

**SPECIAL TOWN COMMISSION MEETING MINUTES
DECEMBER 19, 2024**

CALL TO ORDER

The meeting was called to order by Mayor Pugh at 11:00 a.m.

ROLL CALL

Town Clerk Avery led the roll call, which was answered by the following:

Mayor Pugh	Present
Vice Mayor Coz	Present
Commissioner Aijala Jr.	Present
Commissioner Cassidy	Present
Commissioner Hutchins	Present

PLEDGE OF ALLEGIANCE

Mayor Pugh led the pledge of allegiance.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

There was a consensus to have Commissioner Cassidy add an update regarding the water project for the January meeting agenda and Vice Mayor Coz add a proclamation to the January meeting agenda.

Vice Mayor Coz moved to approve the agenda seconded by Commissioner Aijala. Motion carried 5-0. (7:02)

PUBLIC COMMENT

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

APPROVAL OF CONSENT AGENDA

1. Approval of Resolution 2024-18: Amending The Adopted Schedule Of Fees To Address Site Plan Review Applications For Minor Development

Vice Mayor Coz moved to approve the Consent Agenda; seconded by Commission Hutchins. Motion carried 5-0. (7:25)

REGULAR AGENDA ITEMS

2. Approval on Second Reading of Ordinances No. 2024-03 and 2024-04 – Updates To Chapters 66 And 67 Regarding Flood Damage Prevention And The Technical Codes And Other Construction Standards

Town Attorney Goddeau explained the ordinances.

There was a brief discussion regarding roof cosmetics.

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Town Attorney Goddeau read Ordinance No. 2024-03 into the record.

Commissioner Hutchins moved to adopt Ordinance 2024-03 on second reading: seconded by Commissioner Cassidy. Motion carried 5-0. (16:58)

Town Attorney Goddeau read Ordinance No. 2024-04 into the record.

Commissioner Cassidy moved to adopt Ordinance 2024-04 on second reading: seconded by Commissioner Hutchins. Motion carried 5-0. (18:06)

TOWN COMMISSIONER COMMENTS

Commissioner Cassidy spoke about the fire contract. She informed the Commission that the fire contract was over budgeted by \$22,500.00 due to the CPI being calculated at 6 %, not 4%. She asked if the budget could be corrected.

There was a discussion on leaving or moving the item to contingency to correct the error in the budget. More discussion followed regarding relying on the index and the letter from the fire department.

Town Manager Ladner stated that she will draft a budget amendment for January's meeting.

ADJOURNMENT

Meeting Adjourned at 11:29 a.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Town Commission on January 6, 2025.



Geoff Pugh, Mayor

ATTEST:



Kelly Avery, Town Clerk

