

**REGULAR TOWN COMMISSION MEETING MINUTES
NOVEMBER 4, 2024**

CALL TO ORDER

The meeting was called to order by Mayor Pugh at 6:00 p.m.

ROLL CALL

Town Clerk Avery led the roll call, which was answered by the following:

Mayor Pugh	Present
Vice Mayor Coz	Present
Commissioner Aijala Jr.	Present
Commissioner Cassidy	Present
Commissioner Hutchins	Present

PLEDGE OF ALLEGIANCE

Mayor Pugh led the pledge of allegiance.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

Town Manager Ladner requested to add an item as item #19B. Commissioner Cassidy requested Commissioner Comments and comments on the Consent Agenda, and Commissioner Aijala requested comments on item #24.

Vice Mayor Coz moved to approve the agenda as amended; seconded by Commissioner Cassidy. Motion carried 5-0. (1:42)

ANNOUNCEMENTS

1. The meeting schedule for the next month is as follows: Regular Town Commission Meeting on Monday, December 9, 2024, at 6:00 PM; Planning & Zoning Meeting on Tuesday, November 19 at 9:00 am; Board of Adjustment Meeting on Wednesday, November 20 at 9:00 am; All meetings are held in the Commission Chambers at the Town Hall.
2. The 2024 General Election will be held on Tuesday, November 5th from 7:00 am to 7:00 pm in the Community Room at the Ocean Ridge Town Hall.
3. Town Hall will be closed on Monday, November 11, 2024, in observance of the Veterans Day holiday as well as closed Thursday, November 28th & Friday, November 29th in observance of the Thanksgiving holiday.
4. Please join us on Friday, December 6th from 5:00 – 7:00 p.m. for the annual “Light the Lights” Holiday event, which will be held at the Town Hall complex. Please check the Town’s website for more details to come.
5. The Annual Municipal Election will be held on March 11, 2025. There is one Town Commission seat open. Candidate filing dates run from November 4, 2024, at Noon through November 15, 2024, at Noon in the Town Clerk’s Office. Please contact the Town Clerk to schedule a time.
6. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town’s website or call Town Hall for assistance.

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Town Clerk Avery read the announcements into the record.

PUBLIC COMMENT

Mayor Pugh opened the floor for public comment.

The following spoke: Stella Kolb, Terry Brown, and Betty Bingham

Mayor Pugh closed the floor for public comment.

APPROVAL OF CONSENT AGENDA

7. Adopt Minutes of the Town Commission Regular Meeting of October 7, 2024.
8. Adopt 2025 Regular Town Commission Meeting dates
9. Adopt Budget Calendar for FY 2025-2026
10. Adopt Town Holiday Calendar for 2025
11. September Revenue and Expenditure Report
12. Adopt Revised Town of Ocean Ridge Personnel Handbook
13. Accept Grant Agreement with Florida Conservation Trust for the Purchase of the Priest property Not to Exceed 70% of the Final Costs or \$1,054,427 and Authorize the Mayor to Sign
14. Accept Proposal from RMPK Funding to Provide Grant Administration Services for FCT Grant
15. Accept Grant Agreement with Department of Environmental Protection for the Purchase of the Eder Property Not to Exceed 50% of the Final Costs up to \$200,000 and Authorize the Mayor to Sign
16. Approve Resolution 2024-16: A Resolution OF The Town Commission Of The Town Of Ocean Ridge, Florida, Supporting The Procurement And Oversight Of Consultants For The Development Of A Countrywide Transportation Plan; Supporting The Formation Of A Technical Advisory Committee For The Same; And Providing For An Effective Date
17. Approve Resolution 2024-17: A Resolution of the Mayor and Town Commission of the Town of Ocean Ridge, Florida, Approving and Adopting the 2024 Revised Palm Beach County Local Mitigation Strategy Plan; Providing for the Pursuit of Funding and Implementation; Providing for Support of the Local Mitigation Strategy Process; Providing for Transmittal to Palm Beach County; and Providing for an Effective Date.

Commissioner Cassidy announced that she will be out of town for the Budget Workshop scheduled for May 5, 2025. The Commission all agreed that the date could be changed for another date. She also made a comment regarding the Ocean Ridge Personnel Handbook and the County Comprehensive Transportation Plan.

Vice Mayor Coz moved to approve the Consent Agenda as amended; seconded by Commission Hutchins. Motion carried 5-0. (15:39)

REGULAR AGENDA ITEMS

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18. Appointment of Two Alternate Positions with the Planning & Zoning Commission

Town Manager Ladner explained the item and stated that we received two applications for the positions. She recommended that the Commission appoint Polly Joa and Jason Sutherland for the two positions.

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

Commissioner Hutchins moved to appoint Polly Joa and Jason Sutherland as the two Alternate Planning & Zoning Commissioners; seconded by Commissioner Aijala. Motion carried 5-0. (17:07)

19. Approval on First Reading of Ordinance 2024-02: An Ordinance Of The Town Of Ocean Ridge, Florida, Amending The Land Development Code At Chapter 64, "Zoning," Article III, "Supplemental Regulations," Section 64-44, "Fences, Walls And Hedges", To Clarify The Regulations Regarding Hedges And To Clarify The Landscape Requirements For Walls And Fences Facing And Adjacent To The Public Rights-Of-Way; Providing For Codification, Severability, Conflicts, And An Effective Date

Town Clerk Avery read the resolution into the record by title only.

Town Attorney Goddeau explained the item.

Mayor Pugh opened the floor for public comment.

The following spoke: Terry Brown

Mayor Pugh closed the floor for public comment.

Commissioner Cassidy moved to adopt Ordinance No 2024-02 on first reading; seconded by Vice Mayor Coz. Motion carried 5-0. (22:42)

19B. Tropical generator (Added to Agenda)

Town Manager Ladner explained the item.

There was a discussion regarding who is responsible for the replacement costs for the hood.

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

Commissioner Aijala moved to authorize the amount not to exceed \$20,000 for the hood if necessary; seconded by Commissioner Cassidy. Motion carried 5-0. (30:18)

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STAFF & COMMITTEE REPORTS

20. Town Manager

Town Manager Ladner read her report into the record.

21. Town Attorney

Town Attorney Goddeau had no report.

22. Police Chief

Chief McClure said that his report was included in the meeting package. He announced that Officer Debra Boyle is sponsoring our annual Toy Drive, and she is accepting toys until December 6th.

Terry Brown made a comment about dogs on the beach.

TOWN COMMISSIONER COMMENTS

Commissioner Cassidy questioned that the town had not received the letter from the Boynton Beach Fire Department regarding the fire contract and Town Manager Ladner answered her question. She mentioned that she and the Town Manager Ladner met Senator Berman regarding the water project. She also mentioned that the Resilience Florida Grant for Hudson Avenue for the seawall was denied.

Commissioner Aijala stated that he needs more clarity regarding the progression of the surplus and suggested that the item be placed on the next scheduled meeting agenda for discussion.

ADJOURNMENT

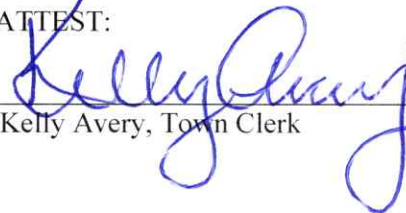
Meeting Adjourned at 6:40 p.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Town Commission on December 9, 2024.



Geoff Pugh, Mayor

ATTEST:



Kelly Avery, Town Clerk

