

**SPECIAL TOWN COMMISSION MEETING MINUTES
AUGUST 5, 2024**

CALL TO ORDER

The meeting was called to order by Mayor Pugh at 3:00 p.m.

ROLL CALL

Town Clerk Avery led the roll call, which was answered by the following:

Mayor Pugh	Present
Vice Mayor Coz	Present
Commissioner Aijala Jr.	Present
Commissioner Cassidy	Present
Commissioner Hutchins	Present

PLEDGE OF ALLEGIANCE

Mayor Pugh led the pledge of allegiance.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

Commissioner Cassidy moved to approve the agenda; seconded by Vice Mayor Coz. Motion carried 5-0. (:58)

PUBLIC COMMENT - (3-minute individual limit)

Mayor Pugh called for public comment and there was none.

PRESENTATIONS

1. Presentation of the Compensation and Classification study

Project Manager, Brian Wolfe, appeared remotely and presented a slide presentation of the Compensation and Classification study.

There was a discussion between the Commissioners and Mr. Wolfe questions regarding salary job descriptions and current pay plans.

Commissioner Cassidy mentioned the proposal did not show the employee handbook and FSLA status exempt versus non-exempt. Mr. Wolfe provided her with explanations.

WORKSHOP DISCUSSION ITEMS

2. General Liability and Worker's Comp Insurance Renewals with PGIT for FY23

There was no discussion on this item.

3. Employee benefit renewals for FY 25

There was no discussion on this item.

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4. Preliminary Budget Draft 4

Town Manager Ladner provided her recommendation for salary increases by position. There was a discussion between the Commissioners and Town Manager Ladner regarding salary increases. Further discussion ensued regarding COLA and merit increases.

There was a consensus to budget for a 3% COLA and 0-3% merit increase for Town Hall employees and dispatchers. The Commission agreed on salary ranges for the Police Chief and dispatchers.

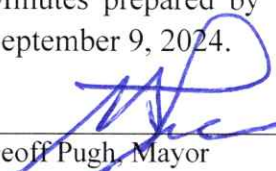
Commissioner Cassidy mentioned an error regarding the gross taxable value. There was more discussion regarding the transfer of funds for capital projects.

There was a consensus to schedule a Special Town Commission Budget Workshop on September 9th at 4 p.m.

ADJOURNMENT

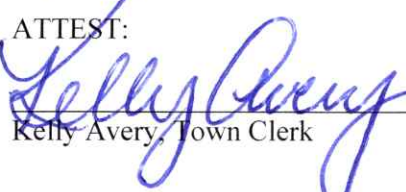
Meeting Adjourned at 5:15 p.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Town Commission on September 9, 2024.



Geoff Pugh, Mayor

ATTEST:



Kelly Avery, Town Clerk

