

**TOWN OF OCEAN RIDGE
SPECIAL TOWN COMMISSION BUDGET MEETING
AGENDA**



**September 20, 2024 at 5:01 PM
Town Hall - Meeting Chambers**

TOWN COMMISSIONERS

Mayor Geoff Pugh
Vice Mayor Steve Coz
Commissioner Carol Cassidy
Commissioner David Hutchins
Commissioner Ainar Aijala Jr.

ADMINISTRATION

Town Administrator Lynne Ladner
Town Attorney Christy Goddeau
Town Clerk Kelly Avery
Chief of Police Scott McClure

To join the meeting from your computer, tablet or smartphone. <https://meet.goto.com/930143117>
You can also dial in using your phone. Access Code: 930-143-117 United States: +1 (872) 240-3212

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

PUBLIC COMMENT – (3-minute individual limit)

PUBLIC HEARING ON THE FY 25 BUDGET

1.
 - a. Presentation of the Final Budget & Final Millage Rate for FY 2024/2025
 - b. Announce the Town of Ocean Ridge Computed Millage Rate is Higher Than the Rolled Back Rate
of 4.9271 by 10.%. The millage to be levied is 5.4000.
 - c. Public Comment & Comments from Commissioners
 - d. Resolution No. 2024-11: Adoption of Final Millage Rate for Fiscal Year 2024/2025
 - e. Resolution No. 2024-12: Adoption of Final Budget for Fiscal Year 2024/2025
 - f. Resolution No. 2024-13: Updating and Re-appropriating Funds for the Capital Projects Fund for FY2024/2025

TOWN COMMISSIONER COMMENTS

ADJOURNMENT

FISCAL YEAR 2025 BUDGET

October 1, 2024 - September 30, 2025

Adopted Budget

Dated September 20, 2024



TOWN OF OCEAN RIDGE, FLORIDA

MAYOR

Geoff Pugh

VICE MAYOR

Steve Coz

COMMISSIONERS

Ainar Aijala

Carolyn Cassidy

David Hutchins

TOWN MANAGER/FINANCE DIRECTOR

Lynne Ladner, ICMA-CM, SHRM-SCP

TOWN ATTORNEY

Christy Goddeau

TOWN CLERK

Kelly Avery

POLICE CHIEF

Scott McClure



TOWN OF OCEAN RIDGE

6450 NORTH OCEAN BOULEVARD
OCEAN RIDGE, FLORIDA 33435

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(561) 732-2635 ♦ FAX (561) 737-8359

FY25 Budget Message & Highlights Summary

First Public Hearing to be Held on September 9, 2024 @ 6 pm

Final Public Hearing & Budget Adoption to be Held on September 20, 2024 @ 5:01 pm

September 20, 2024

The Honorable Mayor and Members of the
Town Commission of the Town of Ocean Ridge, Florida

Commissioners:

In accordance with the requirements of State Statutes and Article IV, Section 4.04(e) of the Ocean Ridge Town Charter, the proposed budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025, is submitted for your review, consideration, and action.

The budget preparation process is perhaps one of the most important activities of the Town and therefore receives the most careful consideration, thought and planning by each department. The primary objective of the Town Manager and staff in the preparation of this budget document is to present to the Town Commission a budget plan which is within the legal framework established by State Law and Town Charter & Code, and to address the operational and general needs of the community for the coming fiscal year. The work program for each department shows progress as well as increased efficiency.

This FY25 (2024-2025) Budget continues good management procedures and policies established under legislative direction and priorities of the Town Commission and set by Town Administration to move our workforce forward in shared visions to serve our residents with a high quality of life.

The assessment of budgetary needs is an ongoing process predicting long and short-term needs. Balancing competing needs makes up the bulk of the budget planning process. The Town Commission sets the direction, policies and priorities each year by majority legislative action. Necessities like debt service, personnel costs, insurance coverage and delivery of basic operational services take initial priority and are usually fixed amounts whether in-house, intergovernmental, or contractually. The Town strives to constantly address issues critical to improving the quality of life for our residents. As an organization, we seek the highest levels of service, most qualified personnel, and the best equipment that we can afford. Budgetary needs are constantly prioritized and choices are made within the framework of established policies and resources.

This fiscal year 2025 budget continues infrastructure activity to our water distribution, stormwater systems, and critical drainage infrastructure projects prioritized by the Town Commission, along with a focus on maintenance of the Town Hall facility and equipment,



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while also maintaining our landscape maintenance program and the Town's current level of service for Public Safety, Public Works, and Administration.

At the goal-setting workshop in April, the Town Commission heard from the residents and staff and committed to funding priority capital improvement projects such improvements to the water distribution system

The majority of the town budget is semi-fixed for personnel and employment multipliers, contracts, intergovernmental obligations and other ongoing programs of the Town from past priorities, obligations and legislative direction, and details have been included in the narratives for each department.

The overall projected budget expenditures of \$13,551,484 have increased by 12.78% in FY25, and the driving forces of the increased expenditures are related to the Town's commitment to funding water distribution and stormwater drainage infrastructure, along with increases in contracts such as Fire/EMS and solid waste, increases, and the basic rate of inflation and the increased cost to do business, along with the decision of the Town Commission to fund additional priority capital projects. At a 5.40 mil rate which is the mil rate as voted by the Town Commission for the current budget, the FY25 budget proposes utilizing \$103,988 from the general reserves and \$0 from the Building Department reserves to balance the budget. All unexpended funds identified as audited at the end of each fiscal year return to the Town reserve fund and can be appropriated for specific allowed purposes per Town Commission actions as budgeted.

In summary, the Town Commission reviewed and discussed the proposed budget presented by the Town Manager during several budget meetings and discussed Town priorities to incorporate into the tentative budget that is being presented to the public on September 9, 2024, and the final budget that will be presented to the public on September 20, 2024.

Respectfully Submitted,

Lynne Ladner, ICMA-CM, SHRM-SCP
Town Manager & Finance Director



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Departmental Budget Narrative

Revenues

General Fund revenues projected for the new fiscal year are on the Statement of Revenues showing the Town's various sources of income. Total anticipated general revenues of \$13,045,298 are anticipated utilizing a 5.40 millage rate (at 100% collection), along with other revenue sources without the use of fund balance reserves. This balances the FY25 anticipated expenses including funding for additional critical infrastructure.

The Property Appraiser certified the property values for this year as of July 1, 2024. An increase of 9.6% over last year's certified amount on July 1, 2023, amounting to \$1,674,568,012.

Revenue from State, County, and other taxing authorities and sources are estimates that may alter in a given fiscal year; however, tools exist in policy to adjust GL Funds as necessary as alterations arise.

General fund revenues have continued to have net growth and positive ad valorem valuation for the Town over the past several years; however, we have been spending more on capital improvement projects. We have seen a decrease in the amount of building permit fee revenue in FY 24 below what was budgeted for the year of about 10% however added revenue with the contract to provide Police Services to Gulfstream Condos has keep revenues steady.

The town has been awarded two separate grants from the state for FY25 totaling \$1,254,429. The first grant is a reimbursement grant for 70% of the cost for purchasing the Priest property in 2022, the second is to assist in purchasing of two smaller mangrove properties adjacent to the town hall to create a natural recreation area.

The Town Commission set the maximum mill levy at 6.0 mills at their July 1st meeting understanding that they were still reviewing how much they wanted to expend on infrastructure improvements. The Commission is currently reviewing the fixed expenditures and the planned capital projects with anticipation of reducing the final levied about to at or close to the FY24 rate. The Commission's tentative budget will be presented to the public at the September 9th Budget Hearing with a proposed mil rate, and the final budget and mil rate will be adopted at the September 23rd final budget hearing. The final mil rate shall not be increased from the tentative mil rate will be set at the September 9th public hearing.

BUDGET REPORT FOR TOWN OF OCEAN RIDGE

Calculations As of 09/30/2025

GL Number	Description	20-21 Amended Budget	21-22 Amended Budget	22-23 Amended Budget	23-24 Amended Budget	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED	24-25 COMMISSION 2 % Change
Fund: 001 GENERAL FUND									
Department: 310.000 TAXES									
Estimated Revenues									
001-310.000-311.000	AD VALOREM TAXES (NET)	5,742,344	6,157,610	7,285,550	8,284,121	10,094,477	9,085,029	9,085,029	10
001-310.000-312.410	LOCAL OPTION 6 CENT GAS TAX	31,050	36,000	37,000	37,000	37,000	37,000	37,000	0
001-310.000-312.420	SECOND LOCAL OPTION FUEL TAX	15,300	17,000	17,500	17,500	17,500	17,500	17,500	0
001-310.000-313.100	ELECTRIC FRANCHISE TAX	188,000	190,000	196,000	225,000	225,000	225,000	225,000	0
001-310.000-314.100	UTILITY SERVICE TAX ELECTRIC	250,000	270,000	290,000	290,000	290,000	290,000	290,000	0
001-310.000-314.800	UTILITY SERVICE TAX PROPANE	20,000	20,000	25,000	55,000	55,000	55,000	55,000	0
001-310.000-314.900	UTILITY SERVICE TAX WATER	85,000	97,000	100,000	100,000	100,000	100,000	100,000	0
001-310.000-315.000	COMMUNICATION SERVICES TAX	36,950	40,000	41,000	41,000	41,000	41,000	41,000	0
001-310.000-319.100	INTEREST ON DELINQUENT TAXES	2,000	2,000	1,500	1,500	1,500	1,500	1,500	0
001-310.000-335.200	LOCAL GOVT 1 CENT SALES TAX	92,000	140,000	150,000	150,000	150,000	150,000	150,000	0
	Estimated Revenues	6,462,644	6,969,610	8,143,550	9,201,121	11,011,477	10,002,029	10,002,029	8.70
	Total Department 310.000:	6,462,644	6,969,610	8,143,550	9,201,121	11,011,477	10,002,029	10,002,029	8.70
Department: 320.000 LICENSES & PERMITS									
Estimated Revenues									
001-320.000-321.100	PROF & OCCUPATIONAL LICENSES	900	900	1,300	1,300	1,300	1,300	1,300	0
001-320.000-322.100	BUILDING PERMITS	350,000	600,000	900,000	750,000	700,000	700,000	700,000	(7)
001-320.000-329.100	SIGN PERMITS	300	300	300	300	300	300	300	0
001-320.000-329.200	ALARM USER PERMITS	2,000	2,000	2,000	2,000	2,000	2,000	2,000	0
001-320.000-329.600	RENTAL REGISTRATIONS	2,400	2,000	2,000	2,000	2,000	2,000	2,000	0
	Estimated Revenues	355,600	605,200	905,600	755,600	705,600	705,600	705,600	(6.62)
	Total Department 320.000:	355,600	605,200	905,600	755,600	705,600	705,600	705,600	(6.62)
Department: 330.000 INTERGOVERNMENTAL REVENUE									
Estimated Revenues									
001-330.000-331.100	FEMA GRANT MONIES	0	0	5,000	5,000	5,000	5,000	5,000	0
001-330.000-331.300	JAG GRANT MONIES	0	0	22,500	2,500	2,500	2,500	2,500	0
001-330.000-334.100	STATE GRANT REVENUES	0	0	0	0	1,254,429	1,254,429	1,254,429	0
001-330.000-335.120	STATE REVENUE SHARING PROCEED	36,000	50,000	52,000	52,000	52,000	52,000	52,000	0
001-330.000-335.150	ALCOHOLIC BEVERAGE LICENSES	140	140	140	140	140	140	140	0
001-330.000-335.181	LOCAL GOVT 1/2 CENT SALES TAX	121,800	150,000	165,000	165,000	165,000	165,000	165,000	0
001-330.000-335.490	REBATE ON MUNICIPAL VEHICLES	1,700	1,700	2,500	2,500	2,500	2,500	2,500	0
001-330.000-335.900	ST LIGHT MAINTENANCE REIMBURS	12,000	12,000	13,000	13,000	15,198	15,198	15,198	17
001-330.000-338.000	PB COUNTY & CTY WIDE OCC LIC	6,000	6,000	7,000	7,000	7,000	7,000	7,000	0
001-330.000-338.300	PBC SOLID WASTE RECYCL PROGRA	350	250	550	550	550	550	550	0
001-330.000-338.400	911 DPS RELATED REIMBURSEMENT	250	250	600	600	600	600	600	0
001-330.000-338.500	PB COUNTY 1250 MONIES	0	1,000	550	550	1,000	1,000	1,000	82
	Estimated Revenues	178,240	221,340	268,840	248,840	1,505,917	1,505,917	1,505,917	505.17
	Total Department 330.000:	178,240	221,340	268,840	248,840	1,505,917	1,505,917	1,505,917	505.17
Department: 340.000 CHARGES FOR SERVICES									
Estimated Revenues									
001-340.000-341.200	ZONING FEES	10,000	18,000	30,000	30,000	30,000	30,000	30,000	0
001-340.000-341.400	CERT COPYING RECORD SEARCH ET	2,500	3,000	5,000	5,000	5,000	5,000	5,000	0
001-340.000-341.900	OTHER GEN GOVT CHARGES & FEES	7,000	9,000	11,000	11,000	11,000	11,000	11,000	0
001-340.000-342.100	LAW ENFORCEMENT/FIRE SERVICE	180,000	190,000	196,691	221,700	221,700	221,700	221,700	0

BUDGET REPORT FOR TOWN OF OCEAN RIDGE

Calculations As of 09/30/2025

GL Number	Description	20-21 Amended Budget	21-22 Amended Budget	22-23 Amended Budget	23-24 Amended Budget	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED	24-25 COMMISSION 2 % Change
Fund: 001 GENERAL FUND									
Department: 340.000 CHARGES FOR SERVICES									
Estimated Revenues									
001-340.000-342.300	ALARM MONITORING	43,000	43,000	40,000	40,000	40,000	40,000	40,000	0
001-340.000-342.800	SPECIAL DETAIL SERVICES	2,000	45,000	45,000	45,000	45,000	45,000	45,000	0
001-340.000-342.900	OTHER PUB SAFETY CHARGES &FEE	500	1,500	1,500	1,500	1,500	1,500	1,500	0
001-340.000-343.400	GARBAGE AND TRASH REVENUE	337,454	340,000	340,000	340,000	340,000	340,000	340,000	0
	Estimated Revenues	582,454	649,500	669,191	694,200	694,200	694,200	694,200	0.00
	Total Department 340.000:	582,454	649,500	669,191	694,200	694,200	694,200	694,200	0.00
Department: 350.000 FINES & FORFEITURES									
Estimated Revenues									
001-350.000-351.100	COURT FINES - COURT CASES	3,000	3,000	1,700	1,850	1,850	1,850	1,850	0
001-350.000-351.300	POLICE EDUCATION \$2.00	400	200	250	400	400	400	400	0
001-350.000-354.000	VIOLATIONS OF LOCAL ORDINANCE	6,000	9,000	25,000	25,000	25,000	25,000	25,000	0
	Estimated Revenues	9,400	12,200	26,950	27,250	27,250	27,250	27,250	0.00
	Total Department 350.000:	9,400	12,200	26,950	27,250	27,250	27,250	27,250	0.00
Department: 360.000 MISCELLANEOUS REVENUES									
Estimated Revenues									
001-360.000-361.100	INTEREST EARNED (SAV, INV, ETC.)	20,000	20,000	25,000	200,000	500,000	500,000	500,000	150
001-360.000-361.320	INTEREST EARNED-PB CO TAX COL	500	1,500	5,000	5,000	5,000	5,000	5,000	0
001-360.000-361.390	INTEREST OTHER (LIENS, ETC.)	1,000	500	1,500	1,500	1,500	1,500	1,500	0
001-360.000-364.410	EQUIPMENT SALES & COMPENSATIO	0	0	500	500	500	500	500	0
001-360.000-366.900	MISC CONTRIB PRIVATE SOURCES	500	10,500	500	500	500	500	500	0
	Estimated Revenues	22,000	32,500	32,500	207,500	507,500	507,500	507,500	144.58
	Total Department 360.000:	22,000	32,500	32,500	207,500	507,500	507,500	507,500	144.58
Department: 380.000 NON - REVENUES									
Estimated Revenues									
001-380.000-380.100	FUND BALANCE UNAPPROPRIATED	706,421	331,090	8,698	2,077,407	0	58,913	58,913	(97)
001-380.000-388.200	INSURANCE PROCEEDS	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0
	Estimated Revenues	711,421	336,090	13,698	2,082,407	5,000	63,913	63,913	(96.93)
	Total Department 380.000:	711,421	336,090	13,698	2,082,407	5,000	63,913	63,913	(96.93)
Fund 001 - GENERAL FUND:									
TOTAL ESTIMATED REVENUES		8,321,759	8,826,440	10,060,329	13,216,918	14,456,944	13,506,409	13,506,409	2.19

BUDGET REPORT FOR TOWN OF OCEAN RIDGE

Calculations As of 09/30/2025

GL Number	Description	20-21 Amended Budget	21-22 Amended Budget	22-23 Amended Budget	23-24 Amended Budget	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED	24-25 COMMISSION 2 % Change
Fund: 302 CAPITAL PROJECTS FUND									
Department: 380.000 NON - REVENUES									
Estimated Revenues									
302-380.000-380.100	FUND BALANCE UNAPPROPRIATED	0	188,000	0	0	1,380,553	0	0	0
302-380.000-381.100	INTERFUND TRANSFER	421,000	595,500	0	3,148,506	1,380,553	2,729,309	2,729,309	(13)
	Estimated Revenues	421,000	783,500	0	3,148,506	2,761,106	2,729,309	2,729,309	(13.31)
	Total Department 380.000:	421,000	783,500	0	3,148,506	2,761,106	2,729,309	2,729,309	(13.31)
Fund 302 - CAPITAL PROJECTS FUND:									
	TOTAL ESTIMATED REVENUES	421,000	783,500	0	3,148,506	2,761,106	2,729,309	2,729,309	(13.31)
Report Totals:									
	TOTAL ESTIMATED REVENUES - ALL FUNDS	8,742,759	9,609,940	10,060,329	16,365,424	17,218,050	16,235,718	16,235,718	(0.79)

BUDGET REPORT FOR TOWN OF OCEAN RIDGE

Calculations As of 09/30/2025

GL Number	Description	20-21 Amended Budget	21-22 Amended Budget	22-23 Amended Budget	23-24 Amended Budget	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED	24-25 COMMISSION 2 % Change
511.101	TOWN COMMISSION	42,365	46,761	51,412	61,006	45,398	45,398	45,398	(25.58)
512.102	TOWN MANAGER	192,466	211,357	223,586	245,176	257,640	263,432	263,432	7.45
513.103	TOWN CLERK/FINANCE	293,970	315,102	357,073	517,649	454,293	461,774	461,774	(10.79)
514.104	LEGAL	395,000	338,000	338,000	360,500	360,500	277,500	277,500	(23.02)
515.105	APPOINTED BOARDS	3,450	3,767	4,370	6,181	3,014	3,014	3,014	(51.24)
519.106	OTHER GENERAL GOVERNMENT	1,044,790	1,239,610	1,209,351	1,290,917	1,348,260	1,348,260	1,348,260	4.44
521.107	LAW ENFORCEMENT & FIRE CONTRO	4,393,437	4,452,677	4,870,166	5,554,596	6,195,421	6,204,825	6,204,825	11.71
524.108	INSPECTIONS	505,355	554,873	723,344	667,669	645,817	593,604	593,604	(11.09)
534.111	GARBAGE & SOLID WASTE	284,380	290,851	302,500	312,000	327,340	327,340	327,340	4.92
539.112	OTHER PHYSICAL ENVIRONMENT	663,185	1,047,920	797,889	3,582,075	2,802,080	3,002,080	3,002,080	(16.19)
541.113	PUBLIC WORKS	403,360	363,520	422,384	469,152	475,824	479,182	479,182	2.14
580.114	CONTINGENCY	100,000	150,000	163,844	3,298,506	150,000	500,000	500,000	(84.84)
590.100	TRANSFER TO CAPITAL PROJECTS	421,000	595,500	931,000	0	1,380,553	2,729,309	2,729,309	0.00
Report Totals:									
TOTAL APPROPRIATIONS - ALL FUNDS		8,742,758	9,609,938	10,394,919	16,365,427	14,446,140	16,235,718	16,235,718	(0.79)



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Departmental Budget Narrative

Town Commission

The Town Commission's proposed budget shows a percentage decrease of 25.58% due to the reallocation of worker compensation insurance. Other increases include the cost for property and Liability insurance and subscriptions, memberships, and education to budget for additional members to attend IMEO training and other opportunities.

BUDGET REPORT FOR TOWN OF OCEAN RIDGE

Calculations As of 09/30/2025

GL Number	Description	20-21 Amended Budget	21-22 Amended Budget	22-23 Amended Budget	23-24 Amended Budget	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED	24-25 COMMISSION 2 % Change
Fund: 001 GENERAL FUND									
Department: 511.101 TOWN COMMISSION									
Appropriations									
001-511.101-501.100	EXECUTIVE SALARIES	6,000	6,000	6,000	6,000	6,000	6,000	6,000	0
001-511.101-502.100	FICA TAXES	475	459	459	459	459	459	459	0
001-511.101-502.200	RETIREMENT CONTRIBUTIONS	622	588	700	825	825	825	825	0
001-511.101-502.400	WORKERS' COMPENSATION	12,454	14,036	16,250	17,500	50	50	50	(100)
001-511.101-504.000	TRAVEL & PER DIEM	3,000	5,000	5,000	5,000	5,000	5,000	5,000	0
001-511.101-504.100	COMMUNICATIONS SERV PHONE ETC	0	0	0	3,000	3,000	3,000	3,000	0
001-511.101-504.500	INSURANCE LIAB, HAZARD, DAMAG	17,664	18,678	20,653	25,172	26,764	26,764	26,764	6
001-511.101-504.900	OTHER CURRENT CHARGES	400	500	500	500	500	500	500	0
001-511.101-505.400	SUBSC, MEMBERSHIPS, EDUCATION	1,750	1,500	1,850	2,550	2,800	2,800	2,800	10
	Appropriations	<u>42,365</u>	<u>46,761</u>	<u>51,412</u>	<u>61,006</u>	<u>45,398</u>	<u>45,398</u>	<u>45,398</u>	<u>(25.58)</u>
	Total Department 511.101:	<u>42,365</u>	<u>46,761</u>	<u>51,412</u>	<u>61,006</u>	<u>45,398</u>	<u>45,398</u>	<u>45,398</u>	<u>(25.58)</u>

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 511.101 TOWN COMMISSION				
001-511.101-502.400	WORKERS' COMPENSATION			
PGIT - WORK COMP INSURANCE		50.00	50.00	50.00
Totals For 001-511.101-502.400		50.00	50.00	50.00
001-511.101-504.000	TRAVEL & PER DIEM			
FLC CONFERENCE HOTEL/FOOD/MILEAGE X 1		1,000.00	1,000.00	1,000.00
IEMO HOTEL/FOOD/MILEAGE X 2		1,250.00	1,250.00	1,250.00
LEG POLICY COMM HOTEL/FOOD/MILEAGE X 1		500.00	500.00	500.00
LEG CONF HOTEL/FOOD/MILEAGE X 1		750.00	750.00	750.00
LEG ACTION DAYS HOTEL/FOOD/MILEAGE X 2		1,500.00	1,500.00	1,500.00
Totals For 001-511.101-504.000		5,000.00	5,000.00	5,000.00
001-511.101-504.500	INSURANCE LIAB, HAZARD, DAMAGE			
MILTON - GENERAL LIABILITY		2,264.00	2,264.00	2,264.00
MARSH - ERRORS & OMISSIONS/PUBLIC ENTITY LIAB.		24,500.00	24,500.00	24,500.00
Totals For 001-511.101-504.500		26,764.00	26,764.00	26,764.00
001-511.101-505.400	SUBSC, MEMBERSHIPS, EDUCATION			
IEMO TRAININGS		1,200.00	1,200.00	1,200.00
FLC CONFERENCE		1,200.00	1,200.00	1,200.00
LEG POLICY COMMITTEE		0.00	0.00	0.00
LEGISLATIVE ACTION DAYS		100.00	100.00	100.00
FLC LEGISLATIVE CONFERENCE		300.00	300.00	300.00
Totals For 001-511.101-505.400		2,800.00	2,800.00	2,800.00
Total Department 511.101:		34,614.00	34,614.00	34,614.00



TOWN OF OCEAN RIDGE

**6450 NORTH OCEAN BOULEVARD
OCEAN RIDGE, FLORIDA 33435**

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Departmental Budget Narrative

Town Manager

The Town Manager's proposed budget for FY25 has increased by 5.08%. The largest increases are in travel & per diem and subscriptions, memberships, and education. Currently, the town manager/finance director has certification as a Credentialed Manager and Senior Human Resources Professional. Maintaining these certifications requires attending 40 hours of CEU's for the CM and 20 Hours of CEU's for the SCP. They can cross over but I am also required to take mandatory investment training per the auditor as the finance director.

BUDGET REPORT FOR TOWN OF OCEAN RIDGE

Calculations As of 09/30/2025

GL Number	Description	20-21 Amended Budget	21-22 Amended Budget	22-23 Amended Budget	23-24 Amended Budget	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED	24-25 COMMISSION 2 % Change
Fund: 001 GENERAL FUND									
Department: 512.102 TOWN MANAGER									
Appropriations									
001-512.102-501.100	EXECUTIVE SALARIES	125,500	132,500	137,469	146,063	150,248	156,040	156,040	7
001-512.102-501.110	ONE TIME LUMP SUM INCREASE	500	0	0	0	0	0	0	0
001-512.102-501.400	OVERTIME & VACATION PAY	0	3,500	3,500	3,500	3,500	3,500	3,500	0
001-512.102-501.410	VACATION PAY	2,404	2,548	2,974	3,172	3,500	3,500	3,500	10
001-512.102-501.700	FLEX	0	0	10,516	0	0	0	0	0
001-512.102-502.100	FICA TAXES	9,763	10,136	0	11,217	11,494	11,494	11,494	2
001-512.102-502.200	RETIREMENT CONTRIBUTIONS	35,209	39,399	44,484	51,883	56,373	56,373	56,373	9
001-512.102-502.300	LIFE & HEALTH INSURANCE	9,436	10,013	11,004	11,004	13,278	13,278	13,278	21
001-512.102-502.310	LONG TERM DISABILITY	750	768	660	660	660	660	660	0
001-512.102-502.400	WORKERS' COMPENSATION	2,571	2,807	3,250	3,500	100	100	100	(97)
001-512.102-504.000	TRAVEL & PER DIEM	1,350	2,300	2,300	3,650	4,950	4,950	4,950	36
001-512.102-504.100	COMMUNICATIONS SERV PHONE ETC	600	600	600	600	600	600	600	0
001-512.102-504.500	INSURANCE LIAB, HAZARD, DAMAG	193	216	259	388	2,263	2,263	2,263	483
001-512.102-504.610	REPAIR & MAINTENANCE	0	0	0	2,300	2,300	2,300	2,300	0
001-512.102-505.210	OPERATING SUPPLIES GAS & OIL	2,100	3,600	3,600	3,600	3,600	3,600	3,600	0
001-512.102-505.400	SUBSC, MEMBERSHIPS, EDUCATION	2,090	2,970	2,970	3,639	4,774	4,774	4,774	31
	Appropriations	192,466	211,357	223,586	245,176	257,640	263,432	263,432	7.45
	Total Department 512.102:	192,466	211,357	223,586	245,176	257,640	263,432	263,432	7.45

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 512.102 TOWN MANAGER				
001-512.102-502.400	WORKERS' COMPENSATION			
PGIT - WORK COMP 4% INC 1 EMP		100.00	100.00	100.00
Totals For 001-512.102-502.400		100.00	100.00	100.00
001-512.102-504.000	TRAVEL & PER DIEM			
HOTEL/FOOD/MILEAGE FOR FLC ANNUAL CONFERENCE		1,000.00	1,000.00	1,000.00
HOTEL/FOOD/MILEAGE FOR LEGISLATIVE ACTION DAYS		750.00	750.00	750.00
HOTEL/FOOD/MILEAGE FOR FPHRA CONF		1,200.00	1,200.00	1,200.00
HOTEL/FOOD/MILEAGE FOR LEGISLATIVE POLICY COMM		500.00	500.00	500.00
HOTEL/FOOD/MILEAGE FOR FCCMA ANNUAL CONF		750.00	750.00	750.00
HOTEL/FOOD/MILEAGE FOR LEGISLATIVE DAYS		750.00	750.00	750.00
Totals For 001-512.102-504.000		4,950.00	4,950.00	4,950.00
001-512.102-504.100	COMMUNICATIONS SERV PHONE ETC			
CELL PHONE (1 @ \$50 PER MONTH)		600.00	600.00	600.00
COMPUTER HARDWARE		0.00	0.00	0.00
OFFICE EQUIPMENT SERVICE & REPAIR		0.00	0.00	0.00
Totals For 001-512.102-504.100		600.00	600.00	600.00
001-512.102-504.500	INSURANCE LIAB, HAZARD, DAMAGE			
MILTON - GENERAL LIABILITY		2,263.00	2,263.00	2,263.00
Totals For 001-512.102-504.500		2,263.00	2,263.00	2,263.00
001-512.102-505.210	OPERATING SUPPLIES GAS & OIL			
TOWN MANAGER CAR ALLOWANCE *		3,600.00	3,600.00	3,600.00
Totals For 001-512.102-505.210		3,600.00	3,600.00	3,600.00
001-512.102-505.400	SUBSC, MEMBERSHIPS, EDUCATION			
FCCMA ANNUAL DUES		450.00	450.00	450.00
FGFOA ANNUAL DUES		90.00	90.00	90.00
PBCGFOA ANNUAL DUES		30.00	30.00	30.00
PBCCMA ANNUAL DUES		40.00	40.00	40.00
ICMA ANNUAL DUES		930.00	930.00	930.00
FLC ANNUAL CONFERENCE REGISTRATION FEE		600.00	600.00	600.00
FL PUBLIC HR ANNUAL CONF		600.00	600.00	600.00
PBCSHRM/SHRM DUES		284.00	284.00	284.00
FCCMA ANNUAL CONFERENCE REGISTRATION FEE		550.00	550.00	550.00
FPHRA DUES		100.00	100.00	100.00
CONTINUING EDUCATION TRAINING		500.00	500.00	500.00
AMERICAN ASSOCIATION OF MUNICIPAL EXECUTIVES		600.00	600.00	600.00
Totals For 001-512.102-505.400		4,774.00	4,774.00	4,774.00
Total Department 512.102:		16,287.00	16,287.00	16,287.00



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Departmental Budget Narrative

Town Clerk & Treasurer

The proposed Town Clerk's budget for FY25 has decreased by 12.24% this can be attributed to increases in salaries, FRS contributions, and longevity payments. Costs did decrease due to the removal of the accounting clerk position in this department. I believe that we have found other ways to improve efficiencies in the department.

The Town contracts with Nowlen, Holt & Miner for Auditing services, and the approved five-year contract is included in this budget.

As the Town Clerk manages the Town's public records, funds are in the budget to continue the use of Laserfiche for document storage, Civic Clerk for agenda management and NextRequest public records request software to be shared with the Police Department. These programs improve the efficiency of the clerk's office and the transparency of town records.

The Town Clerk has requested \$1,000 in the machinery & equipment line for a printer replacement for the Treasurer and Clerk as well as other small equipment for staff. All other line items remain similar to last year's budget.

BUDGET REPORT FOR TOWN OF OCEAN RIDGE

Calculations As of 09/30/2025

GL Number	Description	20-21 Amended Budget	21-22 Amended Budget	22-23 Amended Budget	23-24 Amended Budget	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED	24-25 COMMISSION 2 % Change
Fund: 001 GENERAL FUND									
Department: 513.103 TOWN CLERK/FINANCE									
Appropriations									
001-513.103-501.100	EXECUTIVE SALARIES	64,431	67,390	78,401	89,484	91,714	94,153	94,153	5
001-513.103-501.200	REGULAR SALARIES AND WAGES	113,961	120,446	138,148	199,957	153,982	159,024	159,024	(20)
001-513.103-501.210	ONE TIME LUMP SUM INCREASE	0	0	0	27,500	2,000	2,000	2,000	(93)
001-513.103-501.400	OVERTIME & VACATION PAY	3,000	2,000	2,000	2,000	2,000	2,000	2,000	0
001-513.103-501.410	VACATION PAY	3,840	3,612	4,685	5,175	5,175	5,175	5,175	0
001-513.103-502.100	FICA TAXES	13,985	14,370	16,565	18,298	18,796	18,796	18,796	3
001-513.103-502.200	RETIREMENT CONTRIBUTIONS	18,694	20,832	26,436	33,270	40,101	40,101	40,101	21
001-513.103-502.300	LIFE & HEALTH INSURANCE	28,003	29,770	32,748	62,163	62,163	62,163	62,163	0
001-513.103-502.310	LONG TERM DISABILITY	1,439	1,089	1,164	1,164	2,122	2,122	2,122	82
001-513.103-502.400	WORKERS' COMPENSATION	7,513	8,421	9,750	14,000	271	271	271	(98)
001-513.103-503.200	ACCOUNTING & AUDITING	31,000	33,500	33,500	34,500	43,500	43,500	43,500	26
001-513.103-503.400	OTHER CONTRACTUAL SERVICES	0	4,000	4,000	17,599	18,806	18,806	18,806	7
001-513.103-504.000	TRAVEL & PER DIEM	1,450	2,150	2,650	2,650	2,650	2,650	2,650	0
001-513.103-504.500	INSURANCE LIAB, HAZARD, DAMAG	579	647	776	1,164	2,263	2,263	2,263	94
001-513.103-504.610	REPAIR & MAINTENANCE	500	500	500	1,000	1,000	1,000	1,000	0
001-513.103-504.900	OTHER CURRENT CHARGES	3,900	3,500	3,500	4,500	4,500	4,500	4,500	0
001-513.103-505.400	SUBSC, MEMBERSHIPS, EDUCATION	1,675	1,975	2,100	2,225	2,250	2,250	2,250	1
001-513.103-506.400	MACHINERY & EQUIPMENT	0	900	150	1,000	1,000	1,000	1,000	0
Appropriations		293,970	315,102	357,073	517,649	454,293	461,774	461,774	(10.79)
Total Department 513.103:		293,970	315,102	357,073	517,649	454,293	461,774	461,774	(10.79)

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 513.103 TOWN CLERK/FINANCE				
001-513.103-501.210	ONE TIME LUMP SUM INCREASE			
LONGEVITY - JEAN HALLAHAN		2,000.00	2,000.00	2,000.00
Totals For 001-513.103-501.210		2,000.00	2,000.00	2,000.00
001-513.103-502.400	WORKERS' COMPENSATION			
PGIT - WORK COMP 4% INC 3 EMPL		271.00	271.00	271.00
Totals For 001-513.103-502.400		271.00	271.00	271.00
001-513.103-503.100	PROFESSIONAL SERVICES			
PROFESSIONAL SERVICES		0.00	0.00	0.00
Totals For 001-513.103-503.100		0.00	0.00	0.00
001-513.103-503.200	ACCOUNTING & AUDITING			
TOWN AUDITORS		26,000.00	26,000.00	26,000.00
CPA FOR YEAR-END AUDIT PREPARATION ASSISTANCE		15,000.00	15,000.00	15,000.00
ACTUARIALS		2,500.00	2,500.00	2,500.00
Totals For 001-513.103-503.200		43,500.00	43,500.00	43,500.00
001-513.103-503.400	OTHER CONTRACTUAL SERVICES			
AGENDA SOFTWARE		6,353.00	6,353.00	6,353.00
LASERFICHE/MCCi ANNUAL RECURRING FEE		7,709.00	7,709.00	7,709.00
DOCUMENT SCANNING		1,000.00	1,000.00	1,000.00
MISCELLANEOUS EXPENSES		0.00	0.00	0.00
NEXTREQUEST SOFTWARE (1/2 TC/PD)		3,744.00	3,744.00	3,744.00
Totals For 001-513.103-503.400		18,806.00	18,806.00	18,806.00
001-513.103-504.000	TRAVEL & PER DIEM			
MILEAGE FOR PBC CLERKS MEETINGS BI-MONTHLY		100.00	100.00	100.00
HOTEL/FOOD/MILEAGE FOR FGFOA CONFERENCE		925.00	925.00	925.00
HOTEL/FOOD/MILEAGE FOR FACC FALL ACADEMY		925.00	925.00	925.00
HOTEL/FOOD/MILEAGE FOR FACC SPRING CONFERENCE		700.00	700.00	700.00
TRAVEL FOR MISC. GOVERNMENTAL COURSES		0.00	0.00	0.00
Totals For 001-513.103-504.000		2,650.00	2,650.00	2,650.00
001-513.103-504.500	INSURANCE LIAB, HAZARD, DAMAGE			
MILTON - GENERAL LIABILITY		2,263.00	2,263.00	2,263.00
Totals For 001-513.103-504.500		2,263.00	2,263.00	2,263.00
001-513.103-504.610	REPAIR & MAINTENANCE			
COMPUTER HARDWARE, SOFTWARE		1,000.00	1,000.00	1,000.00
OFFICE EQUIPMENT SERVICE & REPAIR		0.00	0.00	0.00
Totals For 001-513.103-504.610		1,000.00	1,000.00	1,000.00
001-513.103-504.900	OTHER CURRENT CHARGES			
LEGAL ADVERTISING		4,000.00	4,000.00	4,000.00
MISCELLANEOUS EXPENSES		500.00	500.00	500.00
Totals For 001-513.103-504.900		4,500.00	4,500.00	4,500.00
001-513.103-505.400	SUBSC, MEMBERSHIPS, EDUCATION			
FGFOA ANNUAL DUES (1 @ \$50 EACH)		50.00	50.00	50.00

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 513.103 TOWN CLERK/FINANCE				
NOTARY PUBLIC (1 NEW, 0 RENEWALS)				
		50.00	50.00	50.00
	FACC MEMBERSHIP (2 @ \$75)	150.00	150.00	150.00
	PBC CLERKS ASSOC MEMBERSHIP (2 @ \$40)	80.00	80.00	80.00
	IIMC MEMBERSHIP (2 @ \$210)	420.00	420.00	420.00
	FGFOA CONFERENCE REGISTRATION FEE	375.00	375.00	375.00
	FACC FALL ACADEMY REGISTRATION FEE	425.00	425.00	425.00
	FACC SPRING CONFERENCE REGISTRATION FEE	400.00	400.00	400.00
	MISCELLANEOUS TRAINING & WEBINARS FOR STAFF	300.00	300.00	300.00
	Totals For 001-513.103-505.400	2,250.00	2,250.00	2,250.00
	001-513.103-506.400 MACHINERY & EQUIPMENT			
	MISCELLANEOUS OFFICE FURNITURE & EQUIPMENT	1,000.00	1,000.00	1,000.00
	Totals For 001-513.103-506.400	1,000.00	1,000.00	1,000.00
	Total Department 513.103:	78,240.00	78,240.00	78,240.00



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Departmental Budget Narrative

Legal Services

The Legal budget totals for FY24 have decreased by 23.02% due to a reduction in anticipated expenditures for special counsel services.

BUDGET REPORT FOR TOWN OF OCEAN RIDGE

Calculations As of 09/30/2025

GL Number	Description	20-21 Amended Budget	21-22 Amended Budget	22-23 Amended Budget	23-24 Amended Budget	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED	24-25 COMMISSION 2 % Change
Fund: 001 GENERAL FUND									
Department: 514.104 LEGAL									
Appropriations									
001-514.104-503.100	PROFESSIONAL SERVICES	133,000	150,000	150,000	172,500	172,500	172,500	172,500	0
001-514.104-503.110	LEGAL SPECIAL COUNSEL	257,000	183,000	183,000	183,000	183,000	100,000	100,000	(45)
001-514.104-504.700	PRINTING	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0
	Appropriations	<u>395,000</u>	<u>338,000</u>	<u>338,000</u>	<u>360,500</u>	<u>360,500</u>	<u>277,500</u>	<u>277,500</u>	<u>(23.02)</u>
	Total Department 514.104:	<u>395,000</u>	<u>338,000</u>	<u>338,000</u>	<u>360,500</u>	<u>360,500</u>	<u>277,500</u>	<u>277,500</u>	<u>(23.02)</u>



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Departmental Budget Narrative

Appointed Boards

The Appointed Boards budget totals for FY25 have decreased by 51.24% due to reallocation of insurance rates. The Other Current Charges line remains steady for board supplies.

BUDGET REPORT FOR TOWN OF OCEAN RIDGE

Calculations As of 09/30/2025

GL Number	Description	20-21 Amended Budget	21-22 Amended Budget	22-23 Amended Budget	23-24 Amended Budget	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED	24-25 COMMISSION 2 % Change
Fund: 001 GENERAL FUND									
Department: 515.105 APPOINTED BOARDS									
Appropriations									
001-515.105-504.500	INSURANCE LIAB, HAZARD, DAMAG	2,603	3,017	3,620	5,431	2,264	2,264	2,264	(58)
001-515.105-504.900	OTHER CURRENT CHARGES	847	750	750	750	750	750	750	0
	Appropriations	<u>3,450</u>	<u>3,767</u>	<u>4,370</u>	<u>6,181</u>	<u>3,014</u>	<u>3,014</u>	<u>3,014</u>	<u>(51.24)</u>
	Total Department 515.105:	<u>3,450</u>	<u>3,767</u>	<u>4,370</u>	<u>6,181</u>	<u>3,014</u>	<u>3,014</u>	<u>3,014</u>	<u>(51.24)</u>

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 515.105 APPOINTED BOARDS				
001-515.105-504.500	INSURANCE LIAB, HAZARD, DAMAGE	2,264.00	2,264.00	2,264.00
MILTON - GENERAL LIABILITY				
Totals For 001-515.105-504.500		2,264.00	2,264.00	2,264.00
Total Department 515.105:		2,264.00	2,264.00	2,264.00



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Departmental Budget Narrative

General Government

The General Government budget is comprised of items such as I/T and communications services, postage, office & operating supplies, utilities, holiday lighting & events, equipment rentals, buildings and grounds maintenance, landscaping and beautification, election expenses, subscriptions & memberships, repairs & maintenance, and debt service. The overall general government department expenditures increased by 3.07% from FY24 to FY25 to account for a slight increase in costs. However, the other current charges line has been reduced as the town will not be hosting the PBC City Clerk's or the PBCCMA meetings.

The Town pays down a State Revolving Fund loan annually in the amount of \$468,000 for various stormwater drainage improvements, and the balance of the loan was \$903,895.55 as of September 30, 2023. The Town also pays down a commercial loan for the construction of the Town Hall facility in the amount of \$311,175 annually.

I/T Refresh

Fiscal year 2024-2025 continues updating computers for staff The Town Manager, updating the conference room electronics and new computers for the squad room.

Payroll Time & Attendance Software

In FY22, the Town began using Vector Scheduling an online time and attendance software for tracking all employee schedules, and time off. The software maintenance and customer service/support costs are \$3,696.90 per year. Employee timesheets have been integrated into BS&A which has reduced the time for completing payroll from 4 days to ½ day.

BUDGET REPORT FOR TOWN OF OCEAN RIDGE

Calculations As of 09/30/2025

GL Number	Description	20-21 Amended Budget	21-22 Amended Budget	22-23 Amended Budget	23-24 Amended Budget	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED	24-25 COMMISSION 2 % Change
Fund: 001 GENERAL FUND									
Department: 519.106 OTHER GENERAL GOVERNMENT									
Appropriations									
001-519.106-503.100	PROFESSIONAL SERVICES	16,500	84,616	81,000	84,000	55,000	49,000	49,000	(42)
001-519.106-503.400	OTHER CONTRACTUAL SERVICES	16,550	51,519	95,330	55,936	55,885	61,885	61,885	11
001-519.106-504.100	COMMUNICATIONS SERV PHONE ETC	8,400	13,550	14,990	14,990	15,550	15,550	15,550	4
001-519.106-504.200	POSTAGE & FREIGHT	4,000	4,200	3,240	3,240	3,240	3,240	3,240	0
001-519.106-504.300	UTILITY SERVICE - ELEC & WATE	10,000	10,000	10,000	10,000	10,000	10,000	10,000	0
001-519.106-504.400	RENTALS & LEASES	3,000	3,000	2,040	2,040	2,000	2,000	2,000	(2)
001-519.106-504.500	INSURANCE LIAB, HAZARD, DAMAG	75,462	92,144	110,108	163,628	165,340	165,340	165,340	1
001-519.106-504.610	REPAIR & MAINTENANCE	53,000	50,918	52,430	52,430	110,650	110,650	110,650	111
001-519.106-504.700	PRINTING	1,000	3,000	3,000	3,000	3,000	3,000	3,000	0
001-519.106-504.900	OTHER CURRENT CHARGES	18,325	7,075	9,075	18,075	12,075	12,075	12,075	(33)
001-519.106-504.910	ELECTION EXPENSES	12,250	11,460	12,460	13,200	16,450	16,450	16,450	25
001-519.106-505.100	OFFICE SUPPLIES	5,500	6,500	6,500	8,000	8,000	8,000	8,000	0
001-519.106-505.200	OPERATING SUPPLIES	5,000	4,500	4,500	4,500	4,500	4,500	4,500	0
001-519.106-505.400	SUBSC, MEMBERSHIPS, EDUCATION	10,628	21,128	22,678	22,678	23,070	23,070	23,070	2
001-519.106-506.400	MACHINERY & EQUIPMENT	16,000	1,000	1,000	1,000	8,000	8,000	8,000	700
001-519.106-507.000	COVENANT FROM DRAINAGE LOAN	468,000	400,000	400,000	400,000	400,000	400,000	400,000	0
001-519.106-507.010	COVENANTS FROM TH LOAN	311,175	223,000	223,000	223,000	225,000	225,000	225,000	1
001-519.106-507.200	DEBT SERVICE - INTEREST	0	158,000	158,000	158,000	158,000	158,000	158,000	0
Appropriations		<u>1,034,790</u>	<u>1,145,610</u>	<u>1,209,351</u>	<u>1,237,717</u>	<u>1,275,760</u>	<u>1,275,760</u>	<u>1,275,760</u>	<u>3.07</u>
Total Department 519.106:		<u>1,034,790</u>	<u>1,145,610</u>	<u>1,209,351</u>	<u>1,237,717</u>	<u>1,275,760</u>	<u>1,275,760</u>	<u>1,275,760</u>	<u>3.07</u>

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 519.106 OTHER GENERAL GOVERNMENT				
001-519.106-503.100	PROFESSIONAL SERVICES			
	REVIZE WEBSITE ANNUAL MAINTENANCE/SUPPORT	3,000.00	3,000.00	3,000.00
	ENS - ANNUAL NETWORK MAINT/SUPPORT @ 33% *	20,000.00	20,000.00	20,000.00
	IT UPDATES - HARDWARE & SOFTWARE INCLUDES NEOGOV	30,000.00	24,000.00	24,000.00
	MISCELLANEOUS PROFESSIONAL SERVICES	2,000.00	2,000.00	2,000.00
	Totals For 001-519.106-503.100	55,000.00	49,000.00	49,000.00
001-519.106-503.400	OTHER CONTRACTUAL SERVICES			
	HOLIDAY DECORATIONS TOWN HALL - CHRISTMAS DÉCOR	5,000.00	5,000.00	5,000.00
	FERNLEAF - ACCEL ADAPT PROGRAM (SPLIT WITH CRP/8)	2,785.00	2,785.00	2,785.00
	SHREDDING SERVICES/RECORDS DESTRUCTION - MONTHLY SVC	0.00	0.00	0.00
	LOBBYIST	30,000.00	36,000.00	36,000.00
	BS&A CONTRACT ANNUAL APPROVED IN FY 23 IMP FY 24	16,100.00	16,100.00	16,100.00
	MISCELLANEOUS CONTRACTS	2,000.00	2,000.00	2,000.00
	Totals For 001-519.106-503.400	55,885.00	61,885.00	61,885.00
001-519.106-504.100	COMMUNICATIONS SERV PHONE ETC			
	AT&T/IPFONE - DATA BUNDLE, LONG DIST, TH ALARMS (50%)	8,500.00	8,500.00	8,500.00
	PUBLIC WORKS CELL (\$100/MO) & TABLET SVC (\$120/MO)	2,640.00	2,640.00	2,640.00
	COMCAST - INTERNET, DIGITAL ADAPTER SERVICE	1,560.00	1,560.00	1,560.00
	AT&T PUMP STATION CAMERA SYSTEM PHONE LINES 3x\$34/MO	1,300.00	1,300.00	1,300.00
	CIVIC PLUS MASS ALERTING PLATFORM ANNUAL LICENSE	1,550.00	1,550.00	1,550.00
	BOARD OF COUNTY COMM - REVERSE 911 SYSTEM	0.00	0.00	0.00
	Totals For 001-519.106-504.100	15,550.00	15,550.00	15,550.00
001-519.106-504.200	POSTAGE & FREIGHT			
	POSTAGE & FREIGHT FOR TOWN HALL DEPTS EXCLUDE BLDG	500.00	500.00	500.00
	UPS/FEDERAL EXPRESS	350.00	350.00	350.00
	TAX COLLECTOR POSTAGE COST ALLOCATION FOR TAX BILLS	350.00	350.00	350.00
	PRE-STAMPED ENVELOPES (68% of \$3,000, 32% is Building Dept)	2,040.00	2,040.00	2,040.00
	Totals For 001-519.106-504.200	3,240.00	3,240.00	3,240.00
001-519.106-504.300	UTILITY SERVICE - ELEC & WATER			
	FPL - 1/2 OF TOTAL CHARGES	8,000.00	8,000.00	8,000.00
	CITY OF BOYNTON BEACH WATER DEPT	2,000.00	2,000.00	2,000.00
	Totals For 001-519.106-504.300	10,000.00	10,000.00	10,000.00
001-519.106-504.400	RENTALS & LEASES			
	TOSHIBA - TOWN HALL COPIER (68% of \$3,000, rest if Bldg Dept)	2,000.00	2,000.00	2,000.00
	Totals For 001-519.106-504.400	2,000.00	2,000.00	2,000.00
001-519.106-504.500	INSURANCE LIAB, HAZARD, DAMAGE			
	MILTON - GENERAL LIABILITY	158,440.00	158,440.00	158,440.00
	HARTFORD - BUSINESS TRAVEL & ACCIDENT	1,900.00	1,900.00	1,900.00
	HARTFORD - FLOOD	3,500.00	3,500.00	3,500.00
	ATLANTIC PACIFIC - STORAGE TANK	1,500.00	1,500.00	1,500.00

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 519.106 OTHER GENERAL GOVERNMENT				
Totals For 001-519.106-504.500				
		165,340.00	165,340.00	165,340.00
001-519.106-504.610	REPAIR & MAINTENANCE			
	MISC EQUIPMENT REPAIRS, SOUND SYSTEM, ETC.	2,500.00	2,500.00	2,500.00
	EXPERT COMMUNICATIONS - PHONE SYSTEM MAINTENANCE	2,500.00	2,500.00	2,500.00
	A/C MAINTENANCE AGREEMENT & PARTS	5,000.00	5,000.00	5,000.00
	BUILDINGS & GROUNDS MAINTENANCE	10,000.00	10,000.00	10,000.00
	DRAIN FIELD MAINTENANCE - SPEEDY ROOTER	4,500.00	4,500.00	4,500.00
	FIRE ALARM MONITORING & SERVICE PLAN	7,000.00	7,000.00	7,000.00
	FIRE EXTINGUISHER INSPECTION & MAINT - BUILDING ONLY	1,000.00	1,000.00	1,000.00
	ANNUAL CARPET & FLOOR CLEANING	1,500.00	1,500.00	1,500.00
	BUILDING CLEANING SERVICE	8,500.00	8,500.00	8,500.00
	COMPUTER HARDWARE REPAIRS	1,000.00	1,000.00	1,000.00
	KOI POND MAINTENANCE	4,500.00	4,500.00	4,500.00
	FUEL PUMP REPAIRS	1,500.00	1,500.00	1,500.00
	ELECTRICAL REPAIRS & MAINTENANCE	2,500.00	2,500.00	2,500.00
	PERVASIVE DATABASE FOR TOWN HALL PROGRAMS/LASERFICHE	150.00	150.00	150.00
	ARCHIVE SOCIAL ANNUAL CONTRACT	5,000.00	5,000.00	5,000.00
	GENERATOR MAINT/GEN GOV PORTION - MARINE ENG EQUIP	1,000.00	1,000.00	1,000.00
	MISCELLANEOUS REPAIR & MAINTENANCE	500.00	500.00	500.00
	AC UNIT FOR TOWN HALL FACILITY (\$8,500 EACH)	17,000.00	17,000.00	17,000.00
	DOOR REPLACEMENTS FOR TOWN HALL PLUS ADA SETUP	0.00	0.00	0.00
	MAINTENANCE OF TOWN HALL FACILITY (PAINTING, FLOORING UPDATES ETC.)	35,000.00	35,000.00	35,000.00
Totals For 001-519.106-504.610		110,650.00	110,650.00	110,650.00
001-519.106-504.700	PRINTING			
	MISC PRINTING, ZONING MAPS, CHECKS, BUSINESS CARDS	3,000.00	3,000.00	3,000.00
Totals For 001-519.106-504.700		3,000.00	3,000.00	3,000.00
001-519.106-504.900	OTHER CURRENT CHARGES			
	BANK FEES	0.00	0.00	0.00
	TOWN FUNCTIONS & PROMOS	10,000.00	10,000.00	10,000.00
	EMPLOYEE RECOGNITION PROGRAM	1,000.00	1,000.00	1,000.00
	ANNUAL STORAGE TANK REGISTRATION	75.00	75.00	75.00
	MISCELLANEOUS EXPENSES	1,000.00	1,000.00	1,000.00
Totals For 001-519.106-504.900		12,075.00	12,075.00	12,075.00
001-519.106-504.910	ELECTION EXPENSES			
	COUNTY SUPERVISOR OF ELECTIONS CHARGES	7,000.00	7,000.00	7,000.00
	ADVERTISEMENTS	2,500.00	2,500.00	2,500.00
	PRINTING SYSTEMS - BALLOT PRINTING	750.00	750.00	750.00
	ELECTION WORKERS	6,000.00	6,000.00	6,000.00
	MEALS FOR ELECTION WORKERS	150.00	150.00	150.00

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 519.106 OTHER GENERAL GOVERNMENT				
CANDIDATE ASSESSMENT CHARGES TO THE STATE		50.00	50.00	50.00
Totals For 001-519.106-504.910		<u>16,450.00</u>	<u>16,450.00</u>	<u>16,450.00</u>
001-519.106-505.100	OFFICE SUPPLIES			
GENERAL OFFICE SUPPLIES		8,000.00	8,000.00	8,000.00
Totals For 001-519.106-505.100		<u>8,000.00</u>	<u>8,000.00</u>	<u>8,000.00</u>
001-519.106-505.200	OPERATING SUPPLIES			
CUSTODIAL/CLEANING SUPPLIES		1,500.00	1,500.00	1,500.00
GROUNDS MAINTENANCE SUPPLIES		1,000.00	1,000.00	1,000.00
KITCHEN SUPPLIES		1,500.00	1,500.00	1,500.00
MISCELLANEOUS OPERATING SUPPLIES		500.00	500.00	500.00
Totals For 001-519.106-505.200		<u>4,500.00</u>	<u>4,500.00</u>	<u>4,500.00</u>
001-519.106-505.220	OPERATING SUPPLIES UNIFORM/EMB			
TOWN LOGO SHIRTS/TOPS		0.00	0.00	0.00
Totals For 001-519.106-505.220		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
001-519.106-505.400	SUBSC, MEMBERSHIPS, EDUCATION			
FLORIDA LEAGUE OF CITIES ANNUAL MEMBERSHIP		500.00	500.00	500.00
PBCLOC ANNUAL MEMBERSHIP		1,300.00	1,300.00	1,300.00
FLORIDA BEACH SHORE PRESERVATION ASSOCIATION DUES		500.00	500.00	500.00
INTERGOVERNMENTAL CLEARINGHOUSE DUES/TOWN OF LANTANA		1,000.00	1,000.00	1,000.00
SAM'S CLUB AND/OR BJ'S		120.00	120.00	120.00
NEWSPAPER SUBSCRIPTIONS		400.00	400.00	400.00
MUNICODE ANNUAL INTERNET FEE		1,250.00	1,250.00	1,250.00
EMPLOYEE TUITION REIMBURSEMENT PROGRAM **		17,500.00	17,500.00	17,500.00
MISCELLANEOUS TO COVER UNKNOWN INCREASES OR EXPENSE		500.00	500.00	500.00
Totals For 001-519.106-505.400		<u>23,070.00</u>	<u>23,070.00</u>	<u>23,070.00</u>
001-519.106-506.400	MACHINERY & EQUIPMENT			
MISCELLANEOUS MACHINERY & EQUIPMENT		1,000.00	1,000.00	1,000.00
STREET NAME SIGN REPLACEMENT PROGRAM		7,000.00	7,000.00	7,000.00
PUBLIC WORKS TOOLS		0.00	0.00	0.00
PUBLIC WORKS TRUCK BED & LIGHTS		0.00	0.00	0.00
REPLACEMENT PW PICKUP TO UTILITY TRUCK		0.00	0.00	0.00
Totals For 001-519.106-506.400		<u>8,000.00</u>	<u>8,000.00</u>	<u>8,000.00</u>
001-519.106-507.010	COVENANTS FROM TH LOAN			
COVENANT FROM TOWN HALL LOAN		225,000.00	225,000.00	225,000.00
Totals For 001-519.106-507.010		<u>225,000.00</u>	<u>225,000.00</u>	<u>225,000.00</u>
001-519.106-507.200	DEBT SERVICE - INTEREST			
DEBT SERVICE - INTEREST		158,000.00	158,000.00	158,000.00
Totals For 001-519.106-507.200		<u>158,000.00</u>	<u>158,000.00</u>	<u>158,000.00</u>
Total Department 519.106:		<u>875,760.00</u>	<u>875,760.00</u>	<u>875,760.00</u>



TOWN OF OCEAN RIDGE

**6450 NORTH OCEAN BOULEVARD
OCEAN RIDGE, FLORIDA 33435**

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Departmental Budget Narrative

Public Safety – Law Enforcement & Fire/EMS

The Public Safety overall FY25 budget increased by 5.68% mostly due to salary and benefit increases, policy accreditation training, early warning software, I/T additions due to CJIS requirements and cybersecurity protection, and an increase to the Fire/EMS contract with the City of Boynton Beach. Negotiations are just beginning with the PBA and the department has been authorized to unfreeze the two lieutenants' positions

In addition to the current negotiations with the collective bargaining unit, a request for a PERC hearing has been filed to permit an election by the officers to determine if they want to remain with PBA as their collective bargaining unit or transition to the FOP.

The police department will continue to update their facility with new paint and flooring, new seating, and updated computers. Major updates are included in the capital budget which includes the first-year payment on new tasers, body-worn cameras, and evidence software, and the purchase of new radios.

The City of Boynton Beach provides Fire/Rescue services for Ocean Ridge and provides Emergency Medical Services (EMS) to the Town, and the contract was renewed for a 12-year term in 2017. The Fire Rescue contract resides in the Public Safety Department and represents nearly a third of that department as a single line item. The adopted Boynton Beach Fire/EMS Contract increases by 4% per year or CPI, whichever is greater. This year due to inflation, CPI will be greater than the usual 4% increase, with the total contract price estimated at \$1,508,890 for FY25 (6%).

BUDGET REPORT FOR TOWN OF OCEAN RIDGE

Calculations As of 09/30/2025

GL Number	Description	20-21 Amended Budget	21-22 Amended Budget	22-23 Amended Budget	23-24 Amended Budget	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED	24-25 COMMISSION 2 % Change
Fund: 001 GENERAL FUND									
Department: 521.107 LAW ENFORCEMENT & FIRE CONTROL									
Appropriations									
001-521.107-501.100	EXECUTIVE SALARIES	164,100	110,434	115,955	131,646	131,646	141,050	141,050	7
001-521.107-501.110	ONE TIME LUMP SUM INCREASE	1,500	0	0	2,000	0	0	0	(100)
001-521.107-501.200	REGULAR SALARIES AND WAGES	1,425,597	1,521,677	1,714,321	1,803,821	2,099,257	2,099,257	2,099,257	16
001-521.107-501.210	ONE TIME LUMP SUM INCREASE	13,725	2,000	38,866	26,570	6,500	6,500	6,500	(76)
001-521.107-501.400	OVERTIME & VACATION PAY	90,000	90,000	90,000	125,000	125,000	125,000	125,000	0
001-521.107-501.410	VACATION PAY	31,846	30,134	15,000	15,000	15,000	15,000	15,000	0
001-521.107-501.500	SPECIAL PAY INCENTIVE	20,000	20,000	18,000	18,000	18,000	18,000	18,000	0
001-521.107-501.510	SPECIAL DETAIL PAY	55,000	40,000	40,000	40,000	40,000	40,000	40,000	0
001-521.107-501.600	HOLIDAY PAY	75,465	77,182	85,557	103,039	103,039	103,039	103,039	0
001-521.107-502.100	FICA TAXES	135,416	124,856	140,015	148,063	148,063	148,063	148,063	0
001-521.107-502.200	RETIREMENT CONTRIBUTIONS	374,009	373,626	408,133	557,615	673,137	673,137	673,137	21
001-521.107-502.300	LIFE & HEALTH INSURANCE	224,319	218,863	262,620	312,058	312,058	312,058	312,058	0
001-521.107-502.310	LONG TERM DISABILITY	11,617	9,088	10,272	9,792	9,792	9,792	9,792	0
001-521.107-502.400	WORKERS' COMPENSATION	62,272	67,371	81,250	87,500	50,186	50,186	50,186	(43)
001-521.107-503.100	PROFESSIONAL SERVICES	52,736	61,815	83,433	94,335	82,350	82,350	82,350	(13)
001-521.107-503.400	OTHER CONTRACTUAL SERVICES	1,238,715	1,288,300	1,399,000	1,423,481	1,508,890	1,508,890	1,508,890	6
001-521.107-504.000	TRAVEL & PER DIEM	24,800	20,400	24,400	104,200	111,350	111,350	111,350	7
001-521.107-504.100	COMMUNICATIONS SERV PHONE ETC	33,070	34,500	41,987	31,187	25,800	25,800	25,800	(17)
001-521.107-504.200	POSTAGE & FREIGHT	2,000	2,000	2,000	1,500	1,500	1,500	1,500	0
001-521.107-504.300	UTILITY SERVICE - ELEC & WATE	12,500	12,500	12,500	12,500	13,000	13,000	13,000	4
001-521.107-504.400	RENTALS & LEASES	2,500	2,500	2,500	3,117	2,540	2,540	2,540	(19)
001-521.107-504.500	INSURANCE LIAB, HAZARD, DAMAG	26,590	31,798	38,103	56,972	55,172	55,172	55,172	(3)
001-521.107-504.610	REPAIR & MAINTENANCE	53,255	98,900	58,044	80,210	87,350	87,350	87,350	9
001-521.107-504.620	REPAIR & MAINTENANCE VEHICLE	20,000	16,500	18,000	25,500	23,500	23,500	23,500	(8)
001-521.107-504.630	REPAIR & MAINTENANCE DISPATCH	24,097	24,097	22,500	22,500	22,000	22,000	22,000	(2)
001-521.107-504.700	PRINTING	1,350	1,250	1,500	1,500	4,000	4,000	4,000	167
001-521.107-504.900	OTHER CURRENT CHARGES	2,500	2,000	2,000	3,500	3,500	3,500	3,500	0
001-521.107-505.100	OFFICE SUPPLIES	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0
001-521.107-505.200	OPERATING SUPPLIES	17,400	11,900	14,500	25,300	24,150	24,150	24,150	(5)
001-521.107-505.210	OPERATING SUPPLIES GAS & OIL	39,875	39,875	50,750	50,750	51,000	51,000	51,000	0
001-521.107-505.220	OPERATING SUPPLIES UNIFORM/EM	22,925	24,103	26,154	24,698	26,280	26,280	26,280	6
001-521.107-505.400	SUBSC, MEMBERSHIPS, EDUCATION	14,858	14,858	21,806	18,460	19,509	19,509	19,509	6
001-521.107-506.200	BUILDINGS (CAPITAL OUTLAY)	0	0	0	0	15,000	15,000	15,000	0
001-521.107-506.400	MACHINERY & EQUIPMENT	8,400	10,400	26,000	34,000	32,500	32,500	32,500	(4)
Appropriations		4,287,437	4,387,927	4,870,166	5,398,814	5,846,069	5,855,473	5,855,473	8.46
Total Department 521.107:		4,287,437	4,387,927	4,870,166	5,398,814	5,846,069	5,855,473	5,855,473	8.46

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 521.107 LAW ENFORCEMENT & FIRE CONTROL				
001-521.107-501.200	REGULAR SALARIES AND WAGES			
NIGHT SHIFT PREMIUM - DISPATCHERS		8,736.00	8,736.00	8,736.00
\$2/HR 2 DISPATCHES 2184 HRS/YEAR				
REGULAR WAGES - DISPATCH & OFFICERS		2,090,521.00	2,090,521.00	2,090,521.00
Totals For 001-521.107-501.200		2,099,257.00	2,099,257.00	2,099,257.00
001-521.107-501.210	ONE TIME LUMP SUM INCREASE			
LONGEVITY - SIMPSON, GALLUSCIO, PILON, SASOV, & ERMERI		6,500.00	6,500.00	6,500.00
Totals For 001-521.107-501.210		6,500.00	6,500.00	6,500.00
001-521.107-501.400	OVERTIME & VACATION PAY			
OVERTIME DUE TO VACANCIES, CALL-OUTS, EMERGENCIES, & COVERAGE FOR TRAINING, COURT, ETC.		125,000.00	125,000.00	125,000.00
Totals For 001-521.107-501.400		125,000.00	125,000.00	125,000.00
001-521.107-501.410	VACATION PAY			
Totals For 001-521.107-501.410		15,000.00	15,000.00	15,000.00
001-521.107-501.500	SPECIAL PAY INCENTIVE			
STATE INCENTIVE PAY		18,000.00	18,000.00	18,000.00
Totals For 001-521.107-501.500		18,000.00	18,000.00	18,000.00
001-521.107-501.510	SPECIAL DETAIL PAY			
Totals For 001-521.107-501.510		40,000.00	40,000.00	40,000.00
001-521.107-502.400	WORKERS' COMPENSATION			
PGIT - WORK COMP 6 CL 18 PD		50,186.00	50,186.00	50,186.00
Totals For 001-521.107-502.400		50,186.00	50,186.00	50,186.00
001-521.107-503.100	PROFESSIONAL SERVICES			
PRE-EMPLOYMENT PHYSICIANS EXAMS (5 X \$700)		3,500.00	3,500.00	3,500.00
PRE-EMPLOYMENT PSYCHOLOGIST (4 X \$300)		1,200.00	1,200.00	1,200.00
PRE-EMPLOYMENT CREDIT CHECKS (5 X \$50)		250.00	250.00	250.00
ENS COMPUTER CONSULT (67% OF CONTRACT \$50,000 PLUS EMERG. CALLS)		55,000.00	55,000.00	55,000.00
EMAIL - OFFICE 365 (\$15 PER USER PER MONTH)		10,000.00	10,000.00	10,000.00
LOG DNA (CJIS COMPLIANCE) - SEIM		1,500.00	1,500.00	1,500.00
NETWORK MONITORING SERVICES (CJIS CONSOLIDATED EVENT LOG MANG)		5,250.00	5,250.00	5,250.00
MULTI FACTOR AUTHENTICATION SOFTWARE (CJIS COMPLIANCE)		1,600.00	1,600.00	1,600.00
CROSSMATCH LIVSCAN DEVICE MAINTENANCE (FINGERPRINTING)		850.00	850.00	850.00
AXON BODY CAMERA MAINTENANCE AGREEMENT		0.00	0.00	0.00
ADOBE PRO LICENSES		1,200.00	1,200.00	1,200.00
PROMOTIONAL EXAMS		2,000.00	2,000.00	2,000.00
Totals For 001-521.107-503.100		82,350.00	82,350.00	82,350.00
001-521.107-503.400	OTHER CONTRACTUAL SERVICES			
CITY OF BOYNTON BEACH FIRE/EMS CONTRACT		1,508,890.00	1,508,890.00	1,508,890.00
Totals For 001-521.107-503.400		1,508,890.00	1,508,890.00	1,508,890.00

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 521.107 LAW ENFORCEMENT & FIRE CONTROL				
001-521.107-504.000	TRAVEL & PER DIEM			
IACP CONFERENCE		3,500.00	3,500.00	3,500.00
FLORIDA POLICE CHIEF'S ASSOCIATION		3,500.00	3,500.00	3,500.00
MISCELLANEOUS SCHOOLS FOR SWORN OFFICERS		6,000.00	6,000.00	6,000.00
MISCELLANEOUS SCHOOLS FOR DISPATCHERS		1,500.00	1,500.00	1,500.00
FL STATE 911 TELECOMMUNICATOR CERT & RENEWALS		550.00	550.00	550.00
VOICE-STRESS ANALYSIS RE-CERTIFICATION (CVSA BI-ANNUAL)		2,500.00	2,500.00	2,500.00
CJIS TRAINING SEMINAR (REIMBURSED BY PBC 911)		1,000.00	1,000.00	1,000.00
APCO ANNUAL CONFERENCE FOR DISPATCH		1,000.00	1,000.00	1,000.00
TAKE HOME CAR ALLOWANCE - 17 OFFICERS		91,800.00	91,800.00	91,800.00
Totals For 001-521.107-504.000		111,350.00	111,350.00	111,350.00
001-521.107-504.100	COMMUNICATIONS SERV PHONE ETC			
AT&T/IPFONE - DATA BUNDLE, LONG DIST, TH COMPLEX ALARMS (50%)		9,500.00	9,500.00	9,500.00
CELLULAR PHONE SERVICE (6 @ \$50 PER MONTH) AT&T		3,000.00	3,000.00	3,000.00
INTERNET ACCESS - COMCAST		3,500.00	3,500.00	3,500.00
VPN CLIENT ACCESS (9)		1,200.00	1,200.00	1,200.00
COMPUTER AIR CARDS (15) AT&T		8,600.00	8,600.00	8,600.00
Totals For 001-521.107-504.100		25,800.00	25,800.00	25,800.00
001-521.107-504.200	POSTAGE & FREIGHT			
NORMAL POSTAGE & FREIGHT		1,500.00	1,500.00	1,500.00
Totals For 001-521.107-504.200		1,500.00	1,500.00	1,500.00
001-521.107-504.300	UTILITY SERVICE - ELEC & WATER			
FPL ELECTRIC SERVICE		10,500.00	10,500.00	10,500.00
BOYNTON BEACH WATER SERVICE		2,500.00	2,500.00	2,500.00
Totals For 001-521.107-504.300		13,000.00	13,000.00	13,000.00
001-521.107-504.400	RENTALS & LEASES			
TOSHIBA COPIER MODEL 3525AC (\$211.27 PER MONTH)		2,540.00	2,540.00	2,540.00
Totals For 001-521.107-504.400		2,540.00	2,540.00	2,540.00
001-521.107-504.500	INSURANCE LIAB, HAZARD, DAMAGE			
MILTON - GENERAL LIABILITY		54,322.00	54,322.00	54,322.00
PLASTRIDGE - FIREARMS		850.00	850.00	850.00
Totals For 001-521.107-504.500		55,172.00	55,172.00	55,172.00
001-521.107-504.610	REPAIR & MAINTENANCE			
TELEPHONE EQUIPMENT		1,500.00	1,500.00	1,500.00
COMPUTER HARDWARE & SOFTWARE		7,500.00	7,500.00	7,500.00
CAD/RMS SOFTWARE		15,000.00	15,000.00	15,000.00
RADAR CERTIFICATION & REPAIR		1,800.00	1,800.00	1,800.00
GENERATOR MAINTENANCE		1,000.00	1,000.00	1,000.00
INSPECT/REPLACE FIRE EXTINGUISHERS IN POLICE VEHICLES		1,000.00	1,000.00	1,000.00
RANGE CLEANING & MAINTENANCE		5,000.00	5,000.00	5,000.00

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 521.107 LAW ENFORCEMENT & FIRE CONTROL				
	SECURITY DOOR/ SECURITY CAMERAS MAINTENANCE	2,500.00	2,500.00	2,500.00
	ALTARO NETWORK BACKUP ANNUAL MAINTENANCE CONTRACT	750.00	750.00	750.00
	SIS ALARM SOFTWARE ANNUAL MAINTENANCE CONTRACT	1,550.00	1,550.00	1,550.00
	TREND MICRO COMPUTER NETWORK ANTI-VIRUS	750.00	750.00	750.00
	SONIC WALL FIREWALL MAINTENANCE	4,500.00	4,500.00	4,500.00
	ALPR CLOUD ACOCNT AND BOF	35,000.00	35,000.00	35,000.00
	FINDER SOFTWARE SOLUTIONS	2,800.00	2,800.00	2,800.00
	REVCORD DISPATCH RECORDER MAINTENANCE CONTRACT	5,100.00	5,100.00	5,100.00
	OFFICE FLOORING/INTERIOR OFFICE PAINTING	0.00	0.00	0.00
	UPS (BATTERY BACKUP) ENTIRE BUILDING - ANNUAL MAINTENANCE	1,600.00	1,600.00	1,600.00
	Totals For 001-521.107-504.610	87,350.00	87,350.00	87,350.00
001-521.107-504.620	REPAIR & MAINTENANCE VEHICLE LABOR & SERVICE FOR POLICE VEHICLES	13,000.00	13,000.00	13,000.00
	TIRES, RIMS & SENSORS	8,000.00	8,000.00	8,000.00
	LABOR, SERVICE & PARTS FOR ATV	2,500.00	2,500.00	2,500.00
	Totals For 001-521.107-504.620	23,500.00	23,500.00	23,500.00
001-521.107-504.630	REPAIR & MAINTENANCE DISPATCH CONTRACT SERVICES	1,200.00	1,200.00	1,200.00
	CELL PHONES	300.00	300.00	300.00
	PBC RADIO USER FEE	15,500.00	15,500.00	15,500.00
	RADIO REPLACEMENT & MISC PARTS (PENDING COMPLETE REPLACEMENT APPROVAL OF UNITS FY 24/25)	5,000.00	5,000.00	5,000.00
	Totals For 001-521.107-504.630	22,000.00	22,000.00	22,000.00
001-521.107-504.700	PRINTING FORMS & BUSINESS CARDS	1,000.00	1,000.00	1,000.00
	ID CARD SUPPLIES & NEW PRINTER	3,000.00	3,000.00	3,000.00
	Totals For 001-521.107-504.700	4,000.00	4,000.00	4,000.00
001-521.107-504.900	OTHER CURRENT CHARGES PRISONER FOOD, ADVERTISEMENTS, INVESTIGATIVE FUNDS, EVENTS, ETC.	3,500.00	3,500.00	3,500.00
	Totals For 001-521.107-504.900	3,500.00	3,500.00	3,500.00
001-521.107-505.100	OFFICE SUPPLIES COPIES, INK, PAPER, PENS, ENEVELOPES, DISCS, TAPES, ETC.	5,000.00	5,000.00	5,000.00
	Totals For 001-521.107-505.100	5,000.00	5,000.00	5,000.00
001-521.107-505.200	OPERATING SUPPLIES SPARE WEAPON PARTS (FIREARMS & ECW)	1,500.00	1,500.00	1,500.00
	PHOTO PROCESSING & SUPPLIES	200.00	200.00	200.00
	RECHARGE FIRE EXTINGUISHERS	350.00	350.00	350.00
	AED BATTERIES & PADS, 6 UNITS (PARTIALLY REIMBURSED BY PGIT)	500.00	500.00	500.00
	GENERAL USE BATTERIES	300.00	300.00	300.00
	DRUG TEST KITS	500.00	500.00	500.00

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 521.107 LAW ENFORCEMENT & FIRE CONTROL				
	CRIME SCENE/EVIDENCE SUPPLIES	1,000.00	1,000.00	1,000.00
	FIRST AID SUPPLIES	1,000.00	1,000.00	1,000.00
	FLASHLIGHTS	250.00	250.00	250.00
	GUN CLEANING SUPPLIES	250.00	250.00	250.00
	TRAINING/SERVICE AMMO	5,500.00	5,500.00	5,500.00
	RANGE SAFETY EQUIPMENT	300.00	300.00	300.00
	SOLAR PANEL BATTERIES & CHARGER FOR SPEED SIGNS	2,500.00	2,500.00	2,500.00
	EMT PROGRAM/MEDICAL SUPPLIES	10,000.00	10,000.00	10,000.00
	Totals For 001-521.107-505.200	24,150.00	24,150.00	24,150.00
	001-521.107-505.210 OPERATING SUPPLIES GAS & OIL GAS/OIL - POLICE (14,500 GALLONS AT 3.50 PER GALLON)	51,000.00	51,000.00	51,000.00
	Totals For 001-521.107-505.210	51,000.00	51,000.00	51,000.00
	001-521.107-505.220 OPERATING SUPPLIES UNIFORM/EMB DISPATCH SHIRTS (4 SHIRTS X 6 DISPATCHERS)	1,150.00	1,150.00	1,150.00
	DISPATCH PANTS (2 PANTS X 6 DISPATCHERS)	1,000.00	1,000.00	1,000.00
	DISPATCH JACKETS	200.00	200.00	200.00
	OFFICERS SHIRTS (4 SHIRTS X 21 SWORN - SS OR LS)	4,500.00	4,500.00	4,500.00
	OFFICERS BDU PANTS (4 PANTS X SWORN OFFICERS)	5,000.00	5,000.00	5,000.00
	OFFICERS SHOES (1 PAIR X 21 SWORN @ \$130)	2,730.00	2,730.00	2,730.00
	OFFICERS BODY ARMOR 50% REIMBURSED BY DOJ	7,000.00	7,000.00	7,000.00
	REPLACEMENT DUTY GEAR	500.00	500.00	500.00
	CIVILIAN ATTIRE	600.00	600.00	600.00
	LEO JACKETS	300.00	300.00	300.00
	RAIN GEAR	300.00	300.00	300.00
	DUTY GEAR FOR NEW HIRES	3,000.00	3,000.00	3,000.00
	Totals For 001-521.107-505.220	26,280.00	26,280.00	26,280.00
	001-521.107-505.400 SUBSC, MEMBERSHIPS, EDUCATION IACP & IACPNET	1,500.00	1,500.00	1,500.00
	FPCA & PBACOP (CHIEF & LIEUTENANT'S)	1,500.00	1,500.00	1,500.00
	NRA	100.00	100.00	100.00
	NABI	100.00	100.00	100.00
	APCO (REIMBURSED BY PBC 911)	340.00	340.00	340.00
	PLI COMPUTER TRAINING (21 OFFICERS @ \$148)	3,110.00	3,110.00	3,110.00
	TLO INVEST (MONTHLY)	600.00	600.00	600.00
	NOTARY ENROLLMENT & RENEWALS	300.00	300.00	300.00
	FLA-PAC	150.00	150.00	150.00
	FIU	100.00	100.00	100.00
	DISPATCHER CERTIFICATIONS & REGISTRATION	500.00	500.00	500.00
	LEADS INVESTIGATIVE RESEARCH SYSTEM	2,465.00	2,465.00	2,465.00

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 521.107 LAW ENFORCEMENT & FIRE CONTROL				
	POWER DMS SUBSCRIPTION FOR PD POLICIES & TRAINING	5,000.00	5,000.00	5,000.00
	CIVIC PLUS - RECORDS REQUEST SYSTEM (SPLIT WITH TOWN HALL)	3,744.00	3,744.00	3,744.00
	Totals For 001-521.107-505.400	19,509.00	19,509.00	19,509.00
	001-521.107-506.200 BUILDINGS (CAPITAL OUTLAY)			
	OFFICE FLOORING/INTERIOR OFFICE PAINTING	15,000.00	15,000.00	15,000.00
	Totals For 001-521.107-506.200	15,000.00	15,000.00	15,000.00
	001-521.107-506.400 MACHINERY & EQUIPMENT			
	DESKTOP COMPUTERS	3,000.00	3,000.00	3,000.00
	LAPTOP COMPUTERS	6,000.00	6,000.00	6,000.00
	FURNITURE/CHAIR REPLACEMENT/CHAIRS FOR DISPATCHERS	5,000.00	5,000.00	5,000.00
	REPLACE SPEED RADAR DEVICES IN PATROL CARS (2 @ \$3,250)	6,500.00	6,500.00	6,500.00
	MOBILE SPEED MEASURING DEVICES - RADAR (2 @ \$3,000 EACH)	3,000.00	3,000.00	3,000.00
	REPLACE AED'S IN BUILDING OF TH/PD (5)	7,000.00	7,000.00	7,000.00
	SURVEILLANCE SYSTEM REPAIRS (HARD DRIVES, CAMERAS, ETC)	2,000.00	2,000.00	2,000.00
	Totals For 001-521.107-506.400	32,500.00	32,500.00	32,500.00
	Total Department 521.107:	4,468,334.00	4,468,334.00	4,468,334.00



TOWN OF OCEAN RIDGE

**6450 NORTH OCEAN BOULEVARD
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Departmental Budget Narrative

Building & Inspection Services

The Building Department budget has decreased by 9.0% this year, due largely to the contracting out of the Building Official position to HyByrd. Additionally, Code Enforcement responsibilities have also been contracted out to HyByrd. We maintain a full-time Building Clerk and a contract building clerk in this department.

The Building Department expenses are pass-through costs from the revenue that the Town receives for building permits & building code enforcement, and as such, the building department revenues should not exceed the expenses of the department. The Finance Director analyzes those numbers annually during the audit processes of the Town and makes recommendations to the Town Commission regarding its fee schedule for building department revenue. Historically, the expenses of the Building Department have far exceeded the revenues received; however, the Town Commission recently updated its fee schedule to help align the numbers to a zero effect at the end of the year based on the recommendations of the Finance Director. In FY24, the Town saw declining revenue in Building Permits with increased costs for professional services with a contracted Building Official and temporary Building Clerk assistants.

Building Permits Software Upgrade

The Building Department will finish the implementation of new permitting software in FY 25. The new software will include all aspects of community development including Building Permits, Land Development Review, Planning and Zoning and Code Enforcement. Permit applications will begin being submitted online in late December/Early January and inspections will be requested and can be reviewed online once complete.

BUDGET REPORT FOR TOWN OF OCEAN RIDGE

Calculations As of 09/30/2025

GL Number	Description	20-21 Amended Budget	21-22 Amended Budget	22-23 Amended Budget	23-24 Amended Budget	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED	24-25 COMMISSION 2 % Change
Fund: 001 GENERAL FUND									
Department: 524.108 INSPECTIONS									
Appropriations									
001-524.108-501.100	EXECUTIVE SALARIES	90,680	94,689	99,424	0	0	0	0	0
001-524.108-501.200	REGULAR SALARIES AND WAGES	68,549	106,767	143,851	135,175	80,885	59,424	59,424	(56)
001-524.108-501.210	ONE TIME LUMP SUM INCREASE	0	0	2,000	2,500	0	0	0	(100)
001-524.108-501.400	OVERTIME & VACATION PAY	1,000	1,000	1,000	1,000	1,000	1,000	1,000	0
001-524.108-501.410	VACATION PAY	3,049	3,201	3,894	0	1,247	1,247	1,247	0
001-524.108-502.100	FICA TAXES	12,227	15,411	18,610	10,341	6,188	6,188	6,188	(40)
001-524.108-502.200	RETIREMENT CONTRIBUTIONS	16,566	22,342	23,981	1,352	12,922	12,922	12,922	856
001-524.108-502.300	LIFE & HEALTH INSURANCE	18,791	19,971	21,948	23,548	38,284	38,284	38,284	63
001-524.108-502.310	LONG TERM DISABILITY	1,190	965	996	996	1,002	1,002	1,002	1
001-524.108-502.400	WORKERS' COMPENSATION	5,042	8,421	9,750	10,500	2,049	2,049	2,049	(80)
001-524.108-503.100	PROFESSIONAL SERVICES	248,000	120,000	210,907	290,907	291,907	291,907	291,907	0
001-524.108-503.400	OTHER CONTRACTUAL SERVICES	17,400	91,200	94,000	33,500	134,775	134,775	134,775	302
001-524.108-504.000	TRAVEL & PER DIEM	1,725	1,725	2,525	2,525	1,850	1,850	1,850	(27)
001-524.108-504.100	COMMUNICATIONS SERV PHONE ETC	600	1,200	1,200	1,200	0	0	0	(100)
001-524.108-504.200	POSTAGE & FREIGHT	800	800	1,760	1,760	1,800	1,800	1,800	2
001-524.108-504.400	RENTALS & LEASES	0	0	960	3,985	7,025	7,025	7,025	76
001-524.108-504.500	INSURANCE LIAB, HAZARD, DAMAG	386	647	776	1,164	2,264	2,264	2,264	95
001-524.108-504.610	REPAIR & MAINTENANCE	1,000	27,364	53,792	102,586	1,000	1,000	1,000	(99)
001-524.108-504.620	REPAIR & MAINTENANCE VEHICLE	2,000	2,000	2,000	2,000	1,000	1,000	1,000	(50)
001-524.108-504.700	PRINTING	500	500	500	500	500	500	500	0
001-524.108-504.900	OTHER CURRENT CHARGES	2,000	4,000	4,200	7,200	5,200	5,200	5,200	(28)
001-524.108-505.100	OFFICE SUPPLIES	1,250	2,050	2,000	1,750	1,750	1,750	1,750	0
001-524.108-505.200	OPERATING SUPPLIES	500	500	500	500	500	500	500	0
001-524.108-505.210	OPERATING SUPPLIES GAS & OIL	1,500	2,000	3,500	3,500	3,500	3,500	3,500	0
001-524.108-505.220	OPERATING SUPPLIES UNIFORM/EM	500	1,500	1,500	300	300	300	300	0
001-524.108-505.400	SUBSC, MEMBERSHIPS, EDUCATION	6,600	4,870	4,870	4,870	3,720	3,720	3,720	(24)
001-524.108-506.400	MACHINERY & EQUIPMENT	3,500	3,000	12,900	4,900	6,600	6,600	6,600	35
Appropriations		505,355	536,123	723,344	648,559	607,268	585,807	585,807	(9.68)
Total Department 524.108:		505,355	536,123	723,344	648,559	607,268	585,807	585,807	(9.68)

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 524.108 INSPECTIONS				
001-524.108-502.400	WORKERS' COMPENSATION			
PGIT - WORK COMP EST 4% INC 2.5 CL EMPL		2,049.00	2,049.00	2,049.00
Totals For 001-524.108-502.400		2,049.00	2,049.00	2,049.00
001-524.108-503.100	PROFESSIONAL SERVICES			
HYBYRD - INSPECTIONS & MINOR ZONING REVIEW		170,000.00	170,000.00	170,000.00
TOWN ENGINEER FOR PLAN REVIEW & INSPECTIONS		80,000.00	80,000.00	80,000.00
CONTRACTED ARBORIST		1,000.00	1,000.00	1,000.00
NORTHERN PBC IMPROVEMENT DISTRICT - NPDES		907.00	907.00	907.00
CONTRACTED PLANNER FOR LAND DEVELOPMENT/BUILDING		40,000.00	40,000.00	40,000.00
Totals For 001-524.108-503.100		291,907.00	291,907.00	291,907.00
001-524.108-503.400	OTHER CONTRACTUAL SERVICES			
BUILDING PERMITS SCANNING		2,500.00	2,500.00	2,500.00
BUILDING PERMITS SOFTWARE (DATA CONVERSION FEE)		0.00	0.00	0.00
BUILDING PERMITS SOFTWARE		4,775.00	4,775.00	4,775.00
BUILDING DEPT OFFICE MODIFICATIONS		6,000.00	6,000.00	6,000.00
CONTRACT BUILDING CLERK		100,000.00	100,000.00	100,000.00
CRS MAX (CRS/NFIP AUDIT FOR FLOOD INSURANCE RATING)		21,500.00	21,500.00	21,500.00
Totals For 001-524.108-503.400		134,775.00	134,775.00	134,775.00
001-524.108-504.000	TRAVEL & PER DIEM			
MILEAGE FOR CRS MEETINGS		250.00	250.00	250.00
HOTEL & FOOD FOR ICC CONFERENCE		800.00	800.00	800.00
HOTEL & FOOD FOR BOAF CONFERENCE		0.00	0.00	0.00
HOTEL & FOOD FOR FLOODPLAIN MANAGERS CONFERENCE		800.00	800.00	800.00
Totals For 001-524.108-504.000		1,850.00	1,850.00	1,850.00
001-524.108-504.100	COMMUNICATIONS SERV PHONE ETC			
CELL PHONE (2 @ \$50 PER MONTH)		0.00	0.00	0.00
Totals For 001-524.108-504.100		0.00	0.00	0.00
001-524.108-504.200	POSTAGE & FREIGHT			
GENERAL POSTAGE & FREIGHT		800.00	800.00	800.00
PRE-STAMPED ENVELOPES (32% of \$3,000, rest is Gen Govt)		1,000.00	1,000.00	1,000.00
Totals For 001-524.108-504.200		1,800.00	1,800.00	1,800.00
001-524.108-504.400	RENTALS & LEASES			
LARGE FORMAT SCANNER/PRINTER LEASE		3,025.00	3,025.00	3,025.00
TOSHIBA - TOWN HALL COPIER (32% of \$3,000, rest is Gen Govt)		4,000.00	4,000.00	4,000.00
Totals For 001-524.108-504.400		7,025.00	7,025.00	7,025.00
001-524.108-504.500	INSURANCE LIAB, HAZARD, DAMAGE			
MILTON - GENERAL LIABILITY		2,264.00	2,264.00	2,264.00
Totals For 001-524.108-504.500		2,264.00	2,264.00	2,264.00
001-524.108-504.610	REPAIR & MAINTENANCE			
BUILDING PERMITS SOFTWARE ANNUAL LICENSE/MAINT.		0.00	0.00	0.00
BUILDING PERMIT SOFTWARE		0.00	0.00	0.00

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 524.108 INSPECTIONS				
EQUIPMENT REPAIRS		500.00	500.00	500.00
OFFICE MODIFICATION/CARPET		500.00	500.00	500.00
Totals For 001-524.108-504.610		<u>1,000.00</u>	<u>1,000.00</u>	<u>1,000.00</u>
001-524.108-504.620	REPAIR & MAINTENANCE VEHICLE PARTS & LABOR FOR SERVICING BUILDING OFFICIAL VEHICLE	1,000.00	1,000.00	1,000.00
Totals For 001-524.108-504.620		<u>1,000.00</u>	<u>1,000.00</u>	<u>1,000.00</u>
001-524.108-504.700	PRINTING BUILDING DEPARTMENT RELATED PRINTING	500.00	500.00	500.00
Totals For 001-524.108-504.700		<u>500.00</u>	<u>500.00</u>	<u>500.00</u>
001-524.108-504.900	OTHER CURRENT CHARGES LEGAL ADVERTISING	4,000.00	4,000.00	4,000.00
DROP BOX SUBSCRIPTION		200.00	200.00	200.00
PROMOTIONAL ITEMS FOR CRS		1,000.00	1,000.00	1,000.00
Totals For 001-524.108-504.900		<u>5,200.00</u>	<u>5,200.00</u>	<u>5,200.00</u>
001-524.108-505.200	OPERATING SUPPLIES HURRICANE KIT/GEAR	500.00	500.00	500.00
Totals For 001-524.108-505.200		<u>500.00</u>	<u>500.00</u>	<u>500.00</u>
001-524.108-505.210	OPERATING SUPPLIES GAS & OIL GAS & OIL FOR BUILDING OFFICIAL VEHICLE	3,500.00	3,500.00	3,500.00
Totals For 001-524.108-505.210		<u>3,500.00</u>	<u>3,500.00</u>	<u>3,500.00</u>
001-524.108-505.220	OPERATING SUPPLIES UNIFORM/EMB UNIFORMS FOR BUILDING DEPARTMENT STAFF	300.00	300.00	300.00
Totals For 001-524.108-505.220		<u>300.00</u>	<u>300.00</u>	<u>300.00</u>
001-524.108-505.400	SUBSC, MEMBERSHIPS, EDUCATION FEMA MEMBERSHIP	60.00	60.00	60.00
ICC ANNUAL DUES		250.00	250.00	250.00
FFMA ANNUAL DUES (COVERS NFIP/CRS)		120.00	120.00	120.00
BOAF ANNUAL DUES		200.00	200.00	200.00
FLOODPLAIN MANAGERS ASSOCIATION ANNUAL DUES		320.00	320.00	320.00
FIRE INSPECTORS ASSOCIATION ANNUAL DUES		150.00	150.00	150.00
BOAF ANNUAL CONFERENCE REGISTRATION FEE		0.00	0.00	0.00
FLOODPLAIN MANAGERS CONFERENCE REGISTRATION FEE		350.00	350.00	350.00
MISCELLANEOUS WEBINARS & CLASSES		500.00	500.00	500.00
APPRENTICESHIP CERTIFICATION PRG - MATERIALS & CLASSES		0.00	0.00	0.00
NOTARY RE-CERTIFICATION		70.00	70.00	70.00
CODE ENFORCEMENT TRAINING		1,000.00	1,000.00	1,000.00
BUILDING CODE BOOKS - ANNUAL SUBSCRIPTION		700.00	700.00	700.00
Totals For 001-524.108-505.400		<u>3,720.00</u>	<u>3,720.00</u>	<u>3,720.00</u>
001-524.108-506.400	MACHINERY & EQUIPMENT COMPUTER FOR PART-TIME INSPECTOR	0.00	0.00	0.00

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 524.108 INSPECTIONS				
	MONITOR FOR CONFERENCE ROOM	2,000.00	2,000.00	2,000.00
	LARGE FORMAT PRINTER/SCANNER	3,100.00	3,100.00	3,100.00
	LAPTOP FOR FIELD INSPECTOR	0.00	0.00	0.00
	MISCELLANEOUS OFFICE FURNITURE & EQUIPMENT	1,500.00	1,500.00	1,500.00
	Totals For 001-524.108-506.400	6,600.00	6,600.00	6,600.00
	Total Department 524.108:	463,990.00	463,990.00	463,990.00



TOWN OF OCEAN RIDGE

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Departmental Budget Narrative

Solid Waste & Recycling Services

The Town's Solid Waste and Recycling contract has been renewed with WastePro for a period of five years beginning October 1, 2024, through September 30, 2029. The contract includes year-over-year increases during the contract not to exceed CPI for all goods as calculated in May for the Miami – Fort Lauderdale – West Palm Beach MSA. The budget increased from \$312,000 in FY24 to \$327,340 in FY25, for a 4.5% overall increase. This also includes the cost of two document shredding events for the community.

Current fees are adequate to cover the cost of solid waste and recycling services for FY 25 but will need to be revisited each year to ensure that any increases in the cost of services are passed on to the customers.

BUDGET REPORT FOR TOWN OF OCEAN RIDGE

Calculations As of 09/30/2025

GL Number	Description	20-21 Amended Budget	21-22 Amended Budget	22-23 Amended Budget	23-24 Amended Budget	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED	24-25 COMMISSION 2 % Change
Fund: 001 GENERAL FUND									
Department: 534.111 GARBAGE & SOLID WASTE									
Appropriations									
001-534.111-503.400	OTHER CONTRACTUAL SERVICES	284,380	290,851	302,500	312,000	327,340	327,340	327,340	5
	Appropriations	284,380	290,851	302,500	312,000	327,340	327,340	327,340	4.92
	Total Department 534.111:	284,380	290,851	302,500	312,000	327,340	327,340	327,340	4.92

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 534.111 GARBAGE & SOLID WASTE				
001-534.111-503.400	OTHER CONTRACTUAL SERVICES			
RESIDENTIAL COLLECTIONS		326,040.00	326,040.00	326,040.00
SHREDDING EVENTS		1,300.00	1,300.00	1,300.00
Totals For 001-534.111-503.400		<u>327,340.00</u>	<u>327,340.00</u>	<u>327,340.00</u>
Total Department 534.111:		<u>327,340.00</u>	<u>327,340.00</u>	<u>327,340.00</u>



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Departmental Budget Narrative

Other Physical Environment & Town Engineer

Our Town Engineer works for the Town under an ongoing agreement and oversees all civil engineering projects as well as review of building plans as they relate to drainage. The proposed budget includes \$118,000 for general Town Engineering services and GIS Consulting, along with surveying services. Surveying services are needed to determine property lines, rights-of-way limits, alleyway limits, drainage pipe locations, dune walkovers, sidewalks, curbs, utility poles, fire hydrants, trees, signage, etc. This service also includes reviewing the necessary plats in order to determine the limits of the Town's assets and areas of ownership. Evaluating historical meets and bounds descriptions, CCCL needs, mean high water, and erosion control lines are also included in this service.

Management moved the Town Engineer costs to review building plans as they relate to drainage, as well as NPDES Engineering from this department's budget and placed them in the Building Department budget beginning last year, as these costs are a pass-through cost through plan review and inspections.. The total for engineering services in both departments increased from last year, in order to fund a commitment by the Town Commission to address drainage infrastructure projects, and to pay for an increase in building permit plan review.

Other Physical Environment expenditures also include an annual landscaping services contract, pest control services contracts, and increased funding for storm drain maintenance. The Town Commission chose to decrease the town-wide beautification line in FY22, and that line item was brought back up to \$20,000 in FY23. Costs for Street Sweeping has increased as out previous vendor retired in FY 23 and the new contract is for \$4,760. In FY 24 the town decided to eliminate the Iguana Control contract and expense.

Stormwater issues are continually assessed by staff and the Commission. Staff is still collaborating with FDOT Engineers to seek and coordinate additional drainage solutions in their jurisdiction along A1A near the West Anna Street neighborhood. Several drain structures have been upgraded through vigorous maintenance activities on Spanish River Drive and Inlet Cay in the past year, and staff is currently reviewing additional enhancements that may be made to optimize the system's capacity in that area.

BUDGET REPORT FOR TOWN OF OCEAN RIDGE

Calculations As of 09/30/2025

GL Number	Description	20-21 Amended Budget	21-22 Amended Budget	22-23 Amended Budget	23-24 Amended Budget	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED	24-25 COMMISSION 2 % Change
Fund: 001 GENERAL FUND									
Department: 539.112 OTHER PHYSICAL ENVIRONMENT									
Appropriations									
001-539.112-503.100	PROFESSIONAL SERVICES	20,000	0	63,520	0	75,000	75,000	75,000	0
001-539.112-503.120	TOWN ENGINEER	108,000	108,000	118,000	118,000	118,000	118,000	118,000	0
001-539.112-503.400	OTHER CONTRACTUAL SERVICES	231,685	327,920	341,697	349,480	340,720	340,720	340,720	(3)
001-539.112-504.610	REPAIR & MAINTENANCE	43,500	11,000	11,000	11,000	193,500	193,500	193,500	1,659
	Appropriations	<u>403,185</u>	<u>446,920</u>	<u>534,217</u>	<u>478,480</u>	<u>727,220</u>	<u>727,220</u>	<u>727,220</u>	<u>51.99</u>
	Total Department 539.112:	<u>403,185</u>	<u>446,920</u>	<u>534,217</u>	<u>478,480</u>	<u>727,220</u>	<u>727,220</u>	<u>727,220</u>	<u>51.99</u>

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 539.112 OTHER PHYSICAL ENVIRONMENT				
001-539.112-503.100	PROFESSIONAL SERVICES			
	WATER DIST REPLACEMENT ENG & PLANNING	75,000.00	75,000.00	75,000.00
	SEPTIC TO SEWER PLANNING - RMPK, ENGENUITY, TORCIVIA	0.00	0.00	0.00
Totals For 001-539.112-503.100		75,000.00	75,000.00	75,000.00
001-539.112-503.120	TOWN ENGINEER			
	GENERAL ENGINEERING SERVICES	85,000.00	85,000.00	85,000.00
	TOWN ENGINEER FOR NPDES SERVICES	8,000.00	8,000.00	8,000.00
	SURVEYING	10,000.00	10,000.00	10,000.00
	GIS CONSULTING & MAPPING LAYERS	15,000.00	15,000.00	15,000.00
Totals For 001-539.112-503.120		118,000.00	118,000.00	118,000.00
001-539.112-503.400	OTHER CONTRACTUAL SERVICES			
	PEST CONTROL - ORKIN CONTRACT	720.00	720.00	720.00
	LANDSCAPE MAINT. & COCONUT TRIM - CHRIS WAYNE, ETC.	85,000.00	85,000.00	85,000.00
	LANDSCAPE MAINTENANCE - MULCH TOWN PROPERTY & ROW	20,000.00	20,000.00	20,000.00
	LANDSCAPE PROJECTS, IRRIGATION & BEAUTIFICATION	20,000.00	20,000.00	20,000.00
	MOSQUITO & NOSEEUM CONTROL - CLARKE CONTRACT	50,000.00	50,000.00	50,000.00
	STREET SWEEPING PER NPDES	5,200.00	5,200.00	5,200.00
	SPECIAL TREE TRIMMING AND/OR REMOVAL - ABLE TREE	1,200.00	1,200.00	1,200.00
	TREE TRIMMING	20,000.00	20,000.00	20,000.00
	LETHAL YELLOWING CONTROL - KING TREE	1,000.00	1,000.00	1,000.00
	STORM DRAIN MAINTENANCE - TELEVAC	35,000.00	35,000.00	35,000.00
	STORM DRAIN MAINTENANCE - BARNACLE BUSTERS	5,000.00	5,000.00	5,000.00
	STORM DRAIN MAINTENANCE - RED VALVE	40,000.00	40,000.00	40,000.00
	WATER MAIN REPAIRS - LINETEC	30,000.00	30,000.00	30,000.00
	WATER VALVE EXERCISING & MAINTENANCE - LINETEC	0.00	0.00	0.00
	PUBLIC WORKS PROJECTS - FOSTER MARINE & MADSEN BARR	20,000.00	20,000.00	20,000.00
	MONTHLY AQUATICS SERVICE - SOLATUDE CONTRACT	3,600.00	3,600.00	3,600.00
	SCADA ANNUAL SERVICE & REPAIR - MISSION COMMUNICATION	3,000.00	3,000.00	3,000.00
	PLANIT GEO - TREE INVENTORY SOFTWARE MAINT. AGREEMENT	0.00	0.00	0.00
	WHITEFLY TREATMENT - RID-A-PEST	1,000.00	1,000.00	1,000.00
	IGUANA CONTROL	0.00	0.00	0.00
	SWALE/SIDEWALK CONSTRUCTION IN TOWN ROW'S	0.00	0.00	0.00
Totals For 001-539.112-503.400		340,720.00	340,720.00	340,720.00
001-539.112-504.610	REPAIR & MAINTENANCE			
	FIRE HYDRANT REPAIR & MAINTENANCE (moved to Pw)	0.00	0.00	0.00
	DUNE STRUCTURE MAINTENANCE & VEGETATION *	5,000.00	5,000.00	5,000.00
	FUEL TANK DISPENSERS & REPAIRS	1,000.00	1,000.00	1,000.00
	VALVE CAN LOCATORS (APPROX. 200 @ \$275-500 EACH)	15,000.00	15,000.00	15,000.00
	WOOLBRIGHT DETENTION AREA MAINTENANCE & TILLING	2,500.00	2,500.00	2,500.00

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 539.112 OTHER PHYSICAL ENVIRONMENT				
	STORM DRAIN MAINTENANCE/OUTFALL REPAIRS	50,000.00	50,000.00	50,000.00
	WET WELL MAINTENANCE - TROPICAL, WOOLBRIGHT & COCONUT	15,000.00	15,000.00	15,000.00
	PUMP REFURBISHMENT AT TROPICAL, WOOLBRIGHT AND COCONUT PUMP STAT	70,000.00	70,000.00	70,000.00
	PUMP STATION UPGRADE TO SMART CTRLS & ELECTRONICS	15,000.00	15,000.00	15,000.00
	BRIDGE INFRASTRUCTURE REPAIR & REPLACE	2,500.00	2,500.00	2,500.00
	SEAWALL INFRASTRUCTURE REPAIR & REPLACE	2,500.00	2,500.00	2,500.00
	BEACH CROSSOVER REPAIR	15,000.00	15,000.00	15,000.00
	Totals For 001-539.112-504.610	193,500.00	193,500.00	193,500.00
	Total Department 539.112:	727,220.00	727,220.00	727,220.00



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Departmental Budget Narrative

Public Works

The Public Works Department budget is proposed at a 1.50 percent increase this year, largely due to changes in employee salaries and not budgeting for the frozen part-time employee.

The FY25 budget includes a Public Works I and Public Works II position, with the hiring of a part-time Maintenance I employee currently frozen. If the Town were to contract out a semi-skilled or skilled worker, that person would still need to meet all of the CJIS requirements to be able to work inside the Town Hall/Police Department facility and would need some level of supervision. Workers' comp would be covered by the employment agency; however, if the worker was in an accident with a lawn mower or other piece of equipment, the employment agency does not cover the damages, so we would need to add additional coverage to our general liability policy which is an additional cost.

Fire hydrant flow testing and maintenance continue in the FY25 budget and needs to be completed. Fuel costs have also increased this year due to inflation. With the aging of our water distribution infrastructure, we are beginning to see more line breaks emphasizing the need to complete significant water system capital projects.

BUDGET REPORT FOR TOWN OF OCEAN RIDGE

Calculations As of 09/30/2025

GL Number	Description	20-21 Amended Budget	21-22 Amended Budget	22-23 Amended Budget	23-24 Amended Budget	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED	24-25 COMMISSION 2 % Change
Fund: 001 GENERAL FUND									
Department: 541.113 PUBLIC WORKS									
Appropriations									
001-541.113-501.200	REGULAR SALARIES AND WAGES	107,401	137,433	162,538	157,141	145,393	148,751	148,751	(5)
001-541.113-501.210	ONE TIME LUMP SUM INCREASE	0	0	0	5,000	1,500	1,500	1,500	(70)
001-541.113-501.400	OVERTIME & VACATION PAY	6,000	6,000	6,000	6,000	6,000	6,000	6,000	0
001-541.113-501.410	VACATION PAY	2,054	2,162	2,976	3,400	3,400	3,400	3,400	0
001-541.113-502.100	FICA TAXES	8,670	10,514	12,434	12,021	12,021	12,021	12,021	0
001-541.113-502.200	RETIREMENT CONTRIBUTIONS	11,161	15,242	16,305	28,014	28,014	28,014	28,014	0
001-541.113-502.300	LIFE & HEALTH INSURANCE	19,480	19,799	21,780	36,487	23,200	23,200	23,200	(36)
001-541.113-502.310	LONG TERM DISABILITY	916	652	675	675	1,283	1,283	1,283	90
001-541.113-502.400	WORKERS' COMPENSATION	5,042	8,421	9,750	10,500	13,950	13,950	13,950	33
001-541.113-503.100	PROFESSIONAL SERVICES	16,700	6,700	8,200	13,000	38,000	38,000	38,000	192
001-541.113-504.300	UTILITY SERVICE - ELEC & WATE	48,500	57,000	57,000	57,000	61,500	61,500	61,500	8
001-541.113-504.500	INSURANCE LIAB, HAZARD, DAMAG	386	647	776	1,164	2,263	2,263	2,263	94
001-541.113-504.610	REPAIR & MAINTENANCE	59,600	44,500	59,000	59,000	59,500	59,500	59,500	1
001-541.113-504.620	REPAIR & MAINTENANCE VEHICLE	4,000	3,500	6,000	6,000	6,000	6,000	6,000	0
001-541.113-505.200	OPERATING SUPPLIES	7,200	4,700	4,700	4,700	4,700	4,700	4,700	0
001-541.113-505.210	OPERATING SUPPLIES GAS & OIL	4,000	4,000	9,000	9,000	9,000	9,000	9,000	0
001-541.113-505.220	OPERATING SUPPLIES UNIFORM/EM	1,200	1,200	1,200	1,200	1,200	1,200	1,200	0
001-541.113-505.230	OPERATING SUPPLIES SMALL TOOL	5,000	3,000	3,000	3,000	3,000	3,000	3,000	0
001-541.113-505.300	ROAD MATERIALS & SUPPLIES	25,000	20,000	30,000	20,000	20,000	20,000	20,000	0
001-541.113-505.400	SUBSC, MEMBERSHIPS, EDUCATION	1,050	1,050	1,050	1,050	1,100	1,100	1,100	5
001-541.113-506.400	MACHINERY & EQUIPMENT	25,000	12,000	10,000	10,000	10,000	10,000	10,000	0
Appropriations		358,360	358,520	422,384	444,352	451,024	454,382	454,382	2.26
Total Department 541.113:		358,360	358,520	422,384	444,352	451,024	454,382	454,382	2.26

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 541.113 PUBLIC WORKS				
001-541.113-501.200	REGULAR SALARIES AND WAGES DOES NOT INCLUDE FROZEN PT POSITION	145,393.00	148,751.00	148,751.00
Totals For 001-541.113-501.200		145,393.00	148,751.00	148,751.00
001-541.113-501.210	ONE TIME LUMP SUM INCREASE LONGEVITY - BILLY ARMSTRONG	1,500.00	1,500.00	1,500.00
Totals For 001-541.113-501.210		1,500.00	1,500.00	1,500.00
001-541.113-502.400	WORKERS' COMPENSATION PGIT - WORK COMP	13,950.00	13,950.00	13,950.00
Totals For 001-541.113-502.400		13,950.00	13,950.00	13,950.00
001-541.113-503.100	PROFESSIONAL SERVICES PUMP STATION EVALUATION/TROUBLESHOOTING	6,500.00	6,500.00	6,500.00
PUMP STATION CAMERA MONITORING ANNUAL FEE		6,500.00	6,500.00	6,500.00
LOCATION OF DIST. SYSTEM VALVES		25,000.00	25,000.00	25,000.00
Totals For 001-541.113-503.100		38,000.00	38,000.00	38,000.00
001-541.113-504.300	UTILITY SERVICE - ELEC & WATER FPL - STREET LIGHTS	32,000.00	32,000.00	32,000.00
FPL - IRRIGATION /SPRINKLERS- TOWN PROPERTY		12,000.00	12,000.00	12,000.00
FPL - WOOLBRIGHT/TROPICAL PUMP ELECTRIC FEE		17,500.00	17,500.00	17,500.00
Totals For 001-541.113-504.300		61,500.00	61,500.00	61,500.00
001-541.113-504.500	INSURANCE LIAB, HAZARD, DAMAGE MILTON - GENERAL LIABILITY	2,263.00	2,263.00	2,263.00
Totals For 001-541.113-504.500		2,263.00	2,263.00	2,263.00
001-541.113-504.610	REPAIR & MAINTENANCE REPAIRS ON MOWERS, EDGERS, PUMPS, ETC.	2,000.00	2,000.00	2,000.00
BRIDGE AESTHETIC REPAIRS & MAINTENANCE (PAINT, ETC.)		5,000.00	5,000.00	5,000.00
STREET LIGHT REPAIRS		7,500.00	7,500.00	7,500.00
FIRE HYDRANT FLOW TESTING & MAINTENANCE (PAINT) *		20,000.00	20,000.00	20,000.00
GENERATOR REPAIR (NOT SERVICE)		15,000.00	15,000.00	15,000.00
GENERATOR MAINT AGMT/PW PORTION W/RUST PRVNTION		10,000.00	10,000.00	10,000.00
Totals For 001-541.113-504.610		59,500.00	59,500.00	59,500.00
001-541.113-504.620	REPAIR & MAINTENANCE VEHICLE REPAIRS & MAINTENANCE ON PUBLIC WORKS VEHICLES	5,000.00	5,000.00	5,000.00
REPAIRS & MAINTENANCE ON ATV		1,000.00	1,000.00	1,000.00
Totals For 001-541.113-504.620		6,000.00	6,000.00	6,000.00
001-541.113-505.200	OPERATING SUPPLIES MISC OPERATING SUPPLIES - BULBS, MISC SIGNS (NOT STREET), ETC.	4,700.00	4,700.00	4,700.00
Totals For 001-541.113-505.200		4,700.00	4,700.00	4,700.00
001-541.113-505.210	OPERATING SUPPLIES GAS & OIL GAS & OIL FOR VEHICLES	5,000.00	5,000.00	5,000.00
DIESEL FOR GENERATORS		4,000.00	4,000.00	4,000.00
Totals For 001-541.113-505.210		9,000.00	9,000.00	9,000.00

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 001 GENERAL FUND				
Department: 541.113 PUBLIC WORKS				
001-541.113-505.220	OPERATING SUPPLIES UNIFORM/EMB SHIRTS, PANTS, JACKETS, SAFETY EQUIPMENT	1,200.00	1,200.00	1,200.00
Totals For 001-541.113-505.220		<u>1,200.00</u>	<u>1,200.00</u>	<u>1,200.00</u>
001-541.113-505.230	OPERATING SUPPLIES SMALL TOOLS MISCELLANEOUS SMALL TOOLS	3,000.00	3,000.00	3,000.00
Totals For 001-541.113-505.230		<u>3,000.00</u>	<u>3,000.00</u>	<u>3,000.00</u>
001-541.113-505.300	ROAD MATERIALS & SUPPLIES STREET SIGN MAINTENANCE (POSTS, REPAIRS, ETC.)	10,000.00	10,000.00	10,000.00
STREET SIGNS FOR OLD OCEAN BLVD PED. SAFETY PROJECT		0.00	0.00	0.00
ROAD MATERIALS & MISCELLANEOUS ROAD SUPPLIES		10,000.00	10,000.00	10,000.00
Totals For 001-541.113-505.300		<u>20,000.00</u>	<u>20,000.00</u>	<u>20,000.00</u>
001-541.113-505.400	SUBSC, MEMBERSHIPS, EDUCATION DEP/NPDES MEMBERSHIP & CERTIFICATION	50.00	50.00	50.00
EDUCATION FOR MAINTENANCE/PW EMPLOYEES		1,050.00	1,050.00	1,050.00
Totals For 001-541.113-505.400		<u>1,100.00</u>	<u>1,100.00</u>	<u>1,100.00</u>
001-541.113-506.400	MACHINERY & EQUIPMENT RENTAL EQUIPMENT	5,000.00	5,000.00	5,000.00
MISC MACHINERY & EQUIPMENT		5,000.00	5,000.00	5,000.00
Totals For 001-541.113-506.400		<u>10,000.00</u>	<u>10,000.00</u>	<u>10,000.00</u>
Total Department 541.113:		<u>377,106.00</u>	<u>380,464.00</u>	<u>380,464.00</u>
Total Fund 001:		<u>7,371,155.00</u>	<u>7,374,513.00</u>	<u>7,374,513.00</u>



TOWN OF OCEAN RIDGE

6450 NORTH OCEAN BOULEVARD

OCEAN RIDGE, FLORIDA 33435

www.oceanridgeflorida.com

(561) 732-2635 ♦ FAX (561) 737-8359

Departmental Budget Narrative

Contingency

The Town typically budgets \$50,000 for natural disasters and \$100,000 for general contingency. This year management recommends that \$450,000 be budgeted for general contingency due to the substantial amount of capital projects that are planned that may incur unforeseen challenges underground.. Reserves can be utilized by a vote of the Commission in the event of significant emergency expenses such as a natural disaster

BUDGET REPORT FOR TOWN OF OCEAN RIDGE

Calculations As of 09/30/2025

GL Number	Description	20-21 Amended Budget	21-22 Amended Budget	22-23 Amended Budget	23-24 Amended Budget	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED	24-25 COMMISSION 2 % Change
Fund: 001 GENERAL FUND									
Department: 580.114 CONTINGENCY									
Appropriations									
001-580.114-509.110	TRANSFER TO CAPITAL PROJECTS	0	0	0	3,148,506	0	0	0	(100)
001-580.114-509.900	CONTINGENCY	100,000	150,000	163,844	150,000	150,000	500,000	500,000	233
	Appropriations	<u>100,000</u>	<u>150,000</u>	<u>163,844</u>	<u>3,298,506</u>	<u>150,000</u>	<u>500,000</u>	<u>500,000</u>	<u>(84.84)</u>
	Total Department 580.114:	<u>100,000</u>	<u>150,000</u>	<u>163,844</u>	<u>3,298,506</u>	<u>150,000</u>	<u>500,000</u>	<u>500,000</u>	<u>(84.84)</u>



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Departmental Budget Narrative

Transfers to Capital Projects

In FY 2025 the town is transferring \$2,729,309 from the General Fund to the Capital Projects funds to cover the cost of Capital Project Expenditures. These expenditures vary from department to department but include funding for:

- Raising access to existing water system valves to ground level by installing of new water valve collars and laying a concrete pad around the collar.
- Installation of new water main as prioritized based on the age and material of the current pipes
- Improvements to the stormwater pump stations at Tropical, Woolbright, and Coconut
- Construction of new seawall on intercoastal at the end of Hudson Ave.
- Installation of a video recording system in Town Hall Commission Chambers
- Replacement of police fleet vehicles
- Replacement of police department radios that are at end-of-life
- Payment of the remainder of year one of the contract to update police department tasers, body-worn cameras, and video evidence storage
- Possible land acquisition for stormwater easements and preservation of natural areas to maintain natural stormwater systems
- Stormwater pipe repairs

BUDGET REPORT FOR TOWN OF OCEAN RIDGE

Calculations As of 09/30/2025

GL Number	Description	20-21 Amended Budget	21-22 Amended Budget	22-23 Amended Budget	23-24 Amended Budget	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED	24-25 COMMISSION 2 % Change
Fund: 001 GENERAL FUND									
Department: 590.100 TRANSFER TO CAPITAL PROJECTS									
Appropriations									
001-590.100-509.110	TRANSFER TO CAPITAL PROJECTS	421,000	595,500	931,000	0	1,380,553	2,729,309	2,729,309	0
	Appropriations	421,000	595,500	931,000	0	1,380,553	2,729,309	2,729,309	0.00
	Total Department 590.100:	421,000	595,500	931,000	0	1,380,553	2,729,309	2,729,309	0.00

BUDGET REPORT FOR TOWN OF OCEAN RIDGE
Calculations As of 09/30/2025

GL Number	Description	20-21 Amended Budget	21-22 Amended Budget	22-23 Amended Budget	23-24 Amended Budget	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED	24-25 COMMISSION 2 % Change
Fund: 302 CAPITAL PROJECTS FUND									
Department: 519.106 OTHER GENERAL GOVERNMENT									
Appropriations									
302-519.106-503.100	PROFESSIONAL SERVICES	0	0	0	20,000	20,000	20,000	20,000	0
302-519.106-506.200	BUILDINGS (CAPITAL OUTLAY)	10,000	34,000	0	0	0	0	0	0
302-519.106-506.400	MACHINERY & EQUIPMENT	0	60,000	0	33,200	52,500	52,500	52,500	58
	Appropriations	<u>10,000</u>	<u>94,000</u>	<u>0</u>	<u>53,200</u>	<u>72,500</u>	<u>72,500</u>	<u>72,500</u>	<u>36.28</u>
	Total Department 519.106:	<u>10,000</u>	<u>94,000</u>	<u>0</u>	<u>53,200</u>	<u>72,500</u>	<u>72,500</u>	<u>72,500</u>	<u>36.28</u>
Department: 521.107 LAW ENFORCEMENT & FIRE CONTROL									
Appropriations									
302-521.107-506.400	MACHINERY & EQUIPMENT	106,000	64,750	0	155,782	349,352	349,352	349,352	124
	Appropriations	<u>106,000</u>	<u>64,750</u>	<u>0</u>	<u>155,782</u>	<u>349,352</u>	<u>349,352</u>	<u>349,352</u>	<u>124.26</u>
	Total Department 521.107:	<u>106,000</u>	<u>64,750</u>	<u>0</u>	<u>155,782</u>	<u>349,352</u>	<u>349,352</u>	<u>349,352</u>	<u>124.26</u>
Department: 524.108 INSPECTIONS									
Appropriations									
302-524.108-506.400	MACHINERY & EQUIPMENT	0	18,750	0	19,110	38,549	7,797	7,797	(59)
	Appropriations	<u>0</u>	<u>18,750</u>	<u>0</u>	<u>19,110</u>	<u>38,549</u>	<u>7,797</u>	<u>7,797</u>	<u>(59.20)</u>
	Total Department 524.108:	<u>0</u>	<u>18,750</u>	<u>0</u>	<u>19,110</u>	<u>38,549</u>	<u>7,797</u>	<u>7,797</u>	<u>(59.20)</u>
Department: 539.112 OTHER PHYSICAL ENVIRONMENT									
Appropriations									
302-539.112-506.300	IMPROVEMENTS NOT BUILDINGS	260,000	601,000	263,672	3,103,595	2,074,860	2,274,860	2,274,860	(27)
	Appropriations	<u>260,000</u>	<u>601,000</u>	<u>263,672</u>	<u>3,103,595</u>	<u>2,074,860</u>	<u>2,274,860</u>	<u>2,274,860</u>	<u>(26.70)</u>
	Total Department 539.112:	<u>260,000</u>	<u>601,000</u>	<u>263,672</u>	<u>3,103,595</u>	<u>2,074,860</u>	<u>2,274,860</u>	<u>2,274,860</u>	<u>(26.70)</u>
Department: 541.113 PUBLIC WORKS									
Appropriations									
302-541.113-506.400	MACHINERY & EQUIPMENT	45,000	5,000	0	24,800	24,800	24,800	24,800	0
	Appropriations	<u>45,000</u>	<u>5,000</u>	<u>0</u>	<u>24,800</u>	<u>24,800</u>	<u>24,800</u>	<u>24,800</u>	<u>0.00</u>
	Total Department 541.113:	<u>45,000</u>	<u>5,000</u>	<u>0</u>	<u>24,800</u>	<u>24,800</u>	<u>24,800</u>	<u>24,800</u>	<u>0.00</u>
Fund 302 - CAPITAL PROJECTS FUND:									
TOTAL APPROPRIATIONS		<u>421,000</u>	<u>783,500</u>	<u>263,672</u>	<u>3,356,487</u>	<u>2,560,061</u>	<u>2,729,309</u>	<u>2,729,309</u>	<u>(18.69)</u>

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 302 CAPITAL PROJECTS FUND				
Department: 519.106 OTHER GENERAL GOVERNMENT				
302-519.106-506.400	MACHINERY & EQUIPMENT			
	PUBLIC WORKS MACHINERY & EQUIPMENT	0.00	0.00	0.00
	PUBLIC WORKS TOOLS	0.00	0.00	0.00
	REPLACE PUBLIC WORKS PICKUP WITH UTILITY TRUCK	0.00	0.00	0.00
	COMMISSION CHAMBERS VIDEO SYSTEM	52,500.00	52,500.00	52,500.00
Totals For 302-519.106-506.400		52,500.00	52,500.00	52,500.00
Total Department 519.106:		52,500.00	52,500.00	52,500.00
Department: 521.107 LAW ENFORCEMENT & FIRE CONTROL				
302-521.107-506.400	MACHINERY & EQUIPMENT			
	BODY WORN CAMERA, TASER, EVIDENC.COM	10,371.00	10,371.00	10,371.00
	YR 1 \$10K YRS 2-5 \$35K			
	FULLY EQUIPED POLICE VEHICLES	155,000.00	155,000.00	155,000.00
	ALL TERRAIN VEHICLE	0.00	0.00	0.00
	MOTOROLA RADIOS	183,981.00	183,981.00	183,981.00
	CAN BE FINANCED OVER MULTIPLE YEARS			
Totals For 302-521.107-506.400		349,352.00	349,352.00	349,352.00
Total Department 521.107:		349,352.00	349,352.00	349,352.00
Department: 524.108 INSPECTIONS				
302-524.108-506.400	MACHINERY & EQUIPMENT			
	BUILDING OFFICAL VEHICLE - LEASE PAYMENT ON RANGER	38,549.00	7,797.00	7,797.00
	LEASE PAYMENT FORD RANGER			
Totals For 302-524.108-506.400		38,549.00	7,797.00	7,797.00
Total Department 524.108:		38,549.00	7,797.00	7,797.00
Department: 539.112 OTHER PHYSICAL ENVIRONMENT				
302-539.112-506.300	IMPROVEMENTS NOT BUILDINGS			
	VALVE CAN AND INSERTION VALVES - APPROPRIATION PROJECT	500,000.00	500,000.00	500,000.00
	POTABLE WATER INFRASTRUCTURE REPAIR & REPLACEMENT	750,000.00	1,250,000.00	1,250,000.00
	WOOLBRIGHT DETENTION AREA MAINTENANCE & TILLING	0.00	0.00	0.00
	STORM DRAIN MAINTENANCE/OUTFALL REPAIRS	0.00	0.00	0.00
	WET WELL MAINTENANCE - TROPICAL, WOOLBRIGHT & COCONUT	15,000.00	15,000.00	15,000.00
	PUMP REFURBISHMENT AT TROPICAL, WOOLBRIGHT AND COCONUT PUMP STATION	70,000.00	70,000.00	70,000.00
	WOOLBRIGHT PUMP STATION UPGRADE TO SMART CTRLS & ELECTRONICS	15,000.00	15,000.00	15,000.00
	CAMERA SYSTEM FOR PUMP STATIONS	5,000.00	5,000.00	5,000.00
	HUDSON AVE SEAWALL	114,860.00	114,860.00	114,860.00
	BRIDGE INFRASTRUCTURE REPAIR & REPLACE	0.00	0.00	0.00
	SEAWALL INFRASTRUCTURE REPAIR & REPLACE	0.00	0.00	0.00
	LAND ACQUISITION	25,000.00	225,000.00	225,000.00
	\$200K FROM FRDAP FOR LAND			
	TROPICAL STATION INFILTRATION	10,000.00	10,000.00	10,000.00
	INLET CAY ISLAND PIPE/CATCH BASIN GROUTING	60,000.00	60,000.00	60,000.00
	S HARBOUR DR CUL-DE-SAC OUTFALL - EASEMENT NEEDED	0.00	0.00	0.00
	N HARBOUR DR CUL-DE-SAC OUTFALL - EASEMENT NEEDED	0.00	0.00	0.00
	N HARBOUR DR MIDBLOCK OUTFALL - EASEMENT NEEDED	0.00	0.00	0.00
	6011/5929/5930 N OCEAN ROAD FLOODING	0.00	0.00	0.00

BUDGET FOOTNOTES REPORT FOR TOWN OF OCEAN RIDGE

GL Number Notes	Description	24-25 COMMISSION 1	24-25 COMMISSION 2	24-25 APPROVED
Calculation Notes				
Fund: 302 CAPITAL PROJECTS FUND				
Department: 539.112 OTHER PHYSICAL ENVIRONMENT				
	6191 N OCEAN - ROAD FLOODING	0.00	0.00	0.00
	COCONUT LANE - PHASE 2 CONNECTION TO FDOT RETENTION POND	0.00	0.00	0.00
	DOUGLAS DR - MIDBLOCK PAVING	0.00	0.00	0.00
	FDOT RETENTION POND IMPROVEMEMTS	0.00	0.00	0.00
	118/119/120 MARLIN OUTFALL - EASEMENT NEEDED	0.00	0.00	0.00
	DRAINAGE OUTFALL 118/119/120 MARLIN	0.00	0.00	0.00
	FDOT RETENTION POND IMPROVEMENTS	0.00	0.00	0.00
	PAVING PLAN	500,000.00	0.00	0.00
	DRAINAGE OUTFALL 7, 8, 9 SABAL ISLAND	10,000.00	10,000.00	10,000.00
	Totals For 302-539.112-506.300	<u>2,074,860.00</u>	<u>2,274,860.00</u>	<u>2,274,860.00</u>
	Total Department 539.112:	<u>2,074,860.00</u>	<u>2,274,860.00</u>	<u>2,274,860.00</u>
	Total Fund 302:	<u>2,515,261.00</u>	<u>2,684,509.00</u>	<u>2,684,509.00</u>

RESOLUTION NO. 2024-11

RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, OF PALM BEACH COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR FISCAL YEAR 2024/2025, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Ocean Ridge of Palm Beach County, Florida, on September 20, 2024, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Town of Ocean Ridge of Palm Beach County, Florida, on September 20, 2024, adopted Fiscal Year 2024/2025 Final millage rates following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Palm Beach County has been certified by the County Property Appraiser to the Town of Ocean Ridge as \$ 1,682,412,836.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE OF PALM BEACH COUNTY, FLORIDA THAT:

Section 1. The Fiscal Year 2024/2025 Operating Millage Rate is 5.4000 mils, which is greater than the rolled-back rate of 4.9271 mils by 10%.

Section 2. This Resolution shall take effect immediately upon its adoption.

_____ moved the adoption of Resolution No. 2024-11. The motion was seconded by _____.

PASSED AND ADOPTED by an affirmative vote of the Town Commission of the Town of Ocean Ridge of Palm Beach County, Florida, at its Special Meeting/Public Hearing this 20th day of September 2024.

Time Adopted: _____ p.m.

Geoff Pugh, Mayor

Attest:

Kelly Avery, Town Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

Christy Goddeau, Town Attorney

RESOLUTION NO. 2024-12

RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, OF PALM BEACH COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2024/2025, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Ocean Ridge of Palm Beach County, Florida, on September 20, 2024, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the Town of Ocean Ridge of Palm Beach County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2024/2025 in the amount of \$13,551,484.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE OF PALM BEACH COUNTY, FLORIDA THAT:

Section 1. The Fiscal Year 2024/2025 Final Budget be adopted.

Section 2. This Resolution shall take effect immediately upon its adoption.

_____ moved the adoption of Resolution No. 2024-12. The motion was seconded by _____.

PASSED AND ADOPTED by an affirmative vote of the Town Commission of the Town of Ocean Ridge of Palm Beach County, Florida, at its Regular Meeting/Public Hearing this 20th day of September 2024.

Time Adopted: _____ p.m.

Geoff Pugh, Mayor

Attest:

Kelly Avery, Town Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

Christy Goddeau, Town Attorney

RESOLUTION NO. 2024-13

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, OF PALM BEACH COUNTY, FLORIDA, UPDATING AND RE-APPROPRIATING FUNDS FOR THE CAPITAL PROJECTS FUND FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the revenue for the Capital Projects Fund for FY25 is estimated as follows:

\$0 +/- in interest along with a \$2,729,309 transfer from the General Fund reserves, and revenue derived from capital reserves in the amount of \$0 in FY25, for total revenue of \$2,729,309.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA, THAT:

Section 1. 2024-2025 Fiscal Year Appropriations. The objects and purposes for appropriation and the amounts of each are hereby fixed and appropriated in the total amount of \$2,729,309 as designated on Exhibit "A" FY25 Capital Items attached hereto.

The anticipated fund balance on October 1, 2024, is estimated at approximately \$394,700.03(+/- any interest revenue, service charges on the capital fund bank accounts, and/or any outstanding projects not yet invoiced.)

Section 2. Effective Date. This resolution shall take effect immediately upon adoption.

_____ moved the adoption of Resolution No. 2024-13. The motion was seconded by _____.

PASSED AND ADOPTED by an affirmative vote of the Town Commission of the Town of Ocean Ridge of Palm Beach County, Florida, at its Special Meeting this 20th day of September 2024.

Time Adopted _____ p.m.

Geoff Pugh, Mayor

Attest:

Kelly Avery, Town Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

Christy Goddeau, Town Attorney