAL ENVIRONMENT		2,274,860.00	1,182,422.75	1,092,437.25	51.98	0.00
Department: 541.113 PUBLIC WORKS						
302-541.113-506.400	MACHINERY & EQUIPMENT	24,800.00	0.00	24,800.00	0.00	0.00
Total Dept 541.113 - PUBLIC WORKS		24,800.00	0.00	24,800.00	0.00	0.00
Expenditures		2,729,309.00	1,796,440.98	925,837.02	65.82	7,031.00
Fund 302 - CAPITAL PROJECTS FUND:						
TOTAL EXPENDITURES		2,729,309.00	1,796,440.98	925,837.02	65.82	7,031.00
Report Totals:						
TOTAL EXPENDITURES - ALL FUNDS		16,235,717.62	13,045,229.16	3,079,367.89	80.35	111,120.57

Agenda: Monday, October 6, 2025
Memo: Item #17.

Town of Ocean Ridge, Florida

Town Commission Agenda Memorandum

Corey O'Gorman, Town Planner

Subject: Approval of Ordinance 2025-01 on Second Reading: An Ordinance Of The Town Of Ocean Ridge, Florida, Amending The Comprehensive Plan Of The Town Of Ocean Ridge With The 2025 Evaluation And Appraisal Report (EAR) Based Amendments; Providing For Recitals, Adoption, Conflicts, Repeal, Severability, Applicability, Transmittal, And An Effective Date

At the August 8, 2025 regular meeting, the Town Commission approved adoption of the Amendments to the Comprehensive Plan with the 2025 Evaluation and Appraisal Report in Second Reading. Following the adoption a clean copy of the 2025 Comprehensive Plan was prepared along with transmittal letters to the Florida Department of Commerce and the review agencies, and the amended Comprehensive Plan was sent.

Unfortunately, the Town Planner was unaware that transmittal of the adopted Comprehensive Plan was required within 10 working days of adoption, and the actual transmittal was past that deadline and was not accepted by the Florida Department of Commerce, as noted in the attached letter. To correct the procedural error, in accordance with direction from the Florida Department of Commerce, the August 8, 2025 Second Reading should be rescinded, then the plan re-adopted by Second Reading and resubmitted within the 10 working day period.

Staff recommends that the Town Commission rescind the August 8, 2025 Second Reading and re-adopt the Comprehensive Plan by Second Reading in two separate actions as follows:

1. Motion to rescind the August 8, 2025 Second Reading; and,
2. Public hearing, title reading and motion to approve the Comprehensive Plan with 2025 Evaluation and Appraisal Report in Second Reading.

Suggested Motion: I move to rescind the August 8, 2025 Second Reading and re-adopt the Comprehensive Plan by Second Reading

Respectfully,
Corey O'Gorman, Town Planner

ORDINANCE NO. 2025-01

AN ORDINANCE OF THE TOWN OF OCEAN RIDGE, FLORIDA, AMENDING THE COMPREHENSIVE PLAN OF THE TOWN OF OCEAN RIDGE WITH THE 2025 EVALUATION AND APPRAISAL REVIEW (EAR) BASED AMENDMENTS; PROVIDING FOR RECITALS, ADOPTION, CONFLICTS, REPEAL, SEVERABILITY, APPLICABILITY, TRANSMITTAL, AND AN EFFECTIVE DATE.

WHEREAS, the Florida Legislature intends that local planning be a continuous process and Chapter 163, Part II, Florida Statutes, requires local governments to comprehensively evaluate and, as necessary, update comprehensive plans to reflect changes in local conditions and Florida law; and

WHEREAS, Section 163.3161-163.3215, Florida Statutes, empowers and requires the Town Commission of the Town of Ocean Ridge to prepare, implement, and enforce the Comprehensive Plan and Land Development Regulations for the regulation of development within the Town; and

WHEREAS, the Town has adopted the Town of Ocean Ridge's Comprehensive Plan; and

WHEREAS, Sections 163.3184 and 163.3191, Florida Statutes, provide for the amendment of the Comprehensive Plan to implement the recommendations of the Evaluation and Appraisal Report ("EAR-Based Amendments"); and

WHEREAS, in accordance with section 163.3191, Florida Statutes, the Town sent an Evaluation and Appraisal Notification Letter to the State Land Planning Agency on April 1, 2024, which indicated that the EAR-Based Amendments were necessary to address changes in current conditions and Florida law; and

WHEREAS, the Town of Ocean Ridge Planning and Zoning Commission held a public workshop on the draft 2025 EAR-Based Amendments on November 19, 2024 and December 17, 2024, which included public participation, and provided comments to Town staff and its consultants on the draft 2025 EAR-Based Amendments; and

WHEREAS, on January 21, 2025, the Planning & Zoning Commission, sitting as the Local Planning Agency, held an advertised public hearing on the proposed 2025 EAR-Based Amendments, which included public participation, and recommended approval of the proposed 2025 Ear-Based Amendments to the Town Commission; and

WHEREAS, the Town Commission held an advertised public hearing on **March 3, 2025**, provided for public comment and public participation in accordance with the requirements of Florida law, to transmit the proposed 2025 EAR-Based Amendments to the State Land Planning Agency and Reviewing Agencies as defined in Section 163.3184, Florida Statutes, for review and comment; and

WHEREAS, on May 27, 2025, the State Land Planning Agency issued its Objections, Recommendations, and Comments (ORC) report; and

WHEREAS, the Town Commission has reviewed and addressed the State Land Planning Agency's issued ORC report, and held a second advertised public hearing while providing for comments and public participation; and

WHEREAS, the Town Commission has reviewed the proposed 2025 EAR-Based Amendments, held an advertised public hearing on March 3, 2025, while providing for comments and public participation and approved the adoption and transmittal of the EAR-Based Amendments to the State Land Planning Agency for a compliance review; and,

WHEREAS, the Town Commission finds that the adoption of the proposed 2025 EAR-Based Amendments attached hereto and incorporated herein as **Composite Exhibit "A"** is in the best interests of the public health, safety and welfare of the Town of Ocean Ridge, its residents, visitors, and guests, and serves a valid public purpose.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA:

Section 1. Recitals. The foregoing recitals are incorporated in this Ordinances as true and correct statements and findings of the Town Commission of the Town of Ocean Ridge.

Section 2. Adoption of the Amendments. The Town Commission of the Town of Ocean Ridge, Florida, hereby amends the Town's Comprehensive Plan with the adoption of the proposed 2025 EAR-Based Amendments, which are attached hereto and incorporated herein in as **Composite Exhibit "A"** to respond to current local conditions, changes to Florida law, and public participation. Composite Exhibit "A" includes a version of the 2025 EAR-Based Amendments showing changes (additions and deletions) to the Town's existing Comprehensive Plan, which changes will be incorporated on the Effective Date of this Ordinance into a clean version of the Comprehensive Plan for purposes of future use. **Composite Exhibit "A"** also includes the Data Inventory and Analysis which is adopted as part of this Ordinance, but which not be codified in the clean version of the Comprehensive Plan.

Section 3. Repeal of Conflicting Ordinances. All ordinances, resolutions or parts of ordinances and resolutions in conflict herewith are hereby repealed.

Section 4. Severability. If any word, clause, sentence, paragraph, section or part thereof contained in this Ordinance is declared to be unconstitutional, unenforceable, void or inoperative by a court of competent jurisdiction, such declaration shall not affect the validity of the remainder of this Ordinance.

Section 5. Applicability. This Ordinance shall be effective within the corporate limits of the Village of Palm Springs, Florida.

Section 6. Transmittal to all Appropriate Agencies. The Clerk is hereby directed forthwith to send a certified copy of this Ordinance to the Reviewing Agencies as defined in section 163.3184(1)(c), Florida Statutes.

Section 7. Transmittal to the State Land Planning Agency. The Clerk shall send a copy of this Ordinance to Florida Department of Commerce, Community Planning and Development Programs.

Section 8. Effective Date. The effective date of the 2025 EAR-Based Amendments shall be in accordance with Section 163.3184, Florida Statutes; however, not later than thirty-one (31) days after the State Land Planning Agency (Department of Commerce) has received the completed EAR-Based Amendments package. No development order, development permits, or land uses dependent on the EAR-Based Amendments may be issued or commenced before the EAR-Based Amendments have become effective.

FIRST READING this 3rd day of March 2025.

SECOND READING this 4th day of August 2025.

RECINDED APPROVAL this ____ day of _____, 2025

SECOND AND FINAL READING this ____ day of _____, 2025.

Commissioner _____ offered the foregoing Ordinance and moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

	AYE	NAY
GEOFF PUGH, Mayor	_____	_____
STEVE COZ, Vice Mayor	_____	_____
CAROLYN CASSIDY, Commissioner	_____	_____
DAVID HUTCHINS, Commissioner	_____	_____
AINAR AIJALA JR., Commissioner	_____	_____

The Mayor thereupon declared this Ordinance approved and adopted by the Town Commission of the Town of Ocean Ridge, Florida, on second reading, this _____ day of _____, 2025.

ATTEST:

TOWN OF OCEAN RIDGE, FLORIDA

BY: _____
Kelly Avery, Town Clerk

BY: _____
Geoff Pugh, Mayor

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

BY: _____
Christy Goddeau, Town Attorney

Composite Exhibit “A”

ORDINANCE NO. 2025-01

AN ORDINANCE OF THE TOWN OF OCEAN RIDGE, FLORIDA, AMENDING THE COMPREHENSIVE PLAN OF THE TOWN OF OCEAN RIDGE WITH THE 2025 EVALUATION AND APPRAISAL REVIEW (EAR) BASED AMENDMENTS; PROVIDING FOR RECITALS, ADOPTION, CONFLICTS, REPEAL, SEVERABILITY, APPLICABILITY, TRANSMITTAL, AND AN EFFECTIVE DATE.

WHEREAS, the Florida Legislature intends that local planning be a continuous process and Chapter 163, Part II, Florida Statutes, requires local governments to comprehensively evaluate and, as necessary, update comprehensive plans to reflect changes in local conditions and Florida law; and

WHEREAS, Section 163.3161-163.3215, Florida Statutes, empowers and requires the Town Commission of the Town of Ocean Ridge to prepare, implement, and enforce the Comprehensive Plan and Land Development Regulations for the regulation of development within the Town; and

WHEREAS, the Town has adopted the Town of Ocean Ridge's Comprehensive Plan; and

WHEREAS, Sections 163.3184 and 163.3191, Florida Statutes, provide for the amendment of the Comprehensive Plan to implement the recommendations of the Evaluation and Appraisal Report ("EAR-Based Amendments"); and

WHEREAS, in accordance with section 163.3191, Florida Statutes, the Town sent an Evaluation and Appraisal Notification Letter to the State Land Planning Agency on April 1, 2024, which indicated that the EAR-Based Amendments were necessary to address changes in current conditions and Florida law; and

WHEREAS, the Town of Ocean Ridge Planning and Zoning Commission held a public workshop on the draft 2025 EAR-Based Amendments on November 19, 2024 and December 17, 2024, which included public participation, and provided comments to Town staff and its consultants on the draft 2025 EAR-Based Amendments; and

WHEREAS, on January 21, 2025, the Planning & Zoning Commission, sitting as the Local Planning Agency, held an advertised public hearing on the proposed 2025 EAR-Based Amendments, which included public participation, and recommended approval of the proposed 2025 Ear-Based Amendments to the Town Commission; and

WHEREAS, the Town Commission held an advertised public hearing on **March 3, 2025**, provided for public comment and public participation in accordance with the requirements of Florida law, to transmit the proposed 2025 EAR-Based Amendments to the State Land Planning Agency and Reviewing Agencies as defined in Section 163.3184, Florida Statutes, for review and comment; and

WHEREAS, on May 27, 2025, the State Land Planning Agency issued its Objections, Recommendations, and Comments (ORC) report; and

WHEREAS, the Town Commission has reviewed and addressed the State Land Planning Agency's issued ORC report, and held a second advertised public hearing while providing for comments and public participation; and

WHEREAS, the Town Commission has reviewed the proposed 2025 EAR-Based Amendments, held an advertised public hearing on March 3, 2025, while providing for comments and public participation and approved the adoption and transmittal of the EAR-Based Amendments to the State Land Planning Agency for a compliance review; and,

WHEREAS, the Town Commission finds that the adoption of the proposed 2025 EAR-Based Amendments attached hereto and incorporated herein as **Composite Exhibit "A"** is in the best interests of the public health, safety and welfare of the Town of Ocean Ridge, its residents, visitors, and guests, and serves a valid public purpose.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA:

Section 1. Recitals. The foregoing recitals are incorporated in this Ordinances as true and correct statements and findings of the Town Commission of the Town of Ocean Ridge.

Section 2. Adoption of the Amendments. The Town Commission of the Town of Ocean Ridge, Florida, hereby amends the Town's Comprehensive Plan with the adoption of the proposed 2025 EAR-Based Amendments, which are attached hereto and incorporated herein in as **Composite Exhibit "A"** to respond to current local conditions, changes to Florida law, and public participation. Composite Exhibit "A" includes a version of the 2025 EAR-Based Amendments showing changes (additions and deletions) to the Town's existing Comprehensive Plan, which changes will be incorporated on the Effective Date of this Ordinance into a clean version of the Comprehensive Plan for purposes of future use. **Composite Exhibit "A"** also includes the Data Inventory and Analysis which is adopted as part of this Ordinance, but which not be codified in the clean version of the Comprehensive Plan.

Section 3. Repeal of Conflicting Ordinances. All ordinances, resolutions or parts of ordinances and resolutions in conflict herewith are hereby repealed.

Section 4. Severability. If any word, clause, sentence, paragraph, section or part thereof contained in this Ordinance is declared to be unconstitutional, unenforceable, void or inoperative by a court of competent jurisdiction, such declaration shall not affect the validity of the remainder of this Ordinance.

Section 5. Applicability. This Ordinance shall be effective within the corporate limits of the Village of Palm Springs, Florida.

Section 6. Transmittal to all Appropriate Agencies. The Clerk is hereby directed forthwith to send a certified copy of this Ordinance to the Reviewing Agencies as defined in section 163.3184(1)(c), Florida Statutes.

Section 7. Transmittal to the State Land Planning Agency. The Clerk shall send a copy of this Ordinance to Florida Department of Commerce, Community Planning and Development Programs.

Section 8. Effective Date. The effective date of the 2025 EAR-Based Amendments shall be in accordance with Section 163.3184, Florida Statutes; however, not later than thirty-one (31) days after the State Land Planning Agency (Department of Commerce) has received the completed EAR-Based Amendments package. No development order, development permits, or land uses dependent on the EAR-Based Amendments may be issued or commenced before the EAR-Based Amendments have become effective.

FIRST READING this 3rd day of March, 2025.

SECOND AND FINAL READING this 4th day of August, 2025.

Commissioner Cassidy offered the foregoing Ordinance and moved its adoption. The motion was seconded by Commissioner Ajala and upon being put to a vote, the vote was as follows:

	AYE	NAY
GEOFF PUGH, Mayor	☒	☐
STEVE COZ, Vice Mayor	☒	☐
CAROLYN CASSIDY, Commissioner	☒	☐
DAVID HUTCHINS, Commissioner	☒	☐
AINAR AIJALA JR., Commissioner	☒	☐

The Mayor thereupon declared this Ordinance approved and adopted by the Town Commission of the Town of Ocean Ridge, Florida, on second reading, this 4th day of August, 2025.

ATTEST:

TOWN OF OCEAN RIDGE, FLORIDA

BY:

Kelly Avery
Kelly Avery, Town Clerk

BY:

Geoff Pugh
Geoff Pugh, Mayor

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

BY:

Christy Goddeau
Christy Goddeau, Town Attorney



Composite Exhibit "A"

TOWN OF OCEAN RIDGE, FLORIDA 2024 EAR-BASED AMENDMENTS TO ADOPTED COMPREHENSIVE PLAN



**Prepared By:
Town of Ocean Ridge, Florida
Place Planning and Design, Inc., Planning Consultant**

**Adopted by Ocean Ridge Town Commission
August 4, 2025**

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Future Land Use Element

Data and Analysis Update

The Town of Ocean Ridge is a small residential community located in the southern portion of Palm Beach County, east of Boynton Beach. It is approximately 635.6 acres in size and located entirely on the barrier island, bordered by the Atlantic Ocean to the east and the Intracoastal Waterway to the west. To the north is unincorporated land under county jurisdiction. This land is primarily used as a water access park to the Boynton Inlet (aka Lake Worth Inlet), located just to the north of the Town. This Inlet is not within the jurisdiction of Ocean Ridge but is considered to have a major impact on and is a key characteristic of the Town.

To the south of Ocean Ridge is the Town of Briny Breezes, which consists almost entirely of a single mobile home park. South of Briny Breezes is a similar small town to Ocean Ridge, known as Gulf Stream. These old Florida residential municipalities form a string of small residential pearls between the large cities of Boynton Beach and Delray Beach.

Ocean Ridge is a beach-oriented town characterized primarily by single family homes with lush, well maintained landscaping and extensive outdoor recreational opportunities. There are also Intracoastal and beachfront condominium and cooperative multi-family buildings scattered throughout the Town. There are few commercial improvements left in Town.

Although early houses were typically mansions, especially those with frontage on the ocean, today the town is extensively subdivided, with fewer large mansions and more moderate sized, distinguished homes. The majority of the town grew as subdivisions between the Atlantic Ocean and the Intracoastal Waterway. In an effort to maintain a tranquil setting, commercial and industrial uses are not permitted. There are 15 vacant lots that remain throughout the town that are designated for single family housing.

The Town has four Future Land Use designations: Single Family Residential, Multiple Family Residential, Public and Preservation/Conservation. There are no Industrial or Commercial Future Land Use designations within the Town. The Single Family Residential Future Land Use designation has a maximum density of three dwelling units per acre. The Multiple Family Residential Future Land Use designation has a maximum density of 10 dwelling units per acre.

Although there are no designated areas for Industrial or Commercial uses, the Town is located within Palm Beach County's Urban Service Boundary and all dwelling units within the town are within two miles of commercial or industrial uses. Many of the homes are less than one mile from these uses. Sidewalks connect the Town's neighborhoods with the non-residential land uses. This proximity and option for alternative transportation provides for energy conservation and lower greenhouse gas emissions.

There has been little change in Ocean Ridge since the adoption of the original Comprehensive Plan. The stability of the Town is primarily due to its near built-out status, small size and water-

locked location. Since the great majority of the land is built-out, the primary concern for the Town is redevelopment. The permanent resident population estimate per the –2020 census for the Town was 1,830 persons. Housing status, economic and social conditions, the provision of essential utilities and services, and the financial feasibility of accommodating the limited growth potential have incurred minimal change since the 1989 Comprehensive Plan was adopted.

Population projections for the Town Are prepared by the Palom Beach County Planning Division for planning programs throughout the County.

Two planning periods are required by Florida Statutes: 10-years and 20-years. Population growth during the 2025 to 2035 period is projected at 65 residents. Population growth during the 2035 to 2045 period is projected at 14 residents.

Table 1 - Population Projections

	<u>2020</u>	<u>2025</u>	<u>2030</u>	<u>2035</u>	<u>2040</u>	<u>2045</u>
Population Projection	1,830	1,899	1,932	1,964	1,972	1,978

Source: U.S. Census, Palm Beach County Planning Division 2024.

Future Land Use Element

GOALS, OBJECTIVES, & POLICIES

GOAL: PROTECT AND ENHANCE THE RESIDENTIAL CHARACTER AND NATURAL ENVIRONMENT OF OCEAN RIDGE.

Objective 1: Restrict future development to vacant and upland parcels that have package sewer service or that have soil characteristics capable of supporting septic systems.

Policy 1.1: Single Family Residential, Multiple Family Residential, and Public land uses shall occur on upland parcels, as shown on Map 1 2035 Future Land Use Wetland areas ~~are~~ shall be designated Preservation/Conservation use.

Policy 1.2: Require the demonstration of adequate on-site sewage disposal capabilities prior to issuance of development permits. Capabilities may include: 1) soil conditions suitable for anticipated septic tank loads; and/or 2) package treatment facilities.

Policy 1.3: Permit new development to proceed only when it can be connected to central water service.

Policy 1.4: Require installation of easily-accessible sewer system connections for future use should public sewer facilities become available in Ocean Ridge.

Policy 1.5: The Town shall retain those tracts designated Preservation/Conservation which are now in its ownership.

Policy 1.6: Prohibit the issuance of development orders and permits which would result in a level-of-service for any public facility below the level established in this comprehensive plan.

Objective 2: Achieve the rehabilitation or removal of unsound and poorly maintained structures wherever they occur in Ocean Ridge.

Policy 2.1: Require buildings and structures to be maintained in sound condition or razed.

Policy 2.2: Adopt Town administrative policies which ensure that unsound buildings, should any exist, will be identified and then razed or rehabilitated in accordance with development code regulations enacted pursuant to Policy 2.1.

Objective 3: Eliminate all existing uses which are inconsistent with the character of Ocean Ridge and prevent such uses from being established in the future.

Policy 3.1: Maintain the future land use map so that agriculture, commercial and industrial uses are not permitted in Ocean Ridge. The Town Commission of Ocean Ridge has determined these uses to be incompatible with the Town's existing and desired future residential character.

Policy 3.2: Require, after a period of amortization, the removal of all hotels, motels, or other commercial uses.

Policy 3.3: Development code regulations shall address the location and extent of residential, public, preservation/conservation and park uses in accordance with the future land use map.

Policy 3.4: Prohibit agricultural, commercial, and industrial land uses in accordance with the future land use map. The Town Commission of Ocean Ridge has determined these uses to be incompatible with the Town's existing and desired future residential character.

Objective 4: Perpetually maintain or improve the current quality and extent of existing natural resources as identified in the coastal management and conservation elements of this plan.

Policy 4.1: Land containing flora and fauna that are endangered, threatened, or of special concern designated by federal, state or county agencies shall be identified by the applicant during the development review process.

Policy 4.2: Limit development of areas designated on the future land use map as Preservation/Conservation in accordance with Objectives 5 and 6.

Policy 4.3: Protect potable water well fields and prime aquifer recharge areas, should any be established, from adverse impacts of development.

Policy 4.4: Applications for development permits in V1 through V30 floodplains as designated by the Federal Emergency Management Agency shall be approved only if significant alteration of the functions of the flood plain will not occur and if the proposed development is consistent with the performance standards regulating development.

Policy 4.5: Require on-site runoff management facilities sufficient to ensure that post development runoff rates, volumes and pollutant load will not exceed pre-development conditions.

Policy 4.6: Prohibit extraction of natural resources.

Policy 4.7: Define and require reasonable environmental protections attendant to all development adjacent to water bodies and Preservation/Conservation areas, including an environmental report requirement.

Objective 5: Development in the Town shall be controlled by uses, densities and intensities assigned by the Future Land Use Map and the land development code.

Policy 5.1: Future land use within the Town shall be depicted within four land use categories. These categories are: Single Family Residential, Multiple Family High Density Residential, Multiple Family Medium Density Residential, Public and Preservation/Conservation.

Policy 5.2 The Single Family Residential Future Land Use designation shall have a maximum density of 3 dwelling units per acre. The Multiple Family Medium Density Residential Future Land Use designation shall have a maximum density of 5 dwelling units per acre. The Multiple Family High Density Residential Land Use designation shall have a maximum density of 10 dwelling units per acre.

Policy 5.3: The development code shall include zoning districts and specific standards per Objective 8 necessary to direct development activity in each of the future land use categories.

Objective 6: Allow the maximum amount of development within each of the future land use categories provided that such development is consistent with the goals and other objectives of this plan.

Policy 6.1: Land development regulations shall address residential, recreational, conservation, education and public land uses in accordance with the future land use map including specific types, sizes, densities, and intensities of development.

Policy 6.2: Continue policies that require the Town administrative and building officials to process all applications for development permits and orders in a timely manner, if consistent with this plan and the development code. This policy is intended to facilitate development, but it shall not be interpreted to encourage or permit short cuts in the development review process or to permit or encourage any development or use of land in a manner inconsistent with this plan or the Town's Code or other applicable regulations.

Objective 7: If any new streets are constructed, use the development code to achieve adequate rights-of-way and other easements for the underground installation, where possible, of utility lines including electric, telecommunications, water and sewer lines.

Policy 7.1: Require that rights-of-way on all newly platted streets be adequate to accommodate utility lines.

Policy 7.2: Require that easements be designated within private property when such easements are necessary to the provision of utility lines.

Objective 8: Manage future growth and development through the utilization of innovative development code regulations which implement this plan.

Policy 8.1: Maintain the development code to contain specific and detailed regulations that implement this Comprehensive Plan, and:

- Regulate the development of land in accordance with the arrangement of land use categories articulated on the future land use map;
- Regulate the land use categories of this plan in accordance with the sections of this land use element entitled “Future Land Use Categories,”
- Regulate the subdivision of land:
- Regulate signage;
- Regulate development of areas subject to seasonal or periodic flooding and require provision of drainage and stormwater management;
- Specifically, prohibit the issuance of development orders and permits which would result in a level of service for any public facility below the level adopted in this *Comprehensive Plan*;
- Require on-site runoff management facilities sufficient to ensure that post-development runoff rate, volumes and pollutant loads will not exceed pre-development conditions;
- Require the provision of on-site open space and on-site buffering where different types of development are adjacent;
- Require the provision of on-site facilities which ensure safe and convenient traffic flow and vehicle parking needs;
- Protect potable water wellfields and aquifer recharge areas, should any ever be established, from adverse impacts of development; and
- Protect environmentally sensitive land (particularly conservation areas) from the adverse impacts of development.

Policy 8.2: Any proposed development within an environmentally sensitive area, as defined in the Conservation Element, shall include an environmental assessment report as part of the development review process.

Objective 9: Achieve a future development and redevelopment pattern that is consistent with sound planning principles; the goals, objectives and policies of this plan, and the residential character desired for Ocean Ridge.

Policy 9.1: Development shall be directed to upland parcels within the Town. Wetlands, as designated by the U.S. Army Corps of Engineers, shall be preserved and not developed, unless

expressly permitted by the U.S. Army Corps of Engineers and the South Florida Water Management District and consistent with the Town's Policies.

Policy 9.2: Consider the enactment of flexible development code regulations including, but not necessarily limited to, planned unit developments and cluster zoning provisions.

Policy 9.3: Local streets and individual lots shall have access to higher level streets including, but not limited to, State Road A1A.

Policy 9.4.: With any requested Future Land Use Plan amendment that would increase the intensity and density of the parcel, the applicant shall provide a justification statement to the satisfaction of the Town indicating that the increased density meets all aspects of this Comprehensive Plan and the Town's Concurrency Management program.

Policy 9.5.: Any new development or redevelopment conducted by the Town on public facilities shall incorporate, when feasible, energy-efficient design and construction techniques.

Policy 9.6: The Town shall regulate development and redevelopment efforts in the Town to maximize aesthetic, environmental, recreational and economic resources while enhancing resilience to sea level rise impacts.

Policy 9.7: Any new streets proposed as part of a planned development, subdivision, or redevelopment effort shall conform to the Town Code with regards to the rights-of-way and pavement widths. Proposed new streets and other infrastructure shall provide evidence that facility design reflects its resiliency to the effects of sea level rise and other flooding impacts.

MAP 1 – 2035 Future Land Use

Town of Ocean Ridge Florida

Map 1 - 2025 - 2045 Future Land Use Map



LEGEND

- SF - SINGLE FAMILY RESIDENTIAL - up to 3 du/ac
- P - PUBLIC
- PC - PRESERVATION/CONSERVATION
- MFMD - MULTIPLE FAMILY MEDIUM DENSITY - up to 5 du/ac
- MFHD - MULTIPLE FAMILY HIGH DENSITY - up to 10 du/ac



Transportation Element

Data and Analysis Update

There is only one main arterial roadway through the Town; State Road A1A, which bisects the Town in a north-south direction. As identified on Palm Beach Transportation Planning Agency (TPA) and Palm Beach County maps, State Road A1A is a constrained roadway, limited by existing conditions, including physical, environmental or policy constraints, to a maximum of two lanes. This constrained roadway is also identified as a shared facility, and marked with appropriate signage, for vehicular and bicycle use.

There are two arterial roadways within the Town’s jurisdiction; the eastern terminus of East Woolbright Road and the eastern terminus of Ocean Avenue. Both are two-lane facilities and are classified as urban minor arterial roadways. State Road A1A and Ocean Avenue are maintained by the State while East Woolbright Road is maintained by Palm Beach County. All three of the roadways have an adopted level of service of “D,” which is incorporated within the Town’s Comprehensive Plan. These roadways are generally operating below the adopted level of service, illustrated by traffic count data for 2020, 2021 and 2023 presented in Table 2.

Table 2 - Traffic Counts (Daily Trips) on Arterial Roadways

<u>Roadway</u>	<u>Location</u>	<u>2020</u>	<u>2021 (1)</u>	<u>2023</u>	<u>Level of Service “D” ADT/ 2-Way /Peak</u>
Ocean Ave.	At the bridge	11,400	16,700	13,200	15,200/1,480
State A1A	South of Ocean Ave.	6,100	9,300	6,600	15,200/1,480
State A1A	North of Woolbright	4,800	8,600	5,900	15,200/1,480
East Woolbright	At the bridge	6,700	10,100	7,500	15,200/1,480

(1) According to FDOT District 4 staff, a principal cause of the traffic count spike in 2021 was a response to the COVID 19 virus.

Source: Florida Department of Transportation Florida Traffic Online 2024

Local roadways under the control of the Town are operating within its adopted level of service standard of “C”, per Section 63-17(a)(1) of the Land Development Code. Developments that influence overcapacity on Town roads are responsible for either mitigating their impact or demonstrating that impacts are not created. Ample opportunities exist for developers to mitigate their impacts through the Palm Beach County Concurrency regulations.

It is projected that all future land uses and associated trips can be accommodated by the existing traffic circulation network. In conclusion, the roadways within the Town’s jurisdiction are

satisfactory with only typical maintenance planned. Planned capital improvement projects that would incur the expenditure of Town funds for either the 5 or 10 year planning periods will be addressed as part of the annual budget approval process.

The Town of Ocean Ridge has a pedestrian pathway located along the west side of State Road A1A, south side of East Woolbright Road and along both sides of Ocean Boulevard. This pathway is popular with Town residents and provides an alternative means of transportation within the community. The pathway connects the Town to various parks, adjacent municipalities and commercial areas. The use of the pathway aids in the state-mandated reduction of greenhouse gas emissions within the State.

Currently, no public transportation routes and facilities exist or are planned for the Town by the local public transportation provider, PalmTran. No public transit routes or facilities have been identified for the Town within the 2030 Palm Beach County Transportation Planning Agency (TPA) transit map.

Transportation Element

GOALS, OBJECTIVES, & POLICIES

GOAL: TO MAINTAIN A TRANSPORTATION SYSTEM THAT MEETS THE CIRCULATION NEEDS OF OCEAN RIDGE IN A SAFE AND EFFICIENT MANNER, BUT DOES NOT ADVERSELY IMPACT RESIDENTIAL, PUBLIC OR PRESERVATION/CONSERVATION USES.

Objective 1.1: Retain without substantial modification, the existing adequate circulation system, as depicted on Map 2 – 2035-2045 Transportation Map.

Policy 1.1.1: Utilize level of service “D” as the peak hour standard for all arterial roadways and “C” for all local roadways.

Policy 1.1.2: Continue to use the development plan review process to control roadway access points and on-site traffic flow.

Objective 1.2: By maintaining land use intensities, the Town shall avoid the need for any new roadways or widenings.

Policy 1.2.1: Retain the existing circulation system, avoiding the widening of roadways and bridges leading into the Town.

Policy 1.2.2: Retain the pedestrian path along State Route A1A.

Policy 1.2.3: New development or redevelopment is encouraged to provide a pedestrian connection to the State Route A1A pathway.

Policy 1.2.4: The Town shall continue to work with the Florida Department of Transportation to secure and retain the pedestrian crosswalks and crosswalk signage across State Route A1A within the municipality.

Policy 1.2.5: The Town shall promote pedestrian and bicycle safety within the Town and within the State Route A1A pathway. This may include public safety programs and information on the Town’s website and/or newsletter.

Objective 1.3: Coordinate Town transportation planning with regional and State agencies in order to retain the current roadway system characteristics.

Policy 1.3.1: The Town Commission shall continue to coordinate with the TPA, FDOT and regional transportation planning agencies to seek viable alternatives to roadway widening or bridge relocation, as necessary.

Policy 1.3.2: Resist through litigation, if necessary, all attempts by, and others to force roadway or bridge widening and bridge relocation.

Policy 1.3.3: The Town shall continue to coordinate with TPA, Palm Beach County, Palm Tran and surrounding communities to identify any potential alternative transportation opportunities within the area.

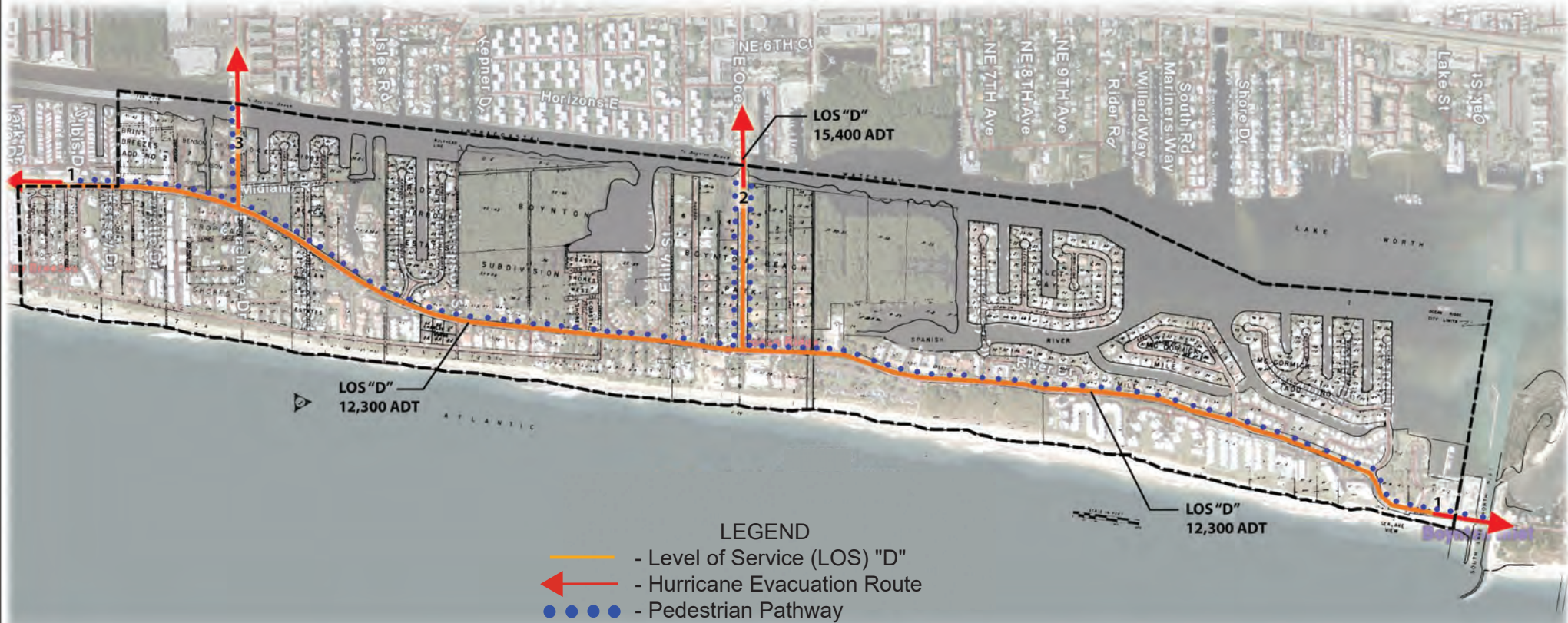
Objective 1.4: Use the development code to protect existing street rights-of-way for which the Town Commission determines there exists a present or potential future need.

Policy 1.4.1: Use the development review process to protect the existing major street rights-of-way. No additional rights-of-way are needed or desired.

MAP 2 - 2035 Transportation Map

Town of Ocean Ridge Florida

Map 2 - 2025 - 2045 Transportation Map



1. State Road A1A - 2 Lanes - Undivided
2. Ocean Avenue - 3 Lanes - Two Way
3. East Woolbright Road - 2 Lanes - Undivided

Housing Element

Data and Analysis Update

The Town of Ocean Ridge is a small residential community located in the southern portion of Palm Beach County. It is approximately 635.6 acres in size and located entirely on the barrier island, bordered by the Atlantic Ocean to the east and the Intracoastal Waterway to the west.

Ocean Ridge is a beach-oriented town characterized primarily by single family homes with lush, well-maintained landscaping and extensive outdoor recreational opportunities. There are also Intracoastal and beachfront condominiums and a few cooperative multi-family buildings scattered throughout the Town. There are very little commercial improvements left in Town.

Although early houses were typically mansions, especially those with frontage on the ocean, today the Town is extensively subdivided, with fewer large mansions and more moderate sized, distinguished homes. The majority of the Town grew as subdivisions between the Atlantic Ocean and the Intracoastal Waterway. In an effort to maintain a tranquil setting, commercial and industrial uses have been prohibited. The approximately 15 vacant lots that remain throughout the town are designated for single family housing.

The stability of the Town is primarily due to its near built-out status, small size and water-locked location. Future Town population projections, presented in Table 1, used the methodology and studies undertaken by the Palm Beach County Planning Division (2024) Population growth during the 20-year 2025 to 2045 period is projected at 79 residents per Table 1 in the Future Land Use Element. Growth during the 20-year period can be accommodated by a combination of factors, including new residential construction, an increase in the average household size, and an increase in the percentage of resident-occupied households.

A comparison of Town demographic characteristics with those of Palm Beach County and the State of Florida is presented in Table 3. An understanding of the Town's demographic characteristics, coupled with population projections is essential to the formulation of housing policies.

Table 3 - 2022 Demographic Characteristics Analysis

Characteristic	Ocean Ridge	Palm Beach County	Florida
Population			
Population	1,712	1,494,805	21,634,529
Median Age	60	45	42
Persons 65 +	687	365,029	4,520,647
Housing			
Housing Units	1,638	708,303	9,915,957
Single-Family Units	830	420,982	6,894,224
Multiple-Family Units (2+)	808	287,321	3,021,733
Renter-occupied housing	152	179,619	2,767,517
Median value of owner-occupied homes	\$ 1,055,100	\$ 368,300	\$ 292,200
Median rent of renter-occupied homes	\$ 1,957	\$ 1,700	\$ 1,444
Households			
Households	891	589,594	8,353,441
Average Household Size	1.92	2.49	2.53
Average family size	2.45	3.13	3.11
Owner-Occupied Households	739	409,975	5,585,924
Householder 65+	522	250,108	3,107,758
Renter-Occupied Households	152	179,619	2,767,517
Income			
Median Household Income	\$ 107,813	\$ 76,066	\$ 67,917
Median Family income	\$ 224,674	\$ 93,221	\$ 81,514

Source: 2022 ACS 5-Year Estimates Data Profiles

According to the 2022 Census estimates, the median age for the Town is 60 years, while that of Palm Beach County is 45 years and the State of Florida is 42 years. The number of persons over 65 years in the Town was 687 residents, or 40.1% of the total. In comparison, the percentage of population over 65 years in Palm Beach County is 24.4% and that of the State of Florida was 20.9%. The Town has a significantly higher population aged 65 years older than both Palm Beach County and the State of Florida.

The average household size for the Town is 1.92 persons and an average family size of 2.45 persons. The total number of households for the Town is 891 with 522 or 58.6% of the households having individuals over 65 years of age. Palm Beach County has an average household size of 2.49 persons, and an average family size of 3.13 persons. The total number of households for the County is 589,594 with 42.4% of the households having individuals over 65 years of age. This is further indication of the older retirement status of the Town in comparison with the County.

The total number of housing units for the Town is 1,638, with occupied housing units being 891 or 54.3%. The Town's median household income in 2022 was \$107,813 while the median family income was \$224,674.

Within the original 1989 Comprehensive Plan, two potential historical structures were identified. Since the Comprehensive Plan was adopted, the structures have been redeveloped.. There are no historic structures identified within the Town

When compared to Palm Beach County, the Town's median household income in 2022 of \$107,813, and median family income of \$224, were significantly higher. The median income per household for the County was \$76,066 and a median income per family was \$93,221

The median value of an owner-occupied home in Ocean Ridge in 2022 was \$1,055,100 as compared to the County median of \$368,300. The 2024 median home value in the County per Zillow Real Estate estimates is \$486,715

These statistics clearly indicate households in Ocean Ridge are typically older, in a higher income bracket and own a higher value home than the typical Palm Beach County resident.

Housing Element

GOALS, OBJECTIVES, & POLICIES

GOAL: TO ASSURE THE AVAILABILITY OF A MIX OF HOUSING TYPES IN SOUND CONDITION.

Objective 1.1: Assist the private sector in providing the “in-fill” housing that Ocean Ridge can accommodate. “In-fill” housing is new housing on scattered vacant lots in neighborhoods which are largely developed.

Policy 1.1.1: Utilize the Future Land Use Plan and zoning map as the criteria to achieve a diversity of housing types consistent with the established character and scale of the Town of Ocean Ridge.

Policy 1.1.2: Continue a municipal development application review process that minimizes delay yet assures quality control.

Objective 1.2: Continue to maintain a housing stock with no structurally substandard units.

Policy 1.2.1: The building inspector shall enforce the Town ordinance on “unsafe buildings” to prevent substandard housing; this also provides demolition program techniques and the basis for rehabilitation.

Policy 1.2.2: The Town shall support energy efficiency and the use of renewable energy resources in existing housing and in the design and construction of new housing.

Policy 1.2.3: New housing within the Town is encouraged to incorporate energy and resource efficient fixtures into its construction, such as low flow shower heads.

Objective 1.3: Achieve quality multifamily development that is affordable to families with moderate incomes and authorize modular housing, if required by State law, in the land development regulations.

Policy 1.3.1: The Town staff shall make a special effort to provide timely and technically helpful development reviews of plans submitted by any developer that intends to provide quality multifamily units at densities consistent with the future land use element of this plan in order to facilitate moderate income housing. This includes any developer using public authority financing or other subsidies, although given the Town’s lack of vacant medium density parcels and high land costs, both private sector and governmental housing do not appear feasible. Low- and moderate-income housing is available in nearby areas.

Policy 1.3.2: Retain the multifamily land use designation in southern Ocean Ridge.

Objective 1.4: Accommodate community residential homes subject to state requirements and modular housing concepts subject to compliance with the Town's land development regulations.

Policy 1.4.1: The Town shall work with Palm Beach County and State regulatory agencies to permit community residential homes, per F.S. 419, of 6 residents or less in all residential districts if State-and Town site plan review standards are met.

Policy 1.4.2: Modular housing prototypes shall be reviewed for consistency with the Town's character and land development regulations prior to accepting land development and building permit applications.

Wastewater, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge Element

Data and Analysis Update

Infrastructure Level of Service Analysis

Table 4 presents projections of the Town's principal infrastructure service demands for the 20-year planning period.

Table 4 – Infrastructure Needs Projections

LOS/Year	2020	2025	2030	2035	2045
Population Projection	1,830	1,899	1,932	1,964	1,978
Average Finished Potable Water 175 gallons per capita per day	239,730 gal/day	248,769 gal/day	253,092 gal/day	343,700 gal/day	345,625 gal/day
Sanitary Sewer, 115 per gallons per capita per day(1)	210,450 gal/day	218,385 gal/day	222,180 gal/day	225,860 gal/day	227,470 gal/day
Solid Waste, 9.54 pounds per capita per day	17,092 lbs/day	18,116 lbs/day	18,431 lbs/day	18,737 lbs/day	18,870 lbs/day
Drainage, 24 hour, 3 year storm event and rainfall of one inch in one hour	Requirement placed on all development and redevelopment in the Town.				

(1) Sanitary Sewer service in the Town is provided through private septic systems and package plants. The LOS analysis applies to all systems.

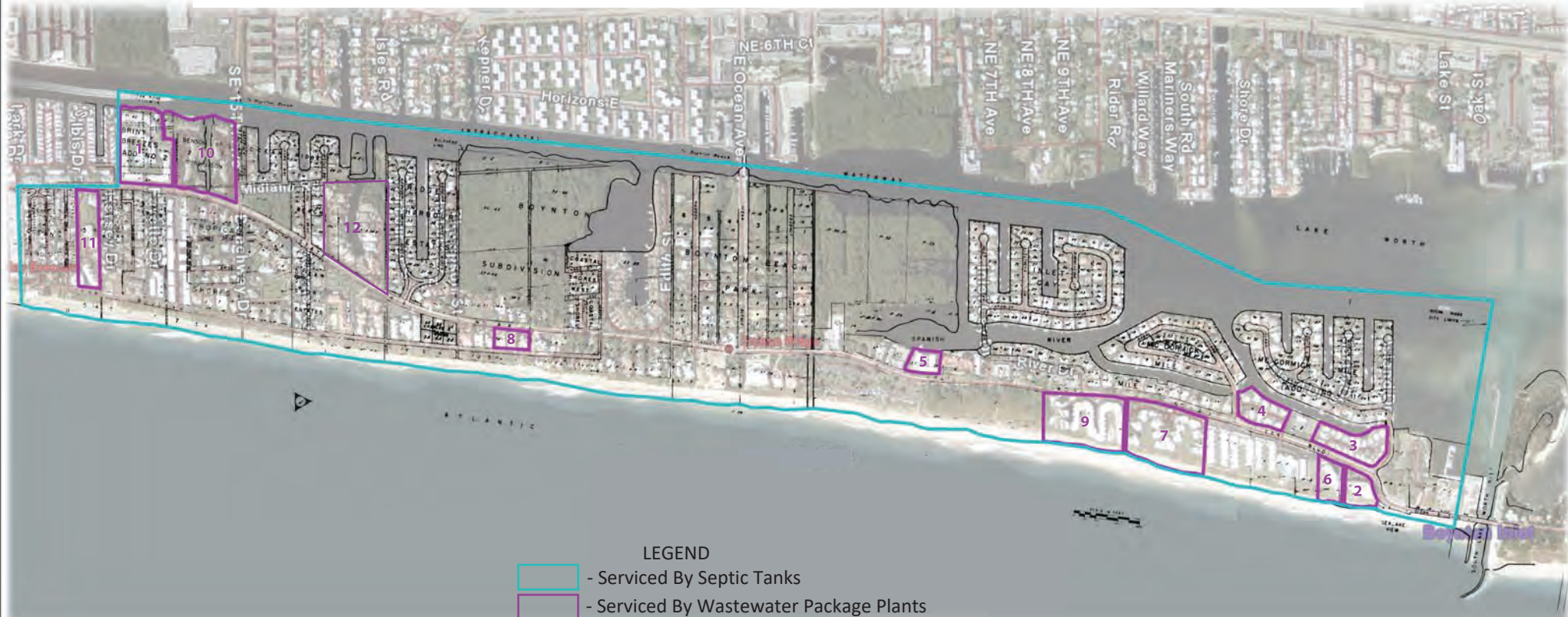
Sanitary Sewer Analysis

The Town is not currently serviced by a central wastewater treatment facility. However, approximately 49% of the Town's dwelling units, within 12 multifamily projects, illustrated on Map 3, receive wastewater treatment services from individual package plants while the remainder utilize septic tanks. The package plants are regulated by the Palm Beach County Health Department for consistency with all applicable state and local regulations. Based upon existing Future Land Use designations and the analysis regarding the existing vacant land within the Town, it is estimated that the Town will be able to build out with the potential for 26 multifamily homes in a single community and 15 single family homes.

MAP 3 Package Treatment Plant Service Areas

Town of Ocean Ridge Florida

Map 3 - Private Package Wastewater Plant Service Areas



LEGEND

- Serviced By Septic Tanks
- Serviced By Wastewater Package Plants

- | | |
|----------------------|----------------------------|
| 1. Crown Colony Club | 7. 6767 W. Ocean |
| 2. Inlet Plaza | 8. Villas of Ocean Ridge |
| 3. Maisonettes North | 9. Dunes of Ocean Ridge |
| 4. Maisonettes South | 10. Ocean Ridge Yacht Club |
| 5. Wellington Arms | 11. Turtle Beach |
| 6. Ocean House North | 12. Ocean Harbor Estates |



The single family homes would use septic systems, ~~the~~ similar to existing homes in the Town. Acceptable soil conditions within the Town allow for septic systems to be provided.

The septic systems and small private sewer systems in place are able to provide adequate wastewater service at this time. Since the remaining developable land is minimal and consists primarily of single family lots, septic systems would handle any new development as well. Developers are responsible for the cost of wastewater improvements necessary for their project.

The Town and County Health Department will continue to evaluate the current conditions of the existing sanitary sewer facilities and explore ways to improve the existing services through technological advancements or upgrades to the existing system.

Water Supply Facilities Work Plan Update

Per the Florida Department of Economic Opportunity Division of Community Development Bureau of Community Planning document entitled: “A Guide to the Preparation of the Water Supply Facilities Work Plan”, local governments with no water supply responsibility need only compile the following data and analysis:

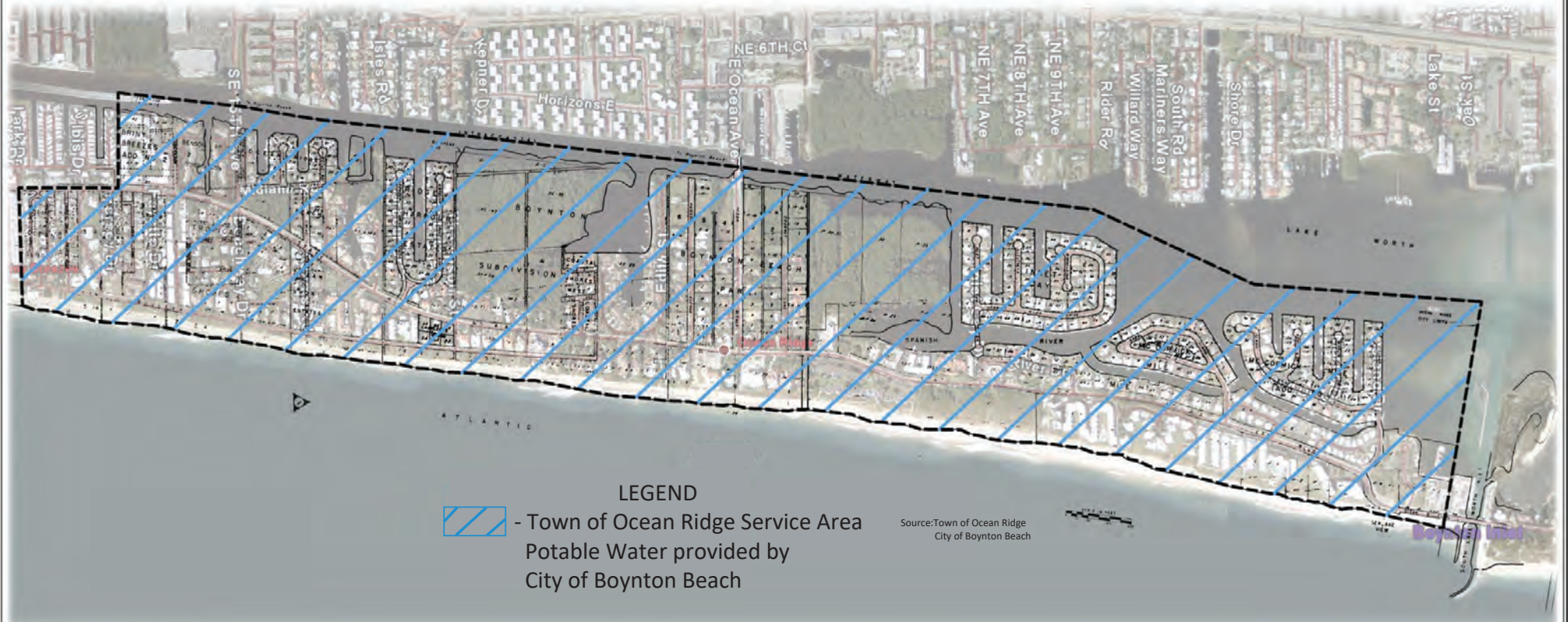
“Population and Water Demand Projections for at least a 10-year period, and a discussion of reuse and conservation methods to reduce demand during the projection period”.

The Town is a part of the City of Boynton Beach potable water service area. The Town purchases water from the City of Boynton Beach but owns and maintains the water lines and finances improvements to these water lines. The Town Potable Water Service Area is illustrated on Map 4. The City of Boynton Beach bills individual residents based on their water consumption. The agreement with Boynton Beach was signed in 1990 for a 30 year timeframe. The agreement will continue until it is terminated by the agreement of both parties or extended through an amended agreement. The Town will continue to work closely with the City for the provision of potable water to the Town’s residents.

According to the City of Boynton Beach’s-current 10-Year Water Supply Facilities Work Plan Update Report (August 2020) the City’s Utilities Department is projected to provide potable water services for 121,542 people in 2025 within Boynton Beach, Ocean Ridge, the Town of Briny Breezes, and portions of the unincorporated areas of Palm Beach County. Using population data prepared by the Palm Beach County Planning Division, and the Boynton Beach finished water demand rate of 175 gallons of potable water per day the Town is projected to use 343,700 gallons per day in 2035 and 345,625 gallons per day in 2045.

MAP 4 – Potable Water Service Area

Town of Ocean Ridge Florida Map 4 - Potable Water Service Area



Policy 1.2.3: In cooperation with Boynton Beach, the Town's water distribution system shall provide Town population an average of 175 gallons of finished water per person per day. Prior to the issuance of a building permit, the Town shall confirm with the City of Boynton Beach that adequate water supplies to serve the new development will be available no later than the anticipated date of issuance of the certificate of occupancy. The finished water rate shall be reevaluated at the time of each Boynton Beach update of its 10-Year Water Supply Facilities Plan update.

Solid Waste Analysis

The Solid Waste Authority (SWA) of Palm Beach County accepts all waste generated in the County. All SWA facilities are located outside of the Town and operated by SWA. The County, including the Town of Ocean Ridge, meets the requirements of CH. 403 F.S. through the Integrated Solid Waste Management Plan (ISWMP).

The Town contracts with Waste Management Inc. to provide pick-up and disposal of all solid waste. All Town residents are required to use this service. All waste collected is transported to the South County Transfer Station located in the City of Delray Beach.

The Town's long range planning for this sub-element is addressed within the County's adoption of the ISWMP. The Town will have adequate solid waste collection capacity for new development. The service is funded on a cost recovery basis by the users. Regional solid waste disposal and recovery facilities serve the Town. There are no capital improvement projects that would incur the expenditure of Town funds projected for either the 5 or 10 year planning periods.

Drainage Analysis

The drainage system for the Town has developed during the past 80 years and continues to be an area for continued maintenance and improvement. The Town adopted a Level of Service Standard of 24 hour/3-year return storm water event and has adopted a storm water retention level of service standard for new development and major redevelopment which requires the retainment of the first one inch of runoff on the development site per hour.

The existing drainage facilities within the Town are swales and exfiltration trench design. The Town has undergone and continues to make significant improvements to its stormwater facilities. Stormwater/Drainage Infrastructure maintenance and capital projects are included in the Town's annual budget.

Wastewater, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge Element

GOALS, OBJECTIVES, & POLICIES

GOAL: TO PROVIDE AND MAINTAIN THE PUBLIC INFRASTRUCTURE IN A MANNER THAT WILL ENSURE PUBLIC HEALTH, SAFETY, AND QUALITY OF LIFE.

Objective 1.1: Monitor and continue to upgrade the Town’s existing potable water system through a program of facility replacement.

Policy 1.1.1: Continue the program of monitoring and assessing the Town’s water lines in order to identify areas for functional upgrades and reduce consumption rates.

Objective 1.2: The Town shall provide an adequate level of service during the planning period including new facilities (as needed) concurrent with new development.

Policy 1.2.1: Drainage: Drainage facilities for new development and redevelopment shall accommodate a 24 hour, 3 year storm event and rainfall of one inch in one hour.

Policy 1.2.2: Sewage: Septic systems shall be the level of service except in case of package treatment plants where the level of service shall be at least 115 gallons per person per day.

Policy 1.2.3: Potable Water. In cooperation with Boynton Beach, the Town’s water distribution system shall provide the Town’s population an average of 175 gallons of finished water per person per day. Prior to the issuance of a building permit, the Town shall confirm with the City of Boynton Beach that adequate water supplies to serve the new development will be available no later than the anticipated date of issuance of the certificate of occupancy.

Policy 1.2.4: Solid Waste: Provide collection capacity of 9.54 pounds of solid waste per person per day, consistent with Solid Waste Authority waste generation rate estimates.

Policy 1.2.5: Coordinate activities with the Solid Waste Authority to maximize recycling efforts and provide public information to the Town’s residents regarding the disposal of hazardous household waste.

Objective 1.3: The Town shall encourage water conservation through the installation of water-saving plumbing fixtures on new development and redevelopment.

Policy 1.3.1: The Town shall investigate, evaluate and adopt any necessary building code plumbing provisions to achieve water conservation practices.

Policy 1.3.2: In its capital budgets, the Town shall evaluate and implement, when feasible, water conserving techniques within its facilities. These techniques may include drought-tolerant landscaping, rain sensors on irrigation systems and low-use plumbing devices.

Policy 1.3.3: In compliance with Chapter 163, Part II, F.S., the Town shall continue to participate in the preparation of the Water Supply Facilities Work Plan by the City of Boynton Beach.

Policy 1.3.4: The Town's population and water demand projections and conservation policies shall be updated within 18 months after South Florida Water Management Districts updates its Lower East Coast Regional Water Supply Plan.

Policy 1.3.5: The Town shall annually advise potable water users, during the dry season, to reduce usage for landscaping irrigation and to properly time irrigation activities.

Policy 1.3.6: The Town shall enforce all water use restrictions consistent with water shortage or water shortage emergency declarations in accordance with a South Florida Water Management Shortage Plan.

Objective 1.4: Protect the adjacent natural drainage feature (Intracoastal Waterway) and groundwater recharge by reviewing the development code provisions and revising as necessary.

Policy 1.4.1: Through land development code techniques, 1) protect the natural drainage feature (Intracoastal Waterway) by supplementing the Corps of Engineers controls with setback and vegetation retention provisions and 2) assure adequate pervious or recharge areas in conjunction with new development.

Objective 1.5: The Town shall continue to assess the status of the sanitary sewer system and its infrastructure.

Policy 1.5.1: The Town shall consider innovations in technology, including hoot systems, when developing maintenance programs for the sanitary sewer system.

The following sections are deleted from the 2025 Ocean Ridge Comprehensive Plan:

1. Town of Ocean Ridge, Florida Water Supply Facilities Plan (March 2009)
2. City of Boynton Beach 10- Year Water Supply Facilities Work Plan (April 2008)

Coastal Management Element

GOALS, OBJECTIVES, & POLICIES

GOAL 1: TO CONSERVE, MANAGE AND SENSITIVELY USE THE ENVIRONMENTAL ASSETS OF OCEAN RIDGE'S COASTAL ZONE LOCATION.

Objective 1.1: Retain mangroves, and all of the hardwood hammock and beach dunes resulting in no net loss of public open space vegetative cover and an enhancement of marine resources.

Policy 1.1.1: Continue to review development applications to assure adequate on-site drainage retention and vegetative cover preservation (particularly mangroves).

Policy 1.1.2: Coordinate with Palm Beach County officials to protect the coastal hardwood hammock from park or other facility intrusion.

Policy 1.1.3: Preserve the publicly owned mangrove and hammock areas in a manner that enhances their wildlife habitat and marine nursery functions.

Policy 1.1.4: Monitor and preserve the beach dune vegetation in Ocean Ridge by plantings as necessary. The Town will require the public and private sector landscaping firms to be knowledgeable regarding the property maintenance for dune vegetation.

Policy 1.1.5: The Town will continue to encourage boat users to reduce speeds in the Town's waterways to protect manatees and reduce erosion and related impacts to canal banks and seawalls from excessive wake.

Objective 1.2: Maintain the current estuarine protection policies by permitting no new private direct drainage outfalls into the Intracoastal Waterway.

Policy 1.2.1: Since the entire Intracoastal Waterway frontage is either residentially developed or under a public natural resource protection policy, continue to enforce development code provisions that protect vegetation, control run-off and marina sewage practices.

Policy 1.2.2: Cooperate with County and State agencies in their efforts to address the water quality of the Intracoastal Waterway by monitoring the private development permit requirements of their agencies.

Objective 1.3: Continue the current pattern of shoreline uses, all of which are water-related, dependent or otherwise which utilize their waterfront location.

Policy 1.3.1: Maintain the zoning and conservation policies whereby all shoreline use is in mangroves (or other environmentally important vegetation), beach, park or residential with boat dock capability

Policy 1.3.2: Use the mechanisms outlined in the Intergovernmental Element to coordinate Intracoastal estuary policies with the City of Boynton Beach, Palm Beach County and the Town of Manalapan.

Objective 1.4: Achieve more adequate renourishment of beaches to the south of the South Lake Worth Inlet through coordination with the applicable agencies; otherwise continue to protect the beach and dune system by development code setback requirements.

Policy 1.4.1: Continue to urge County, State and Inlet District officials to implement the Corps of Engineers plan for increased sand pumping capability at the sand transfer pumping station.

Policy 1.4.2: Continue to use land use controls to prevent construction that impacts the dune and its vegetation system. Development applications for oceanfront properties shall provide a vegetative analysis, during the land development review process, of the existing dune and its vegetation._

Policy 1.4.3: The Town shall coordinate with local and state agencies to continue beach restoration and renourishment activities within the Town.

Policy 1.4.4: The Town shall coordinate with Palm Beach County to examine the possible impacts of shore protection structures, such as groins, revetments or seawalls on the Town's beaches.

Objective 1.5: Preserve both resident and general public access to the beach.

Policy 1.5.1: Coordinate with the City of Boynton Beach and the County to maintain general public parking and access via the two parks.

Policy 1.5.2: Maintain access points at the end of the street rights-of-way for local pedestrian and bicycle access.

Policy 1.5.3: The Town shall seek additional beach access for Town residents during the development review process for the redevelopment of multifamily projects.

GOAL 2: TO MINIMIZE DAMAGES TO HUMANS LIFE AND PROPERTY FROM THE IMPACT OF CLIMATE CHANGE, INCLUDING SEA LEVEL RISE, CHANGES IN RAINFALL PATTERNS, AND EXTREME WEATHER EVENTS.

Objective 2.1: Continue the current Town policy of avoiding an increase in infrastructure capacity unless public safety so requires in order to direct future population concentrations away from "vulnerability" and in particular, the coastal "high hazard" areas, illustrated on Map 5, and east of the Coastal Construction Control Line, illustrated on Map 6, and thus maintain hurricane evacuation times.

Policy 2.1.1: The Town shall not program any infrastructure capacity increase that would induce and subsidize development or increases in residential density. This shall not preclude the Town from 1) upgrading its waterlines, 2) installing sanitary sewers if deemed necessary for sanitary/environmental reasons and 3) replacing direct storm sewer outfalls with filtration structures.

Policy 2.1.2: Maintain the current basic density controls so that the Town will experience only minor new residential development and thereby not jeopardize hurricane evacuation times.

Policy 2.1.3: The Town shall maintain its building code, flood plain controls and coastal setback regulations to assure maximum protection of new development from hurricane damage. This shall be done in coordination with similar efforts by the County and the County Comprehensive Emergency Management Plan.

Policy 2.1.4: The Town shall work with the multifamily complex managers and all residents to identify those elderly or infirm individuals that may need special assistance early in the hurricane evacuation process in order to facilitate evacuation time.

Policy 2.1.5: The coastal high-hazard area is the area below the elevation of the category 1 storm surge line as established by a Sea, Lake, and Overland Surges from Hurricane (SLOSH) computerized storm surge model. Under the latest storm surge model, much of the Town is located in a coastal high-hazard area.

Policy 2.1.6: Continue to examine community-wide strategies to increase the resiliency of the Town to address future effects of coastal storms and climate change on the community.

Policy 2.1.7: Participate with local and regional governments in studies which will assist in evaluating the Town's vulnerabilities to the effects of sea level rise. The studies should assist the Town in examining the following:

- a. Areas of the Town which experience periodic flooding;
- b. Identification of natural areas impacted by sea level change;
- c. Identification of infrastructure impacted by sea level change, including drainage systems within the Town.
- d. Evaluate the option to establish Adaptation Action Area(s) pursuant to Chapter 163.3164, Florida Statutes;
- e. Identify policies and land development regulations to be modified to address sea level change;
- f. Identify funding sources for infrastructure to address the impacts of sea level change;
- g. Identify seawall locations, lengths and heights; and
- h. Identify the Coastal Construction Control line and the structures impacted.

Objective 2.2: The Town shall continue to coordinate with adjacent local governments, Palm Beach County, Treasure Coast Regional Planning Council, the State of Florida and the Federal Emergency Management Agency in preparing post-disaster redevelopment plans to reduce or eliminate the exposure of human life and public and private property to natural hazards.

Policy 2.2.1: Actively participate with Palm Beach County in the scheduled updates of the Local Mitigation Strategy, Community Emergency Management Plan, and Post Disaster Redevelopment Program. Incorporate appropriate recommendations from the updates within the Comprehensive Plan or other Town programs, as necessary.

Policy 2.2.2: The Town shall collaborate with Palm Beach County to increase regional resilience by sharing technical expertise, assessing local vulnerabilities, advancing agreed upon mitigation and adaptation strategies, and developing joint state and federal legislation policies and programs.

Policy 2.2.3: Participate with the Treasure Coast Regional Planning Council and the Palm Beach County Public Safety Department and Division of Emergency Management to maintain an updated plan for emergency evacuation related to potential hurricane impact.

Policy 2.2.4: In the event of a disaster, provide for repair, relocation, or structural modification of damaged infrastructure and services, consistent with federal funding requirements. Priority shall be given to immediate clean-up actions, and the maintenance of critical municipal services.

Policy 2.2.5: Maintain and update a Flood Hazard and Property Protection Information page on the Town's website to keep residents and property owners informed regarding flood hazards, flood insurance, flood safety, property protection, and drainage system maintenance issues.

Objective 2.3: The Town shall adopt and implement policies that increase community resiliency and protect property, infrastructure, and cultural and natural resources from the impacts of climate change, including sea level rise, changes in rainfall patterns, and extreme weather events.

Policy 2.3.1: The Town will require that the impact of sea level rise be addressed in all applications for Future Land Use Map amendments, rezonings and publicly funded construction projects.

Policy 2.3.2: The Town shall continue to utilize best practices and initiate mitigation strategies to reduce the risk of flooding in coastal areas that may result from high tide events, storm surge, flash floods, stormwater runoff, and the related impacts of sea level rise.

Policy 2.3.3: The Town will continue to participate in the National Flood Insurance Program Community Rating System (CRS) and strive to maintain or improve its current CRS rating

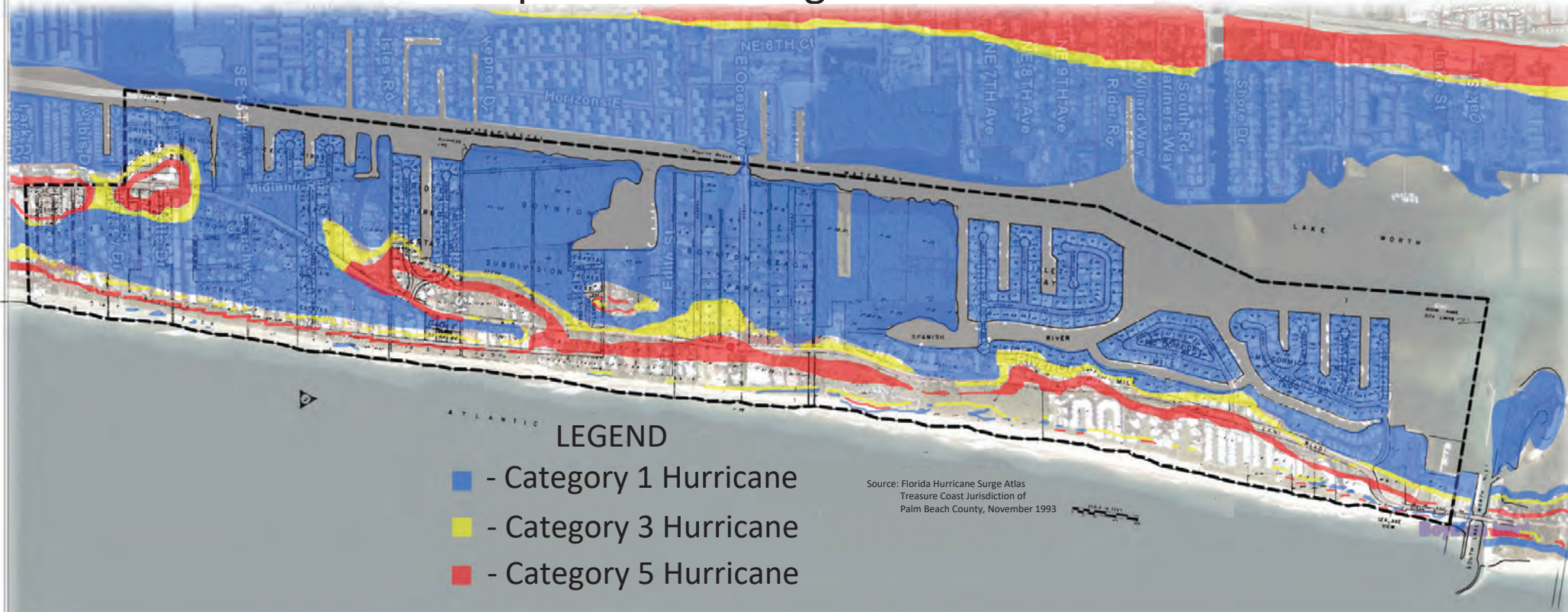
Policy 2.3.4: The Town shall regulate development and redevelopment efforts in the Town to maximize aesthetic, environmental, recreational and economic resources while enhancing resilience to sea level rise impacts.

Policy 2.3.5: The Town will continue to enforce its building code, Town Code of Ordinances, and drainage requirements. The Town's drainage requirements shall be consistent with, or more stringent than, the flood-resistance construction requirements in the Florida Building Code and applicable federal flood plain management regulations. The Town will coordinate with, and will rely on, the Florida Department of Environmental Protection to enforce building requirements seaward of the Coastal Construction Control Line consistent with applicable Florida Statutes."

Map 5 – Coastal High Hazard Areas

Town of Ocean Ridge Florida

Map 5 - Coastal High Hazard Areas



Map 6 – Coastal Construction Control Line

5-6

Town of Ocean Ridge Florida

Map 6 - Coastal Construction Control Lines



0 210 420 840 1,260 1,680 Feet

NOTES:

Property lines provided from the Palm Beach County Property Appraiser's (PAPA) Office at the time that this map was created/updated.

All linework and locations shown are an approximation for illustrative purposes only and shall not be construed as a legal document.

- Coastal Construction Control Line of 1979
Plat Book 36 Pgs. 91-107
- Coastal Construction Control Line of 1997
Plat Book 80 Pgs. 137-155
- - - Municipal Boundary
- Beach Cross Overs

Conservation Element

GOALS, OBJECTIVES, & POLICIES

GOAL 1: TO PRESERVE AND ENHANCE THE SIGNIFICANT NATURAL FEATURES IN OCEAN RIDGE.

Objective 1.1: Maintain the “good” air quality rating 97 percent of the time, based on County Pollution Standards Index.

Policy 1.1.1: Continue to require landscaping as a part of new private development, adding single family residential to the code requirements, and to landscape public areas.

Policy 1.1.2: The Town shall continue to seek and develop opportunities to implement sustainability practices regarding, but not limited to, water conservation and reuse, recycling, waste and energy reduction, reuse of resources, reduction of greenhouse gas emissions, greater operational efficiency, pollution prevention and environmental improvements.

Objective 1.2: Review and revise as needed, the development code to assure drainage practices and programs that minimize ground and surface water pollution.

Policy 1.2.1: Continue to review development plans in order to require on-site detention of stormwater runoff, particularly near the Intracoastal Waterway.

Policy 1.2.2: Review the existing emergency water conservation program based upon the South Florida Water Management District model.

Policy 1.2.3: Review and revise as needed, the flood plain provisions.

Policy 1.2.4: Supplement the code provisions with an in-depth look at both sanitary sewer installation and storm sewer direct outfall elimination.

Policy 1.2.5: The Town shall require all new automatic irrigation systems to be equipped with a water sensing device which will automatically discontinue irrigation during periods of rainfall.

Objective 1.3: Continue to protect existing vegetative and wildlife communities, experiencing no net loss in public open space vegetation.

Policy 1.3.1: Continue to review all development applications in the context of the pervious cover and landscaping provisions of the development code; be particularly diligent in a) the review of any development in the vicinity of mangrove areas where some selective clearance is considered appropriate (with mitigation) but in general, is to be avoided and b) the removal of exotic vegetation.

Policy 1.3.2: Coordinate with County officials to 1) assure that any public open space improvements are sensitive to the hardwood hammock and other vegetative/wildlife/marine habitats, and 2) through the Town police, inform County marine patrols of boat speed violations that may threaten manatees.

Policy 1.3.3: Preserve the hardwood hammock, mangroves and dune vegetation now under public (Town and County) regulation in order to help preserve many of the threatened and endangered species.

Objective 1.4: The Town shall adopt land development regulations to protect environmentally-sensitive areas from the adverse impacts of development.

Policy 1.4.1: At a minimum, environmentally-sensitive areas shall contain one or more of the following natural resources:

- a. Rare, threatened and endangered wildlife and vegetation; A complete list is defined by the U.S. Fish and Wildlife Service, Florida Fish and Wildlife Conservation Commission, Palm Beach County Environmental Resources Management (ERM), Treasure Coast Regional Planning Council, Florida Endangered Plant Advisory Council, and the Florida Department of Environmental Protection (DEP);
- b. Wetlands, including coastal wetlands, and deepwater habitats;
- c. Tropical hammocks;
- d. Areas of archaeological or historic significance.

Policy 1.4.2: Any proposed development in an environmentally sensitive area, as defined herein, shall include an environmental assessment report as part of the development review process. The environmental assessment report shall include, at a minimum, the following:

- a. An inventory of existing vegetation and wildlife based on a field survey;
- b. An identification of wildlife or vegetation listed as endangered, threatened or species of special concern and whether or not the environmentally sensitive area potentially will attract and support off-site species and wildlife use;
- c. An assessment of the land identifying the location of all environmentally sensitive habitat or vegetation;
- d. An analysis of the functional viability and quality of the various habitats;
- e. A discussion of the impacts, both positive and adverse, on the resources;
- f. A mitigation plan that describes actions to be taken to replace those functions and values of the ecological community(s) lost as a result of land development; and
- g. A maintenance and management plan for all environmentally sensitive areas proposed for land development.

Policy 1.4.3: The Town shall require the review of all proposed wetlands development with the Florida Department of Environmental Protection (DEP), the South Florida Water Management District, Palm Beach County Environmental Resources Management (ERM), the Treasure Coast Regional Planning Council, and the U.S. Army Corps of Engineers to ensure compliance with all applicable agency regulations and standards.

Recreation and Open Space Element

Data and Analysis Update

The Town has approximately 80 acres of public recreation and passive open space within the community. The vast majority of the public lands are owned by other governmental entities, specifically Palm Beach County and the City of Boynton Beach. The locations of public recreation facilities and passive open space areas located within the Town illustrated on Map 7 and listed in Table 5.

Palm Beach County owns 19.93 acres of active and passive recreation facilities within the Town including Ocean Inlet Park and Ocean Ridge Hammock Park.

The 11.39 acre Ocean Inlet Park, including approximately 2.2 acres located in the unincorporated area, is a popular, active beach park located on both sides of the Boynton Inlet which features guarded beach frontage, a marina, rental boat slips, picnic shelters, snack bar, pavilions, a jetty and ocean overlook.

Ocean Ridge Hammock Park, is consisting of 8.54 acres, is a resource-based, passive park, which features saltwater fishing, an unguarded beach, limited parking and an outdoor shower.

The 6.37 acre Boynton Beach Oceanfront Park, located at 6415 N. Ocean Boulevard, is owned by the City of Boynton Beach and is one of the more popular beach parks in Palm Beach County. The park features guarded beaches, rental pavilions, playground, boardwalk and sand volleyball courts. The City also charges for parking at Oceanfront Park.

The sole Town owned recreation facility a 0.27 acre passive park fronting Inlet Cay Drive and facing the Spanish River.

The Town does feature 10 public beach access points. These 10 points are through the three oceanfront parks listed above and seven points located at the end of public streets, including Sailfish Lane, Beachway Drive, Porter Street, Thompson Street, Corrine Street, Anna Street and Edith Street.

In June 2001, a lease agreement with the Town of Ocean Ridge was approved for Palm Beach County to restore mangrove wetlands, create recreational amenities, and provide for the long term management of 12.35 acres owned by the Town along the Intracoastal Waterway. This parcel, the Ocean Ridge Natural Area, is connected to a 12.5 acre mangrove mitigation project. Both parcels comprise a 24.85-acre nature preserve located just south of the Ocean Avenue bridge.

The North Ocean Ridge Mangrove Natural Area, within a Town-owned 12.1 acre parcel located north of the Ocean Avenue bridge, consists of 5 acres of enhanced existing mangroves, including open water habitat, and maritime hammock uplands, and public

access facilities. The site has a concrete access path from Ocean Blvd (A1A) to a boardwalk through existing mangrove wetlands to the created upland hammock area where a concrete nature trail leads to a two story observation tower, a kiosk, and a boat docking facility. An adjoining 14.15 acre parcel owned by Palm Beach County is included within the project area.

Table 5 – Recreation and Conservation Facilities

<u>Map No.</u>	<u>Name</u>	<u>Type</u>	<u>Owner</u>	<u>Acres</u>
1	Ocean Inlet Park	Active Recreation and Beachfront	Palm Beach County	11.39
2	Ocean Ridge Hammock Park	Passive Recreation and Beachfront	Palm Beach County	8.54
3	Boynton Beach Oceanfront Park	Passive Recreation and Beachfront	City of Boynton Beach	6.37
4	North Ocean Ridge Mangrove Natural Area	Conservation	Ocean Ridge and Palm Beach County	26.25
5	Ocean Ridge Natural Area	Conservation/Passive Recreation	Ocean Ridge and Palm Beach County	24.85
6	Dorothy Whitney Park	Conservation	Ocean Ridge	2.37
7	Inlet Cay Drive	Passive Recreation	Ocean Ridge	0.27
<u>Total Acres</u>				<u>80.04</u>

The adopted Level of Service for Recreation and Open Space within the Town is 1 acre per 5,000 residents.

Table 6 – Recreation Level of Service Analysis

<u>LOS/Year</u>	<u>2020</u>	<u>2025</u>	<u>2030</u>	<u>2035</u>	<u>2045</u>
<u>Population Projection</u>	1,830	1,899	1,932	1,964	1,978
<u>Recreation and Open Space. 1 acre per 5,000 residents.</u>	0.366 acres	0.380 acres	0.386 acres	0.393 acres	0.396 acres

The existing recreation facilities found in the Town meet the demands of current residents and services residents from neighboring communities. There are no capital improvement projects that would incur the expenditure of Town funds projected for either the 5 or 10 year planning periods.

Map 7 – Town Serving Recreation and Conservation Facilities

Town of Ocean Ridge Florida

Map 7 - Town Serving Recreation and Conservation Parcels



LEGEND

-  Bridges
-  Municipal Boundary
-  Beach Cross Overs

List of Parcels

- | | |
|------------------------------------|---|
| 1 - Ocean Inlet Park | 4 - North Ocean Ridge Mangrove Natural Area |
| 2 - Ocean Ridge Hammock | 5 - Ocean Ridge Natural Area |
| 3 - Boynton Beach Ocean Front Park | 6 - Dorothy Whitney Park |
| | 7 - Inlet Cay Drive |



0 210 420 840 1,260 1,680 Feet

NOTES:

Property lines provided from the Palm Beach County Property Appraiser's (PAPA) Office at the time that this map was created/updated.

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Recreation and Open Space Element

GOALS, OBJECTIVES, & POLICIES

GOAL 1: TO PROVIDE RECREATION AND OPEN SPACE FACILITIES WHICH ARE RESPONSIVE TO THE LEISURE TIME AND ECOLOGICAL DESIRES OF COMMUNITY RESIDENTS.

Objective 1.1: Preserve existing access to the Intracoastal Waterway (including Lake Worth) and the ocean i.e. no reduction in the 2,500 lineal feet of public access.

Policy 1.1.1: Work with the Palm Beach County and the City of Boynton Beach to assure retention of their two park areas as a means of preserving shoreline access for the public.

Policy 1.1.2: Preserve the Town-serving active and passive recreation facilities illustrated on Map 7.

Policy 1.1.3: Preserve the seven public beach access points at the end of the streets.

Objective 1.2: Continue the current mix of private facilities that supplement the public inventory as evidenced by an annual inventory.

Policy 1.2.1: The Town Commission shall monitor private recreational facilities and programs to make certain that they continue to meet a major portion of resident needs.

Policy 1.2.2: The Town shall seek land donations from property owners and financial contributions from the private sector for the development of recreational opportunities.

Objective 1.3: Retain the existing recreation facilities, experiencing no net loss of public areas.

Policy 1.3.1: Retain the existing municipal and County public recreation and open space facilities thereby providing a Level of Service standard of at least 1 acre per 5,000 population.

Policy 1.3.2: The Town shall continue to work with the City of Boynton Beach and Palm Beach County to minimize adverse impacts from their regional parks on the Town. Otherwise, there are no “deficiencies.”

Policy 1.3.3: The Town shall amend its land development regulations to require a parks and recreation dedication for all new planned developments and subdivisions. At a minimum, residential planned developments and subdivisions shall set aside 600 square feet per new dwelling unit for public parks and recreation purposes. Money in lieu of land dedication may be provided, subject to Town Commission approval, where suitable land is not available within the planned development or subdivision for public park purposes.

Objective 1.4: Ensure the preservation of public and private open space.

Policy 1.4.1: The Town shall maintain its land development regulations to assure adequate private open space requirements, definitions and standards.

Policy 1.4.2: The Town shall continue to coordinate with Palm Beach County to assure preservation of the hardwood hammock in its natural state.

Policy 1.4.3: The Town shall work in tandem with the State to preserve the 75 acres of prime mangrove area.

Intergovernmental Coordination Element

GOALS, OBJECTIVES, & POLICIES

GOAL 1: TO MAINTAIN OR ESTABLISH PROCESSES TO ASSURE COORDINATION WITH OTHER GOVERNMENTAL ENTITIES WHERE NECESSARY TO IMPLEMENT THIS PLAN.

Objective 1.1: Achieve formal coordination mechanisms with regional, municipal, County and State agencies that assure implementation of this plan.

Policy 1.1.1: The Town, in conjunction with the Palm Beach Countywide Intergovernmental Plan Amendment Review Committee (IPARC) shall be responsible for ensuring an effective intergovernmental coordination program.

Policy 1.1.2: The Manager shall work through the Transportation Planning Agency (TPA) to achieve coordination of such planning issues as the Town's opposition to the widening of State Road A1A and the Ocean Avenue bridge.

Policy 1.1.3: The Town shall use the Treasure Coast Regional Planning Council or IPARC mediation process should any conflicts arise such as street widenings.

Objective 1.2: Coordinate the impact of the Town's comprehensive plan and development applications upon adjacent areas by maintaining direct liaison with adjacent municipal managers/planners as well as participation in the Palm Beach County-wide Intergovernmental Plan Amendment Review Committee.

Policy 1.2.1: Town officials shall maintain liaison with the adjacent municipalities relative to any land use or major development impacts along the common boundaries (recognizing that the Town is surrounded on three sides by water); IPARC is also critical to this task.

Policy 1.2.2: The Manager or his/her designee shall review the comprehensive plans (and plan amendments) of Palm Beach County, Manalapan, Boynton Beach and Briny Breezes to assure mutual compatibility through participation in the IPARC review process, particularly in the areas of land use and roadways.

Policy 1.2.3: Coordinate with the IPARC to provide formal written notification to adjacent municipalities and the county announcing the review of proposed Comprehensive Plan amendments.

Policy 1.2.4: The Town shall work with Boynton Beach, Manalapan, the County and the Corps. of Engineers on joint policies relative to the beach renourishment project, the mangrove hammocks and other estuarine/marine issues.

Policy 1.2.5: The Town shall provide formal written notification to adjacent municipalities and the county announcing the review of proposed Zoning Map amendments if the subject site is within one mile or within the annexation area of a municipality.

Policy 1.2.6: The Town Manager or his designee shall annually meet with a representative from the City of Boynton Beach on water supply planning issues. This discussion should address the water planning issues such as:

- a) Coordinating information on water supply needs;
- b) Water conservation methods;
- c) Coordination on revising the potable water level of service standard; and
- d) Required updates of the Town's Water Supply Facilities Work Plan.

Objective 1.3: Assure level of service standards coordination with other governmental entities by formal agreements with the County and the City of Boynton Beach.

Policy 1.3.1: In particular, Town officials shall work with County MPO officials to agree upon acceptable roadway level of service standards, and the County and City of Boynton Beach relative to parks, the City of Boynton Beach relative to water and the County Solid Waste Authority for solid waste.

Policy: 1.3.2 The Town will work with the School District on population projections and school sitting in accordance with Section 163.3177(6)(h)(2) of the Florida Statutes.

Policy 1.3.3: The Town shall abide by, and participate in, the "Interlocal Agreement between the School Board of Palm Beach County and Municipalities of Palm Beach County for Coordinated Planning", adopted by the Palm Beach County Board of County Commissioners through Resolution 2015-1864.

Capital Improvement Element

Data and Analysis Update

Ocean Ridge is a beach-oriented town characterized primarily by single family subdivisions with lush, well-maintained landscaping and extensive outdoor recreational opportunities. There are also Intracoastal and beachfront condominiums and cooperatives buildings throughout the Town. There are few commercial improvements left in Town.

There has been little change in Ocean Ridge since the adoption of the original Comprehensive Plan. The stability of the Town is primarily due to its near built-out status, small size and water-locked location. Since the great majority of the land is built-out, the primary concern for the Town is redevelopment. The permanent population estimate per the 2020 Census was 1,830 persons. The population is projected to increase to 1,899 residents in 2025; an increase of 69 residents during the 2020 to 2025 period. Housing status, economic and social conditions, the provision of essential utilities and services, and the financial feasibility of accommodating the limited growth potential has incurred minimal change since the 1989 Comprehensive Plan was adopted.

The future population projections for the Town used the methodology and studies undertaken by the Palm Beach County Planning Division (2024) The projections and level of service analysis are provided below. As indicated in the analysis, there are minimal projected impacts to the Town's levels of service. As a result, the Town's Capital Improvement budget for the next five years does not introduce any new capital improvements, but does provide for the continued maintenance of the Town's facilities.

Table 6 – Levels-of-Service Projections Summary

LOS/Year	<u>2020</u>	<u>2025</u>	<u>2030</u>	<u>2035</u>	<u>2045</u>
Population Projection	1,830	1,899	1,932	1,964	1,978
175 gallons per capita per day	294,175 gal/day	332,325 gal/day	338,100 gal/day	343,700 gal/day	345,625 gal/day
Sanitary Sewer, 115 per gallons per capita per day*	210,450 gal/day	218,385 gal/day	222,180 gal/day	225,860 gal/day	227,470 gal/day
Solid Waste, 9.54 pounds per capita per day	17,092 lbs/day	18,116 lbs/day	18,431 lbs/day	18,737 lbs/day	18,870 lbs/day
Drainage, 24 hour, 3 year storm event and rainfall of one inch in one hour	Requirement placed on all development and redevelopment in the Town.				

Recreation and Open Space. 1 acre per 5,000 residents.	0.366 acres	0.380 acres	0.386 acres	0.393 acres	0.396 acres
Transportation, Level of Service “D”	State Road A1A, which bisects the Town, is a constrained roadway and is limited by the existing conditions to a maximum of two lanes. All roadways meet the adopted Level of Service of “D” and are not projected to exceed that amount during the planning timeframes.				

* Sanitary Sewer service in the Town is provided through private septic systems and package plants. The LOS analysis applies to all systems.

Capital Improvement Element

GOALS, OBJECTIVES, & POLICIES

GOAL 1: TO UNDERTAKE CAPITAL IMPROVEMENTS WHEN NECESSARY TO KEEP ITS PRESENT PUBLIC FACILITIES IN GOOD CONDITION AND TO ACCOMMODATE ANY MAJOR NEW DEVELOPMENT, WITHIN SOUND FISCAL PRACTICES.

Objective 1.1: Achieve compliance with public facility standards through use of the capital improvement programming and budgeting mechanisms.

Policy 1.1.1: The operating budget shall continue to fund annual systematic replacements.

Policy 1.1.2: Staff and engineering studies shall form the basis for the annual preparation of a five year and ten year capital improvement program. The capital improvement program preparation shall be incorporated within the Town's annual budget process. Systematic renovation/replacement criteria shall be used in this process.

Policy 1.1.3: Overall priority for fiscal planning shall be those projects that enhance residential neighborhoods, upgrade infrastructure and minimize traffic volumes, as per other plan elements.

Policy 1.1.4: In setting priorities, the following kinds or criteria will be used:

1. Public safety implications: a project to address a threat to public safety will receive first priority.
2. Level of service or capacity problems: next in priority would be projects needed to maintain the stated Level of Service.
3. Ability to finance: A third criteria is the budgetary impact; will it exceed budget projections?
4. State and regional plans: the Town will devote resources to support those projects with which it agrees (e.g. sand transfer) but not those harmful to the Town (e.g. Ocean Avenue Bridge).
5. Quality of life projects: lowest priority would be those projects not in categories 1 or 2 but that would enhance the quality of life.

Policy 1.1.5: Continue to pursue a prudent policy in terms of borrowing for major capital improvements; in no case borrow more than one percent of the total assessed value in any one bond issue.

Policy 1.1.6: The Town shall create a Capital Improvements Fund (by amending the Town Charter) to facilitate capital expenditures by using this fund to carry over funds from one fiscal year to another.

Policy 1.1.7.: The Town shall undertake a comprehensive study of municipal services, including Police and Fire Protection services, to ensure that services are being provided in the most efficient, economical and desired manner.

Objective 1.2: Use both the Future Land Use Plan and financial analysis of the kind contained herein as a basis for reviewing development applications, in order to maintain an adequate facility level of service.

Policy 1.2.1: The potable water Level of Service Standard shall be 200 gallons per person per day and 175 gallons per person per day by 2013 in cooperation with the City of Boynton Beach.

Policy 1.2.2: The sewage disposal level of service shall be septic systems except in the case of package treatment plants where the level of service shall be at least 115 gallons per person per day.

Policy 1.2.3: The drainage Level of Service Standard shall accommodate a 24 hour, 3 year storm event and to adequately detain runoff from one inch of rain in one hour.

Policy 1.2.4: The municipal recreation and open space Level of Service Standard in the Recreation Element (1 acre per 5,000 population) shall form the basis for assessing park improvement needs keeping in mind the role of the Boynton Beach and County parks plus public access beach all within Ocean Ridge.

Policy 1.2.5: The roadway Level of Service Standards of “D” shall be used in reviewing land use and development proposals.

Policy 1.2.6: The solid waste Level of Service shall be the ability to collect 9.54 pounds of solid waste per capita per day, consistent with Solid Waste Authority waste generation rate estimates.

Objective 1.3: Major future development projects shall pay their fair share of the public improvement needs they generate.

Policy 1.3.1: The building permit review process shall continue to require on-site detention and drainage structures acceptable to regional environmental agencies and all applicable municipal codes.

Policy 1.3.2: The development code review shall include the consideration of impact fees for new housing construction.

Objective 1.4: Public facility requirements generated by new development shall be adequately funded in a timely manner, including a concurrency management system to assure compliance.

Policy 1.4.1: A development permit shall not be issued unless assurance is given that the public facilities necessitated by the project (in order to meet level of service standards) will be in place concurrent with the impacts of the development.

Objective 1.5: Avoid any new public infrastructure construction that would induce any new development in the high hazard area.

Policy 1.5.1: Plan all water, sewer and street improvements with capacities to serve existing development intensities (including vacant lots) but not development intensity increases or new development in the FEMA flood map V8 zone (Ref: Map 8).

Objective 1.6: The Town shall adopt a Capital Improvements Program covering at least 5 fiscal years and shall adopt a Capital Budget on an annual basis as part of the Town's budgeting process.

Policy 1.6.1.: The Town shall include in the Five-Year and Ten-Year Schedule of Capital Improvements all publicly funded projects which are over \$50,000.00 necessary to ensure that adopted level-of-service standards are achieved and maintained. Improvements may include developer-funded for which the Town has no fiscal responsibility. For capital improvements that will be privately funded by the developer, financial feasibility shall be demonstrated by being guaranteed in an enforceable development agreement, interlocal agreement, performance bond, or other enforceable agreement.

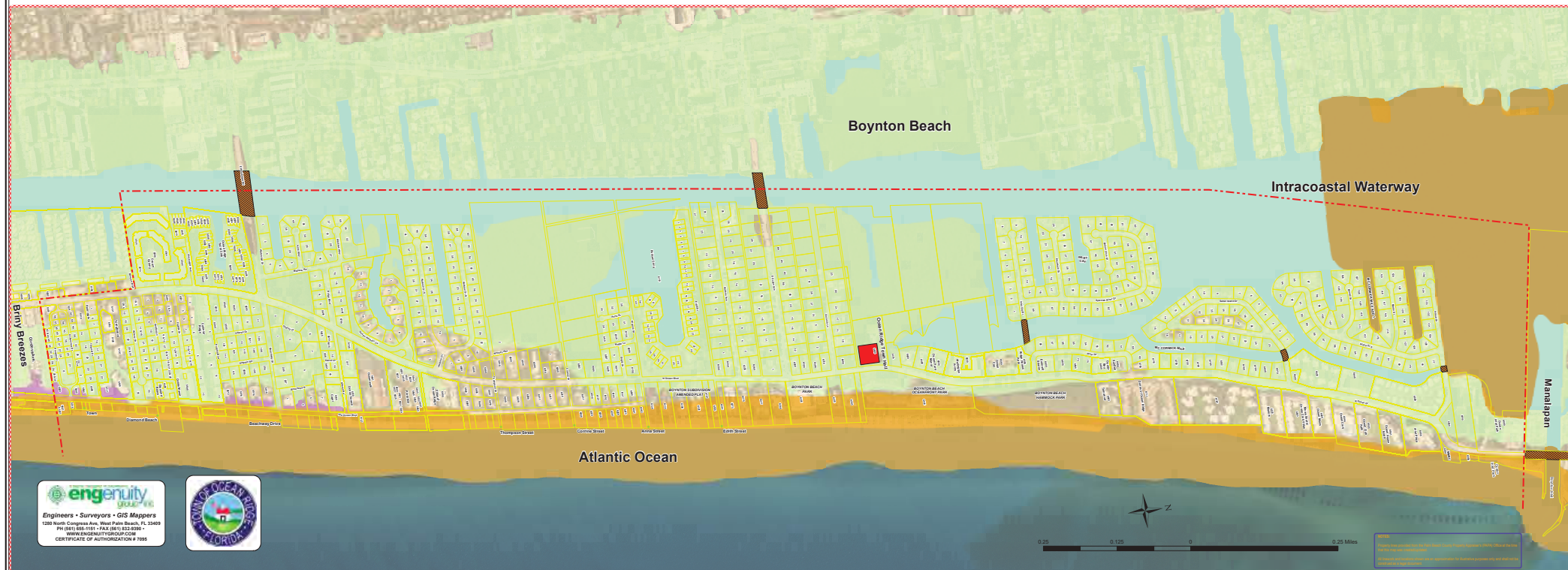
Policy 1.6.2.: Funding for Maintenance activities is generated from the Town's General Operating Revenue. Projected funding for capital projects are estimates be updated annually to reflect the planning, ~~and~~ available funding sources and costs of such activities.

Policy 1.6.3.: This element and the Five-Year Schedule of Capital Improvements shall be reviewed each year during preparation of the Annual Capital Budget. The review shall include an analysis of the Town's financial condition and an updated projection of revenues which takes into account any changes in potential revenue sources that had been anticipated to fund scheduled improvements. In addition, it will incorporate any new capital improvement needs that have arisen since the last update and shall include a discussion of any change in the prioritization of the proposed improvements

Policy 1.6.4.: Prior to the adoption of the Annual Capital Budget, the Town will review all existing and potential revenue sources and take the necessary actions to balance the budget.

MAP 8 – FEMA Flood Map

Town of Ocean Ridge Florida Map 8 - FEMA Flood Map



engenuity
Engineers • Surveyors • GIS Mappers
1288 North Congress Ave., West Palm Beach, FL 33409
PH (561) 685-1181 • FAX (561) 832-3295
WWW.ENGENTHORITY.COM
CERTIFICATE OF AUTHORIZATION # 1095



- Parcels
- Municipal Boundary
- AE
- AO
- VE
- X

9 - 7

PROPERTY RIGHTS ELEMENT

INTRODUCTION

Under current law, local governments create and adopt local comprehensive plans to control and direct land use and development within a county or municipality. First adopted in 1975 and extensively expanded in 1985, Florida's comprehensive land planning laws were significantly revised in 2011, becoming the Community Planning Act (Act) of Chapter 163, Florida Statutes. The Act directs how local governments create and adopt their local comprehensive plans.

In 2021, the Florida Legislature passed HB 59 and Governor DeSantis signed the bill into law (Chapter 2021-195, Laws of Florida), which amended the statutory provisions of Chapter 163, Florida Statutes, related to comprehensive plans to require each local government to adopt a Property Rights Element into their comprehensive plan. Inclusion of the Property Rights Element is intended to protect private property rights and ensure private property rights are considered in local decision-making. The new law adds Section 163.3177(6)(i), Florida Statutes (effective July 1, 2021), which requires each local government to adopt a Property Rights Element by the earlier or: (1) the adoption of its next proposed plan amendment that is initiated after July 1, 2021, or (2) the date of the next scheduled evaluation and appraisal of its comprehensive plan pursuant to Section 163.3191, Florida Statutes.

GOALS, OBJECTIVES, & POLICIES

GOAL 1: ACKNOWLEDGE THE FLORIDA CONSTITUTION AND ITS PROTECTION OF PRIVATE PROPERTY RIGHTS AND ENSURE THAT PRIVATE PROPERTY RIGHTS ARE CONSIDERED IN LOCAL DECISION MAKING.

Objective 1: The Town shall ensure that private property rights are considered in local decision-making.

Policy 1.1: The following rights shall be considered in local decision making:

1. The right of a property owner to physically possess and control his or her interests in the property, including easements, leases, or mineral rights.
2. The right of a property owner to use, maintain, develop, and improve his or her property for personal use or for the use of any other person, subject to Florida Statutes and the Town of Ocean Ridge Code of Ordinances including, without limitations, the Town's Land Development Code.

3. The right of the property owner to privacy and to exclude others from their property for the protection of the owner's possessions and property.
4. The right of a property owner to dispose of his or her property through lineal transfer, sale, or gift.

Policy 1.2: All development applications, including comprehensive plan amendments, shall be made available for public review and an affected person/party shall be provided equal opportunity for participation in all associated hearings.

Agenda: Monday, October 6, 2025
Memo: Item #18.

Town of Ocean Ridge, Florida

Town Commission Agenda Memorandum

Kelly Avery, Town Clerk

Subject: Approval of Resolution No. 2025-20: A Resolution Of The Town Commission Of The Town Of Ocean Ridge, Florida, Appointing The Palm Beach County Canvassing Board As The Town Of Ocean Ridge Canvassing Board For The 2026 Municipal Election; And Providing For Repeal Of Conflicting Resolutions, Severability, And An Effective Date

Mayor & Commissioners:

As you may know, the Municipal Election will be held on March 10, 2026.

As done each year, a Resolution designates the members of the Election Canvassing Board for the Town of Ocean Ridge. This year, we would like to again appoint the Palm Beach County Canvassing Board for the March 10, 2026, Municipal Election for purpose of canvassing the returns and certifying the results of the election including all absentee ballots and/or to attend the testing of the automatic tabulation equipment. This is to meet the guidelines as outlined in state law, town code, and the election agreement between the County and Town.

Staff recommends approval of Resolution 2025-20 as presented.

Suggested Motion: I move to approve Resolution 2025-20 as presented.

Respectfully,
Kelly Avery, Town Clerk

RESOLUTION NO. 2025-20

RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA, APPOINTING THE PALM BEACH COUNTY CANVASSING BOARD AS THE TOWN OF OCEAN RIDGE CANVASSING BOARD FOR THE 2026 MUNICIPAL ELECTION; AND PROVIDING FOR REPEAL OF CONFLICTING RESOLUTIONS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, pursuant to sections 2-196 and 2-198 of the Town of Ocean Ridge Code of Ordinances, the Town's canvassing board for the upcoming 2026 municipal election may be composed of members of the Town Commission or its designee for purpose of canvassing the returns and certifying the results of the election including all absentee ballots and/or to attend the testing of the automatic tabulation equipment; and,

WHEREAS, the Palm Beach County Supervisor of Elections has made the Palm Beach County Canvassing Board (as defined by section 102.141, Florida Statutes) available to municipalities to serve as a municipality's canvassing board for the municipality's 2026 election; and

WHEREAS, the Palm Beach County Canvassing Board is composed of the Palm Beach County Supervisor of Elections, a county court judge, and the chair of the Board of County Commissioners for Palm Beach County, which Canvassing Board must be utilized by the Town in the event of a county-wide election or an election which encompasses more than one municipality; and

WHEREAS, the Town of Ocean Ridge finds that the designation of the Palm Beach County Canvassing Board as the Town's canvassing board for the 2026 municipal election is in the best interests of the Town and serves a valid public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA, THAT:

Section 1. The Town Commission hereby designates all canvassing duties as defined by Florida Statutes, the Florida Administrative Code, and the Town's Code of Ordinances to the Palm Beach County Canvassing Board for the 2025 Municipal Election.

Section 2. That all resolutions or parts of resolution in conflict herewith are repealed to the extent of such conflict.

Section 3. Should any section or provision of this Resolution or portion hereof, any paragraph, sentence or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the remainder of this Resolution.

Section 4. This Resolution shall become effective upon its adoption

Passed and adopted by the Town of Ocean Ridge, Florida, this ____ day of _____ 2025.

	AYE	NAY
GEOFF PUGH, Mayor	_____	_____
STEVE COZ, Vice Mayor	_____	_____
CAROLYN CASSIDY, Commission Member	_____	_____
DAVID HUTCHINS, Commission Member	_____	_____
AINAR AIJALA, JR, Commission Member	_____	_____

Mayor Pugh thereupon declared this Resolution approved and adopted by the Town Commission of the Town of Ocean Ridge, Florida.

Geoff Pugh, Mayor

ATTEST:

Kelly Avery, Town Clerk

Agenda: Monday, October 6, 2025
Memo: Item #19.

Town of Ocean Ridge, Florida

Town Commission Agenda Memorandum

Subject: Resolution 2025-21: A Resolution Of The Town Commission Of The Town Of Ocean Ridge, Florida, Approving The Submission Of An Appropriations Project Request (Fiscal Year 2026-2027) To The State Of Florida For The Midtown A1A Water Line Distribution Project (Phase 2 Project) In The Amount Of \$600,000.00; Designating The Town Manager As The Town Of Ocean Ridge's Representative For The Phase 2 Project With Authority To Execute All Necessary Documents To Receive The Appropriation And Utilize The Same For Phase 2 Project Completion; And Providing For An Effective Date

Staff recommends...

Suggested Motion: I move to...

Respectfully,

RESOLUTION NO. 2025-21

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA, APPROVING THE SUBMISSION OF AN APPROPRIATIONS PROJECT REQUEST (FISCAL YEAR 2026-2027) TO THE STATE OF FLORIDA FOR THE MIDTOWN A1A WATER LINE DISTRIBUTION PROJECT (PHASE 2 PROJECT) IN THE AMOUNT OF \$600,000.00; DESIGNATING THE TOWN MANAGER AS THE TOWN OF OCEAN RIDGE'S REPRESENTATIVE FOR THE PHASE 2 PROJECT WITH AUTHORITY TO EXECUTE ALL NECESSARY DOCUMENTS TO RECEIVE THE APPROPRIATION AND UTILIZE THE SAME FOR PHASE 2 PROJECT COMPLETION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, as reflected in the Town of Ocean Ridge's Fiscal Year 2025-2026 adopted budget and five year Capital Improvement Plan (CIP), the Town has identified certain capital improvement projects which reflect the Town Commission's strategic priorities to modernize its water infrastructure; address stormwater and flood mitigation issues; maintain fiscal responsibility and service excellence; and preserve the Town's natural habitats and community character; and

WHEREAS, the Town has demonstrated its strong commitment to these capital improvement projects by budgeting *\$3.7 million* in the adopted five-year CIP, reflecting prudent fiscal planning, budgeting, and stewardship of public funds; and

WHEREAS, the Midtown A1A Water Distribution Project (Phase 2 Project) identified in the Town's five year CIP proposes to replace approximate 4,300 LF of the Town's existing water distribution line along A1A to increase fire flow protection, water quality, and replace the antiquated water line and infrastructure; and

WHEREAS, the Town has already completed Phase 1 of this Project, which replaced approximately 3,700 LF of the Town's existing water distribution line at the north end of A1A within the Town of Ocean Ridge; and

WHEREAS, the Town Engineer has completed the design of the Phase 2 Project and estimated the cost of construction to be \$2 million; and

WHEREAS, the Town Commission's request for the appropriation of \$600,000 from the State of Florida will ensure the Phase 2 Project is completed and provides the residents and guests of the Town of Ocean Ridge with increased fire flow protection and excellent water quality; and

WHEREAS, the Town Commission finds submitting this appropriations request to complete the Phase 2 Project as set forth in this Resolution is in the best interest of the Town and serves a valid public purpose.

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN COMMISSION OF OCEAN RIDGE, FLORIDA, AS FOLLOWS:

Section 1. The foregoing recitals constitute true findings of fact and are incorporated into this Resolution as if fully set forth herein.

Section 2. The Town Commission of the Town of Ocean Ridge hereby approves the submission of an appropriations request to the State of Florida for the Midtown A1A Water Line Distribution Project (Phase 2 Project) in the amount of Six Hundred Thousand Dollars (\$600,000.00).

Section 3. The Town Commission of the Town of Ocean Ridge designates the Town Manager as the Town of Ocean Ridge’s representative for the Phase 2 Project with authority to execute all necessary documents to receive the request appropriation and utilize the same for the Phase 2 Project completion.

Section 4. This Resolution shall become effective immediately upon its adoption.

Commissioner _____ offered the foregoing resolution. Commissioner _____ seconded the motion, and upon being put to a vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
GEOFF PUGH , MAYOR	☐	☐	☐
STEVE COZ, VICE MAYOR	☐	☐	☐
CAROLYN CASSIDY, COMMISSIONER	☐	☐	☐
AINAR AIJALA, COMMISSIONER	☐	☐	☐
DAVID HUTCHINS, COMMISSIONER	☐	☐	☐

The Mayor thereupon declared the Resolution duly passed and adopted this ____ day of _____, 2025.

TOWN OF OCEAN RIDGE, FLORIDA

BY: _____
Geoff Pugh, Mayor

ATTEST:

BY: _____
Kelly Avery, Town Clerk

Agenda: Monday, October 6, 2025
Memo: Item #20.

Town of Ocean Ridge, Florida

Town Commission Agenda Memorandum

Subject: Resolution 2025-22: A Resolution Of The Town Commission Of The Town Of Ocean Ridge, Florida, Designating Each Of The Town Manager Michelle Heiser, The Town Treasurer, And The Town Deputy Treasurer Kelly Avery As An Authorized Signer For Town Checks And Designating Each Of The Five (5) Town Commissioners As An Authorized Counter-Signer For Town Checks; Designating Each Of The Town Manager Michelle Heiser, Treasurer, Deputy Treasurer Kelly Avery, Deputy Town Clerk Katina Pinder, And Bookkeeper Danielle Buzzetta As An Authorized Payor To Process All Town Payments Including All Electronic Payments On Behalf Of The Town; And Providing For Conflicts And An Effective Date

Staff recommends...

Suggested Motion: I move to...

Respectfully,

RESOLUTION NO. 2025-22

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA, DESIGNATING EACH OF THE TOWN MANAGER MICHELLE HEISER, THE TOWN TREASURER, AND THE TOWN DEPUTY TREASURER KELLY AVERY AS AN AUTHORIZED SIGNER FOR TOWN CHECKS AND DESIGNATING EACH OF THE FIVE (5) TOWN COMMISSIONERS AS AN AUTHORIZED COUNTER-SIGNER FOR TOWN CHECKS; DESIGNATING EACH OF THE TOWN MANAGER MICHELLE HEISER, TREASURER, DEPUTY TREASURER KELLY AVERY, DEPUTY TOWN CLERK KATINA PINDER, AND BOOKKEEPER DANIELLE BUZZETTA AS AN AUTHORIZED PAYOR TO PROCESS ALL TOWN PAYMENTS INCLUDING ALL ELECTRONIC PAYMENTS ON BEHALF OF THE TOWN; AND PROVIDING FOR CONFLICTS AND AN EFFECTIVE DATE.

WHEREAS, from time to time, the Town must update the designations and authorizations within the Town for the issuances of Town checks and for Town payments including electronic payments such as ACHs and EFTs; and

WHEREAS, the Town desires to designate each of the following positions as an authorized signer for Town checks: Town Manager Michelle Heiser, Town Treasurer and Town Deputy Treasurer Kelly Avery; and

WHEREAS, the Town desires to designate each of the five (5) Town Commission members as an authorized counter-signer for Town checks; and

WHEREAS, the Town also desires to designate each of the following positions as authorized payors to process all Town payments including all electronic payments on behalf of the Town: Town Manager Michelle Heiser, Town Treasurer, Deputy Town Treasurer Kelly Avery, Deputy Town Clerk Katina Pinder, and Bookkeeper Danielle Buzzetta; and,

WHEREAS, the Town Commission finds updating the financial designations and authorizations as set forth in this Resolution is in the best interest of the Town and serves a valid public purpose.

NOW, THEREFORE, BE IT RESOLVED that the Town Commission of Ocean Ridge, Florida, as follows:

Section 1. The foregoing recitals constitute findings of fact and are incorporated as if fully set forth herein.

Section 2. The Town Commission designates and authorizes the Town Manager Michelle Heiser, Treasurer and Deputy Treasurer Kelly Avery to sign Town checks and designates and authorizes one (1) of the Town Commission members as a cosigner to Town checks. The current Town Commission includes the following:

GEOFF PUGH , MAYOR
STEVE COZ, VICE MAYOR
CAROLYN CASSIDY, COMMISSIONER
AINAR AIJALA, COMMISSIONER
DAVID HUTCHINS, COMMISSIONER

Section 3. The Town Commission also authorizes and designates the Town Manager Michelle Heiser, the Town Treasurer, Town Deputy Treasurer Kelly Avery, Deputy Town Clerk Katina Pinder and Bookkeeper Danielle Buzzetta to make payments on behalf of the Town including, but not limited to, all electronic payments (e.g., ACH and EFT).

Section 4. All conflicting resolutions and notices are hereby repealed.

Section 5. This Resolution shall become effective immediately upon its adoption.

_____ offered the foregoing resolution. _____ seconded the motion, and upon being put to a vote, the vote was as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
GEOFF PUGH , MAYOR	☐	☐	☐
STEVE COZ, VICE MAYOR	☐	☐	☐
CAROLYN CASSIDY, COMMISSIONER	☐	☐	☐
AINAR AIJALA, COMMISSIONER	☐	☐	☐
DAVID HUTCHINS, COMMISSIONER	☐	☐	☐

The Mayor thereupon declared the Resolution duly passed and adopted this ____ day of October 2025.

TOWN OF OCEAN RIDGE, FLORIDA

BY: _____
Geoff Pugh, Mayor

ATTEST:

BY: _____
Kelly Avery, Town Clerk



Ocean Ridge Police Department

6450 N. Ocean Blvd., Ocean Ridge, FL 33435
Phone (561) 732-8331 • Fax (561) 732-8676
www.oceanridgeflorida.com

Scott McClure
Chief of Police

August 2025 Monthly Activity Report

Subjects;

1. Monthly Law Enforcement Activity Report
(Please see attached detailed reports)
2. Monthly Boynton Beach Fire/EMS Activity Report
(Please see attached detailed reports)

ORPD Other Activity:		AUGUST 2025					
Type	Total	Days- Roy	Days- Parkerson	Nights- Ramirez	Nights- Stang	ACE	CP
<u>Traffic</u>							
Citations	196	21	33	28	49	65	0
Written Warnings	444	95	37	80	106	121	5
Parking Tickets/Municipal Warnings	12	0	3	0	6	1	2
Traffic Stops	575	99	66	117	132	155	6
<u>Arrests:</u>							
S19 Felony	0	0	0	0	0	0	0
S18 Misdemeanor	0	0	0	0	1	0	0
<u>Telephone Calls Handled by Dispatch:</u>							
<u>AUGUST 2025</u>		<u>Year to Date</u>					
9-1-1	54	468					
Incoming/Non-Emergency	323	3188					
Outgoing/Non-Emergency	165	1471					
Total:	542	5127					
<u>Walk-Ins Handled by Dispatch:</u>		<u>Year to Date</u>					
All	187	1827					
After Business Hours	127	1013					
Alarm Sign Issuance-	0	1					
Alarm Technician-	4	88					
AOD/Range Use-	0	27					
Burn Permit-	0	4					
Fingerprints-	5	22					
Keys-	2	12					
Pet Tag/Vehicle Decal-	5	30					
Report/Record Request-	9	89					
Vendors-	41	285					
Visitor for Chief-	2	32					
Visitor for Lt or Investigator-	4	28					
Visitor/Info-	104	1087					
Gift/Food Delivery	3	37					
Pick up Property/Evidence-	1	19					
Pill Drop-	7	66					

BRINY BREEZES AUGUST 2025

Description	Signal	Count
ON FOOT W/PORTABLE	10108	31
TRAFFIC STOP	1050	14
AUTO ACCIDENT	S04	1
OPEN DOOR	S48	1
EMBEZZLEMENT/FRAUD	S53	1
POLICE SERVICE	S68	2
MEDICAL CALL	S73	1
911 PRANK/FALSE/ACCID CALL	S79	1
WELFARE CHECK	S84	8
ILLEGAL PARKING	S90	9
TRAFFIC LIGHT PROBLEMS	S92	1
BEACH PATROL	BCHK	33
DISTRICT CHECK	DC	237

Total Calls for Service	70
District Checks	237
Beach Patrols	33
Total Calls w/ DC's & BCHKs	340

OTHER ACTIVITY

Traffic

Citations	4
Verbal Warnings	2
Written Warnings	9
Parking Tickets	10

ACTIVITY SUMMARY BY SIGNALS

ALL UNITS From 08/01/2025 00:00 Through 08/31/2025 23:59

ACTIVITY SUMMARY BY SIGNALS		All Calls IN Signal Order
Signal	Description	Count
10108	ON FOOT W/PORTABLE	52
10109	VEHICLE MAINTENANCE	206
1040	MEAL BREAK	24
1050	TRAFFIC STOP	557
1058	AT STATION	21
1060	ASSIST TO MOTORIST	2
806	VTC WORKING WHEN NOT PERMITTED	5
807	VTC TRASH/GARBAGE	1
808	VTC BOATS	1
816	VTC NOISE (POWER TOOLS ETC.)	3
821	VTC DOGS AT LARGE	1
824	VTC ALL OTHER	1
BCHK	BEACH PATROL	227
DC	DISTRICT CHECK	1495
HCKH	HOUSE CHECK HAND	771
HCKV	HOUSE CHECK VISUAL	535
LPR	LICENSE PLATE RECOGNITION ALERT	1
S01	DRUNK DRIVER	1
S12	RECKLESS DRIVER	3
S13P	SUSPICIOUS PERSON	2
S13V	SUSPICIOUS VEHICLE	7
S14	INFORMATION	3
S15	SPECIAL DETAIL	99
S21S	BURGLARY STRUCTURE/OTHER	1
S22	DISTURBANCE	3
S25	FIRE/FD ASSIST	1
S39	NEIGHBOR TROUBLE	1
S48	OPEN DOOR	3
S48G	OPEN GARAGE DOOR	1
S49	ALARM	32
S49F	FIRE ALARM	3
S53	EMBEZZLEMENT/FRAUD	1
S57	DRUG CASE	1

ACTIVITY SUMMARY BY SIGNALS

ALL UNITS From 08/01/2025 00:00 Through 08/31/2025 23:59

ACTIVITY SUMMARY BY SIGNALS		All Calls IN Signal Order
Signal	Description	Count
S66	CIVIL MATTER	1
S68	POLICE SERVICE CALL	22
S70	ANIMAL COMPLAINT	3
S72	LOST/FOUND PROPERTY	2
S73	MEDICAL CALL	9
S76	ASSIST OTHER DEPARTMENT	24
S79	911 PRANK/FALSE/ACCID CALL	22
S84	WELFARE CHECK	6
S86	LOUD NOISE/MUSIC	2
S88	FLORIDA POWER LIGHT ASSIST	1
S90	ILLEGAL PARKING	6
S92	TRAFFIC LIGHT PROBLEMS	2
TOTAL ACTIVITY:		4165

AUGUST 2025 BOYNTON BEACH FIRE RESCUE REPORT

IncidentNumber	Date	Full Incident Address	Incident City	Station	Incident Type Description	Emergency	Total Response Time (Exposure 0)
2510311	8/3/2025	6415 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 2	Swimming/recreational water areas rescue	Non-Emergency	3
2510319	8/3/2025	Marlin Dr Ocean Ridge	Ocean Ridge	Station 1	EMS call, excluding vehicle accident with injury	Emergency	6.9
2510357	8/4/2025	Beachway N Ocean Ridge	Ocean Ridge	Station 4	Gas leak (natural gas or LPG)	Emergency	4.9
2510460	8/6/2025	N Ibis Dr Briny Breezes	Briny Breezes	Station 4	Emergency medical service incident, other	Emergency	4.7
2510502	8/7/2025	6415 N Ocean Blvd Ocean Ridge	Ocean Ridge	Tower 2	Swimming/recreational water areas rescue	Non-Emergency	0
2510516	8/8/2025	5500 BLK N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	Public service assistance, other	Non-Emergency	6.4
2510537	8/8/2025	5900 BLK Old Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	Alarm system activation, no fire - unintentional	Non-Emergency	6.7
2510586	8/9/2025	Harbour Dr S Ocean Ridge	Ocean Ridge	Station 1	Detector activation, no fire - unintentional	Non-Emergency	10
2510632	8/10/2025	6415 N Ocean Blvd Ocean Ridge	Ocean Ridge	Tower 2	Swimming/recreational water areas rescue	Non-Emergency	3
2510693	8/11/2025	Harbour Dr N Ocean Ridge	Ocean Ridge	Station 1	EMS call, excluding vehicle accident with injury	Emergency	6.1
2510783	8/13/2025	5000 N OCEAN BLVD Briny Breezes	Briny Breezes	Station 4	EMS call, excluding vehicle accident with injury	Emergency	3.9
2510817	8/14/2025	Harbour Dr S Ocean Ridge	Ocean Ridge	Station 4	EMS call, excluding vehicle accident with injury	Emergency	7.8
2510823	8/14/2025	5900 BLK Old Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	Unintentional transmission of alarm, other	Non-Emergency	8.2
2511072	8/20/2025	5500 BLK N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	EMS call, excluding vehicle accident with injury	Emergency	5.7
2511359	8/26/2025	Sabal Island Dr Ocean Ridge	Ocean Ridge	Station 5	Emergency medical service incident, other	Emergency	5.3
2511364	8/26/2025	Bonito Dr Ocean Ridge	Ocean Ridge	Station 3	EMS call, excluding vehicle accident with injury	Emergency	13
2511439	8/28/2025	5100 BLK N Ocean Blvd A Ocean Ridge	Ocean Ridge	Station 4	EMS call, excluding vehicle accident with injury	Emergency	5.2
2511496	8/29/2025	5900 BLK N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 2	Emergency medical service incident, other	Emergency	4.7
2511500	8/29/2025	6415 N Ocean Blvd Ocean Ridge	Ocean Ridge	Tower 2	Medical assist, assist EMS crew	Non-Emergency	1
2511591	8/31/2025	6415 N Ocean Blvd Ocean Ridge	Ocean Ridge	Tower 3	Swimming/recreational water areas rescue	Non-Emergency	3

Ocean Ridge Summary		Briny Breezes Summary	
Medical Calls	9	Medical Calls	2
Fire/Other Calls	9	Fire/Other Calls	0
Total	18	Total	2

EMS Calls exceeding 10 minutes consist of; (1) emergency