

**TOWN OF OCEAN RIDGE  
INFRASTRUCTURE SURTAX CITIZEN OVERSIGHT COMMITTEE REGULAR  
MEETING  
AGENDA**



**February 18, 2025 at 9:30 AM  
Town Hall - Meeting Chambers**

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**COMMISSIONERS**

Chair P. Shields Ferber  
Vice Chair Kenneth Kaleel  
Member Neal Sigety  
Member Marc de Baptiste  
Member Fady Khairallah  
Alt. Member Polly Joa  
Alt. Member Jason Sutherland

**ADMINISTRATION**

Town Manager Lynne Ladner  
Town Attorney Christy Goddeau  
Town Clerk Kelly Avery  
Building Official Mike Crisafulle  
Town Planner Corey O'Gorman  
Town Engineer Tara Bamber  
Town Zoning Official Manual Palacios

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**CALL TO ORDER**

**ROLL CALL**

**APPROVAL OF MINUTES**

1. Adopt Minutes of the February 20, 2024 Meeting

**ACTION ITEMS**

2. Approve Report to the Town Commission Regarding Infrastructure Surtax Expenditures for FY24

**ADJOURNMENT**

The Town of Ocean Ridge is holding all meetings in-person, with an additional option of listening to the audio live. Any person wishing to listen to the audio live can access the feed on the date and time of the meeting by dialing +1 (571) 317-3122 and using 471-955-997 as the access code. You can join from your computer, tablet or smartphone. <https://meet.goto.com/471955997>

If a person decides to appeal any decision made by the Planning & Zoning Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons who need an accomodation in order to attend or participate in this meeting should contact the Town Clerk at 561-732-2635 at least 5 days prior to the meeting in order to request such assistance. Please take notice that one or more Town Commissioners may be present at any board or commission meeting of the Town of Ocean Ridge.

**INFRASTRUCTURE SURTAX CITIZEN OVERSIGHT COMMITTEE MEETING  
MINUTES  
FEBRUARY 20, 2024**

**CALL TO ORDER**

The meeting was called to order by Chair Carey at 10:10 a.m.

**ROLL CALL**

Town Clerk Avery led the roll call, which was answered by the following:

Chair Carey	Present
Vice Chair P. Shields Ferber	Present
Member Ferenc Stephen Varga	Absent
Member Sydney Ray	Present
Alt. Member Marc de Baptiste	Present
Alt. Member Roger Brinner	Absent

Member Varga and Alt. Member Brinner were absent with notice.

**1. Approval of March 20, 2023, Meeting Minutes**

Chair Carey asked for a motion to approve the minutes.

**Member de Baptiste moved to approve the March 20, 2023, minutes; seconded by Member Feber. Motion carried 4-0.**

**2. Approve Report to the Town Commission Regarding Infrastructure Surtax Expenditures for FY23**

Town Manager Ladner explained that the annual report will be given to the Town Commission upon approval at their meeting. She explained that there was no expenditure paid and the reserved balance is \$924,672.10. She further explained the surtax funds are for the septic to sewer conversion project and she also recommends that some of the funds be used to assist with the major water line project.

Chair Carey explained that the funds should be utilized, and he recommended that the matter be submitted to the Town Commission so they can use their discretion on how the funds should be utilized.

A brief discussion ensued regarding the costs for septic to sewer and what the surtax funds can be used for.

**Member de Baptiste moved to recommend that \$500,000 from the surtax fund be retained for projects determined from a workshop, and the remaining balance at the discretion of the Town Commission; seconded by Member Ferber. Motion carried 4-0.**

**INFRASTRUCTURE SURTAX CITIZEN OVERSIGHT COMMITTEE MEETING  
MINUTES  
FEBRUARY 20, 2024**

**ADJOURNMENT**

Meeting Adjourned at 10:24 a.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Infrastructure Surtax Citizen Oversight Committee on February 18, 2025.

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Shields Ferber, Chair

ATTEST:

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Kelly Avery, Town Clerk

DRAFT

**Town of Ocean Ridge, Florida**  
**Planning & Zoning Commission Agenda Memorandum**  
**Lynne Ladner, Town Manager**

**Subject: Approve Report to the Town Commission Regarding Infrastructure Surtax Expenditures for FY24**

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**Background:**

The Town Commission appointed all Members of the Planning & Zoning Commission inclusive of its Alternates to be seated together as part of a larger committee for the purpose of serving as a required Local Penny Sales Tax Infrastructure Oversight Committee.

According to Palm Beach County Ordinance 2016-032, Section 7(d) (see attached), the committee shall provide an annual report to the Town Commission detailing the revenue received for the infrastructure surtax and the corresponding expenditures.

The revenue and expenditures of the fund are as follows to date:

Revenue	FY17	\$ 70,041.42
	FY18	\$138,895.77
	FY19	\$133,080.00
	FY20	\$126,202.30
	FY21	\$147,070.91
	FY22	\$159,372.17
	FY23	\$149,836.55
	FY24	<u>\$152,903.81</u>
	Total	\$1,077,575.91

Expenditures	FY17	\$0
	FY18	\$0
	FY19	\$0
	FY20	\$0
	FY21	\$0
	FY22	\$0
	FY23	\$0
	FY24	<u>\$1,077,575.91</u>
	Total	\$1,077,575.91

The balance in the fund as of September 30, 2024 (FY24) is \$0

With the consensus decision in early FY 2024 that the town was not planning to begin the Septic to Sewer conversion anytime soon, and the upcoming early sunset of the sales tax having reached the collection cap, the funds were used to fund the N. Ocean Blvd. water main project that began in the summer of 2024. This approximately \$2.4 million project replaced 3300 linear feet of water main from Island Dr. to Inlet Cay Dr.

The sales tax revenues are anticipated to end in early calendar year 2025.

**Suggested Motion:**

Respectfully,  
Lynne Ladner, Town Manager

REVENUE AND EXPENDITURE REPORT FOR TOWN OF OCEAN RIDGE

Balance As of 09/30/2024

GL Number	Description	23-24 Amended Budget	YTD Balance 09/30/2024 Normal (Abnormal)	Activity For 09/30/2024 Increase (Decrease)	Available Balance 09/30/2024 Normal (Abnormal)	% Bdgt Used
<b>Fund: 001 GENERAL FUND</b>						
<b>Account Category: Revenues</b>						
<b>Department: 310.000 TAXES</b>						
001-310.000-335.200	LOCAL GOVT 1 CENT SALES TAX	150,000.00	152,903.81	0.00	(2,903.81)	101.94
	Total Dept 310.000 - TAXES	150,000.00	152,903.81	0.00	(2,903.81)	101.94
	Revenues	150,000.00	152,903.81	0.00	(2,903.81)	101.94
<b>Fund 001 - GENERAL FUND:</b>						
	TOTAL REVENUES	150,000.00	152,903.81	0.00	(2,903.81)	