

REGULAR TOWN COMMISSION MEETING MINUTES

APRIL 7, 2025

CALL TO ORDER

The meeting was called to order by Mayor Pugh at 6:00 p.m.

ROLL CALL

Town Clerk Avery led the roll call, which was answered by the following:

Mayor Pugh	Present
Vice Mayor Coz	Present
Commissioner Aijala Jr.	Present
Commissioner Cassidy	Present (via phone)
Commissioner Hutchins	Present

PLEDGE OF ALLEGIANCE

Mayor Pugh led the pledge of allegiance.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

Commissioner Cassidy requested to be under Commissioner Comments. Vice Mayor Coz requested to table item #17. There was a consensus to table item #17 until the next meeting. Mayor Pugh requested to add Commissioner Comment as #22. Town Manager Ladner noted that item #11 was added to the Consent Agenda.

Vice Mayor Coz moved to approve the agenda as amended; seconded by Commissioner Aijala. Motion carried 5-0. (2:47)

PRESENTATIONS & PROCLAMATIONS

1. Swearing-in of Commissioner Steve Coz

Town Clerk Avery swore in Commissioner Coz.

2. Ms. Rhonda Giger, Palm Beach County Commission on Ethics

Ms. Gieger introduced herself and noted they are there for everyone, available to answer any questions and provide information. She noted the importance of initiative-taking education regarding ethics and training.

ANNOUNCEMENTS

3. The meeting schedule for next month is as follows: Regular Town Commission Meeting on Monday, May 5th at 6:00 PM; Town Commission Goal Setting Workshop Monday, April 14th at 2:00 p.m.; Code Enforcement Hearing Tuesday, May 6th at 10:00 AM; Planning & Zoning Commission Meeting Tuesday, April 15th at 8:00 AM. Board of Adjustment Meeting (tentatively) on Wednesday, April 16th at 9:00 AM. All meetings are held in the Commission Chambers at the Town Hall.
4. The Town Commission will consider appointments to the following Board positions at the May 5, 2025, Town Commission meeting: Board of Adjustment – one regular member for a three-year term and two alternate members for three-year terms; and

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Planning & Zoning Commission – two alternate members for three-year Terms. Interested residents must be registered to vote in Ocean Ridge, available for the monthly meetings, and submit a resume and letter of interest to the Town Clerk by the deadline of April 23rd at 3:00 p.m.

5. Residents who wish to sign up to receive important Town notifications and news Through Civic Ready should sign up on the Town's website or call Town Hall for assistance.

Town Clerk Avery read the announcements into the record.

PUBLIC COMMENT

Mayor Pugh opened the floor for public comment.

The following spoke: Polly Joa, Terry Brown, Betty Bingham, Carol Besler, Elliot Ingber, and Janet Schijns

Mayor Pugh closed the floor for public comment.

APPROVAL OF CONSENT AGENDA

6. Adopt Minutes of the March 3, 2025, Regular Town Commission Meeting.
7. Ratification of the Henri's Apartments Temporary Construction Easement Agreement
8. Resolution 2025-08 – Adopting Cybersecurity Standards for compliance with Section 282.315, Florida Statutes
9. March Revenue and Expenditure Report
10. Approval of Resolution 2025-10-Establishing Town Commission Easement Policy
11. Approval of First Amendment to Town Manager Employment Agreement

Commissioner Hutchins moved to approve the Consent Agenda; seconded by Commissioner Aijala. Motion carried 5-0. (20:42)

REGULAR AGENDA ITEMS

12. **Resolution No. 2025-06: A Resolution of the Town of Ocean Ridge, Florida Electing A Mayor**

Town Clerk Avery explained the voting process. She then proceeded to hand out the ballots to the board, and the voting commenced. The results of the votes were unanimously selecting Geoff Pugh as Mayor.

Vice Mayor Coz moved to adopt Resolution 2025-06: Electing Commissioner Geoff Pugh as Mayor; seconded by Commissioner Hutchins. Motion carried 5-0. (22:41)

13. **Resolution No. 2025-07: A Resolution of the Town of Ocean Ridge, Florida, Electing A Vice-Mayor**

Town Clerk Avery handed out the ballots to the board, and the voting commenced. The results of the votes were unanimously selecting Steve Coz as Vice Mayor.

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Commissioner Aijala moved to adopt Resolution 2025-07: Electing Commissioner Geoff Pugh as Mayor; seconded by Commissioner Hutchins. Motion carried 5-0. (24:19)

14. **Approval of Ordinance on First Reading: Ordinance 2025-02: An Ordinance Of The Town Of Ocean Ridge, Florida, Amending The Land Development Code At Chapter 64, "Zoning", Article I, "District Regulations", Section 64-2, "RMM Medium Density Multiple-Family Residential District," To Correct Cross Reference To Section 64-1, "RSF And RSE Single-Family Residential Districts;" Providing For Codification, Severability, Conflicts, And An Effective Date.**

Town Clerk Avery read the resolution into the record by title only. Town Attorney Lenihan explained the resolution.

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

Commissioner Hutchins moved to adopt Resolution 2025-02; seconded by Commissioner Aijala. Motion carried 5-0. (25:38)

15. **Approval of Resolution 2025-09: A Resolution Of The Town Commission Of The Town Of Ocean Ridge, Florida, Amending The Adopted Schedule Of Fees To Increase The Fine Amount For A Violation Of Section 62-28 Regarding Animals On The Public Portion Of The Beach; Providing For Repeal Of Conflicting Resolutions, Directions To The Town Clerk, And An Effective Date**

Town Clerk Avery read the resolution into the record by title only. Town Attorney Lenihan explained the resolution.

Mayor Pugh opened the floor for public comment.

Sindi Landman, 35 Hersey Drive, provided comments.

Mayor Pugh closed the floor for public comment and asked for the Commissioner's comment. He explained that the town would not allow tags, discussed laws regarding dogs on the beach, and explained his reason for raising the fine for dogs on the beach. Commissioner Hutchins expressed his concern regarding not allowing dogs on the beach.

Betty Bingham, 1 Ocean Avenue, provided comments.

Terry Brown, Harbour Drive South, provided comments.

Mayor Pugh closed public comment.

Vice Mayor Coz moved to adopt Resolution 2025-09; seconded by Commissioner Hutchins. Motion carried 5-0. (35:44)

16. **Consider proposal for purchase and installation of A/V equipment upgrade**

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Town Manager Ladner explained the item.

Darrian Dority, Primestar Digital Network Inc., presented the proposal for videography services.

The Commissioners asked Mr. Dority questions regarding the costs, visibility of someone who is participating remotely, equipment, installation, and training on the equipment. Mr. Dority answered their questions.

Mayor Pugh opened the floor for public comment.

Terry Brown, Harbour Drive South, was in favor and provided comments.
Janet Schijns, 120 Dolphin Road, was not in favor and provided comments.

Mayor Pugh closed the floor for public comment.

- 17. Consider proposals to provide outsourced Finance Director services (Tabled until next meeting)**

STAFF & COMMITTEE REPORTS

18. Town Manager

Town Manager Ladner stated that her report was included in the meeting package. She thanked the town for the opportunity to work for them. She stated that it has been a privilege and an honor to serve the community.

19. Town Attorney

Town Attorney Lenihan did not have a report to present.

20. Police Chief

Chief McClure advised that his report was included in the meeting package. He informed everyone that the number of traffic stops has increased productivity. He commended Officer Pylon for apprehending a juvenile during a traffic stop who had a backpack with a loaded firearm, drugs, and a large amount of cash. He also mentioned that twenty-two (22) citations were issued for dogs on the beach.

TOWN COMMISSIONER COMMENTS

21. Commissioner Cassidy

Commissioner Cassidy provided an update on what is occurring in Tallahassee with the lobbyist team regarding our main water project. She stated that they are seeking to raise sovereign immunity caps levels, the elimination of ad valorem taxes, and provided an update on the appropriation request. She also mentioned that she and Town Manager Ladner worked on some favorable projects and wished her the best of luck.

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22. Mayor Pugh

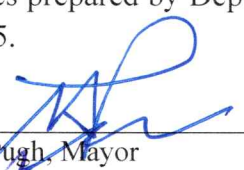
Mayor Pugh also thanked Town Manager Ladner for her service to the town and wished her the best of luck. He requested a special meeting and discussion on the AV equipment. Commissioner Cassidy reminded everyone of the Goals Workshop Meeting on April 14, 2025, at 2:00 pm.

There was a consensus to add the Town Manager Search Plan and the Discussion on AV Equipment Purchase.

ADJOURNMENT

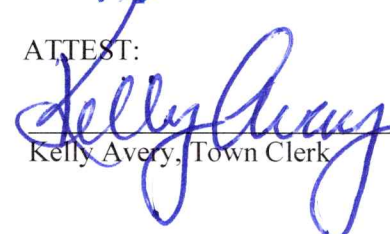
Meeting Adjourned at 7:19 p.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Town Commission on May 5, 2025.



Geoff Pugh, Mayor

ATTEST:



Kelly Avery, Town Clerk

