

REGULAR TOWN COMMISSION MEETING MINUTES

JULY 8, 2025

CALL TO ORDER

The meeting was called to order by Mayor Pugh at 5:58 p.m.

ROLL CALL

Town Clerk Avery led the roll call, which was answered by the following:

Mayor Pugh	Present
Vice Mayor Coz	Present
Commissioner Ajjala Jr.	Present
Commissioner Cassidy	Present
Commissioner Hutchins	Present

Commissioner Ajjala participated via phone.

PLEDGE OF ALLEGIANCE

Mayor Pugh led the pledge of allegiance.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

Interim Town Manager Heiser requested to add to a resolution for authorization of signatures for the new town manager or the ongoing interim town manager for banking purposes. After the discussion, it was decided to add this as item 14a to the consent agenda.

Vice Mayor Coz moved to approve the agenda as amended; seconded by Commissioner Cassidy. Motion carried 5-0. (1:49)

PRESENTATIONS & PROCLAMATIONS

1. **Palm Beach County Distinguished Service Award for Enforcement – Officer Jimmy Pilon.**

Chief McClure presented the Palm Beach County Distinguished Service Award for Enforcement to Officer Jimmy Pilon. He highlighted Officer Pilon's exceptional performance. The Chief emphasized that this was the first such award for the department in 20 years.

2. **Audit for Fiscal Year 2024**

Ronald Bennett presented the audit for fiscal year 2024. He provided a comprehensive overview of the Town's financial position, highlighting key points. He also commended the Town on its strong financial position and fiscal stewardship. Commissioners asked questions about the details of the report and discussed the town's financial stability.

Vice Mayor Coz moved to approve the audit for Fiscal Year 2024; seconded by Commissioner Hutchins. Motion carried 5-0. (20:17)

ANNOUNCEMENTS

3. The meeting schedule for next month is as follows: Regular Town Commission

REGULAR TOWN COMMISSION MEETING MINUTES

JULY 8, 2025

Meeting on Monday, August 4th at 6:00 PM; Town Commission Budget Workshop #4 Monday, August 4th at 2:00 p.m.; Code Enforcement Hearing Tuesday, August 5th at 10:00 AM; Planning & Zoning Commission Meeting Tuesday, July 16th at 9:00 AM.

Board of Adjustment Meeting (tentatively) on Wednesday, July 16th at 9:00 AM. There will be a Second Reading/Public Hearing for Comprehensive Plan Text Amendment Evaluation and Appraisal Review (EAR) Based Amendments at the August 4th Town Commission Meeting. All meetings are held in the Commission Chambers at the Town Hall.

4. The Town is hosting a blood drive event with One Blood on Friday, July 11th from 9:30 am – 3 pm. The bus will be parked behind the Town Hall. All those who wish to donate blood can sign up through a link posted on the Town's website.
5. Residents who wish to sign up to receive important Town notifications and news Through Civic Ready should sign up on the Town's website or call Town Hall for assistance.

Town Clerk Avery read the announcements into the record.

PUBLIC COMMENT

Mayor Pugh opened the floor for public comment.

The following spoke: Nancy, Betty Bingham and Terry Brown

Mayor Pugh closed the floor for public comment.

APPROVAL OF CONSENT AGENDA

6. Adopt Minutes of the May 5, 2025, Special Town Commission Meeting.
7. Adopt Minutes of the June 2, 2025, Regular Town Commission Meeting
8. Adopt the Minutes of the June 2, 2025, Special Town Commission Meeting
9. Purchase and Installation of Security Doors
10. Approval of Retroactive Hy-byrd Agreement
11. Repair and Maintenance of Corrine Crossover and Thompson St. Crossovers
12. Property Values & Reconciliation For Insurance Purposes
13. May Financial Report
14. Town Manager Contract
- 14a. Resolution 2025-11

Fire Chief Bruder provided a brief report regarding the number of service calls.

Vice Mayor Coz moved to approve the Consent Agenda as amended; seconded by Commissioner Cassidy. Motion carried 5-0. (39:04)

PUBLIC HEARING FOR FY 26 BUDGET

15. Discuss and Approve a Maximum Millage Rate for Fiscal Year 2026

Town Manager Heiser and Financial Consultant Vath presented information on setting the maximum millage rate for fiscal year 2026. The commission discussed the Town's strong financial position and agreed that setting a lower maximum rate was appropriate given the current circumstances.

REGULAR TOWN COMMISSION MEETING MINUTES

JULY 8, 2025

Mayor Pugh opened the floor for public comment.

The following spoke: Terry Brown

Mayor Pugh closed the floor for public comment.

Commissioner Cassidy moved to approve a maximum operating millage rate of 5.4 mills for Fiscal Year 2026 to be included in the TRIM notice as required by Florida Statutes; seconded by Commissioner Hutchins. Motion carried 5-0. (46:43)

REGULAR AGENDA ITEMS

16. Approval of Unity of Title for 5311 Osprey Drive

Attorney Elizabeth Lenihan presented a request from the owners of 5311 Osprey Drive to combine two adjacent lots to build a single-family residence. Vice Mayor Coz provided additional context about the property and the owners' intentions.

Mayor Pugh opened the floor for public comment.

The following spoke: Terry Brown and Christine Schulte

Mayor Pugh closed the floor for public comment.

Vice Mayor Coz moved to approval of Unity of Title for 5311 Osprey Drive; seconded by Commissioner Hutchins. Motion carried 5-0. (50:54)

17. Consideration of a New Appointment for an Alternate Position for the Board of Adjustment

Town Clerk Avery informed the Commission that the previously appointed alternate for the Board of Adjustment had decided not to serve. The Commission reached a consensus to leave the position open and consider applications if they are received, rather than actively seeking a new alternate at this time.

STAFF & COMMITTEE REPORTS

18. Town Manager Update

Town Manager Heiser thanked the Commission for their vote and expressed that she was honored to serve the town as the new Town Manager. She expressed that she was looking forward to the massive projects planned for the next fiscal year. There was a discussion regarding the August Budget meeting to combine it with the Regular Town Commission meeting.

Mrs. Vath spoke briefly about the revolving fund. Commissioner Aijala congratulated the Town Manager Heiser.

REGULAR TOWN COMMISSION MEETING MINUTES

JULY 8, 2025

19. Town Attorney

Attorney Elizabeth Lenihan reported that the Planning and Zoning Commission requested approval to review some nonconforming lots that may have been inadvertently left out of previous ordinances.

The Commission gave consensus for this review to move forward.

20. Police Chief

Chief McClure reported that his full report was included in the meeting package. He highlighted that for the month, there were 696 traffic stops, 3 felony arrests, and 9 misdemeanor arrests. The chief also mentioned an upcoming discussion with Briny Breezes regarding their contract.

Boynton Beach Fire Chief Bruder gave an update on response times and the delay in the new Fire Boat.

TOWN COMMISSIONER COMMENTS

Vice Mayor Coz inquired about the Briny Breezes contract mentioned in a recent Coastal Star article. After discussion, the Commission decided to address the contract terms immediately.

Vice Mayor Coz moved to set the Briny Breezes contract with a 3% increase per year for the next 3 years; seconded by Commissioner Hutchins. Motion carried 5-0 (1:00)

Mayor Pugh opened the floor for public comment.

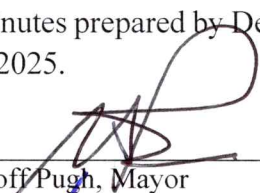
The following spoke: Terry Brown

Mayor Pugh closed the floor for public comment.

ADJOURNMENT

Meeting Adjourned at 7:01 p.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Town Commission on August 4, 2025.



Geoff Pugh, Mayor

ATTEST:



Kelly Avery, Town Clerk

