

**TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
AGENDA**



**September 8, 2025 at 6:00 PM
Town Hall - Meeting Chambers**

TOWN COMMISSIONERS

Mayor Geoff Pugh
Vice Mayor Steve Coz
Commissioner Carolyn Cassidy
Commissioner David Hutchins
Commissioner Ainar Aijala Jr.

ADMINISTRATION

Town Manager Michelle Heiser
Town Attorney Christy Goddeau
Town Clerk Kelly Avery
Chief of Police Scott McClure

To watch the meeting, go to: <https://www.youtube.com/@oceanridge9274>

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

PRESENTATIONS & PROCLAMATIONS

1. State of Education Report - PBC School Board Member Erica Whitfield
2. Gold Certificate of Excellence for Commissioner Cassidy from the Florida League of Cities

ANNOUNCEMENTS

3. The meeting schedule for the next month is as follows: The meeting schedule for the next month is as follows: Final Budget Hearing on Monday, September 15, 2025 at 5:15 PM; Regular Town Commission Meeting Monday, October 6th at 6:00 PM; Code Enforcement Hearing Tuesday, October 1st at 10:00 AM; Planning & Zoning Board Meeting Tuesday, September 16th at 9 AM. All meetings are held in the Commission Chambers at Town Hall.
4. There will be voting for the Special Primary Election on Tuesday, September 30th, held in the Community Room.
5. The Annual Municipal Election will be held on March 10, 2026. There will be two Town Commission seats open for a three-year term. Candidate filing dates run from November 3, 2025, at Noon through November 14, 2025, at Noon in the Town Clerk's Office. / La Elección Municipal Anual se llevará a cabo el 10 de marzo de 2026. Habrá dos asientos para el Concejo Municipal disponibles por un período de tres años. Las fechas para presentar candidaturas van desde el 3 de noviembre de 2025 a las 12:00 p.m. hasta el 14 de noviembre de 2025 a las 12:00 p.m. en la Oficina del Secretario Municipal.

6. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town's website or call Town Hall for assistance.

PUBLIC COMMENT – (3-minute individual limit for items not on the agenda)

APPROVAL OF CONSENT AGENDA (Items that do not require discussion)

7. Adopt Minutes of the August 4, 2025, Town Commission Regular Meeting
8. Fleet Vehicle Management
9. Memorandum of Understanding Related to Storm Debris Sites
10. Formalizing the Governmental Insurance FY 2026 - Coverage Provided by: Preferred Governmental Insurance Trust
11. Workmans' Compensation Insurance FY 2026 - Coverage Provided by: Preferred Governmental Insurance Trust
12. Fiscal Year 2025 Annual Audit Engagement Agreement with Nowlen, Holt & Miner, P.A.
13. Executive Summary - Fiscal Year 2026 Medical Benefits Breakdown
14. Monthly Financial Report for July 2025

REGULAR AGENDA ITEMS

15. Approval of Ordinance 2025-04 on Second Reading: An Ordinance Of The Town Of Ocean Ridge, Florida, Amending The Code Of Ordinances At Chapter 2, "Administration", Article VI "Finance", Division 1 "Purchasing Code", By Increasing The Town Manager's Purchasing Authority From \$10,000 To \$25,000; By Updating, Clarifying, And Deleting Certain Purchasing Provisions; By Adding Provisions For Protests, The Acquisition Of Real Property, And Settlement Authority Of Claims; And Providing For Conflicts, Severability, Codification, And An Effective Date
16. Consideration of Reduction/Waiver of Lien & Daily Fine - 113 Island Dr. S
17. Tropical Pump Station Generator Replacement

STAFF & COMMITTEE REPORTS

18. Town Manager
19. Town Attorney
20. Police Chief
21. Fire Chief

TOWN COMMISSIONER COMMENTS

ADJOURNMENT