TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
AGENDA

January 6, 2025 at 6:00 PM
Town Hall - Meeting Chambers

TOWN COMMISSIONERS	ADMINISTRATION
Mayor Geoff Pugh	Town Administrator Lynne Ladner
Vice Mayor Steve Coz	Town Attorney Christy Goddeau
Commissioner Carolyn Cassidy	Town Clerk Kelly Avery
Commissioner David Hutchins	Chief of Police Scott McClure
Commissioner Ainar Aijala Jr.	

To join the meeting from your computer, tablet or smartphone.
https://meet.goto.com/930143117

You can also dial in using your phone.
Access Code: 930-143-117
United States: +1 (872) 240-3212

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

PRESENTATIONS & PROCLAMATIONS

ANNOUNCEMENTS

1. The meeting schedule for the next month is as follows: Regular Town Commission Meeting on Monday, February 3, 2025, at 6:00 PM; Community Standards Hearing on Tuesday, January 7, 2025; Planning & Zoning Meeting on Tuesday, January 21 at 9:00 am; Board of Adjustment Meeting on Wednesday, January 15 at 9:00 am; All meetings are held in the Commission Chambers at the Town Hall.
2. Town Hall will be closed January 20th in observance of the Martin Luther King, Jr. Day holiday.
3. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town's website or call Town Hall for assistance.

PUBLIC COMMENT – (3-minute individual limit for items not on the agenda)

APPROVAL OF CONSENT AGENDA (Items that do not require discussion)

4. Adopt Minutes of the December 9, 2024 Regular Town Commission Meeting
5. Adopt Minutes of the December 19, 2024 Special Town Commission Meeting

6. Approval of 2nd amendment to Place Planning Professional Services agreement

7. Approval of Res. 2025-01- Supporting the 2025 FLC Legislative Platform

8. First Amendment to Legal Services Agreement with Lewis, Longman & Walker

REGULAR AGENDA ITEMS

9. Update on the Water Main Project

STAFF & COMMITTEE REPORTS

10. Town Manager

11. Town Attorney

12. Police Chief

TOWN COMMISSIONER COMMENTS

ADJOURNMENT

REGULAR TOWN COMMISSION MEETING MINUTES
DECEMBER 9, 2024

CALL TO ORDER

The meeting was called to order by Mayor Pugh at 6:00 p.m.

ROLL CALL

Town Clerk Avery led the roll call, which was answered by the following:

Mayor Pugh	Present
Vice Mayor Coz	Present
Commissioner Aijala Jr.	Present
Commissioner Cassidy	Present
Commissioner Hutchins	Present

Commissioner Aijala participated remotely via phone.

PLEDGE OF ALLEGIANCE

Mayor Pugh led the pledge of allegiance.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

Mayor Pugh requested that item #12 on the Consent Agenda be moved to the Regular Agenda and item #18 be moved up to #12A. Commissioner Cassidy requested Commissioner Comments.

Mayor Pugh moved to approve the agenda as amended; seconded by Commissioner Hutchins. Motion carried 5-0. (2:32)

ANNOUNCEMENTS

1. The meeting schedule for the next month is as follows: Regular Town Commission Meeting on Monday, January 6, 2025, at 6:00 PM; Community Standards Hearing on Tuesday, January 7, 2025; Planning & Zoning Meeting on Tuesday, December 17 at 9:00 am; Board of Adjustment Meeting on Wednesday, December 18 at 9:00 am; All meetings are held in the Commission Chambers at the Town Hall.
2. The Annual Municipal Election in March 2025 has been cancelled, as there was only one candidate that qualified for the open Town Commissioner seat. Congratulations to Vice Mayor Coz who will serve as Town Commissioner for another three-year term.
3. Town Hall will be closed on Wednesday, December 25th in observance of Christmas, and Wednesday, January 1st, 2025, in observance of the New Year.
4. The Town is hosting a blood drive event with One Blood on Friday, December 13th from 9:00 am – 3 pm and Saturday, December 14th from 10:00 am – 4 pm. The bus will be parked behind the Town Hall. All those who wish to donate blood can sign up through a link posted on the Town's website.
5. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town's website or call Town Hall for assistance.

DRAFT

PUBLIC COMMENT

Mayor Pugh opened the floor for public comment.

The following spoke: Stella Kolb, Betty Bingham, Carol Besler, and Resident at 5510 N Ocean Blvd

Mayor Pugh closed the floor for public comment.

APPROVAL OF CONSENT AGENDA

6. Adopt Minutes of the October 21, 2024, Special Town Commission Meeting.
7. Adopt Minutes of the November 4, 2024, Town Commission Regular Meeting
8. Approval of Requests from Star Bright & the Garden Club to use Town Hall for Bingo night**,** a Meditation and Sound Bowl Session, Holiday Wreath Making and an Aging Gracefully workshop.
9. Review of timeline and scope of project for proposed Countywide Transportation Master Plan RFP.
10. October Revenue and Expenditure Report
11. Approval of Clarke Mosquito contract for 2025

There was a discussion regarding the accuracy of the Revenue and Expenditure Report.

Vice Mayor Coz moved to approve the Consent Agenda as amended; seconded by Commission Hutchins. Motion carried 5-0. (12:08)

REGULAR AGENDA ITEMS

12. Emergency Change Order for N Ocean Blvd project. (***Moved from the Consent Agenda***)

Town Engineer Tropepe provided an update on the phases of the 8-year Capital Plan.

Vice Mayor Coz asked about broken water pipes and Gary Czakowski representing Foster Marine Inc. answered his questions. Further discussion ensued regarding the change order for the existing broken valves.

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

Commissioner Aijala moved to approve the Emergency Change Order for the N Ocean Blvd project: seconded by Commissioner Cassidy. Motion carried 5-0. (33:43)

(12A)18. Authorize additional funding for N Ocean Blvd Water Main project due to necessary field directives. (***Moved per Commissioner request***)

Town Engineer Tropepe provided an update on the item.

The Commission asked for clarification regarding the additional funding needed for the N Ocean Blvd Water Main project, and Gabrielle Jessurun of Engenuity Group, Inc., explained.

Maxwell McClure, Project Manager of Foster Marine, provided more details on the contract agreement. More discussion followed regarding the costs for the mill and overlay.

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

Commissioner Cassidy moved to approve the additional funding for the N Ocean Blvd Water project due to necessary field directives in the amount of $101,704,09: seconded by Commissioner Hutchins. Motion carried 5-0. (59:43)

Mayor Pugh opened the floor for public comment.

The following spoke: Stella Kolb

Mayor Pugh closed the floor for public comment.

Vice Mayor Coz moved to approve the mill and overlay up to $325,000 as requested by FDOT: seconded by Commissioner Cassidy. Motion carried 5-0. (1:00)

13. Approval on Second Reading of Ordinance 2024-02; An Ordinance Of The Town Of Ocean Ridge, Florida, Amending The Land Development Code At Chapter 64, "Zoning," Article III, "Supplemental Regulations," Section 64-44, "Fences, Walls And Hedges," To Clarify The Regulations Regarding Hedges And To Clarify The Landscape Requirements For Walls And Fences Facing And Adjacent To The Public Rights-Of-Way; Providing For Codification, Severability, Conflicts, And An Effective Date

Town Clerk Avery read the ordinance into the record by title only.

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

Vice Mayor Coz moved to adopt Ordinance 2024-02 on second reading: seconded by Commissioner Hutchins. Motion carried 5-0. (1:04)

14. Approval on First Reading of Ordinance 2024-03 and 2024-04: Updates To Chapter 66 And 67 Regarding Flood Damage Prevention And The Technical Codes And Other Construction Standards.

Town Clerk Avery read Ordinance 2024-03 into the record.

Attorney Lenihan explained the item.

There was discussion regarding the language of the 50% rule. Town Manager Ladner mentioned that both ordinances must pass, or the Town will lose its National Flood Plain Program membership.

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

Commissioner Cassidy moved to adopt Ordinance No 2024-03 on first reading; seconded by Commissioner Hutchins. Motion carried 5-0. (1:09)

Town Clerk Avery read Ordinance 2024-04 into the record.

Town Attorney Lenihan explained the item.

A brief discussion ensued regarding the Florida Building Code about the 50% rule. Mayor Pugh requested that a Commissioner from the Planning and Zoning Commission attend the meeting of any ordinances that have been reviewed and recommended for approval.

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

Commissioner Cassidy moved to adopt Ordinance No 2024-04 on first reading; seconded by Commissioner Hutchins. Motion carried 5-0. (1:14)

15. Consideration of Mitigation of Liens at 23 Coconut Lane

James Cooksey, owner of the property, provided an explanation of his request.

The Commission reiterated that the owner and the buyer should settle the liens and litigation costs. More discussion followed regarding the conditions of the property and reducing the costs of the liens.

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

Vice Mayor Coz moved to deny the mitigation of liens at 23 Coconut Lane: seconded by Commissioner Cassidy. Motion carried 5-0. (1:30)

16. Town Hall Closure for Christmas and New Year's Eve

Town Manager Ladner explained the item.

Mayor Pugh opened the floor for public comment.

The following spoke: Carol Besler

Mayor Pugh closed the floor for public comment.

Vice Mayor Coz moved to close the Town Hall at noon on Christmas Eve and New Year's Eve: seconded by Commissioner Cassidy. Motion carried 5-0. (1:33)

17. Consider Vacation allotment change for non-bargained employees

Town Manager Ladner explained the item. Chief McClure provided additional information.

The Commission requested that Town Manager Ladner provide an analysis and bring the item back in January regarding the Town Hall employees.

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

Vice Mayor Coz moved to adopt the updated vacation accruals schedule for the non-bargaining police officer's dispatchers as in the PBA agreement: seconded by Commissioner Aijala. Motion carried 5-0. (1:44)

19. Discussion of AV requirements for updating Commission Chambers

Commissioner Aijala introduced the item.

There was a discussion regarding the public and the Commission participating in the meetings by installing a camera over the dais and the use of team meetings.

Town Manager Ladner stated that she will have an RFP ready for January's meeting.

20. Discussion regarding code enforcement – Commissioner Cassidy

Commissioner Cassidy explained the item. She informed everyone that the building official had appointed someone for code enforcement and reminded everyone that Town employees should not perform code enforcement. She had concerns about the fire contract that was budgeted at 6 % and has yet to receive the letter stating the CPI percentage. She also mentioned that she and the Town Manager met with the Palm County Environmental Enhancement Restoration Department regarding the use of the grant funding for a park element.

21. Discussion on Cash Reserve balance – Commissioner Aijala

Commissioner Aijala read the surplus and reserve balance report. He also mentioned that the surplus has grown tremendously, and more discussion is needed in the upcoming meetings.

STAFF & COMMITTEE REPORTS

22. Town Manager

Town Manager Ladner read her report into the record. She informed everyone that the next few weeks will be hectic due to training and the implementation process of the new permitting software. She also mentioned that the new redesign website will start on Friday, December 20th including a new domain name.

23. Town Attorney

Attorney Lenihan had no report.

24. Police Chief

Chief McClure said that his report was included in the meeting package. He announced that the police department hired two new police officers. He also mentioned that fraud is on the rise and a CPR class is scheduled for January 22nd.

TOWN COMMISSIONER COMMENTS

The was a consensus to schedule a Special Meeting on the 19th at 11:00 am.

ADJOURNMENT

Meeting Adjourned at 8:13 p.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Town Commission on January 6, 2025.

_____
Geoff Pugh, Mayor

ATTEST:

_____
Kelly Avery, Town Clerk

DRAFT

SPECIAL TOWN COMMISSION MEETING MINUTES
DECEMBER 19, 2024

CALL TO ORDER

The meeting was called to order by Mayor Pugh at 11:00 a.m.

ROLL CALL

Town Clerk Avery led the roll call, which was answered by the following:

Mayor Pugh	Present
Vice Mayor Coz	Present
Commissioner Aijala Jr.	Present
Commissioner Cassidy	Present
Commissioner Hutchins	Present

PLEDGE OF ALLEGIANCE

Mayor Pugh led the pledge of allegiance.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

There was a consensus to have Commissioner Cassidy add an update regarding the water project for the January meeting agenda and Vice Mayor Coz add a proclamation to the January meeting agenda.

Vice Mayor Coz moved to approve the agenda seconded by Commissioner Aijala. Motion carried 5-0. (7:02)

PUBLIC COMMENT

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

APPROVAL OF CONSENT AGENDA

1. Approval of Resolution 2024-18: Amending The Adopted Schedule Of Fees To Address Site Plan Review Applications For Minor Development

Vice Mayor Coz moved to approve the Consent Agenda; seconded by Commission Hutchins. Motion carried 5-0. (7:25)

REGULAR AGENDA ITEMS

2. Approval on Second Reading of Ordinances No. 2024-03 and 2024-04 – Updates To Chapters 66 And 67 Regarding Flood Damage Prevention And The Technical Codes And Other Construction Standards

Town Attorney Goddeau explained the ordinances.

There was a brief discussion regarding roof cosmetics.

Town Attorney Goddeau read Ordinance No. 2024-03 into the record.

Commissioner Hutchins moved to adopt Ordinance 2024-03 on second reading: seconded by Commissioner Cassidy. Motion carried 5-0. (16:58)

Town Attorney Goddeau read Ordinance No. 2024-04 into the record.

Commissioner Cassidy moved to adopt Ordinance 2024-04 on second reading: seconded by Commissioner Hutchins. Motion carried 5-0. (18:06)

TOWN COMMISSIONER COMMENTS

Commissioner Cassidy spoke about the fire contract. She informed the Commission that the fire contract was over budgeted by $22,500.00 due to the CPI being calculated at 6 %, not 4%. She asked if the budget could be corrected.

There was a discussion on leaving or moving the item to contingency to correct the error in the budget. More discussion followed regarding relying on the index and the letter from the fire department.

Town Manager Ladner stated that she will draft a budget amendment for January's meeting.

ADJOURNMENT

Meeting Adjourned at 11:29 a.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Town Commission on January 6, 2025.

_____
Geoff Pugh, Mayor

ATTEST:

_____
Kelly Avery, Town Clerk

DRAFT

Agenda: Monday, January 6, 2025
Memo: Item #6.

Town of Ocean Ridge, Florida

Town Commission Agenda Memorandum

Lynne Ladner, Town Manager

Subject: Approval of 2nd amendment to Place Planning Professional Services agreement

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The town's agreement with Place Planning for Corey O'Gorman to provide planning services for the town expires in February. The town and Place Planning have a positive working relationship and both parties desire to continue with this arrangement. The agreement is the 2nd amendment to extend the professional services agreement for three years.

Staff recommends...approving the agreement.

Suggested Motion:

Respectfully,
Lynne Ladner, Town Manager

SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT
(Planning Services)

THIS SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT ("Amendment") is entered on the ___ day of _____, 2024, by and between the **Town of Ocean Ridge**, a Florida municipal corporation ("Town") and **PLACE Planning & Design, Inc.**, a company authorized to do business in the State of Florida ("Consultant").

RECITALS

WHEREAS, on or about February 4, 2019, the Town and the Consultant entered a contract for the Consultant to provide professional planning services to the Town ("Agreement"); and,

WHEREAS, on or about February 4, 2022, the Town and the Consultant extended the Agreement for three (3) years to February 4, 2025 ("First Amendment"); and

WHEREAS, the Town and Consultant desire to amend the Agreement to extend the term of the Agreement for another three (3) years and to include an additional statutory provision; and,

WHEREAS, the Town finds amending the Agreement as set forth herein serves a valid public purpose.

NOW, THEREFORE, in consideration of the premises and mutual covenants herein contained, the sufficiency of which is hereby acknowledged by the parties, the Town and the Consultant agree as follows:

SECTION 1: Incorporation of Recitals. The foregoing Recitals are incorporated into this Amendment as true and correct statements.

SECTION 2: Amendment to Term. The term of the Agreement as set forth in Section 4(a) is amended to extend the term of the Agreement from February 4, 2025 to February 4, 2028 unless earlier terminated as stated in the Agreement.

SECTION 3: Required Provision. The following provision is added to the Agreement as required by Florida Statutes:

Anti-Human Trafficking. By signing this Agreement as set forth below, the Consultant's authorized representative attests that the Consultant does not use coercion for labor or services as defined in section 787.06, Florida Statutes (2024).

SECTION 4: Entire Agreement. The Town and Consultant agree that the Agreement, the First Amendment and this Amendment set forth the entire agreement between the parties, and that there are no promises or understandings other than those stated in the Agreement, the First Amendment and this Amendment. None of the provisions, terms and conditions contained in this Amendment may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto. All other terms and conditions of the Agreement and the First Amendment (except as amended herein) remain in full force and effect.

SECTION 5. Counterparts. This Amendment may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument. Either or both parties may sign this Amendment via facsimile, email or electronically and such signature is as valid as the original signature of such party.

IN WITNESS WHEREOF, the parties hereto have caused this Second Amendment to the Professional Services Agreement (planning services) to be executed as of the day and year set forth above.

ATTEST:

By:_____
Kelly Avery, Town Clerk

TOWN OF OCEAN RIDGE

By:_____
Lynne Ladner, Town Manager

Approved as to form and legal sufficiency:

_____
Christy Goddeau, Town Attorney

PLACE PLANNING & DESIGN, INC.

By: _____

Print Name: Corey W. O'Gorman
Print Title: President

[Corporate Seal]

STATE OF Florida)
COUNTY OF Palm Beach)

THE FOREGOING instrument was acknowledged before me by means of X physical presence or ___ online notarization on this 17 day of December 2024, by Corey O'Gorman, as the President [title] of Place Planning & Design, Inc., who is personally known to me or who has produced FL Dr License as identification, and who did take an oath that the facts stated with regard to section 787.09, Florida Statutes, are true and correct, and he or she is duly authorized to execute the foregoing instrument and bind Place Planning & Design, Inc., to the same.

_____
Notary Public Signature

Notary Seal:

CHRISTINA MACMULLEN
MY COMMISSION # HH 404685
EXPIRES: September 27, 2027

Agenda: Monday, January 6, 2025
Memo: Item #7.

Town of Ocean Ridge, Florida

Town Commission Agenda Memorandum

Subject: Approval of Res. 2025-01- Supporting the 2025 FLC Legislative Platform

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The following resolution is for support of the FLC Legislative Platform for 2025

Suggested Motion:

Respectfully,

RESOLUTION NO. 2025-01

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA, URGING MEMBERS OF THE FLORIDA LEGISLATURE TO SUPPORT THE 2025 FLORIDA LEAGUE OF CITIES' LEGISLATIVE PLATFORM; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Florida Legislature will convene the 2025 Legislative Session on March 4, 2025; and

WHEREAS, the membership of the Florida League of Cities (FLC) adopted its 2025 Legislative Platform during the FLC Legislative Conference on December 6, 2024; and

WHEREAS, the Town of Ocean Ridge supports the 2025 FLC Legislative Platform, which includes:

- Supporting legislation that allows for a collaborative approach that balances the pressing needs for affordable and workforce housing while respecting the ability of local governments to effectively manage growth to ensure developments align with the character, capabilities and resources of each community.
- Supporting legislation that ensures all vehicles, regardless of fuel type, contribute fairly to the funding of Florida's transportation infrastructure, which will allow cities to maintain safe and reliable roads for all residents.
- Supporting the preservation of municipal authority over utility revenues and the ability to realize a reasonable rate of return on utility assets. Legislation should honor current practices, existing contracts, utility operation and maintenance costs, service territory obligations and revenues obligated for debt service and planned projects.
- Supporting the levy of property taxes by municipalities to provide critical services such as infrastructure, police, fire and emergency services. Further changes or exemptions to the property tax system and tangible personal property taxes would create inequities and unfairly shift the tax burden onto families, homeowners, renters, businesses and our most vulnerable population.
- Supporting the preservation of reasonable sovereign immunity liability caps for municipal governments to protect taxpayer funds and ensure the delivery of public services.

WHEREAS, the Town of Ocean Ridge also supports the FLC policy positions relating to:

- Annexation

- Impact Fees
- Local Business Taxes
- One Water
- Public Safety Recruitment and Retention.

WHEREAS, the Town Commission of the Town of Ocean Ridge has determined that this Resolution urging members of the Florida Legislature to support the 2025 Florida League of Cities' Legislative Platform is in the best interests of the Town and its residents and serves a valid public purpose.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA, **AS FOLLOWS:**

Section 1. The foregoing recitals are incorporated into this Resolution as true and correct statements.

Section 2. The Town of Ocean Ridge will work with our local legislative delegation in support of these and other issues affecting Florida's cities, towns, and villages during the upcoming 2025 Legislative Session.

Section 3. A copy of this Resolution shall be provided to the members of our local legislative delegation and the Florida League of Cities, Inc.

Section 4. This Resolution shall become effective upon adoption.

Commissioner _____ offered the foregoing resolution. Commissioner _____ seconded the motion, and upon being put to a vote, the vote was as follows:

	Aye	Nay	Absent
GEOFF PUGH, MAYOR	☐	☐	☐
STEVE COZ, VICE MAYOR	☐	☐	☐
CAROLYN CASSIDY, COMMISSIONER	☐	☐	☐
DAVID HUTCHINS, COMMISSIONER	☐	☐	☐
AINAR AIJALA JR., COMMISSIONER	☐	☐	☐

The Mayor thereupon declared the Resolution duly passed and adopted this ____ day of _____, 2025.

TOWN OF OCEAN RIDGE, FLORIDA

BY:_____

Geoff Pugh, Mayor

ATTEST:

BY: _____

Kelly Avery, Town Clerk

Agenda: Monday, January 6, 2025
Memo: Item #8.

Town of Ocean Ridge, Florida

Town Commission Agenda Memorandum

Christy Goddeau, Town Attorney

Subject: First Amendment to Legal Services Agreement with Lewis, Longman & Walker

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From time to time, the Town is in need of legal services related to land use and development permitting for waterfront property. The Town Manager recently entered into a Standard Agreement for Legal Services with Lewis, Longman, and Walker (LLW) to provide such legal services to the Town. LLW has been researching issues for the Town and advising the Town Attorney on various waterfront permitting issues that arise from time to time.

Initially, the Agreement was for $10,000, which is the Town Manager's maximum purchasing threshold for professional services. At this time, there is a need to increase the not to exceed amount of the Agreement to ensure the continuation of these services to the Town.

The proposed First Amendment to the Agreement increases the not to exceed amount to $25,000.

If you have any questions, please let me know.

Suggested Motion:

Respectfully,
Christy Goddeau, Town Attorney

TOWN OF OCEAN RIDGE STANDARD
AGREEMENT FOR LEGAL SERVICES
(First Amendment)

This First Amendment to the Standard Agreement ("Amendment") is made as of the _____ day of _____, 2024, by and between the **Town of Ocean Ridge**, a Florida Municipal Corporation, whose mailing address is 6450 N. Ocean Blvd., Ocean Ridge, FL 33435 ("Town") and **Lewis, Longman & Walker, P.A.**, whose mailing address is 360 S. Rosemary Ave, Ste. 1100, West Palm Beach, FL 33401-6055 ("Firm").

RECITALS

WHEREAS, the Town, under the Town Manager's authority, entered into a Standard Agreement for Legal Services with the Firm ("Agreement") to provide the Town with legal services in the specific area of land use and development permitting for waterfront property as the need may arise from time to time; and,

WHEREAS, the Town has determined that the Firm's experience and specific knowledge regarding land use and development permitting for waterfront property is a valuable and needed Town resource;

WHEREAS, the Town and Firm desire to continue the Agreement under the same terms and conditions and pricing set forth in the Agreement with a not to exceed amount of Twenty-Five Thousand Dollars ($25,000); and,

WHEREAS, the Town has determined that this Amendment serves a valid public purpose.

NOW THEREFORE, in consideration of the mutual promises set forth herein, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree to amend the Agreement as follows:

1. Recitals. The parties agree that the recitals set forth above are true and correct and are fully incorporated herein by reference.

2. Amendment. Section 12 of the Agreement, regarding Compensation and Invoicing, is amended to increase the not to exceed amount to Twenty-Five Thousand Dollars ($25,000).

3. Entire Agreement. The Town and Firm agree that this Amendment and the Agreement set forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in the Agreement including this Amendment may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto.

4. Legal Effect. This Amendment shall not become binding and effective until approved by the Town Commission. The Effective Date is the date this Amendment is executed by the Mayor.

5. Counterparts. This Amendment may be executed in one or more counterparts, each of which shall be deemed an original, and will become effective and binding upon the parties as of the effective date at such time as all the signatories hereto have signed a counterpart of this Amendment.

6. Amendment. Except for the provisions of the Agreement specifically modified by this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to the Standard Agreement for Legal Services to be executed as of the day and year set forth above.

TOWN OF OCEAN RIDGE, FLORIDA

ATTESTS:

By:_____
Kelly Avery, Town Clerk

By:_____
Geoff Pugh, Mayor

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By:_____
Christy Goddeau, Town Attorney

LEWIS, LONGMAN & WALKER, P.A.,

By:_____

[Corporate Seal]

Print Name: _____

Title:_____
STATE OF _____)
COUNTY OF _____)

THE FOREGOING instrument was acknowledged before me by means of __ physical presence or ___ online notarization on this ____ day of _____ 2024, by _____, as the _____ [title] of Lewis, Longman, & Walker, P.A., who is personally known to me or who has produced_____ as identification, and who is duly authorized to execute the foregoing instrument and bind Lewis, Longman, & Walker, P.A., to the same.

_____
Notary Public Signature
Notary Seal:

Agenda: Monday, January 6, 2025
Memo: Item #10.

Town of Ocean Ridge, Florida

Town Commission Agenda Memorandum

Lynne Ladner, Town Manager

Subject: Town Manager

There has been a whirlwind of activity in town hall over the last month. The new software portal for submitting permit applications and inspection requests has rolled out down a bumpy road but is quickly moving forward, and the growing pains have been worth it. Access for our contractors, builders and property owners through the new portal is increasing efficiency and reducing the reliance on hard copies, and digitizing records. There have been a few hiccups in the system as everyone is learning how to use the system at the same time but it will not take long before everyone is thrilled with the advancements.

Suggested Motion:

Respectfully,
Lynne Ladner, Town Manager

Ocean Ridge Police Department

6450 N. Ocean Blvd., Ocean Ridge, FL 33435
Phone (561) 732-8331 • Fax (561) 732-8676
www.oceanridgeflorida.com

Scott McClure
Chief of Police

November 2024 Monthly Activity Report

Subjects;

1. Monthly Law Enforcement Activity Report
   (Please see attached detailed reports)

2. Monthly Boynton Beach Fire/EMS Activity Report
   (Please see attached detailed reports)

ORPD Other Activity:	November 2024				
Type	**Total**	**Days- Sgt Roy**	**Days-Sgt. Parkerson**	**Nights- Sgt. Ramirez**	**Nights- Sgt. Stang**
Traffic					
Citations	**50**	4	4	24	18
Written Warnings	**193**	42	17	68	66
Parking Tickets/Municipal Warnings	**26**	6	17	3	0
Traffic Stops	**273**	45	31	125	72
Arrests:					
S19 Felony	**2**	0	0	1	1
S18 Misdemeanor	**0**	0	0	0	0
Telephone Calls Handled by Dispatch:					
NOVEMBER 2024	**Year to Date**				
9-1-1	**59**	**567**			
Incoming/Non-Emergency	**460**	**4818**			
Outgoing/Non-Emergency	**160**	**1573**			
Total:	**679**	**6958**			
Walk-Ins Handled by Dispatch:	**Year to Date**				
All	**230**	**1879**			
After Business Hours	**139**	**1050**			
Alarm Sign Issuance-	0	1			
Alarm Technician-	13	119			
AOD/Range Use-	4	32			
Burn Permit-	0	2			
Fingerprints-	1	32			
Keys-	3	12			
Pet Tag/Vehicle Decal-	2	26			
Report/Record Request-	10	67			
Vendors-	29	367			
Visitor for Chief-	7	48			
Visitor for Lt or Investigator-	9	37			
Visitor/Info-	139	1319			
Gift/Food donation-	3	21			
Pick up Property/Evidence-	1	22			
Pill Drop-	9	95			

BRINY BREEZES NOVEMBER 2024

Description	Signal	Count
ON FOOT W/PORTABLE	10108	33
TRAFFIC STOP	1050	4
BEACH PATROL	BCHK	42
DISTRICT CHECK	DC	233
INFORMATION	S14	2
DISTURBANCE	S22	1
TRESPASS	S51	1
POLICE SERVICE CALL	S68	2
ANIMAL COMPLAINT	S70	1
MEDICAL CALL	S73	6
UNWANTED GUEST	S80	2
WELFARE CHECK	S84	12
ILLEGAL PARKING	S90	12
TRAFFIC LIGHT PROBLEMS	S92	1

Total Calls for Service	126
District Checks	233
Total Calls w/ DC's	359

OTHER ACTIVITY

Traffic

Citations	**0**
Written Warnings	**1**
Parking Tickets	**11**

ACTIVITY SUMMARY BY SIGNALS

ALL UNITS From 11/01/2024 00:00 Through 11/30/2024 23:59

ACTIVITY SUMMARY BY SIGNALS — All Calls IN Signal Order

Signal	Description	Count
10108	ON FOOT W/PORTABLE	65
10109	VEHICLE MAINTENANCE	179
1050	TRAFFIC STOP	267
1058	AT STATION	19
1060	ASSIST TO MOTORIST	1
801	VTC PERMITS (BUILDING)	1
804	VTC SIGNS (ALL)	2
805	VTC SOLICIT W/O PERMIT (DOOR TO DOOR)	4
806	VTC WORKING WHEN NOT PERMITTED	5
807	VTC TRASH/GARBAGE	2
808	VTC BOATS	1
813	VTC PARKING/DRIVING ON DUNES	1
815	VTC PARKING ON VACANT LOT	1
816	VTC NOISE (POWER TOOLS ETC.)	1
820	VTC ANIMALS ON BEACH	4
821	VTC DOGS AT LARGE	2
823	VTC CONSTRUCTION SITE	3
824	VTC ALL OTHER	5
833	VTC CUTTING NATURAL VEGETATION	1
BCHK	BEACH PATROL	272
DC	DISTRICT CHECK	1422
HCKH	HOUSE CHECK HAND	163
HCKV	HOUSE CHECK VISUAL	80
S04	AUTO ACCIDENT	4
S13	SUSPICIOUS INCIDENT	2
S13P	SUSPICIOUS PERSON	8
S13V	SUSPICIOUS VEHICLE	4
S14	INFORMATION	5
S15	SPECIAL DETAIL	34
S20	MENTALLY ILL PERSON	2
S21R	BURGLARY RESIDENCE	1
S22	DISTURBANCE	1
S25	FIRE/FD ASSIST	2

ACTIVITY SUMMARY BY SIGNALS

ALL UNITS **From** 11/01/2024 00:00 **Through** 11/30/2024 23:59

ACTIVITY SUMMARY BY SIGNALS — All Calls IN Signal Order

Signal	Description	Count
S39	NEIGHBOR TROUBLE	1
S48G	OPEN GARAGE DOOR	4
S49	ALARM	30
S49F	FIRE ALARM	5
S51	TRESPASS	2
S53	EMBEZZLEMENT/FRAUD	2
S68	POLICE SERVICE CALL	23
S70	ANIMAL COMPLAINT	4
S72	LOST/FOUND PROPERTY	2
S73	MEDICAL CALL	14
S76	ASSIST OTHER DEPARTMENT	10
S78	OBSCENE/HARASSING PHONE CALLS	1
S79	911 PRANK/FALSE/ACCID CALL	19
S84	WELFARE CHECK	11
S86	LOUD NOISE/MUSIC	2
S90	ILLEGAL PARKING	9
S92	TRAFFIC LIGHT PROBLEMS	1
TC	TRAFFIC CONTROL	1

TOTAL ACTIVITY: 2705

NOVEMBER 2024 BOYNTON BEACH FIRE RESCUE REPORT

IncidentNumber	Date	Full Incident Address	Incident City	Station	Shift	Incident Type Description	Total Response Time (Exposure 0)
2414640	11/1/2024	6800 Blk N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	C	EMS call, excluding vehicle accident with injury	6.4
2414648	11/1/2024	5900 Old Ocean Blvd C1 Ocean Ridge	Ocean Ridge	Station 1	C	Unintentional transmission of alarm, other	5.9
2414672	11/2/2024	6666 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	C	Motor vehicle accident with injuries	7.5
2414676	11/2/2024	Ocean Ave Ocean Ridge	Ocean Ridge	Station 1	D	EMS call, excluding vehicle accident with injury	4.7
2414677	11/2/2024	Sabal Island Dr Ocean Ridge	Ocean Ridge	Station 1	D	Electrical wiring/equipment problem, other	7.2
2414721	11/3/2024	Briny Breezes Blvd Briny Breezes	Briny Breezes	Station 4	A	Passenger vehicle fire	6.2
2414742	11/4/2024	5500 Blk N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	A	Alarm system sounded due to malfunction	5.4
2414860	11/6/2024	5500 Blk Old Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	D	Emergency medical service incident, other	5.6
2414876	11/6/2024	Palm Dr Briny Breezes	Briny Breezes	Station 4	D	Public service assistance, other	5.6
2414955	11/8/2024	Palm Dr Briny Breezes	Briny Breezes	Station 4	B	EMS call, excluding vehicle accident with injury	3.9
2414983	11/9/2024	6415 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	C	Arcing, shorted electrical equipment	5.3
2414984	11/9/2024	Palm Dr Briny Breezes	Briny Breezes	Station 4	C	EMS call, excluding vehicle accident with injury	3.2
2415124	11/12/2024	6800 Blk N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	B	EMS call, excluding vehicle accident with injury	7.1
2415148	11/12/2024	Beachway N Ocean Ridge	Ocean Ridge	Station 4	B	Smoke detector activation, no fire - unintentional	7.7
2415186	11/13/2024	N Heron Dr Briny Breezes	Briny Breezes	Station 4	C	Public service assistance, other	6.3
2415191	11/13/2024	N Heron Dr Briny Breezes	Briny Breezes	Station 4	C	Public service assistance, other	6.3
2415197	11/13/2024	Harbour Dr S Ocean Ridge	Ocean Ridge	Station 1	C	Public service assistance, other	5.6
2415231	11/13/2024	Palm Dr Briny Breezes	Briny Breezes	Station 4	C	EMS call, excluding vehicle accident with injury	5.3
2415255	11/14/2024	6500 Blk N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	D	Swimming/recreational water areas rescue	5.7
2415274	11/14/2024	Flamingo Dr Briny Breezes	Briny Breezes	Station 4	D	EMS call, excluding vehicle accident with injury	6.7
2415309	11/15/2024	Ocean Harbour Cir Ocean Ridge	Ocean Ridge	Station 4	A	Unintentional transmission of alarm, other	5.1
2415405	11/17/2024	5900 Blk Old Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	C	Smoke detector activation, no fire - unintentional	6.4
2415413	11/17/2024	Ocean Ave Ocean Ridge	Ocean Ridge	Station 1	C	EMS call, excluding vehicle accident with injury	5.1
2415425	11/18/2024	Bamboo Dr Briny Breezes	Briny Breezes	Station 4	D	Public service assistance, other	6
2415432	11/18/2024	6711 N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	D	Public service assistance, other	6.2
2415496	11/19/2024	Palm Dr Briny Breezes	Briny Breezes	Station 4	A	Public service assistance, other	5.3
2415605	11/21/2024	5100 Blk N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	C	Emergency medical service incident, other	6.4
2415689	11/23/2024	Spanish River Dr Ocean Ridge	Ocean Ridge	Station 1	A	EMS call, excluding vehicle accident with injury	7.3
2415746	11/24/2024	5500 Blk N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 4	B	Unintentional transmission of alarm, other	7.1
2415747	11/24/2024	Ocean Ave Ocean Ridge	Ocean Ridge	Station 1	B	EMS call, excluding vehicle accident with injury	4.3
2415768	11/25/2024	6415 N Ocean Blvd Ocean Ridge	Ocean Ridge	Tower 2	A	Water & ice-related rescue, other	1
2415805	11/25/2024	6100 Blk N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	C	EMS call, excluding vehicle accident with injury	4.9
2415848	11/26/2024	Sabal Island Dr Ocean Ridge	Ocean Ridge	Station 1	D	EMS call, excluding vehicle accident with injury	6.4
2415870	11/27/2024	6800 Blk N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	A	EMS call, excluding vehicle accident with injury	6.4
2415893	11/27/2024	6800 Blk N Ocean Blvd Ocean Ridge	Ocean Ridge	Station 1	A	EMS call, excluding vehicle accident with injury	6

Ocean Ridge Summary		**Briny Breezes Summary**	
Medical Calls	14	Medical Calls	4
Fire/Other Calls	11	Fire/Other Calls	6
Total	**25**	**Total**	**10**

Calls exceeding 10 minutes consist of; (0)