

**TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
AGENDA**



**October 6, 2025 at 6:00 PM
Town Hall - Meeting Chambers**

TOWN COMMISSIONERS

Mayor Geoff Pugh
Vice Mayor Steve Coz
Commissioner Carolyn Cassidy
Commissioner David Hutchins
Commissioner Ainar Aijala Jr.

ADMINISTRATION

Town Manager Michelle Heiser
Town Attorney Christy Goddeau
Town Clerk Kelly Avery
Chief of Police Scott McClure

To watch the meeting, go to: <https://www.youtube.com/@oceanridge9274>

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

PRESENTATIONS & PROCLAMATIONS

1. Florida City Government Week 2025 Proclamation
2. Amy Kemp from FPL - Presenting the Storm Secure Underground Program
3. Ms. Poonam Kalkat, PhD from Boynton Beach Utilities Administration - Presenting Fiscal 2026 Updates
4. Mr. Arian (Ari) Monzon, Regional Governmental Affairs Manager — Florida Public Utilities | Florida City Gas — Introduction of the parent company, Chesapeake Utilities Corporation

ANNOUNCEMENTS

5. The meeting schedule for the next month is as follows: Regular Town Commission Meeting Monday, November 3rd at 6:00 PM; Code Enforcement Hearing Tuesday, October 7th at 10:00 AM; Planning & Zoning Board Meeting Tuesday, October 21st at 9 AM. All meetings are held in the Commission Chambers at Town Hall.
6. Town Hall will be closed Monday, October 13, 2025, in observance of the Columbus Day holiday.
7. The Annual Municipal Election will be held on March 10, 2026. There will be two Town Commission seats open for a three-year term. Candidate filing dates run from November 3, 2025, at Noon through November 14, 2025, at Noon in the Town Clerk's Office. / La Elección Municipal Anual se llevará a cabo el 10 de marzo de 2026. Habrá dos asientos para el Concejo Municipal disponibles por un período de tres años. Las

fechas para presentar candidaturas van desde el 3 de noviembre de 2025 a las 12:00 p.m. hasta el 14 de noviembre de 2025 a las 12:00 p.m. en la Oficina del Secretario Municipal.

8. The Town is hosting a blood drive event with One Blood on Saturday, October 11th from 10:00 am – 4 pm. The bus will be parked behind the Town Hall. All those who wish to donate blood can sign up through a link posted on the Town’s website.
9. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town’s website or call Town Hall for assistance.

PUBLIC COMMENT – (3-minute individual limit for items not on the agenda)

APPROVAL OF CONSENT AGENDA (Items that do not require discussion)

10. Adopt Minutes of the September 8, 2025, Special Meeting
11. Adopt Minutes of the September 8, 2025, Regular Meeting
12. Adopt Minutes of the September 15, 2025, Special Meeting
13. Gun Range MOU With the Town of Gulf Stream
14. TSE Consulting LLC - Renewal of Contract for Lobbying Services
15. Clarke Environmental Mosquito Management - Contract Renewal and Rate Increase
16. August Financial Report

PUBLIC HEARING ITEMS

17. Approval of Ordinance 2025-01 on Second Reading: An Ordinance Of The Town Of Ocean Ridge, Florida, Amending The Comprehensive Plan Of The Town Of Ocean Ridge With The 2025 Evaluation And Appraisal Report (EAR) Based Amendments; Providing For Recitals, Adoption, Conflicts, Repeal, Severability, Applicability, Transmittal, And An Effective Date

REGULAR AGENDA ITEMS

18. Approval of Resolution No. 2025-20: A Resolution Of The Town Commission Of The Town Of Ocean Ridge, Florida, Appointing The Palm Beach County Canvassing Board As The Town Of Ocean Ridge Canvassing Board For The 2026 Municipal Election; And Providing For Repeal Of Conflicting Resolutions, Severability, And An Effective Date
19. Resolution 2025-21: A Resolution Of The Town Commission Of The Town Of Ocean Ridge, Florida, Approving The Submission Of An Appropriations Project Request (Fiscal Year 2026-2027) To The State Of Florida For The Midtown A1A Water Line Distribution Project (Phase 2 Project) In The Amount Of \$600,000.00; Designating The Town Manager As The Town Of Ocean Ridge’s Representative For The Phase 2 Project With Authority To Execute All Necessary Documents To Receive The Appropriation And Utilize The Same For Phase 2 Project Completion; And Providing For An Effective Date
20. Resolution 2025-22: A Resolution Of The Town Commission Of The Town Of Ocean Ridge, Florida, Designating Each Of The Town Manager Michelle Heiser, The Town

Treasurer, And The Town Deputy Treasurer Kelly Avery As An Authorized Signer For Town Checks And Designating Each Of The Five (5) Town Commissioners As An Authorized Counter-Signer For Town Checks; Designating Each Of The Town Manager Michelle Heiser, Treasurer, Deputy Treasurer Kelly Avery, Deputy Town Clerk Katina Pinder, And Bookkeeper Danielle Buzzetta As An Authorized Payor To Process All Town Payments Including All Electronic Payments On Behalf Of The Town; And Providing For Conflicts And An Effective Date

STAFF & COMMITTEE REPORTS

- 21. Town Manager
- 22. Town Attorney
- 23. Police Chief
- 24. Fire Chief

TOWN COMMISSIONER COMMENTS

ADJOURNMENT