

REGULAR TOWN COMMISSION MEETING MINUTES
APRIL 1, 2024

CALL TO ORDER

The meeting was called to order by Mayor Pugh at 6:00 p.m.

ROLL CALL

Town Clerk Avery led the roll call, which was answered by the following:

Mayor Geoff Pugh
Vice Mayor Steve Coz
Commissioner Carolyn Cassidy
Commissioner David Hutchins
Commissioner Ainar Aijala Jr.

PLEDGE OF ALLEGIANCE

Mayor Pugh led the pledge of allegiance.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

Commissioner Cassidy recommended that the Planning and Zoning Workshop be moved to May.

Mayor Pugh requested to remove the April 8 Planning and Zoning Workshop from the Announcements.

Commissioner Cassidy announced that Starbright is hosting a local artist show on May 2 from 5:00 p.m. until 8:00 p.m.

Town Manager Ladner requested to move Item 10 from the Consent Agenda to the Regular Agenda Items as the first item.

Commissioner Cassidy moved to approve the agenda as amended; seconded by Vice Mayor Coz. Motion carried 5-0. (2:31)

PRESENTATIONS & PROCLAMATIONS

1. **Certification of Election Results for the March 19, 2024, Municipal Election, and Swearing-in of Newly Elected Town Commissioners**

Commissioner Cassidy moved to accept the Official Municipal Election Results of March 19, 2024 as certified by the Palm Beach County Supervisor of Elections; seconded by Vice Coz. Motion carried 5-0. (3:19)

Town Clerk Avery proceeded to swear in the newly elected Town Commissioners.

ANNOUNCEMENTS

2. **The upcoming meeting schedule for the next month is as follows: Regular Town Commission Meeting on Monday, May 6, 2024, at 6:00 PM; Community Standards Hearing on Tuesday, April 2 at 10:00 am; Planning & Zoning Meeting on Tuesday, April 16 at 9:00 am; Board of Adjustment Meeting on Wednesday, April 17 at 9:00 am. All meetings are held in the Commission Chambers at the Town Hall.**
3. **The Town Commission will consider appointments to the following Board positions at the May 6, 2024, Town Commission meeting: Board of Adjustment, two regular members for a**

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three-year term; and Planning & Zoning Commission, two regular members for a three-year term. Interested residents must be registered to vote in Ocean Ridge and submit a resume and letter of the Town Clerk by the deadline of April 26th at 3:00 p.m.

4. The Town will be providing free shredding services to residents of Ocean Ridge and Briny Breezes on Saturday, April 13th from 9 a.m. until Noon in the back parking lot at Town Hall. For more information regarding this event, please visit the Town's website.
5. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town's website or call Town Hall for assistance.

Town Clerk Avery read the announcements into the record.

PUBLIC COMMENT -- (3-minute individual limit)

Mayor Pugh opened the floor for public comment.

Virginia Sigety – thanked Town Manager Ladner and Chief McClure on behalf of the Ocean Ridge Garden Club for their support in helping the Garden Tour. She also suggested that the event be held annually.

Terry Brown – congratulated the newly elected Town Commissioners and suggested that the resolution regarding discrimination should be posted on the bulletin board. He also mentioned the history of the William Myers who built the dunes.

Ric Carey – congratulated the newly elected Town Commissioners and said he appreciated the support, while he served as a Planning and Zoning Commissioner. He also encouraged the Town to recruit qualified people to serve.

Debbie Cooke – thanked the Commission for working on the sign ordinance and expressed concerns regarding signs on Turtle Beach.

Christopher Currie – congratulated the newly elected Town Commissioners and discussed beach sign issues.

Betty Bingham - spoke on the history of access to the beach.

Jill Shibles – congratulated the newly elected Town Commissioners and asked questions about the property TCO at 6273 North Ocean Blvd. A brief discussion ensued regarding the extension of the property TCO. She also asked a question about the cones at the property.

Mayor Pugh closed the floor for public comment.

APPROVAL OF CONSENT AGENDA (Items that do not require discussion)

6. **Adopt Minutes of the Town Commission Regular Meeting of March 4, 2024**
7. **Approval of the February 2024 Revenue & Expenditure Report**
8. **Ear Notification Letter**
9. **Accept and Approve proposal by Smith Engineering Consultants for completion of the FPL required lighting study for the streetlights on E, Ocean Ave in the amount of \$8,000**
10. **Accept the proposal and authorize a Classification and Compensation Study by Evergreen Solutions to complete a Classification and Compensation Study**
11. **Approve Resolution 2024-04: Statewide Mutual Aid Agreement**

Mayor Pugh asked for approval of the Consent Agenda.

Vice Mayor Coz recommended moving Item 10 to the Regular Agenda Items after Agenda Item 13.

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Mayor Pugh requested that Item 10 be moved to the Regular Agenda Items as Item 13a.

Vice Mayor Coz moved to approve the Consent Agenda as amended; seconded by Commissioner Aijala. Motion carried 5-0. (34:12)

Commissioner Cassidy asked Town Manager Ladner for an update on the EAR notification letter and and Town Manager Ladner provided an update.

REGULAR AGENDA ITEMS

12. Approval of Resolution No. 2024-02, A Resolution of the Town of Ocean Ridge, Florida, Electing a Mayor

Town Clerk Avery read the ordinance into the record by title only and explained the voting process. Vice Mayor Coz mentioned that there is no rule in the Town Charter regarding selecting a mayor.

The results of the votes were unanimously selecting Geoff Pugh as mayor.

Commissioner Coz moved to adopt Resolution 2024-02: Electing Commissioner Geoff Pugh as Mayor; seconded by Commissioner Cassidy. Motion carried 5-0. (39:16)

13. Approval of Resolution No. 2024-03: A Resolution of the Town of Ocean Ridge, Florida, electing a Vice-Mayor

The results of the votes were unanimously selecting Steve Coz as Vice Mayor.

Commissioner Hutchins moved to adopt Resolution 2024-03: Electing Commissioner Geoff Pugh as Mayor; seconded by Commissioner Cassidy. Motion carried 5-0. (39:42)

13a. Accept the proposal and authorize a Classification and Compensation Study by Evergreen Solutions to complete a Classification and Compensation Study (*Moved from Consent Agenda*)

Town Manager Ladner explained the item.

The Commissioners asked Town Manager Ladner questions regarding the costs of updating the employee handbook, job classification, and benefits. Town Manager Ladner answered their questions. More discussion ensued regarding the costs of completing only the compensation study.

Mayor Pugh opened the floor for public comment.

Tim Cassidy – questioned the time the process will take seeing the budget is approaching.

Mayor Pugh closed the floor for public comment.

There was consensus to have Town Manager Ladner request another proposal and bring the item back at the May Regular meeting or at a special meeting.

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14. Approval of the Budget Meeting Calendar

There was a discussion on selecting a budget workshop date. The Commission scheduled a Goals Setting Workshop for April 22, 2024, at 1:00 p.m. Town Manager Ladner announced the budget meeting date.

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

Vice Mayor Coz moved to approve the Budget Meeting Calendar; seconded by Commissioner Cassidy. Motion carried 5-0. (1.09)

15. Approval of the Award of North Ocean Blvd. (SR A1A) Water Main Pipe Enhancements Project

Town Manager Ladner explained the item. She recommended Faster Marine for approval of the Award of North Ocean Blvd. There was a discussion regarding whether the additional funding should come from the reserve account or Arpa Funds.

Mayor Pugh opened the floor for public comment. Hearing none, he closed the floor for public comment.

Vice Mayor Coz moved to award Faster Marine as the contractor for the water main pipe enhancement project of North Ocean Blvd; seconded by Commissioner Hutchins. Motion carried 5-0. (1.20)

STAFF & COMMITTEE REPORTS

16. Town Manager

Town Manager Ladner said that her report was included in the meeting package. She mentioned that the Bank RFP deadline is this coming Friday, and the Police Department is working on new hires. She also mentioned we should have a new Public Works employee on board in May.

17. Town Attorney

Town Attorney Goddeau said she had no report to present.

18. Police Chief

Chief McClure said that his report was included in the meeting package. He mentioned that the grant for FCT was completed, and he reached out to Amazon regarding deliveries being delivered in unmarked vehicles. He also mentioned that a CPR class is scheduled in April for Briny Breezes. Commissioner Hutchins expressed his concerns regarding dogs on the beach. Chief McClure responded to Commissioner Hutchins' concern.

TOWN COMMISSIONER COMMENTS

Commissioner Cassidy requested that the Planning and Zoning Workshop be moved to May 13, 2024, at 10:00 a.m. She mentioned that the League of Cities' next meeting is scheduled for April 24, 2024, at 11:30 a.m. Greenacres Community Center and it is highly recommended that newly elected officials attend. She also mentioned Senator Berman will be attending the May meeting to speak about all the legislation that passed this year, and their appropriation request made it through the House and Senate

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awaiting final approval. She announced that she received the "Home Rule Hero Award."

Commissioner Aijala suggested that Town Manager Ladner set goals and complete a self-evaluation on her anniversary. Attorney Goddeau said that she would provide the Commission with the evaluation form. Commissioner Aijala also suggested that the Commission has a workshop instead of a one-on-one meeting. A brief discussion ensued about having a one-on-one meeting or workshop and trash concerns.

ADJOURNMENT

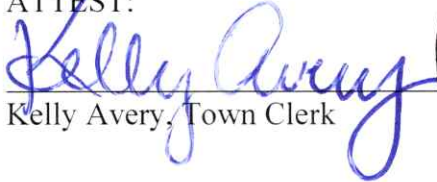
Meeting Adjourned at 7:36 p.m.

Minutes prepared by Deputy Town Clerk Pinder and adopted by the Town Commission on May 6, 2024.



Geoff Pugh, Mayor

ATTEST:



Kelly Avery, Town Clerk

