

REGULAR TOWN COMMISSION MEETING MINUTES
JUNE 3, 2024

CALL TO ORDER

The meeting was called to order by Vice Mayor Coz at 6:01 p.m.

ROLL CALL

Town Clerk Avery led the roll call, which was answered by the following:

Mayor Pugh	Absent
Vice Mayor Coz	Present
Commissioner Aijala Jr.	Present
Commissioner Cassidy	Present
Commissioner Hutchins	Present

Mayor Pugh was absent with notice.

PLEDGE OF ALLEGIANCE

Vice Mayor Coz led the pledge of allegiance.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

Commissioner Cassidy requested to add travel and per diem policies at the end of Town Commissioners Comments.

Commissioner Hutchins requested to add a discussion on the maintenance of residential property.

Commissioner Cassidy moved to approve the agenda as amended; seconded by Commissioner Hutchins. Motion carried 4-0. (3:51)

PRESENTATIONS & PROCLAMATIONS

There were none.

ANNOUNCEMENTS

1. The meeting schedule for the month is as follows: Budget Workshop on Monday, July 1st at 2:00 PM; Town Commission Meeting on Monday, July 1st, at 6:00 PM; Planning & Zoning Commission Meeting on Tuesday, June 18th at 9:00 am and a Tentative Board of Adjustment Meeting on Wednesday, June 26th at 9:00 am. All meetings are held in the Commission Chambers at the Town Hall.
2. Town Hall will be closed on Wednesday, June 19, 2024, in observance of the Juneteenth Holiday.
3. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town's website or call the Town Hall for assistance.

Town Clerk Avery read the announcements into the record.

PUBLIC COMMENT - (3-minute individual limit)

Vice Mayor Coz opened the floor for public comment.

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Terry Brown – spoke about community standards and lights on the north side of Ocean Avenue.
Betty Bingham – expressed her concerns regarding residents who throw trash on bushes, parking on sidewalks, and parking passes in Town.
Charles Kittler – made a comment regarding the streetlights on Old Ocean.

Vice Mayor Coz closed the floor for public comment.

APPROVAL OF CONSENT AGENDA (Items that do not require discussion)

4. Adopt Minutes of the Regular Town Commission Meeting of May 6, 2024
5. Adopt Minutes of the Town Commission Workshop Meeting of May 13, 2024
6. April Revenue & Expenditure Report

Vice Mayor Coz asked for approval of the Consent Agenda.

**Commissioner Cassidy moved to the Consent Agenda; seconded by Commissioner Hutchins
Motion carried 4-0. (10:54)**

REGULAR AGENDA ITEMS

7. Designation of Voting Delegate and Alternates to the Palm Beach County League of Cities, Inc

Town Manager Ladner gave an update on the item and recommended Commissioner Cassidy be selected as the Voting Delegate and herself as the Alternate.

Vice Mayor Coz called for public comment, and there was none.

**Commissioner Aijala moved to appoint Commissioner Cassidy as the Voting Delegate and
Town Manager Ladner as the Alternate to the Palm Beach County League of Cities, Inc.
and the Florida League of Cities, Inc. Motion carried 4-0. (12:46)**

8. Appointment of Planning & Zoning Board Member

Vice Mayor Coz explained the selection process. He called for public comment, and there was none. Town Clerk Avery handed the ballots to the board and the voting commenced. The votes showed that Fady Khairallah became the regular Planning and Zoning Member.

Vice Mayor Coz explained that Member Khairallah was previously the alternate member, and his position must be filled. Town Clerk Avery handed the ballots to the board and the voting commenced. The votes showed that Neal Sigety became the Alternate Planning and Zoning Member.

**Commissioner Aijala moved to appoint Fady Khairallah as the Planning and Zoning
Member, and Neal Sigety as the Alternate Planning and Zoning Member; seconded by
Commissioner Hutchins. Motion carried 4-0. (17:23)**

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9. Approve Axon Enterprise Contract

Chief McClure explained the item. A brief discussion ensued regarding the costs and benefits of tasers.

Sergeant Choban – made a comment in support of the tasers.

Vice Mayor Coz opened the floor for public comment.

Terry Brown – asked for information on the Support Group.

Vice Mayor Coz closed the floor for public comment.

Commissioner Hutchins moved to approve the Axon Enterprise Contract; seconded by Commissioner Cassidy. Motion carried 4-0. (27:00)

10. Accept recommendation and award contract for Banking Services

Town Manager Ladner explained the item. She recommended that the contract be awarded to TD Bank Services and that the Town Attorney and herself be authorized to complete all necessary paperwork to complete the transition.

Vice Mayor Coz called for public comment, and there was none.

Commissioner Cassidy moved to approve the TD Bank Services contract award for banking services and authorized the Town Manager and Town Attorney to complete all necessary paperwork to complete the transition banking services; seconded by Commissioner Aijala. Motion carried 4-0. (29:10)

11. Preliminary Capital Improvement Plan (CIP) and Annual Maintenance Spending

Town Manager Ladner summarized all the final annual maintenance projects. A brief discussion ensued regarding maintenance projects included in the Capital Improvement Plan (CIP). Town Manager Ladner proceeded with her explanation of the Capital Improvement Plan (CIP) items. Commissioner Aijala explained that he needed more information before deciding on the items in the Capital Improvement Plan (CIP). There was further discussion about the budget process and scheduling a Capital Improvement Plan Workshop.

Vice Mayor Coz opened the floor for public comment.

Robert Sloat – emphasized that he was attending a Town meeting, not a budget workshop.

Town Manager Ladner recommended that the Commission schedule a workshop.

There was a consensus to change the July 1, 2024, Budget Meeting starting time to 12:30 p.m.

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Tim Cassidy – gave some recommendations on how to do a budget.

Commissioner Aijala moved to approve the Annual Maintenance Projects; seconded by Commissioner Cassidy. Motion carried 4-0. (1:03)

STAFF & COMMITTEE REPORTS

12. Town Manager Ladner

Town Manager Ladner announced that the Police Department hired three new employees: Police Officers Nails, Sigelakis, and Police Dispatcher Shalloway. She mentioned the grants for the valve project, Hurricane Season, and the lights on Old Ocean. Commissioner Hutchins commented that FPL installed the wrong lights. Town Manager Ladner explained that they installed turtle-friendly lights. More discussion followed.

13. Town Attorney Goddeau

Town Attorney Goddeau stated she did not have a report to present.

Commissioner Hutchins expressed his concerns about residents not maintaining their property. There was a discussion regarding enforcing the code ordinance and who is responsible for Code Enforcement. Further discussion ensued regarding hiring a part-time Code Enforcement Officer.

There was a consensus to allow Town Manager Ladner to research the costs of hiring a Code Enforcement Officer.

Terry Brown – spoke about the vacant properties on Harbour Drive N and Old Ocean Drive.
Sergeant Choban – spoke regarding Code Enforcement.

14. Police Chief

Chief McClure said that his report was included in the meeting package. He mentioned that violations are being enforced regarding dogs.

TOWN COMMISSIONER COMMENTS

Commissioner Hutchins requested extra trash cans for the crossovers and expressed his concern regarding the boat on the beach.

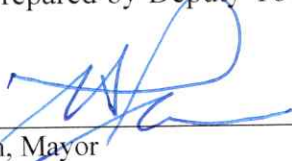
Commissioner Cassidy suggested that the town have more Community Events. She recommended that Stella Kolb be appointed as the event coordinator. Town Manager Ladner said she is working with Mrs. Kolb and will bring the item back for discussion. Commissioner Cassidy also suggested that there should be a schedule listing all the Town conferences that Manager Ladner will attend. There was a discussion regarding Form 6.

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ADJOURNMENT

Meeting Adjourned at 7:34 p.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Town Commission on July 1, 2024.



Geoff Pugh, Mayor

ATTEST:



Kelly Avery, Town Clerk

